

**TOWN OF GLOCESTER
PLANNING BOARD AGENDA
(WORKSHOP CONVERTED TO A REGULAR MEETING)
April 26, 2021
7:00 pm**

**PURSUANT TO R.I. EXECUTIVE ORDER #20-05 AND #20-46 EXECUTED BY THE STATE OF
RHODE ISLAND THIS MEETING WILL BE TELECONFERENCED VIA ZOOM:**

Via Computer: <https://zoom.us/j/99356839296?pwd=TXhKVEdOa0c5V2dJbm10QlJiNVNXQT09>

Via Telephone: 833 548 0282 (Toll Free)
877 853 5247 (Toll Free)
888 788 0099 (Toll Free)
833 548 0276 (Toll Free)

Meeting ID: 993 5683 9296

Meeting Password: 134102

A G E N D A

- I. Call to Order**
- II. Roll Call**
- III. Consider, Discuss and Act Upon the Following:**

Advisory Opinion to the Zoning Board of Review:

- 1. Richard & Cynthia O’Keefe, applicants and Cynthia M. O’Keefe, Trust, property located at 39 Lost Acres Drive, further described as Assessor’s Plat 5, Lot 17 in an A-4 Agricultural-Residential zone. Applicant/Owner seeks a Dimensional Variance in accordance with the Gloucester Code, Chapter 350, Article III, §350-13, Table of Dimensional Regulations, Building Coverage. *(Information previously sent)***
- 2. Daniel J. Sheehan and Ellen A. Ruggieri, applicants and Daniel J. Sheehan and Ellen A. Ruggieri, Trustee of the Bianchi Trust, owners, property located at 122 Spring Grove Road, further described as Assessor’s Plat 13, Lot 27-C in an R-2 zone. Applicant/Owner seeks a Dimensional Variance in accordance with the Gloucester Code, Chapter 350, Article III, §350-13, Table of Dimensional Regulations, Building Coverage. *(Information previously sent)***

Pre-Application Review:

- 1. Petersen-Norberg Co. owner and Dennis Danville, applicant. Owner/Applicant requests Pre-Application review for a Major Subdivision and Major Land Development Project located at 391 Putnam Pike, further described as Assessor’s Plat 17, Lot 207 in a B-1 Highway Commercial zone. *(Information previously sent)***

Conceptual Review:

- 1. RPA Services, LLC, owner and applicant. Owner/Applicant requests Conceptual review for a Rural Residential Compound for property located on Pray Hill Road, further described as Assessor’s Plat 9, Lot 36, in an A-4 Agricultural-Residential zone. *(Information previously sent)***

IV. Other Business:

1. Election of Officers

V. Technical Review Committee Report:

- 1. Brian Carpenter and Kelli Campellone, applicants and Estate of Peter J. Campellone, owner,** property located at 281 Absalona Hill Road, further described as Assessor's Plat 16, Lot 77 in an A-4 Agricultural-Residential zone. Applicants/Owners obtained Final Approval for a Minor Subdivision. *(TRC previously sent)*
- 2. Dorothy Tameo, applicant and owner,** property located on Jackson Schoolhouse Road, further described as Recorded Plat EL2, Lots 29, 30 and 31. Applicant owner obtained Final Approval for an Administrative Subdivision. *(TRC previously sent)*

VI. Town Planner's Report:

February, 2021*(Copy previously sent)*

VII. Zoning Board Decisions:

Zoning Board of Review Decision from February 25, 2021 meeting

- 1. Judi L. Rix, applicant and owner,** property located at 12 Glasko Way, further described as Assessor's Plat 13, Lot 5, in an A-4 Agricultural-Residential zone. *(Decision previously sent)*

VIII. Approval of Minutes:

March 8th *(Copy previously sent)*

IX. Open Forum:

X. Schedule Planning Board Workshop:

If communication assistance or any other accommodation to ensure equal participation is needed, please contact the Gloucester Town Clerk's office at 401-568-6206 at least forty-eight (48) hours prior to the meeting.

Date Posted: _____ @ _____

By: _____

INSTRUCTIONS TO ACCESS THE MEETING

Join this Zoom meeting electronically by computer, smartphone or tablet using the instructions below. If you do not have a smartphone or other electronic device capable of joining the Zoom meeting room, you may also join by telephone only.

Testing Computer & Audio Equipment

Attendees are encouraged to test their internet connection and audio capabilities in advance of the meeting.

Please use the following link for detailed information from Zoom on how to test your equipment:

<https://support.zoom.us/hc/en-us/articles/115002262083>

Accessing the Zoom Meeting via Computer, Tablet or Smartphone

1. Click on this link to join the meeting:
<https://zoom.us/j/99356839296?pwd=TXhKVEdOa0c5V2dJbm10QlJiNVNXQT09>
2. Or go to <https://zoom.us/> and select “Join a Meeting”. Enter Meeting ID: 993 5683 9296 and Meeting Password: 134102
3. When prompted you will be asked to join via computer audio, or telephone. Use of computer audio is recommended, however you can also use your telephone for audio.
4. When you enter the meeting room, your device will be muted.
5. You will be able to see Board members and listen to discussion in the Zoom meeting
6. If you would like to speak during the meeting, use the ‘raise your hand’ feature of the Zoom platform to inform the meeting host. The raise hand feature can be accessed by pressing “ALT Y” on your laptop or computer. Speakers will be recognized individually by the meeting host. Once recognized, you will unmute your microphone (generally located in the bottom left corner of your screen) and share your comments. When addressing the Board, please begin by stating your name and address for the record. Please conduct yourself in an orderly and respectful fashion. When you are finished speaking please immediately mute yourself.

Accessing the Meeting by Telephone Only

1. If you do not have access to a device capable of accessing the internet-based Zoom meeting, you may use your telephone to join the meeting.
2. Dial any of the following phone numbers to join the meeting: 833 548 0282 (Toll Free), 877 853 5247 (Toll Free), 888 788 0099 (Toll Free), 833 548 0276 (Toll Free).
3. If prompted to enter a Meeting ID, use your phone to dial the following ID: 993 5683 9296
4. If prompted to enter a Meeting Password, use your phone to dial the following password: 134102
5. When you join the meeting, your phone will be muted.
6. If you would like to speak during the meeting, dial *9 to use the ‘raise your hand’ feature of the Zoom platform to inform the meeting host. Speakers will be recognized individually by the meeting host. Once recognized, you will be unmuted by the host and will be able to share your comments. When addressing the Board, please begin by stating your name and address for the record. Please conduct yourself in an orderly and respectful fashion.

Basic Troubleshooting when Speaking

If you have been recognized to speak, but cannot be heard in the Zoom meeting use the following steps to troubleshoot your computer audio, or telephone connection.

1. Ensure your microphone or telephone is unmuted. For users joining the meeting in the virtual meeting room you will find your ‘join with audio’ control in the lower left hand corner of the Zoom meeting screen. For telephone only users, dial *6.

2. If you still cannot be heard and have joined by computer audio, you may need to switch to a telephone to improve the audio connection. Leave the meeting and use the toll free numbers provided to join the meeting by telephone using the instructions above.
3. If you are still unable to be heard, you may need to disconnect from the Zoom meeting and rejoin. If you rejoin the meeting and still cannot speak, use the 'chat' function on the Zoom screen to inform the host that you cannot be heard.

Accessing Documents & Site Plans

Plans and documents are available for viewing the Gloucester Town Hall, Planning Department during normal business hours or you may request a copy of meeting materials via e-mail – karencott@glocesterri.org.