

At a meeting of the Town Council holden in and for the Town of Gloucester on February 1, 2018:

I. Call to Order

The meeting was called to order at 7:00 p.m.

II. Roll Call

Members Present: George O. (Buster) Steere, Jr., President; Edward C. Burlingame, Vice-President; Walter M. O. Steere, III; William E. Reichert and Patricia Henry.

Also present: Susan Harris, Deputy Town Clerk; Timothy Kane, Town Solicitor; Gary Treml, Director of Public Works; Diane Brennan, Finance Director; Ken Johnson, Building/Zoning Official; Joseph DelPrete, Chief of Police; Judy Branch, Human Services Director; and Robert Shields, Recreation Director.

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

MOTION was made by Councilor W. Steere to Convene to Executive Session Pursuant to: R.I.G.L. 42-46-5 (a)(2) Potential Litigation re: Possible litigation against contributors to the opioid crisis- Discussion and/or action ; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
NAYS-0

MOTION PASSED

AFTER ADJOURNING EXECUTIVE SESSION:

Reconvene Open Session -

MOTION was made by Councilor W. Steere to reconvene open session at 7:35 p.m.; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
NAYS-0

MOTION PASSED

V. Disclosure of votes taken in Executive Session

Councilor W. Steere stated for the record that no votes were taken in Executive Session.

VI. Open Forum - For Agenda Items

None.

VII. Consent Items - Discussion and/or action

A. Approval of Town Council meeting minutes of January 18, 2018

MOTION was made by Councilor Reichert to APPROVE the Town Council meeting minutes of January 18, 2018; seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert and Henry

NAYS-0

ABSTAIN - Burlingame

MOTION PASSED

VIII. New Business

A. Resolution: "Authorizing, Approving and Directing the Employment of Certain Law Firms to Represent the Community in Potential Litigation Against Contributors of Opioid Addiction Crisis" - Discussion and/or action

Councilor Reichert read the following Resolution into the record:

**TOWN OF GLOCESTER
RESOLUTION 2018-01**

**A RESOLUTION OF GLOCESTER, RHODE ISLAND ("COMMUNITY")
AUTHORIZING, APPROVING AND DIRECTING THE EMPLOYMENT OF
CERTAIN LAW FIRMS TO REPRESENT THE COMMUNITY IN POTENTIAL
LITIGATION AGAINST CONTRIBUTORS OF OPIOID ADDICTION CRISIS.**

WHEREAS, the Community is experiencing serious Opioid use as a result of the ready availability of the drug and its abuse; and,

WHEREAS, the Community desires to retain the Law Firms identified herein to advise and represent the Community regarding litigation and the award of damages from the contributors of opioids within the Community; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL, ("GOVERNING BODY") AS FOLLOWS:

Section 1. The Governing Body of this Community, hereby authorizes and approves the employment of the law firms identified in the Legal Services Agreement, attached hereto and

incorporated herein as **Exhibit “A”** (herein referred to as the “Law Firms”) to represent the Community in potential litigation against contributors of the Opioid addiction crises.

Section 2. The Governing Body hereby authorizes and approves, or confirms authorization and approval, of the Legal Services Agreement, substantially in the form attached hereto and incorporated herein by reference thereto as **Exhibit “A”**, and directs the authorized executor of this government to execute and enter into the Legal Services Agreement with the Law Firms, setting forth the scope of the work to be performed by the Law Firms, including litigation against contributors to the Opioid addiction crises within the Community and the terms and conditions of the employment of the Law Firms. The Legal Services Agreement may be amended, after approval of this Resolution, without further action of the Governing Body, with the approval of the authorized executor, whose signature on the Legal Services Agreement shall be evidence of such approval.

Section 3. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 4. This Resolution shall be in full force and effect from and after its adoption as provided by law.

George O. Steere, Jr.
Glocester Town Council President

SIGNED & ADOPTED THIS 1ST DAY OF FEBRUARY, 2018

seconded by Councilor Burlingame.

Discussion: **(Exhibit A is the Legal Services Contract, a copy will be filed in the Clerk’s Office)**

Councilor G. Steere stated for the record that there is no cost to the Town to sign with these law firms to represent the town. Councilor G. Steere further stated that if there is a settlement paid to the Town of Glocester, the law firms will get 30% of the amount of the settlement. Councilor W. Steere pointed out that if the case is lost, there is still no cost to the Town.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
NAYS-0

MOTION PASSED

B. Boards & Commissions

1. Resignation- Discussion and/or action
 - a. Zoning Board Clerk

Councilor G. Steere stated that the Clerk has received the resignation of Deb Rogala from the position of Zoning Board recording clerk. Councilor G. Steere stated that Deb Rogala has offered to continue until a replacement is found.

Councilor Reichert commented that he heard the reason for the resignation is the number of hours that are required and asked if there is a way we could compensate the clerk for that. Councilor Burlingame stated that he heard something similar and asked if the written part of it could just be a synopsis rather than a regurgitation of the whole tape recording. Tim Kane, Town Solicitor, stated that D. Rogala does very good detailed minutes from which the Legal Department turns into decisions. Councilor Reichert stated that the clerk makes \$140 per meeting which, he is being told, takes 14 or 15 hours between attending the meeting and completing the minutes.

Councilor Henry stated that if more information was needed, the tape could be reviewed. Councilor W. Steere replied that having Legal go back to the recording would cost more. T. Kane stated that D. Rogala puts everything in such good order that there is no need to go back to the tape for findings of fact and testimony.

Councilor G. Steere stated that if the Council accepts the resignation of D. Rogala, Judi Rix, the clerk for Planning Board and Land Trust, would like to resign from Planning and take over as the Zoning Board clerk and continue with Land Trust also.

Susan Harris, Deputy Town Clerk, noted that D. Rogala's resignation letter stated the reason was that her schedule at work will change, making it impossible to attend the meetings on Thursday evenings. Councilor Henry commented that she doesn't understand why people aren't forth right and if it is "I really love what I do but I am just not being compensated" just come forth with that. Councilor Henry stated people send in a resignation saying one thing and then backdoor that they need more compensation. Councilor Reichert noted that he did not hear that from D. Rogala. Councilor Henry stated if people don't come forward and be forthright how do we know.

Councilor G. Steere stated that with regard to Judi Rix, she attended a Zoning Board meeting and was impressed with how it went, not long and dragged out like Planning Board sometimes gets. Councilor G. Steere stated that Judi Rix's letter states with Monday holidays the boards are backing up onto the same night. Councilor G. Steere stated that she does a very good job and gets the minutes out two (2) days after a meeting.

Councilor Reichert stated he knows the clerk does a very good job.

MOTION was made by Councilor Burlingame to ACCEPT the resignation of Deb Rogala from the position of Recording Clerk for the Zoning Board of Review; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
NAYS-0

MOTION PASSED

The Council members thanked Deb Rogala for her service.

2. Appointments - Discussion and/or action
 - a. Zoning Board Clerk

Councilor G. Steere noted that Judi Rix sent in a resignation today from her position of Planning Board clerk, which has not yet been accepted by the Town Council. Councilor G. Steere further stated that she has indicated that she would like the position of Zoning Board clerk once her resignation from Planning Board is accepted, as well as keep her position of Land Trust clerk.

Councilor W. Steere stated that this is a paid position and asked if it must be posted. Councilor G. Steere replied that he does not know if it needs to be advertised, but commented that if we appoint J. Rix as Zoning Board clerk, we will have to find somebody for Planning Board. Diane Brennan, Human Resources Director, stated that she has several names from when J. Rix was appointed as Planning Board clerk. D. Brennan noted that the clerk positions for Land Trust, Planning Board and Zoning Board are not all equal with regard to the number of hours required, and suggested that the Council consider adjusting the salaries accordingly. Tim Kane, Town Solicitor, agreed and stated that Planning Board is triple the work of the other clerk positions due to the length of the meetings and the fact that they meet twice per month.

Councilor G. Steere stated his opinion that Judi Rix does a great job for the Planning Board and he has no objection to her switching to the Zoning Board. Councilor G. Steere stated that we will have to advertise for the Planning Board clerk position.

MOTION was made by Councilor Henry to TABLE to the Council meeting of February 15th the appointment of the Zoning Board Clerk; seconded by Councilor W. Steere.

Discussion: Councilor W. Steere asked if we have received the resignation from the Planning Board. Councilor G. Steere replied that it is in our packet but we have not accepted it yet. Councilor Henry asked if the Council could appoint her tonight anyway. Councilor G. Steere stated that it would not be a problem to table the appointment. T. Kane noted that Planning Board meets on Monday and they will need someone. Councilor W. Steere pointed out that the Council cannot accept the resignation tonight because it is not on the agenda. Councilor G. Steere noted that Deb Rogala has agreed to stay on for Zoning Board until she is replaced. Councilor W. Steere asked if the Council needs to redo the motion to accept D. Rogala's resignation. T. Kane replied in the negative, stating that D. Rogala will be there in an ad-hoc basis until the Council appoints somebody. T. Kane further stated that this is not a violation of any law or statute.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
NAYS-0

MOTION PASSED

- b. Conservation Commission

1. One Alternate 1-year position to expire 2/2019

Councilor G. Steere stated that the Chair has recommended the reappointment of current member, Stephen Clifford, to the alternate position on the Conservation Commission.

MOTION was made by Councilor Reichert to REAPPOINT Stephen Clifford to the Conservation Commission for one Alternate 1 year term to expire 2/2019; seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
NAYS-0

MOTION PASSED

c. Land Trust

1. Two 5-year terms to expire 2/2023

Councilor G. Steere stated that the Chairman of the Land Trust has informed the Clerk that both regular members up for reappointment wish to be reappointed, Russell Gross and himself.

MOTION was made by Councilor Reichert to REAPPOINT Russell Gross and Stephen Mitchell to five year regular member terms to expire 2/2023; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
NAYS-0

MOTION PASSED

2. Two Member-at-large one year terms to expire 2/2019

Councilor G. Steere stated that the Chair has also stated that the two members-at-large would like to be reappointed.

a. Planning Board member-at-large

Councilor G. Steere stated that from the Planning Board the last appointment was Janine Pitocco. Councilor G. Steere stated that the Planning Board Chair stated discussion on the appointment would be on the Planning Board's next agenda. Councilor G. Steere noted that Janine has stated she would like to be reappointed.

MOTION was made by Councilor Burlingame to TABLE the appointment of a member at large from the Planning Board to the Land Trust to the Town Council meeting of February 15, 2018; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry

NAYS-0
MOTION PASSED

b. Conservation Commission member-at-large

Councilor G. Steere stated that the Chairman has stated that the Conservation Commission recommends Roy Najecki be reappointed as the Land Trust Member-at-Large from the Conservation Commission.

MOTION was made by Councilor Reichert to REAPPOINT Roy Najecki to the Land Trust member-at-large from the Conservation Commission for a term to expire 2/2019; seconded by Councilor W. Steere.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
NAYS-0

MOTION PASSED

C. Fiscal Year 2018/2019 Budget

1. Personnel proposals for budget - Discussion and/or action

Discussion: Councilor Burlingame stated, after a meeting with Councilor Henry, that the Council has a consolidated recommendation from the Finance Director that the Council should have discussion on. Councilor Burlingame stated that, in addition, the Council had discussed having some adjustments on salaries for certain department heads. Councilor Burlingame recommended having these discussions at a special workshop-type meeting because the scope of what the Council wants to do is too comprehensive to handle tonight. Councilor Burlingame stated he wants to set up a special meeting for Tuesday (February 6th @ 7:00 p.m.)

MOTION was made by Councilor Burlingame to TABLE Personnel Proposals for Budget - Discussion and/or action until the Special Meeting of the Town Council on Feb. 6, 2018 at 7:00 p.m.; seconded by Councilor Reichert.

Discussion: Councilor W. Steere stated that he will not be able to attend the Special Meeting on Tuesday night due to a previous commitment.

Councilor Burlingame referred to the memo from the Finance Director, stating that requests should be gathered from all departments and put together regarding budget impact. Councilor Burlingame also stated that the Council talked about salary adjustments about a year ago and we want to talk about that again, as well as some school issues. Councilor G. Steere stated then we will get these numbers to the Budget Board. Councilor Burlingame stated he has met with Dave Steere, Budget Board, and there are opportunities here. Councilor Burlingame stated that there are Capital projects that have been completed and there is still money in the account, and there are Capital projects that were approved but never started. Councilor Burlingame explained that because

that money was in Capital, it has to stay there, but after two years it can be reassigned to other capital.

Councilor Burlingame stated last year in our own budget we saw a few accounts where there was enough money for the next ten years. Councilor Burlingame stated perhaps that is too much

Regarding the School Budget,. Councilor Burlingame stated that originally there was a plan to reduce the State Aid by \$800,000 over 10 years, or \$80,000 per year. Councilor Burlingame stated that we need to keep our eye on that and verify what the State Aide will be for this coming year. Councilor Burlingame stated that we will get hit this year with a reduction in State Aid as well as the reapportionment for the proration of students. Councilor Burlingame noted that we have money set aside for this so we may be able to absorb it. Councilor Burlingame stated he doesn't know if it is enough but we should be able to absorb the bulk of it.

Councilor Burlingame stated that the reason for Tuesday night's meeting is to focus on personnel and financial issues, and if Councilor W. Steere has any comments, he can forward them before the meeting.

Councilor W. Steere stated he does have a comment on something that is coming up tonight, compensation. Councilor W. Steere suggested having a compensation analysis done for the whole town to give us an idea of what a competitive amount is to be offered to new hires and guarantees our current employees are receiving a fair pay scale. Councilor W. Steere stated we sometimes are comparing apples to oranges because roles are different. Councilor W. Steere stated our department heads "wear a lot of hats" and might do more than those in similar positions in other towns. Councilor W. Steere stated that it was mentioned there may be available funds that could be moved to do something like that and, his opinion is, that in the long run it would be worth whatever money the analysis would cost. Councilor W. Steere stated that it would also give the Council leverage during negotiations with the Unions when determining if we are in the ball park. Councilor W. Steere stated it has been brought up earlier but it didn't go too far and, in his opinion, that is the way to go.

Councilor Henry stated that she can appreciate the concept of bringing in a consulting group, but at the same time she feels that we need to consider the longevity that many of us on the council and in town and a lot of us know full well what department heads do and we can pull that information together at no cost. Councilor Henry stated Ted (Councilor Burlingame) and herself have been working on this. Councilor Henry stated we need to weight that. Councilor Henry stated consultant groups aren't cheap and we should be careful what we wish for.

Councilor W. Steere stated that we can write an RFP and tell them exactly what we are looking for in the scope of the project. Councilor W. Steere stated again we are looking at apples to oranges when we just look at salary comparisons. Councilor W. Steere stated an expert could look at job descriptions and responsibilities which is what should be used to determine.

Councilor G. Steere stated he understands but thinks they (experts) could compare jobs from town to town but we know what our people do over and above and we may still have to tweak it.

Councilor W. Steere stated it would give us an idea as to if we are in the general ball park of where we should be.

Councilor Henry questioned if the one request from D. Brennan will be discussed tonight. Affirmative answer.

Councilor G. Steere stated we have had this conversation quite a few times but none of us know what it will cost. Councilor Burlingame referred to when the state did it the recommendations were high. Councilor Henry stated she can't believe we wouldn't get a consultant for under \$30,000. Councilor W. Steere stated it would depend on what we ask for. Councilor Henry referenced her knowledge of consultant fees. Councilor W. Steere stated while it may cost us money in the beginning in the long run it will be helpful when there is a pay scale in place. Councilor Henry stated if we want to go down that avenue perhaps we should start to see what is out there but that we have some important issues which may need to be addressed immediately. Councilor G. Steere stated if Councilor Henry wanted to see what was available and an idea of cost she could. Councilor W. Steere stated if we had an RFP we would know what we are looking for as the scope. Councilor W. Steere stated he would research but he doesn't want to do the work if no one is serious about it. Councilor Burlingame stated he will work with D. Brennan on that and they will get it done.

Councilor G. Steere reiterated there is a meeting on Tuesday, Feb. 6th at 7:00 p.m.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
NAYS-0

MOTION PASSED

- D. Personnel
 - 1. Appointment
 - a. Finance Department: Senior Accountant/Financial Analyst - Discussion and/or action

Councilor G. Steere read the following request from the Personnel Director.

To: **Honorable Town Council Members**
From: Diane L. Brennan, Director of Finance/ HR
Date: January 31, 2018
Re: Senior Accountant/Financial Analyst

A Senior Accountant/Financial Analyst position was advertised in the Providence Journal, and online through Zip Recruiter and School Spring in December 2017. There were over 25 applicants for the job. After 15 phone interviews, 10 second interviews, 3 follow up interviews, and several reference checks, Gloria Ayotte is being recommended for the position.

This was concluded with the assistance of Jane Steere, Pat Dubois, and Jean Fecteau who were present for many of the interviews. Based on her resume and information from the interview process, Gloria has the skill set to do the job. I look forward to her becoming part of the Gloucester team and wish to welcome her to the town.

The position would be 37.5 hours weekly and include a full benefit package. Annual compensation would be \$55,000. Gloria would fall under the rules of the employee handbook and any charter and ordinance provisions that apply to this position. After an annual positive evaluation of her performance, an increase of \$2,500 at her yearly anniversary date will continue for a three-year period. This will be in addition to any annual increase provided to non-union employees during the budget process. This appointment is subject to a positive BCI check.

The Town council will consider this appointment at the February 1, 2018 council meeting at 7:30 PM in Gloucester Town Hall. Upon favorable action, her start date is Thursday March 1, 2018.

(End of memo)

Discussion: Councilor Burlingame stated that the candidate's resume looked good and there was positive feedback from the interview committee.

MOTION was made by Councilor Burlingame to APPOINT Gloria Ayotte to the position of Senior Accountant/Financial Analyst in the Finance Department. Said position will be 37.5 hours weekly and include a full benefit package with annual compensation of \$55,000. The position will fall under the rules of the employee handbook and any charter and ordinance provisions that apply to this position. After an annual positive evaluation of job performance, an increase of \$2,500 at the yearly anniversary date will continue for a three-year period in addition to any annual increase provided to non-union employees during the budget process. This appointment is subject to a positive BCI check. This position start date is Thursday March 1, 2018; seconded by Councilor Reichert.

Discussion: Councilor W. Steere questioned why we are offering \$2,500 per year for the next three (3) years in addition to the \$55,000. Councilor Burlingame replied that this was an agreement we had with the prior employee. Councilor W. Steere stated that the question still stands and noted that he did not necessarily agree with that either.

Diane Brennan, HR Director, stated that this will bring the employee up to what collectors and assessors earn within two years. D. Brennan noted that this position is a difficult one to fill and many people who have been considered for the job would almost be taking a pay cut. D. Brennan stated that this would allow some measure for the employee to get up to a competent level within the two years.

Councilor W. Steere asked what is the evaluation process right now and how do we know if an evaluation is positive. D. Brennan stated that there is nothing written on that and she will try to come up with more formal guidelines than what we have now. D. Brennan noted that most of the positions here do not have an evaluation process, but she feels that there should be. D. Brennan further stated that there is not a compensation scale that happens outside what the budget process is. D. Brennan stated that she has come to the Council before to ask that adjustments be made to make the salaries marketable and commensurate with what is out there.

Councilor W. Steere stated that he does not disagree with compensating the position fairly, but we are saying that we are going to give an increase of \$2,500 of taxpayer money, upon an annual

positive evaluation, which is pretty vague. Councilor W. Steere asked if we can actually sign an agreement if we do not have an evaluation process in place, stating that this is \$7,500 that we are promising somebody. Tim Kane, Town Solicitor, stated that we do not sign an employment contract but it is a motion and it is up to the Council to work with the Human Resource Director to come up with an evaluation. T. Kane stated that the appointment can be made, subject to positive evaluation, then we can work on what the evaluation will be.

Councilor Burlingame stated his opinion that at the end of the year, D. Brennan will say the year is up and this is the condition of employment, and if there is a positive evaluation in March of next year, we are done. D. Brennan agreed and stated that she has no problem bringing in an evaluation of this position or any individual for the Council to review. D. Brennan stated that it is detrimental to high achieving employees that there is no reward system for doing a good job. D. Brennan further stated that if the employee wants the \$2,500 increase, they will do a good job, and if they do not do a good job, she will not recommend the increase. D. Brennan mentioned a “carrot” to do a good job. Councilor W. Steere stated that if he were in the candidate’s position, he would want to know the criteria for a positive evaluation. D. Brennan stated that she will come up with standards, objectives and goals and if the employee does not rise to the occasion, maybe they shouldn’t be here.

Councilor W. Steere asked how we can justify doing this for one position but not for others who only get the 2% or 3% that is approved in the budget. D. Brennan stated that most people are governed by a contract with the exception of DPW and department heads.

Councilor W. Steere asked how are we impacting future budgets, stating that we may not be here a year from now. Councilor Burlingame commented that there are three-year contracts and some of us may not be here at the end of the three (3) years. D. Brennan stated that there are other things in place for some of those areas as far as individuals and where those individuals are. D. Brennan stated that right now, the economy is good which doesn’t make this position all that desirable, and she thought this would be a way to retain good talent, not that we don’t have good talent already.

Councilor W. Steere repeated his opinion that we should have someone come in and go through the compensation so we can have a salary structure, high and low range, and then we can go out and say “this is what we have”. D. Brennan stated that we have had money set aside in the budget the last couple of years to do that and it has never been accomplished.

Councilor G. Steere commented that he knows an individual who would be perfect for this position, but when he told her what it paid, she got a good laugh. Councilor G. Steere stated that people in this position in the private sector have a substantially higher pay rate than what we are offering, and that may be why we are having a problem filling this position. Councilor G. Steere stated that he is not one to throw money away, but he doesn’t want to keep playing musical chairs with important people in town.

VOTE: AYES- G. Steere, Burlingame, Reichert and Henry
 NAYS-W. Steere

MOTION PASSED

Councilor W. Steere explained that his vote has no reflection on the candidate whatsoever; it is regarding the Council's inability to come up with consistent pay scales.

IX. Town Council Correspondence /Discussion

- A. Councilor G. Steere stated that another letter was received from the Grange, again requesting a crosswalk near the Pavilion.
- B. Councilor G. Steere stated that correspondence was received from MADD (Mothers Against Drunk Driving) regarding a recognition breakfast to be held on May 4th. Councilor G. Steere stated that we might be contacted by a member concerning nominations, sponsorships or donations.
- C. Councilor G. Steere stated that the Council received a letter from Suburban Land Company regarding a piece of land that was lost to tax sale and is now deeded to the Town of Glocester. Alan Reedy, President of Suburban Land Co., wants to get it back and is looking for a reduction on the valuation and the taxes owed. Councilor G. Steere stated that Mr. Reedy has had multiple discussions with the Tax Collector and Tax Assessor. Councilor Burlingame stated that the answer is no. Councilor Henry commented that she has done some research online and found that Mr. Reedy had a lawsuit with the RI Supreme Court which was found to be fraudulent.

X. Department Head Reports/Discussion

None.

XI. Bds. and Commissions Reports/ Discussion

- A. Councilor W. Steere asked Eric Croft, of the Budget Board, if the Little League has submitted a request. E. Croft replied in the negative and stated the deadline has passed. Diane Brennan spoke but was inaudible on the recording.
- B. Councilor Henry asked Gary Treml, Director of Public Works, to find out how much we will need for Glocester Memorial Park before the budget process is completed.

XII. Open Forum

None.

XIII. Adjourn

MOTION was made by Councilor Burlingame to ADJOURN at 8:37 p.m.; seconded by Councilor Reichert.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry
NAYS-0

MOTION PASSED