



**TENNIS INSTRUCTOR JOB DESCRIPTION  
SEASONAL JULY 1 – AUGUST 9**

**POSITION SUMMARY:**

Organize and supervise tennis instruction of various levels. As well as promote and conduct special events and tournaments.

**PRINCIPLE DUTIES & RESPONSIBILITIES:**

- Implement structured lessons for various age groups.
- Demonstrate good communication skills with participants and parents.
- Must be upbeat and energetic throughout lessons.
- Be able to coordinate and promote special events and tournaments.
- Work hours as scheduled, including before and after class time; helping to answer participants and/or parents questions as needed.
- Handle discipline situations with courtesy and fairness.
- Collect, manage and return equipment in good working condition.
- Attends mandatory meetings and training sessions as scheduled.
- Appear professional in appearance and attitude at all times.
- Complete all other duties as assigned and appropriate.

**QUALIFICATIONS:**

- Must be 16 years of age.
- Ability to teach with energy and enthusiasm.
- Ability to interact positively with patrons.
- Possess knowledge and the ability to demonstrate skills during lesson instruction.