

At a meeting of the Town Council holden in and for the Town of Gloucester on August 15, 2019:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: George O. (Buster) Steere, Jr., President; Walter M. O. Steere, III, Vice-President; Patricia Henry; and Julian (Jay) Fogue.

Member Absent: William E. Reichert

Also Present: Jean Fecteau, Town Clerk; Tim Kane, Town Solicitor; Susan Harris, Deputy Town Clerk; Joseph DelPrete, Chief of Police; Diane Brennan, Finance Director; Gary Trembl, Director of Public Works; Ken Johnson, Building/Zoning Official; Gerald Mosca, EMA Director; Lori DeSantis, Tax Assessor; Judith Branch, Human Services Director; and Melissa Bouvier, Senior Center Director.

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Open Forum - For Agenda Items

None.

V. Public Hearing

A. Special Event Application - Discussion and/or Action

Applicant: Hill's Tavern and Grill, LLC, d/b/a Hill's Tavern and Grill

Location: 417 Putnam Pike, Gloucester, RI

Councilor G. Steere stated that the applicant has filed a request for an (outdoor) Special Event proposed at above location on August 25, 2019.

Councilor G. Steere stated that this Public Hearing was advertised in the Observer and notices were sent to abutting property owners.

Councilor G. Steere DECLARED the Public Hearing OPEN.

Discussion: Attorney David D'Agostino appeared on behalf of his client, Al Hill and Hill's Tavern, to request permission for a Special Event on August 25th. D. D'Agostino explained it is to be a fund raiser to support Chepachet Fire Chief Robert Dauphinais and his family. D. D'Agostino commented that the event will bring together two (2) of Chief Dauphinais' interests; community

and motorcycles. D. D'Agostino further stated that the event will be a bike run, for which there will be a fee, followed by a buffet dinner.

Al Hill, applicant, explained that the event will start at 11:00 with registration, the bike ride will begin around 12:00 and they will come back at approximately 3:00 or 4:00 for the dinner. A. Hill stated that there will be music from noon to 4:00 inside and a band had already been scheduled for outside, so that will still take place. A. Hill noted that the raffles and the meal will take place inside. Councilor G. Steere asked what are the hours for the outside band. A. Hill replied 4: 00 p.m. to 8:00 p.m.

Councilor Forgue asked if the applicant has talked to the Police Chief regarding traffic control. A. Hill replied in the affirmative and stated that parking was also addressed. A. Hill stated that he will use the Big Bear parking lot, as well as the lot behind the Post Office. A. Hill noted that there is a pathway which will allow people to access his place without going onto the road.

Councilor Forgue asked Joseph DelPrete, Chief of Police, if there will be a patrolman on duty that day. Chief DelPrete replied they did not. The Chief stated they try to gauge by type of event and, anticipated attendance. The Chief stated that they didn't want to get involved in a motorcycle run because it is at a bar. A. Hill again stated that he has made arrangements for plenty of parking and will keep pedestrian traffic away from Route 44.

Councilor Henry asked A. Hill if he has already sold tickets in advance. A. Hill replied that he has had tickets for over a week but has only sold five (5). Councilor Henry asked how many people does he anticipate. A. Hill replied that the family is hoping for 200. Councilor Henry asked how much are the tickets. A. Hill responded that they are \$25.00. Councilor Henry stated that alcohol will be indoors and asked if there will be an amplified band outside from 4:00 to 8:00 p.m. A. Hill replied in the affirmative.

Councilor Henry asked how many events has A. Hill had this month. A. Hill replied that he has not had any outdoor events yet this month. A. Hill stated that he has one tomorrow and another next week for a total of two (2). Councilor Henry asked how many events did he have in July. A. Hill replied that he had two (2). Councilor Henry asked if they were both approved events. A. Hill replied in the affirmative. Councilor Henry stated that he also had an event with retail sales which was unapproved. A. Hill explained that he had a music event scheduled for that day and he thought that would cover that event. Councilor Henry stated that was retail sales with tents. Councilor Henry stated that he actually had three (3) events in July, to which A. Hill replied in the negative, stating that he had two (2) events. Councilor Henry stated that he just rolled that other one into the already existing event. A. Hill stated that it was the same day so that is where his confusion was. Councilor Henry stated that he is not licensed to sell retail products. A. Hill stated that he understands that now.

Councilor Forgue stated that he, Councilor Henry and Tim Kane, Town Solicitor, had a conversation with Mr. Hill and his attorney last week and ironed things out. D. D'Agostino concurred and stated that it was a misunderstanding but assured the Council that they have been set straight.

Councilor Henry addressed D. D'Agostino and stated that it is hard for her to understand that there

was a misunderstanding about that event because the person who brought the event to Mr. Hill, Laurie Barrett, did the same thing last year and was called before the Council and told about the permitting process. Councilor Henry stated that she was more than educated by the Council and a special meeting was held so that her event could happen. Councilor Henry stated that she was very concerned by what happened there a few weeks ago. A. Hill explained that he was not in business when that took place and he did not know anything about it. A. Hill stated that the owner of Big Bear told him what happened last year and he had stated that L. Barrett had a moral obligation to let him know what he was in for, but she never said anything to that effect. Councilor Henry stated that the disrespect shown to the Council and the Clerk's office was unbelievable. A. Hill agreed and stated that now that he knows the scope of what took place previously, and his interpretation being wrong it will not happen again.

Councilor W. Steere asked if access and egress will only be through the front door. A. Hill replied that the gates that allow access into the yard will be monitored and everyone will be directed to the front door so they will know exactly how many people are on the property.

Councilor G. Steere asked if anybody in the audience wished to speak for or against this application.

Hearing none, Councilor G. Steere CLOSED the Public Hearing.

MOTION was made by Councilor Forgue to APPROVE a Special Event to be held on August 25, 2019 between the hours of 11:00 a.m. and 8:00 p.m. for Applicant: Albert Hill, Hill's Tavern and Grill, LLC, d/b/a Hill's Tavern and Grill; with the following stipulations:

1. Crowd Management and parking plan filed prior to event.
2. No on-street parking allowed on Route 44.
3. The approval of the Chief of Police and the Fire Chief.
4. This approval may be rescinded by the Town Council for just cause.
5. Alcohol is only allowed in previously approved areas.
6. Entertainment is only allowed in previously approved areas.
7. Compliance with the Special Event Ordinance.

Seconded by Councilor W. Steere.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Henry and Forgue
NAYS-0

MOTION PASSED

VI. Consent Items - Discussion and/or Action

- A. Approval of Town Council regular meeting minutes of August 1, 2019
- B. Tax Assessor's Additions & Abatements for July, 2019
- C. Finance Director's Report for July, 2019

MOTION was made by Councilor Henry to APPROVE the Town Council regular meeting minutes

of August 1, 2019, to APPROVE the ADDITIONS to the 2019 Tax Roll in the amount of \$20,668.58, the ABATEMENTS to the 2019 Tax Roll in the amount of \$1,980.89 and the 2018 Tax Roll in the amount of \$434.52; and to ACCEPT the Finance Director's Report for July 2019; seconded by Councilor Forgue.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Henry and Forgue
NAYS-0

MOTION PASSED

VII. Unfinished Business

A. Boards & Commissions

1. Appointments - Discussion and/or Action

a. Budget Board

1. One unexpired 3 year term to expire 1/2021

Councilor G. Steere stated that an ad has been placed in the Bargain Buyer and the Observer.

Councilor W. Steere stated he felt Council should wait to consider all applications filed after the ad runs.

MOTION was made by Councilor Henry to TABLE the appointment to the Budget Board for an unexpired 3 year term to expire 1/2021; seconded by Councilor Forgue.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Henry and Forgue
NAYS-0

MOTION PASSED

b. Parade Committee

1. Position #2 (ongoing term)

Jean Fecteau, Town Clerk, stated that there are names in the talent bank and she will contact the chair for a recommendation.

MOTION was made by Councilor W. Steere to TABLE the appointment to the Parade Committee, Position #2; seconded by Councilor Forgue.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Henry and Forgue
NAYS-0

MOTION PASSED

VIII. New Business

A. HR Position

1. Approval of Job Description - Discussion and/or Action

Discussion: Councilor G. Steere stated that we have a job description submitted by Jane Steere, Jean Fecteau, Diane Brennan and Councilor P. Henry. Councilor G. Steere asked if anybody wished to make any changes. There was Council consensus to approve the job description as written.

MOTION was made by Councilor Forgue to APPROVE the HR Job Description, dated August 15, 2019; seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Henry and Forgue
NAYS-0

MOTION PASSED

2. Authorization to continue process of seeking out successful candidates for HR position - Discussion and/or Action

Councilor Henry stated that Jean Fecteau, Town Clerk, sent the Council a rough draft of an ad for their review. Councilor Henry stated that it looks great and asked where the ad will be placed.

Diane Brennan, Finance Director, stated that depending on the position, she sometimes runs an ad in the Bargain Buyer. D. Brennan stated that there is a standard site that picks those ads up and puts them on the internet. Councilor Henry suggested putting the ad on our website also.

Councilor G. Steere asked D. Brennan if she will be reviewing the applications. D. Brennan stated that most people will submit applications online and we can do whatever selection committee the Council would like. D. Brennan stated that for department heads, the committee would decide how many applicants to interview, depending on the response. D. Brennan stated that the committee could make a recommendation for the top two (2) people. Councilor W. Steere stated that the Council developed a process to hire department heads and asked if we should start there. D. Brennan replied that it depends on the level of individual that the Council is looking to hire.

Councilor Henry stated that the liaison to the department serves on the committee to interview candidates for that department head. Councilor Henry noted that Councilor Forgue is the liaison in this case and stated that even though she has worked on this she would not be opposed to Councilor Forgue doing the interviews. Councilor Forgue stated that protocol would be him as liaison but it doesn't matter to him if Councilor Henry would like to continue. Councilor G. Steere stated that the group will bring forward two (2) or three (3) candidates to the Council for a second interview depending on how many qualified applicants apply. D. Brennan pointed out that the more people on the committee, the harder it is to get everybody's schedule together.

Councilor W. Steere questioned if interviews would be held before the next meeting. D. Brennan stated we would not. Councilor W. Steere stated we can clarify the committee at a later date if necessary.

MOTION was made by Councilor W. Steere to CONTINUE the process of seeking out successful candidates for HR position by authorizing the Finance Director to place the ad in the areas mentioned previously; seconded by Councilor Forgue.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Henry and Forgue
NAYS-0

MOTION PASSED

B. Senior Center Landscaping

1. Authorization of vendor - Discussion and/or Action

Councilor G. Steere read the following memo from the Senior Center Director:

To Diane Brennan Finance Director & Town Council,

I am writing to suggest the award of the contract for the landscaping work needed at the Senior Center to be given to Central Nurseries. They have a reputable company with a 1 full growing season guarantee on all plant material. When Gary at the DPW agreed to remove the overgrown shrubs, Central Nurseries was able to recommend the best course of action and offer money saving suggestions. They will be replacing 2/3 of the shrubs and pruning back the remaining healthy shrubs. If you were to back out the cost of the plants they are the lowest bid. I liked their suggestions and I believe that they share our vision of the desired final outcome. Thank you for the consideration.

Sincerely,

Melissa Bouvier

(end of memo)

Discussion: None.

MOTION was made by Councilor Forgue to AUTHORIZE the Town Council President to sign a contract between Central Nurseries and the Town of Gloucester for landscaping at the Senior Center for the price of \$5,630 which includes all labor, materials, equipment and supervision necessary to perform landscape enhancements; seconded by Councilor Henry.

Discussion: Councilor Henry noted that she has purchased products from Central Nurseries and feels that they are a reputable company.

VOTE: AYES- G. Steere, W. Steere, Henry and Forgue
NAYS-0

MOTION PASSED

C. Gloucester Code of Ordinance

1. Proposed Amendment - 1st Reading - Discussion and/or Action

- a. Repeal: Chapter 190, Hawkers & Peddlers
- b. Adopt: New Chapter 175, Entertainment - Special Events
- c. Adopt: New Chapter 191, Temporary or Itinerant Vendors
- d. Amend: Chapter 368, Fee Schedule

MOTION was made by Councilor w. Steere to WAIVE the 1st Reading of the proposed amendments to the Gloucester Code of Ordinances; seconded by Councilor Forgue.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Henry and Forgue
 NAYS-0

MOTION PASSED

Discussion: Tim Kane, Town Solicitor, explained that the State passed regulations pertaining to Mobile Food Establishments (MFE's) and they have a uniform licensing procedure. T. Kane stated that this is a comprehensive ordinance that deals with MFE's and Itinerant Vendors, which are Hawkers and Peddlers. T. Kane stated that it sets forth two (2) different classes for the Mobile Food Establishments; ice cream and lemonade trucks and establishments that actually prepare food. T. Kane further stated that it sets forth the locations where they can operate, certain restrictions, as well as Hawkers and Peddlers. T. Kane noted that Jean Fecteau, Town Clerk, put a tremendous amount of work into this and he feels that it will be a model ordinance for the other communities.

J. Fecteau stated that there is one change to note in the Itinerant Vendor ordinance. J. Fecteau stated that she took a lot of the things from the existing ordinances because they were there for a reason. J. Fecteau stated that there are limitations in the number of each type which would prevent 20 food trucks from having an annual license, where any given day of the week all 20 could park on Route 44. J. Fecteau stated that peddlers can get a license to go door-to-door selling products or services, adding that we have always had a maximum of three (3) annual licenses for that, which in her opinion is bad enough. J. Fecteau stated that the only change she has to make is under Category 2; the phrase "unless vendors are part of a licensed Special Event" no longer has to be there, because we are referring to annual licenses.

J. Fecteau asked the Council to weigh in on the Fee Schedule on the last page. J. Fecteau stated that she is proposing increasing the fees for Hawkers and Peddlers, which has been \$10.00 per day since she started working for the Town. J. Fecteau stated that she feels the fees should be increased to cover the cost of the office staff's work. J. Fecteau stated that the new fees for the Mobile Food Establishments would be \$25.00 per day for a vendor who does not want to get an annual license, but wishes to participate in an event. J. Fecteau noted that the maximum that we could charge for an annual license is \$75.00, and the reason that the fees are not that far apart is to give incentive to get the annual so they won't have to come back each time they want to do a special event. J. Fecteau noted that the Council could amend the fees at the Public Hearing if they feel any of them are too low or too high.

Councilor G. Steere questioned why the fee for an event is \$50.00 and the fee for a one-day license is \$25.00. J. Fecteau replied that it is not clear and she does not think it was established to help the food trucks. J. Fecteau stated her opinion that the State recognized a phenomenon and wanted to get some of the action financially. J. Fecteau stated that the vendors must be licensed by the State of RI first, and then are instructed to go to the 39 cities and towns to get a license from them. J. Fecteau stated that we help them by giving them a 4-hour window to set up and sell their product.

J. Fecteau explained that the Event License, per state law, is for when someone comes in and wants to have an event with more than one food truck. J. Fecteau further stated that if a large crowd of 500 people is anticipated at a food truck event, the promoter of the event must also get a Temporary Mass Gather Permit.

Tim Kane spoke regarding the Special Event Ordinance. T. Kane stated that we have an ordinance for liquor establishments, but for things like the Galleria last year, there was no procedure. T. Kane stated that this Ordinance is for events, such as, the Hoot Owl Scramblers, the Galleria, fairs and carnivals. Councilor G. Steere asked if this will affect the GBA and the Grange for their events. J. Fecteau replied in the affirmative, but not for this year as the ordinance will be effective January 1, 2020. J. Fecteau commented that there are no new hoops to jump through proposed in this ordinance and the requirements are all the things the Council has been asking for the past five (5) years for a Special Event.

Councilor G. Steere thanked J. Fecteau for the work she put into these amendments.

Councilor Henry commented that the fees seem reasonable. J. Fecteau stated that she is trying to find out what other communities will charge and noted that the cities such as Cranston and Warwick will obviously charge more.

MOTION was made by Councilor W. Steere to SET a Public Hearing for the consideration of proposed Code of Ordinance amendments: 1) the repeal of Chapter 190, Hawkers & Peddlers; 2) adoption of the new Chapter 175, Entertainment - Special Events; 3) the adoption of the new Chapter 191, Temporary or Itinerant Vendors; and 4) the adoption of the amendment to Chapter 368, Fee Schedule for September 5, 2019; seconded by Councilor Fergue.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Henry and Fergue
NAYS-0

MOTION PASSED

J. Fecteau stated that she will put the proposed amendments on the Town's website.

D. Community Septic System Loan Program - Authorization to sign loan documents -
Discussion and/or Action

Councilor G. Steere stated that in June, 2019, Council made a motion to authorize an additional \$300,000 for use with the Community Septic System Loan Program, now loan/closing documents need to be approved.

1. Loan Agreement - R.I. Infrastructure Bank - Community Septic System Loan
Program

MOTION was made by Councilor Henry to AUTHORIZE the Town Council President to sign the Loan Agreement between the R.I. Infrastructure Bank and the Town of Glocester for the Community Septic System Loan Program dated August 15, 2019; seconded by Councilor W. Steere.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Henry and Fergue
NAYS-0

MOTION PASSED

2. Non-Restoring Line of Credit Promissory Note - Between Town of Gloucester & R.I. Infrastructure Bank

MOTION was made by Councilor Forgue to AUTHORIZE the Town Council President to sign the Non-Restoring Line of Credit Promissory Note in the amount of \$300,000, dated August 15, 2019, to the R.I. Infrastructure Bank for funds to be used for the Community Septic System Loan Program; seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Henry and Forgue
NAYS-0

MOTION PASSED

3. General Certificate (Affirmation of signatures on loan documents)

MOTION was made by Councilor W. Steere to AUTHORIZE the Town Council President to sign the Certification, dated August 15, 2019, certifying his authorization to sign the Loan agreement between the R.I. Infrastructure Bank and the Town of Gloucester and the Promissory Note to the R.I. Infrastructure Bank on behalf of the Town of Gloucester for the funds to be utilized for the Community Septic System Loan Program; seconded by Councilor Forgue.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Henry and Forgue
NAYS-0

MOTION PASSED

Tim Kane, Town Solicitor, stated that a Resolution may be needed. J. Fecteau, Town Clerk, stated that she read the certification and it states "Resolution" so she is unsure if the motion made in June is sufficient approval. T. Kane stated that since it is not a controversial Resolution, he recommended that the Council file a Resolution.

MOTION was made by Councilor W. Steere to AUTHORIZE the Town Council President to file a Resolution of the Town of Gloucester authorizing the filing of an application for State revolving fund loan and to enter into the pertinent loan documents; seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Henry and Forgue
NAYS-0

MOTION PASSED

E. Request for Financial Support - Historical Gloucester cemetery clean ups - Discussion and/or Action

1. Expenditure from Town Council Contingency Account

Councilor G. Steere stated that he was contacted by Bill Brown who is working with the Heritage Society to clean up the historical cemeteries, starting with those where veterans are buried. Councilor G. Steere stated that it is a lot of work and they only have a few volunteers, so they have gotten bids

on doing some of the work. Councilor G. Steere stated that B. Brown asked if the Town could help financially. Councilor G. Steere noted that they did get a grant for \$1,000, but the estimate is over \$4,000. Councilor G. Steere asked if the Council would like to give some support.

Gary Trembl, Director of Public Works, asked if they are going to put the brush on the side of the road for his department to pick up as they have been doing. Councilor W. Steere stated that it would be nice to have a letter with the scope of what they are looking for. Councilor G. Steere stated that B. Brown could not be here tonight. Councilor Henry asked who would be overseeing the work and who does the money go to. Councilor G. Steere stated that he will ask B. Brown to attend the next meeting to submit his proposals.

MOTION was made by Councilor W. Steere to TABLE the request for financial support - Historical Gloucester cemetery cleanups - Discussion and/or action; seconded by Councilor Henry.

Discussion: Councilor Henry suggested that we ask this individual to come before the Budget Board to make a formal request.

VOTE: AYES- G. Steere, W. Steere, Henry and Forgue
NAYS-0

MOTION PASSED

F. Proposed for Adoption: Williams Mills Conservation Area - 2019 Hunting Rules and Regulations - Discussion and/or action

Councilor G. Steere stated that in 2009, the Council designated the Conservation Commission as the steward of the property known as the Williams Mills Conservation Area and each year the Conservation Commission submits its hunting rules and regulations for approval.

MOTION was made by Councilor W. Steere to ADOPT the 2019-2020 Rules & Regulations for the Williams Mills Conservation Area, under the stewardship of the Conservation Commission; seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Henry and Forgue
NAYS-0

MOTION PASSED

IX. Town Council Correspondence

A. Councilor G. Steere stated that correspondence was received from the State of Rhode Island Department of Administration regarding the disposal of State vehicles. Councilor G. Steere explained that the vehicles will first be offered to other State agencies, then to municipalities, and lastly to the general public.

B. Councilor W. Steere spoke regarding the previous night's event at the Pavilion, stating that it was very well attended. Jean Fecteau, Town Clerk, stated that Bob Shields, Recreation Director, is not present tonight, but he has stated that he would like to bring back "Heritage Days" in October.

X. Department Head Reports/Discussion

- A. Jean Fecteau, Town Clerk, stated that she has received a few responses regarding the Police Station analysis and they will be going to the Board of Contract & Purchase for their formal recommendation. J. Fecteau noted that the prices seemed high and it appears that all three (3) proposals have gone beyond the scope that we asked for. J. Fecteau stated that she does not know if they had verbal communication with someone who led them to think something more than what we wanted. J. Fecteau asked the Council if they still want her to proceed with the analysis.

Councilor Forgue asked what are the prices. J. Fecteau replied approximately \$35,000. The Council members stated that they want to look at them but want it within the scope they are looking for. Councilor Forgue stated it is important to look at this now rather than later.

Councilor Henry asked who wrote the scope. J. Fecteau replied that the Council adopted the basic scope. J. Fecteau stated that we were looking for a straightforward opinion of whether we should fix the Police Station or not. J. Fecteau stated that we are now talking about replacing windows. Councilor Forgue stated that he thought we were just “putting band-aids on” now and getting information on which way we should go. Councilor Henry agreed and stated she thought we were just doing the heat and air conditioning and would wait for the analysis before doing anything more.

Joseph DelPrete, Chief of Police, stated that he has looked at the proposals and there are two (2) reputable companies that have built public safety projects that have good recommendations. J. Fecteau stated that it was a good price for what they priced out, but it wasn't what we asked for.

Councilor Forgue asked if any other town the size of ours have built a new police station. Chief DelPrete replied that Smithfield recently added to their station at a cost of six million dollars. Chief DelPrete stated that there are many options, such as a public safety complex. Councilor Forgue stated that if a town has built a police station that would be sufficient to our needs, maybe they could give us an idea of what they spent.

Councilor Henry stated that what we are trying to get answered now is if we can rehab our police station and put an addition on, or is that a foolish thing to do. Councilor Henry stated that we don't have to consider new public safety complexes at this time. Councilor Forgue stated that he thought we were trying to evaluate what a new police station would cost versus throwing money into the police station we have now. Councilor Henry replied that we are trying to find out if what we have will be feasible in ten (10) years. Chief DelPrete stated that we are not going to expand the site the way it is now, due to water and septic problems. Chief DelPrete further stated that next year he will need a new tower at \$180,000 because the existing tower is not compliant with FCC and has been condemned.

Councilor Forgue stated that we have a facility that is defunct, basically, and we can

keep throwing money at it and find out in five years that the building cannot handle it any longer. Councilor Henry replied that we are not all certain that what we have is defunct and that is why we wanted to get an opinion whether we can use what we have there now and improve it to our needs. Councilor Henry stated that she is trying to be conservative. Chief DelPrete stated that to upgrade and add 1,500 to 2,000 square feet, it is over a million dollars.

Councilor W. Steere stated that we need to determine if this site is suitable for the next 30 years. Councilor W. Steere stated that even if we said today that we are going to build something, it would be three (3) or four (4) years before we are in it. Councilor W. Steere stated that we need to spend some money to get us through until then, if that is the course of action. Councilor W. Steere stated that the analysis will tell us if the site will support what we want to do in the future.

Chief DelPrete stated that he will fund the concept and design of either an addition or a new location out of his budget, which would be \$35,000 to \$40,000. Councilor W. Steere stated that right now, the septic and the tower have to be done. Councilor Forgue noted that Verizon is building Smithfield a \$250,000 tower and will give them \$1,850 a month.

Councilor Forgue stated that he was under the impression that we were going to get everything to where it is functionable and go forward with trying to get an idea of what it would cost to build a new police station. Councilor G. Steere stated that we need to know if we can acquire that land from the trailer park and if it is feasible to put an addition at that site, or if it is better to build a new station somewhere else. Councilor Forgue stated that he is looking down that 10 or 15 year road and asked what we are going to do with that monstrosity of a building. Councilor Henry replied that is not something we have to solve tonight. Councilor Forgue stated that we should go forward and get some estimates for a new police station that would work 25 or 30 years from now. Councilor Henry stated that first we have to find out, for the sake of the taxpayer, the feasibility of the site we currently have and can it be improved upon and expanded. Councilor Forgue stated his opinion that we owe it to the taxpayer that we don't shock them with a bill 15 years from now, because we spent several million dollars on a police station which can no longer work as a police department, and we have to build a new one.

J. Fecteau stated that if appropriate, she could reach out to these vendors and ask them to pare down and look back at the scope we sent them, or break it out in phases. Councilor Henry asked if we need a consensus of what is the most we want to spend on this study. Chief DelPrete stated that two (2) of the companies have excellent references and experience building public safety complexes.

- B. Judy Branch, Director of Human Services, spoke regarding the Town's van policy, stating that it is getting out of hand because people are trying to book seven (7) appointments a month. J. Branch stated that we have to pay the drivers a minimum of three (3) hours. J. Branch stated that she knows some of the clients have other means of transportation but if she says no, they get irate. J. Branch stated that she will

go back to a limit of two (2) appointments a month. J. Branch noted that they also do shopping trips, trips to the pharmacy and bank, etc. J. Branch stated that all of the clients have received a copy of the rules, but she can't seem to get it through their heads. J. Branch stated that this is a free service to accommodate people who have no other means of transportation. Councilor W. Steere stated that this is for when there are no other options, adding that there are other programs available. Councilor G. Steere asked J. Branch if she is looking to make changes to the policy. J. Branch replied in the negative but stated that she wants to adhere to the policy because it is fair. Councilor Henry commented that J. Branch has been doing this for a long time and her opinion is a valid one. J. Branch stated that she wanted to make her liaison aware of this because the liaison will be getting more calls.

- C. Diane Brennan, Finance Director, stated that the Trust has begun a proactive service of training sessions for elected officials regarding personnel and things that could potentially become litigation for the Town. D. Brennan stated that she will send them the names of the Council members. D. Brennan noted that the Trust has come out to the community for wellness activities and went to all of the beaches to certify the lifeguards and equipment. D. Brennan stated that the Trust is working with us to make us aware of what we need to do to avoid potential litigation.
- D. Ken Johnson, Building/Zoning Official, updated the Council regarding Adler Bros. Spring Grove project. K. Johnson stated that the road will be paved by the end of September and most of the construction work and gravel hauling will finally come to a close. K. Johnson stated that Adler Bros. is still up for vesting in November. Councilor G. Steere stated that it will be significant progress if they get the binder down. K. Johnson agreed and stated that he has asked for a timeline for the neighbors.
- E. Councilor G. Steere stated that he attended the concert at the Pavilion and noticed that there was odor from the composing toilets. Councilor G. Steere asked Gary Treml, Director of Public Works, if it would do any good to extend the 6-foot length of pipe. G. Treml replied that it might help and he will try it.
- F. Councilor W. Steere spoke regarding Winsor Park and stated that when driving in, the trees are starting to close in. Councilor W. Steere also noted that the infield is all dirt. Gary Treml, Director of Public Works, noted that nobody uses the field so it seems futile to try to maintain the infield. G. Treml stated that he has X amount of help and there are multiple fields in Town, some are used and some are not. Councilor W. Steere asked if the trees can be trimmed at the entrance. G. Treml replied that there is a resident who doesn't want the trees trimmed. Councilor W. Steere stated that access and egress is becoming a problem. There was discussion concerning ownership of the right of way. Councilor G. Steere stated that the trees are on the neighbor's property but are leaning over the right of way. G. Treml stated that if you cut the trees off at the property line, you get all these sticks sticking up and it becomes an issue. G. Treml stated that he has gone into neighborhoods to trim trees that grow out over the road and gets grief from the property owners.

G. Councilor W. Steere expressed concern regarding whether there will be passing lanes anywhere on Route 44 and whether there will be a turnoff onto Saw Mill Road. Councilor G. Steere stated that he asked Karen Scott, Town Planner, about the turning lane. Councilor G. Steere stated that he also asked about the 8 to 10 inches of dirt along the edge of the road. Councilor G. Steere stated that K. Scott got a response from DOT stating that it is not permanent markings yet and they are not allowed to do loam and seed until after August 20th. Councilor W. Steere stated that maybe we should get our State reps. involved. Councilor G. Steere stated that we can ask K. Scott to follow up on it.

XI. Bds. and Commissions Reports/ Discussion
None.

XII. Open Forum
None.

XIII. MOTION was made by Councilor W. Steere to Seek to Convene to Executive Session Pursuant to:

- A. R.I.G.L. 42-46-5 (a)(2) Collective Bargaining, Dept. of Public Works - Discussion and/or Action
- B. R.I.G.L. 42-46-5 (a)(2) Collective Bargaining, Contract Negotiations- Discussion and/or Action

seconded by Councilor Forgeue.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Henry and Forgeue
NAYS-0

MOTION PASSED

XIV. Reconvene Open Session

Disclosure of votes taken or # of votes taken in Executive Session - Discussion and/or Action

MOTION was made by Councilor W. Steere to SEAL the minutes of Closed Executive Session and state that no votes were taken; seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Henry and Forgeue
NAYS-0

MOTION PASSED

XV. MOTION was made by Councilor Henry to Adjourn at 10:00 p.m.; seconded by Councilor W. Steere.

Discussion: None

VOTE: AYES- G. Steere, W. Steere, Henry and Forgue
 NAYS-0
MOTION PASSED