

---

***TOWN OF GLOCESTER***

---

***COMPREHENSIVE ANNUAL  
FINANCIAL REPORT***

***FOR THE FISCAL YEAR ENDED  
JUNE 30, 2013***

---

***GLOCESTER, RHODE ISLAND***

---

**TOWN OF  
GLOCESTER  
RHODE ISLAND**

**COMPREHENSIVE ANNUAL  
FINANCIAL REPORT**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**THOMAS P. MAINVILLE, CPA  
DIRECTOR OF FINANCE  
PREPARED BY: FINANCE DEPARTMENT**

**TOWN OF GLOCESTER, RHODE ISLAND  
COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**TABLE OF CONTENTS**

	<b><u>Page</u></b>
<b><i>INTRODUCTORY SECTION:</i></b>	
Letter of Transmittal	i-xv
Organization Chart	xvi
List of Town Officials	xvii
Certificate of Achievement for Excellence in Financial Reporting	xviii
 <b><i>FINANCIAL SECTION:</i></b>	
Independent Auditor's Report	1-3
<b><i>Required Supplementary Information:</i></b>	
Management's Discussion and Analysis	4-20
 <b><i>Basic Financial Statements:</i></b>	
<b><i>Government Wide Financial Statements:</i></b>	
Statement of Net Position	21
Statement of Activities	22
 <b><i>Fund Financial Statements:</i></b>	
<b><i>Governmental Funds:</i></b>	
Balance Sheet	23
Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances	24
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, Other Financing Sources and Changes in Fund Balances to the Government Wide Statement of Activities	25
 <b><i>Proprietary Funds:</i></b>	
Statement of Net Assets	26
Statement of Revenues, Expenses and Changes in Net Assets	27
Statement of Cash Flows	28
 <b><i>Notes to Basic Financial Statements</i></b>	 29-78
 <b><i>Required Supplementary Information:</i></b>	
Schedule of Funding Progress for Pension and OPEB Plans	79
Schedule of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balance (Non-GAAP Budgetary Basis) Budget and Actual – General Fund	80
Schedule of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balance (Non-GAAP Budgetary Basis) Budget and Actual – Gloucester School General Fund	81
Notes to Required Supplementary Information	82-83

(Continued)

**TOWN OF GLOCESTER, RHODE ISLAND  
COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**TABLE OF CONTENTS**

	<b><u>Page</u></b>
<b><i>FINANCIAL SECTION (Continued):</i></b>	
<b><i>Other Supplementary Information:</i></b>	
<b><i>Non-Major Governmental Funds:</i></b>	
Non-major Governmental Funds – Combining Balance Sheet	84
Non-major Governmental Funds – Combining Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances	85
Town Special Revenue Funds – Combining Balance Sheet	86-89
Town Special Revenue Funds – Combining Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances	90-93
School Special Revenue Funds – Combining Balance Sheet	94-96
School Special Revenue Funds – Combining Statement of Revenues, Expenditures, Other Financing Sources (Uses), and Changes in Fund Balances	97-99
Non-Major Capital Project Funds – Combining Balance Sheet	100-101
Non-Major Capital Project Funds – Combining Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances	102-103
Town General Fund Balance Sheet – Funds Combined with Town General Fund for GASB 54 Purposes	104-105
Town General Fund Statement of Revenues, Expenditures, Other Financing Sources (Uses), and Changes in Fund Balance – Funds Combined with Town General Fund GASB 54 Purposes	106-107
School General Fund Balance Sheet – Funds Combined with School General Fund for GASB 54 Purposes	108
School General Fund Statement of Revenues, Expenditures, Other Financing Sources (Uses), and Changes in Fund Balance – Funds Combined with Town General Fund GASB 54 Purposes	109
Tax Collector’s Annual Report	110
<b><i>Budgetary Schedules:</i></b>	
Schedule of Revenues and Expenditures – Budget and Actual - Budgetary Basis – General Fund	111-120
Schedule of Revenues and Expenditures – Budget and Actual - Budgetary Basis – Gloucester School General Fund	121-122
<b><i>STATISTICAL SECTION:</i></b>	
Net Assets by Component – Last Ten Fiscal Years - Unaudited	123
Changes in Net Assets – Last Ten Fiscal Years - Unaudited	124-125
Fund Balance – Governmental Funds – Last Ten Fiscal Years - Unaudited	126
Changes in Fund Balances – Governmental Funds – Last Ten Fiscal Years - Unaudited	127
Assessed Value and Estimated Actual Value of Taxable Property – Last Ten Fiscal Years - Unaudited	128

(Continued)

**TOWN OF GLOCESTER, RHODE ISLAND  
COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**TABLE OF CONTENTS**

	<b><u>Page</u></b>
<b><i>STATISTICAL SECTION (CONTINUED):</i></b>	
Direct and Overlapping Property Tax Rates - Last Ten Fiscal Years - Unaudited	129
Principal Property Tax Payers – Current Year and Nine Years Ago - Unaudited	130
Property Tax Levies and Collections – Last Ten Fiscal Years - Unaudited	131
Ratios of Outstanding Debt by Type – Last Ten Fiscal Years - Unaudited	132
Ratios of General Bonded Debt Outstanding - Last Ten Fiscal Years - Unaudited	133
Direct and Overlapping Governmental Activities Debt - Unaudited	134
Legal Debt Margin Information – Last Ten Fiscal Years - Unaudited	135
Pledged Revenue Coverage – Last Ten Fiscal Years - Unaudited	136
Demographic and Economic Statistics – Last Ten Fiscal Years - Unaudited	137
Principal Employers – Current Year and Nine Years Ago - Unaudited	138
Full Time Equivalent Town Government Employees by Function/Program – Last Ten Fiscal Years - Unaudited	139
Operating Indicators by Function/Program – Last Ten Fiscal Years - Unaudited	140
Capital Asset Statistics by Function/Program – Last Ten Fiscal Years - Unaudited	141
 <b><i>SINGLE AUDIT SECTION</i></b>	
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <b><i>Governmental Auditing Standards</i></b>	142-143
Report on Compliance for Major Federal Programs; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by OMB Circular A-133	144-145
Schedule of Expenditures of Federal Awards	146
Schedule of Findings and Questioned Costs	147-148
Schedule of Prior Year Findings and Questioned Costs	149
Notes to Schedule of Expenditures of Federal Awards	150

(Concluded)

## **INTRODUCTORY SECTION**

This Section Contains the Following Subsections:

Letter of Transmittal

Organizational Chart

List of Town Officials

Certificate of Achievement for Excellence in Financial Reporting



## TOWN OF GLOUCESTER

*DEPARTMENT OF FINANCE  
DEPARTMENT OF HUMAN RESOURCES  
GLOUCESTER SCHOOL DISTRICT BUSINESS OFFICE*  
1145 Putnam Pike, P.O. Box B  
Chepachet, Rhode Island 02814-0702  
(401) 568-6206, Ext. 5 - Fax (401) 568-5850  
TTY (Relay RI) 1-800-745-5555

Thomas P. Mainville, CPA  
*Director  
Director  
Business Manager*

December 18, 2013

To the Honorable President and Members of the Town Council and Citizens of the Town of Gloucester:

We hereby submit the Comprehensive Annual Financial Report for the Town of Gloucester (Town), for the fiscal year ended June 30, 2013. The report has been prepared in accordance with generally accepted accounting principles (GAAP), adhering to the format promulgated through the Governmental Accounting Board's Statement 34. Responsibility for the accuracy of the data presented, as well the fairness of the representations contained within the report, rests with the Town's management. To provide a reasonable basis for making these representations, the Town has established a comprehensive internal control framework that is designed to protect the Town's assets from theft, loss or misuse, and to promote the compilation of reliable financial information for reporting and forecasting purposes. Since the cost of the internal control system should not outweigh its benefits, the Town's internal control system has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatements. As management, we assert that, to the best of our knowledge, and in all material respects, this report is fair, complete, and summarizes the Town's financial position in a comprehensive manner.

The Comprehensive Annual Financial Report is presented in four sections: Introductory, Financial, Statistical and Single Audit Section. The Introductory Section contains this letter of transmittal, the Town's Organizational Chart, a listing of Town Officials and the prior years Certificate of Achievement for Excellence in Financial Reporting. The Financial Section contains the independent auditor's report, the Management Discussion and Analysis (which should be read in conjunction with this transmittal letter to provide the reader with a greater understanding of the Town's net assets and fund activity), the government-wide financial statements, the basic financial statements of major and non-major funds, notes to the financial statements, and other supplementary information. The Statistical Section provides selected financial and demographic information presented on a multi-year basis. The Single Audit Section reflects the Town's conformity with the Single Audit Act of 1996 and the United States Office of Management and Budget Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations," the Town is required to submit to an annual audit of all federal grant awards. The Single Audit contains the schedule of expenditures of federal grant awards.

## **Government Profile**

The Town of Glocester was founded in 1639, incorporated as a Town in 1731, and is a rural community in northwest Rhode Island located approximately 15 miles northwest from Providence. It is connected to the southeast corridor by a network of highways, including Interstate 295 and Interstate 95. The land area of the Town of Glocester is 54.6 square miles, which includes 2.3 square miles of inland water, and is mainly composed of residential, farm, orchard and woodland areas. The Town attracts many tourists and vacationers to its lake areas and to the village of Chepachet which is listed as a Historic District on the National Register of Historic Places. The businesses in the Town are primarily service, retail and construction.

The Town operates under a Home Rule Charter adopted in 1991 providing for a Town Council form of government with a five-member Town Council, elected at-large for terms of two years, and headed by a Council President. All legislative powers of the Town are vested in the Town Council by the Charter including all powers to enact, amend or repeal ordinances relating to the Town's property, affairs and government (which include the power to create offices, departments or agencies of the Town, preserving the public peace, health and safety, and establishing personnel policies) except such powers as are reserved by State Law to the annual Financial Town Meeting (which include the ordering of any tax, making appropriations, giving effect to any vote of the Financial Town Meeting authorizing the issuance of bonds, providing for an annual audit of the Town's accounts and transacting any other business pertaining to the financial affairs of the Town).

The Town Council is supported and advised by various Boards and Commissions (members of which are volunteers and are appointed by the Town Council at various intervals) some of which are: Planning Board, Zoning Board, Budget Board, Personnel Board, Board of Contracts & Purchases, Community Resource and Wastewater Advisory Commission, Board of Canvassers, Recreation Commission, July 4<sup>th</sup> Ancients & Horribles Parade Committee, Senior Center Board of Directors, and the Juvenile Hearing Board.

## **Component Unit**

The Glocester Land Trust (Land Trust) has been presented as a component unit of the Town in the accompanying government-wide financial statements. Further information regarding the purpose of the Land Trust and the definition of component unit is provided in Note 1, page 30 of the financial statements.

## **Public Education**

The public school system of the Town consists of two elementary schools, grades kindergarten through 5, and is served by the Glocester School Department. Grades 6 through 12 are served by the Foster-Glocester Regional School District of which the Town of Glocester and the Town of Foster are member communities. The Foster-Glocester Regional School District was incorporated and its fiscal authority established by Acts of the General Assembly in 1958 and 1959.

The general administration of the Glocester School Department is directed by a six-member School Committee whose members are elected at-large with three members being elected at each regular biennial election. These six members of the Glocester School Committee along with the three School Committee members from the Town of Foster are ex-officio members of the Foster-Glocester School Committee.

The School Committees determine and control all policies affecting the administration, maintenance and operation of the public schools in the Town. The School Committees appoint a Superintendent as their chief administrative agent and such other administrative officers as are considered necessary, and submit detailed budgets of expenditures and revenues to the voters at annual Financial Town Meetings. The Foster-Glocester Regional School District Financial Town Meeting is held on the third Tuesday in March of each year and its budget is adopted at that meeting. The Town of Glocester Financial Town Meeting is held on the first Saturday after the first Friday in May of each year and the budget for the Glocester elementary schools is adopted at that meeting. Once the school budgets have been approved, the School Committees determine the allocations of the amounts appropriated.

The Town Charter provides that, based on budget estimates submitted by the Glocester School Committee, the Town Council establishes the Glocester School Department's appropriation in total only, and that the School Committee determines the allocation of the amounts appropriated.

The Town of Glocester's school system (grades kindergarten through 5) consists of 2 elementary schools (Fogarty Memorial and West Glocester).

Grades 6 through 8 attend the Ponaganset Middle School and grades 9 through 12 attend Ponaganset High School. Both the middle and high schools are physically located in the Town of Glocester near the border joining the Towns of Glocester and Foster.

The cost of operation of the Town's elementary school system (excluding the Foster-Glocester Regional School District [FGRSD]) for fiscal year 2013 was \$9,514,705. In fiscal year ending June 30, 2013, the Town paid \$9,330,162 to the FGRSD. The Town will pay \$9,571,341 to the FGRSD for fiscal year 2014, a 2.5% increase. The Town's share of the FGRSD 2014 budget increased by \$241,179, primarily due to a shift in the student population attending FGRSD. Cost of operations is based on the census of enrollment of the students attending FGRSD from the Town of Glocester and the Town of Foster. A change or shift in actual enrollment from the estimate used to prepare the budget causes an increase or decrease in the budget.

The Fogarty Memorial and West Glocester elementary schools were constructed in 1975 and 1991 respectively. There is presently a staff of 86 in both schools, 56 of whom are teachers and professional staff and 30 are teachers' aides. The average per pupil expenditure in 2013, amounts to \$14,106.

A new Ponaganset Middle School building was completed in August 2007. The Ponaganset High School South building was constructed in 1960 and the Ponaganset High School North building was constructed in 1965. Both the North and South buildings were recently renovated (completed in 2010). There is presently a staff of 172.3 in both schools, 112.8 of whom are teachers, and 15 are teachers' aides. Per 2013 statistics, the average per pupil expenditure amounts to approximately \$14,841. In the graduating class of 2013, 64% and 34% of all high school graduates continued their education by attending four- and two-year colleges, respectively. 2% enlisted in the military.

The following is a summary of the actual school population trends in the Town.

<u>Year</u>	<u>Grades kindergarten through 5 Gloucester</u>	<u>Grades 6 through 12 Gloucester</u>	<u>Total student population Gloucester</u>	<u>Grades 6 through 12 Foster</u>	<u>Total population grades 6 thru 12 F-G Region</u>
<b>Actual enrollment</b>					
<b>1994-95</b>	<b>879</b>	<b>987</b>	<b>1,866</b>	[397	1,384]
<b>1995-96</b>	<b>892</b>	<b>1,009</b>	<b>1,901</b>	[403	1,412]
<b>1996-97</b>	<b>890</b>	<b>1,044</b>	<b>1,934</b>	[417	1,461]
<b>1997-98</b>	<b>886</b>	<b>1,060</b>	<b>1,946</b>	[442	1,502]
<b>1998-99</b>	<b>876</b>	<b>1,130</b>	<b>2,006</b>	[434	1,564]
<b>1999-00</b>	<b>890</b>	<b>1,108</b>	<b>1,998</b>	[478	1,586]
<b>2000-01</b>	<b>893</b>	<b>1,117</b>	<b>2,010</b>	[481	1,598]
<b>2001-02</b>	<b>802</b>	<b>1,134</b>	<b>1,936</b>	[496	1,630]
<b>2002-03</b>	<b>794</b>	<b>1,157</b>	<b>1,951</b>	[542	1,699]
<b>2003-04</b>	<b>813</b>	<b>1,134</b>	<b>1,947</b>	[552	1,686]
<b>2004-05</b>	<b>754</b>	<b>1,140</b>	<b>1,894</b>	[548	1,688]
<b>2005-06</b>	<b>689</b>	<b>980</b>	<b>1,669</b>	[654	1,634]
<b>2006-07</b>	<b>826</b>	<b>1,038</b>	<b>1,864</b>	[559	1,597]
<b>2007-08</b>	<b>639</b>	<b>1,097</b>	<b>1,736</b>	[425	1,522]
<b>2008-09</b>	<b>638</b>	<b>976</b>	<b>1,614</b>	[435	1,411]
<b>2009-10</b>	<b>597</b>	<b>926</b>	<b>1,523</b>	[430	1,356]
<b>2010-11</b>	<b>598</b>	<b>868</b>	<b>1,466</b>	[410	1,278]
<b>2011-12</b>	<b>626</b>	<b>873</b>	<b>1,499</b>	[403	1,276]
<b>2012-13</b>	<b>591</b>	<b>874</b>	<b>1,465</b>	<b>400</b>	<b>1,274</b>

**Projected enrollment**

<b>2014-15</b>	<b>551</b>	<b>763</b>	<b>1,314</b>	[347	1,110]
<b>2015-16</b>	<b>555</b>	<b>724</b>	<b>1,279</b>	[346	1,070]
<b>2016-17</b>	<b>544</b>	<b>693</b>	<b>1,237</b>	[344	1,037]

During fiscal year 2013, the Gloucester School Department expended \$9,514,705. This included \$8,710,999 in the General Fund; \$288,222 pension contribution for certified employees by the State of Rhode Island; \$514,613 in several special revenue funds; and \$871 in school capital expenses. Their fiscal 2014 expense appropriation for operations is \$9,658,956. The fiscal 2014 State Aid for school operations has been budgeted at \$2,668,625.

## Town Services

In addition to its schools, the Town provides major public services, certain of which are described below:

### *Executive and Administration*

The Town Council, with the assistance of the Office of the Town Clerk, the Department of Finance (includes Human Resources), and the Town Solicitor, exercises general oversight of the Town. The Town Clerk's Office is responsible for all record maintenance and also supervision of the probate court. During fiscal 2013, the Central Administration and Financial Administration groups expended \$1,403,087. This amount includes \$730,443 in Central Administration expense (page 113); \$632,644 in Financial Administration expense (page 114) and transfers for Financial Administration of \$40,000, [page 120] to a revaluation reserve account. The fiscal 2014 budget has been set at \$1,524,066.

### *Public Safety*

**Police:** The Town Police Department is responsible for Public Safety and has a force of 15 full-time sworn officers, including the Chief, Captain, Lieutenant, 2 Sergeants and 10 police officers. The department also has 5 full- and 1 part-time Dispatchers. The Chief of Police is the Town's Public Safety Officer. The Dispatchers dispatch for both the police and fire departments. The police station, built in 1990, provides facilities for public safety issues. During fiscal 2013, the Police Department expended \$1,829,361. This includes department expense of \$1,813,279 [page 115], and transfers of \$16,082 to radio maintenance reserve [page 120]. For fiscal 2014, \$1,932,043 has been designated for operations.

**Office of Animal Control:** The Police Department is also responsible for the Office of Animal Control which has 1 full- and 3 part-time Animal Control Officers. They are responsible for the care of animals in their control, encouraging their adoption, and protection of the public against stray and wild animals. During fiscal 2013, the Office of Animal Control expended \$72,545 [page 115]. For fiscal 2014, \$100,052 has been designated for operations.

**Fire and Rescue:** Fire protection and rescue services in the Town of Gloucester are provided by three separate political entities created by State statute: the Harmony Fire District, the Chepachet Fire District and the West Gloucester Fire District. The three fire districts are responsible for the acquisition and maintenance of fire equipment, facilities and stations in the respective areas served by the districts. There is one station in each of the Harmony and Chepachet districts. There are two stations in the West Gloucester district. The districts are independent of the Town of Gloucester and the Town is not directly responsible for their expenditures nor does the Town derive any income from their operations. By statute, the fire districts have separate ad valorem taxing powers on the real property situated in the area served by each district. The fire companies are staffed with 79 volunteers, 20 per diem EMT's, and 1 full-time employee.

### *Building/Zoning Office*

The Building/Zoning Officer and 4 part-time inspectors are responsible for insuring compliance with state and local building code ordinances and laws. The budget for the Building/Zoning Office is included in the Central Administration total budget. Fiscal 2013 expenditures totaled \$143,983 [page 112] for this department and \$160,414 is budgeted for fiscal 2014.

### *Social Services*

**Parks and Recreation:** The Town employs a part-time Recreation Director who oversees activities at 2 Town beaches, 3 parks and various other locations. Within the parks are 2 little league fields, 2 softball fields, 4 tennis courts, 4 basketball courts, 3 playgrounds, and walking trails. The Town also uses the facilities at the schools for basketball, tennis and baseball programs. A major event in the Town is the 4<sup>th</sup> of July 'Ancients & Horribles' parade, held in the village of Chepachet, which has been an annual event for 87 years (as of July 4, 2013) and is the second longest running Independence Day parade in Rhode Island. Attendance is estimated to be 10,000 each year. During fiscal 2013, the Recreation Department expended \$95,821. This includes department expense of \$85,821 [page 117], and transfers of \$10,000 for the Independence Day parade], [page 120]. For fiscal 2014, \$106,521 has been designated for operations and \$10,000 has been budgeted for the parade.

**Libraries:** There are two libraries (Glocester Manton Free Public Library and Harmony Library in the villages of Chepachet and Harmony, respectively) which operate independently from Town government. Each library is governed by a Board of Trustees. The Glocester Manton Free Public Library offers a collection of over 34,278 items and the Harmony Library offers over 52,205 items. As members of Ocean State Libraries, they both provide and promote open access to a broad range of informational, educational, cultural, and recreational materials and services (including wireless access to the internet) to the residents and the business community in Glocester. To further their mission, the libraries maintain membership in the Ponaganset Regional Libraries Network which was established to promote an awareness of library resources and services available to the residents of the towns of Foster and Glocester through resource sharing and inter-library cooperation among the school and public libraries. Total library related expenditures for fiscal 2013 were \$185,759 for Manton Free Public Library and \$236,281 for Harmony Library. The Town contributed \$128,321 to the Manton Free Public Library and \$188,249 to the Harmony Library in 2013. These funds supported the acquisition of books and materials as well as an authorized staff of 4 librarians (2 full- and 2 part-time) holding masters degrees in Library and Information Services and support staffs of 10 part-time employees. Both libraries serve a total of 54,912 visitors per year. Budgeted Town aid for fiscal 2014 is \$128,321 for the Manton Free Public Library and \$188,247 for the Harmony Library. Together, both libraries circulate over 86,483 items per year, a per capita circulation of 8.6. Nearly half of Glocester's residents are registered borrowers of its libraries. In addition, Glocester Manton Free Library offered 178 programs that were attended by 2,472 people. Harmony Library offered 254 programs that were attended by 3,680 people. The Glocester Manton Free Public Library has 13 public-use computers and two hand held devices and the Harmony Library has 19 computers and five hand held devices.

Human Services: The Human Services department provides transportation for Town residents to doctor offices, medical facilities, and for shopping trips for senior citizens and citizens with disabilities. It also operates a food bank and provides information assistance and emergency energy funds for residents in need. Fiscal 2013 expenditures totaled \$44,259. This includes department expense of \$32,759 (page 118) and transfers of \$1,000 and \$10,500 (page 120) to the Food Bank and Emergency Energy Fund, respectively. \$61,620 is budgeted for fiscal 2014.

Senior Center: Social services (including a lunch-time meal-site and various daily activities and programs) are provided to the Town's seniors at our senior center building (completed in January 2007). Fiscal 2013 expenditures totaled \$154,929 (page 118). \$156,982 is budgeted for fiscal 2014.

### *Physical Resources*

Planning and Community Development: The Town Planner provides guidance on the physical development of the Town. The budget for the Town Planner is included in the Central Administration total budget. Fiscal 2013 expenditures for the Town Planner's Office totaled \$155,575 (page 112). \$185,174 is budgeted for fiscal 2014. The Federal Community Development Block Grant (CDBG) program which included the Towns of Situate, Foster and Glocester has been dissolved to the extent that each Town will be administering its own program in the future.

Public Works: An authorized staff of 15 full-time and 1 part-time employees maintains 97.6 the Town's 148.8 miles of roads [38.3 miles of the 148.8 miles are state roads] and 3 bridges, monitors the disposal operations of 2,623 tons of trash and 1,427 tons of recyclables per year, maintains the Town's vehicles and equipment, and maintains 10 buildings. During fiscal 2013, the Department expended \$1,652,629. This amount includes \$1,502,629, [page 117] in department expense and a budgeted transfer of \$150,000 [page 120] to the Storm/snow related services reserve account. \$1,764,837 has been allocated for fiscal 2014.

Water and Sewer: There are no Town water or sewer systems. Homes and businesses are served by, and the Town intends to continue to rely on, private wells and septic systems.

## Economic Conditions and Outlook

### Population

The table below (source: U.S. Census Bureau) shows the Town's population trends.

<u>Year</u>	<u>Population</u>	<u>Year</u>	<u>Population</u>
1930	1,693	1990	9,227
1940	2,099	2000	9,948
1950	2,682	2010	9,746
1960	3,397	2011	9,746
1970	5,160	2012	9,746
1980	7,550	2013	9,746

### Employment

In the first quarter of calendar year 2013, the Town had 201 private business and industrial firms and government entities subject to the payment of employment security taxes. During that period, the payrolls for those entities totaled \$11,820,054 (annualized \$47,280,216) and the average number of persons employed was 1,431. The following is a listing of the various types of industry in the Town covered by the Department of Labor and Training for that period.

<u>Industry</u>	<u>Number Of Units</u>	<u>Average No. of Employees</u>	<u>Annualized Total Wages</u>
Agriculture, forestry, fishing & hunting	3	*	*
Mining	-	-	-
Construction	57	98	\$ 3,854,544
Manufacturing	1	*	*
Wholesale trade	5	4	239,376
Retail trade	20	188	4,140,800
Transportation & warehousing	6	57	2,118,036
Information	4	0	*
Finance & insurance	7	19	600,180
Real estate & rental & leasing	3	*	*
Professional & technical services	10	69	6,294,552
Management of companies & enterprises	0	*	*
Administrative support & waste management	12	30	889,800
Educational services	2	*	-
Health care & social assistance	18	260	6,184,604
Arts, entertainment, & recreation	3	*	*
Accommodation & food services	18	174	2,000,712
Other services	15	32	1,220,944
Unclassified establishments	-	-	-
Government	<u>17</u>	<u>500</u>	<u>19,736,668</u>
Total	<u>201</u>	<u>1,431</u>	<u>\$ 47,280,216</u>

\* Data not shown due to the possibility of identifying data of a specific employer.

## Income Levels

According to the U.S. Census, the median family incomes for the Town and the State of Rhode Island were as follows for the census years listed:

Census year	Glocester			State of Rhode Island		
	Median family income	Increase from prior census	% increase from prior census	Median family income	Increase from prior census	% increase from prior census
1990	\$43,067			\$28,342		
2000	\$62,679	\$19,612	45.5%	\$52,781	\$24,439	86.2%
2010	\$86,044	\$23,365	37.3%	\$62,790	\$10,009	19.0%

## Housing

According to the U.S. Census, the number of dwelling units in the Town were as follows for the census years listed:

Census year	Number of dwelling units	Increase from prior census	% increase from prior census
1990	3,460		
2000	3,786	336	9.4%
2010	4,025	239	6.3%

## Economic Development

*General:* The Glocester Business Association meets monthly and is engaged in an on-going effort to promote and assist new, existing and expanding businesses.

A full Town-wide revaluation was completed as of December 31, 2010 which affected values for fiscal year 2012. Net values for all property in the Town increased to \$934,164,820 for fiscal year 2013 from \$931,603,083 in 2012. This was an increase of \$2,561,737 or .275%. Net values for fiscal year 2014 have been assessed at \$938,701,744, an increase of \$4,536,323 or 0.486%. The increase from 2012 to 2013 is due primarily to an increase in the net assessed value of motor vehicles from \$82,592,790 in 2012 to \$85,671,500 in 2013 which is an increase of \$3,078,710. The next statistical revaluation is scheduled to be complete as of December 31, 2013.

*Navigant Credit Union:* The Town has been successful in attracting Navigant Credit Union of Smithfield to develop a new branch in Chepachet. This new branch opened in August 2012 and employs approximately 8 people. Navigant Credit Union helps provide residents with additional opportunities for personal and business financing. The Credit Union spent an estimated \$1,000,000 to construct this new branch. They reused an existing site so that no greenspace was disturbed in order to create the facility.

*Former Chepachet Pharmacy Building:* A local business owner purchased the building and is renovating it to house professional offices and a specialty restaurant.

*Factory Mutual Insurance Co.:* The Town's largest taxpayer, Factory Mutual Insurance Co. (FMIC), headquartered in Norwood, Massachusetts, is an engineering and research (testing facility) company for insurance companies and businesses. FMIC occupies a 2,500 acre site in the village of West Glocester.

In 2003, the company spent approximately \$89 million in refurbishing and replacement of their facilities and expanded their operations. The number of employees at the site increased from 40 to 88 with that expansion. At that time, they entered into a 20 year payment-in-lieu-of-taxes (PILOT) agreement with the Town. Total payments from that original agreement will amount to \$27,937,500. As part of the original agreement, they paid \$1,590,000 in fiscal 2013, and will pay \$1,630,000 in fiscal 2014. Included in the agreement was the transfer to the Town of 98 acres of land valued (at that time) at \$466,884 to be used for public purposes.

The company expanded their facilities again in the summer of 2009, spending another \$45 million. The project included a new “natural hazard” testing facility (75,000 sq. ft.) which included a 10’ by 10’ earthquake simulation table and other natural disaster testing equipment. A new water treatment plant was constructed which allows reuse of the water used during the testing procedures. A 17,000 sq. ft. warehouse was also constructed. The number of employees increased to 96. With that expansion, the PILOT agreement was amended. FMIC paid an additional amount of \$475,050 in fiscal 2013. They will pay an additional amount of \$488,125 in fiscal 2014. An additional \$6,718,626 will be paid from this phase of the agreement and total payments from the PILOT will amount to \$34,656,126.

The company spent another \$2 million to build an addition to the hydraulics laboratory and office space. The work was completed as of April 2013. The PILOT agreement was amended to include this addition on June 20, 2013 and will provide an additional \$781,884 in tax revenue from Phase 3 from 2013 through 2021.

*CVS Corporation:* The CVS Corporation estimates that \$4,500,000 has been spent to construct a state-of-the-art retail store at the intersection of Routes 102 and 44. This store has been designed to mimic the architectural features of the historic structures in Glocester. 26 people were employed at the store when it opened in July 2007.

### **Major Initiatives**

In a report dated January 26, 2009, Standard & Poor’s Ratings Services raised its rating on the Town’s general obligation debt from ‘AA-’ to ‘AA’ with a stable outlook. The report stated that the rating upgrade reflected the Town’s continued strong financial position above policy levels, and above-average income levels. Cited as an additional strength is Glocester’s access to employment in Providence and along the I-495 technology corridor.

The administration is committed to preserving the Town’s unrestricted fund balance. At the November 2, 2004 general election, the taxpayers approved a change to the town charter to include a policy of maintaining an unassigned general fund balance at 12% (minimum) of proposed operating expenditures. The unassigned fund balance at June 30, 2013 was \$4,834,262, an increase of \$532,182 or 12% from the prior year. The unassigned fund balance is 17.8% of general fund expenses budgeted for fiscal year 2014.

Annually, the Town develops a six year Capital Improvement Plan. This plan helps identify and serves as a blueprint for major capital projects expected to be undertaken in the next six years. This long-range planning is essential in addressing the future development and growth of the

Town. The Town has continually funded its capital requirements aggressively and maintains a pay-as-you-go funding for most of its capital needs, which limits its borrowing requests.

The Town remains committed to preserving recreational and open space areas. The Gloucester Land Trust (which, as noted above is presented in the government-wide financial statements as a component unit) purchased 41.39 acres in fiscal 2013 with a value of \$211,278. The Land Trust also made improvements of \$124,675 to the Hawkins dam. The Land Trust owns a total of 2,242 acres with an estimated value of 7,230,977 as of June 30, 2013.

Combined with this project is the cleanup of hazardous materials at the site from its former use as a textile mill. The Town has applied for and received a \$200,000+ grant from Rhode Island Department of Environmental Management (RIDEM) Office of Waste Management. This grant paid for the site assessment and cleanup plan. The Town has also received an additional \$200,000 Brownfield's Cleanup Grant from US Environmental Protection Agency. This money will be used to remove contaminants from the site. All necessary approvals to complete the cleanup have been received and work has begun and will be completed by August 2013

The Town received a \$671,000 grant from the United States Environmental Protection Agency (USEPA) in January 2007. This funding is being used to demonstrate the application of innovative storm water management techniques. This project began in 2007 and focuses on issues to improve water quality and encourage sustainable redevelopment in the village of Chepachet. This project will result in the installation of a wet vegetated treatment system to be located adjacent to a portion of Chepachet River Park near Oil Mill Lane which will improve drainage and encourage in-fill development and business expansion. It was completed by May, 2013. The storm water project is being coordinated with the Rhode Island Department of Transportation (RIDOT) to collect and treat runoff water from state owned roads in the village. It will help alleviate storm water flooding problems as well as better treat runoff water to improve water quality.

The Town remains committed to maintaining the high quality of public education, allocating approximately 71.3% of the operating budget to education. Also, at the November 2, 2004 general election, the voters of the Towns of Foster and Gloucester approved a \$45,720,000 bond to finance the acquisition of land for and the construction of a new middle school and for the renovation of the Ponaganset High School and Ponaganset Middle School. The work was completed in September 2010.

At the November 2, 2004 general election the voters approved a \$2,215,000 bond to finance the acquisition of land for and the design, construction, furnishing and equipping of a Senior Center. In addition, the Town budgeted \$270,000 for the project and also received \$275,000+ in grants and donations to help cover the cost. The 8,000 square foot Senior Center opened in January 2007 and serves as an activity center for the Town's 1,865 senior citizens. Final cost on the project was \$2,711,710.

In a collaborative effort with the Town, the Rhode Island Department of Transportation began construction in 2008 of over \$3,000,000 in infrastructure improvement to Chepachet village. These improvements include drainage reconstruction, new brick treatment sidewalks, benches, period lighting, street trees, and road reconstruction and intersection reconfiguration. These improvements will make the village safer, more pedestrian friendly and move traffic safely through the village. It is anticipated that these improvements will spur further investment into the businesses and residences in Chepachet by improving the business climate of the village. The first phase of this project was completed in November 2008 with the installation of a detention pond, landscaping, new sidewalks and curbing in one area of the village. The remaining improvements have begun and are scheduled to be completed by fall 2014 and a round-about intersection to replace the stop light at the north junction of routes 44 and 102 in the spring of 2015.

The Gloucester Town Hall, built in 1935, has, since 2008, undergone numerous improvements in order to improve energy efficiency, improve comfort for occupants and to remedy years of deferred maintenance. The improvements cost approximately \$626,356. In 2008, the exterior trim was repainted, the brick exterior was re-pointed, and the exterior doors were replaced with energy efficient doors with interior grids that resemble the original doors for the building. The original insulation in the attic was removed and new insulation installed in 2010. In 2011, new floors were installed in the main hall and Town Council Chambers. Additionally, ceiling tiles in the halls, restrooms, conference room and Town Council Chambers were replaced. The main hall, Town Council Chambers, restrooms and copy room were painted in 2011. Rooms in the southern wing were renovated. One room was converted to a conference room and the Town's Human Services Director and the Gloucester food pantry, and the Building & Zoning and Planning offices now enjoy larger space from which they can serve the public. In 2012, new recording equipment was installed in two conference rooms and upgraded in the Town Council Chambers. A generator was purchased and installed to power the Town Hall during electric power outages. Also, the bathrooms were refurbished and modernized, the building interior common areas were repainted, new exterior doors were installed at the south wing handicap entrance door together with energy efficient windows.

In addition to the above, the Town installed a geothermal heating/cooling system to replace the existing steam boiler system. The geothermal system is projected to save the Town over 40 percent on heating and cooling costs. The innovative approach to building comfort was supported by a \$300,000 grant from the U.S. Department of Energy. The remaining cost of approximately \$40,000 was contributed by the Town. The system has been operating since February 2012.

The Town commissioned an actuarial study as required by the Governmental Accounting Standards Board Statement # 45 [Other Post Employment Benefits (GASB 45)]. The study was completed by USI Consulting Group and a report was issued on July 1, 2012. Further information regarding Other Post Employment Benefits is provided in Note 14 on pages 68 through 73 of the financial statements.

### **Financial Information**

The Town's Comprehensive Annual Financial Report provides detailed information on the Town's current financial position. Our Management Discussion and Analysis will provide additional analysis.

## **Budgetary Control**

The legal level of budgetary control is at the fund level. The Town observes the following charter procedures in establishing the General Fund budgeting data reflected in the required supplementary information:

- The Town Council appoints a Budget Board of seven members from the qualified electors of the Town.
- Each Department, Commission, Office and Agency submits a written detailed budget to the Budget Board no later than January 2nd in each year.
- The Budget Board holds budget hearings at which the various Departments, Commissions, Offices and Agencies justify their requests.
- The Budget Board submits to the Town Council, no later than the third Thursday in March, its recommendations regarding all requests for appropriations together with revenue estimates and the projected tax levy required to support the budget recommendation.
- The Town Council reviews recommendations of Budget Board and makes such changes as it deems appropriate.
- The Town Council holds a Public Hearing (at which taxpayers are given an opportunity to comment on the budget) on its preliminary recommended budget at least 21 days prior to the Annual Financial Town Meeting. The Council has the authority to increase or decrease budget line items.
- The Town Council, by affirmative vote of the majority, adopts a recommended budget for presentation to the Financial Town Meeting no later than 15 days preceding its date.
- The final Budget is approved and a Tax Levy set by resolution at the Financial Town Meeting.

Progress against both the expense and revenue operating budgets is tracked using budget-vs.-actual comparison reports. The general ledger tracks expenditures and encumbrances, and revenues, and compares them to budgeted amounts. The comparison report calculates the amount of appropriation and revenues remaining. The Treasurer's Office monitors both spending and revenues and issues monthly reports to departments to assist them in budget management. The Town's Budget Board reviews the progress against the budget quarterly and sends a report regarding its findings to the Town Council.

## **Reserves and Fund Balance**

The Town adopted a Fund Balance Policy on June 16, 2011 to comply with GASB Statement No. 54 which required new categories for fund balance. The categories are nonspendable, restricted, assigned and unassigned which are more fully described in Note 1 of the financial statements. The policy authorizes and directs the Department of Finance to prepare financial reports which accurately categorize the assigned fund balance.

## **Cash Management**

Cash requirements are strictly monitored, and excess cash is invested in appropriate short term instruments. These investments are intended to maximize investment earnings, while maintaining an appropriate level of security and liquidity.

## Risk Management

The Town is a member of the Rhode Island Interlocal Risk Management Trust. This organization was established as a public entity risk pool to provide insurance coverage to local municipalities. The Town of Glocester maintains insurance coverage for property, general liability, public officials' liability, auto liability, workers compensation, and medical and dental coverage. General liability and public officials' liability coverage is \$5,000,000. Further information regarding risk management is provided in Note 17 on page 75 and Note 20 on page 76 of the financial statements.

## Debt Administration

The ratios of net debt service to budget, net bonded debt to total assessed (property) valuation and net bonded debt per capita provide useful information when evaluating the Town's financial position. These indicators were as follows on June 30, 2011, June 30, 2012, and June 30, 2013:

	<u>Net Direct Bonded Debt</u>	<u>Ratio of Net Debt Service to Budget</u>	<u>Ratio of Bonded Debt to Assessed Value</u>	<u>Debt per Capita</u>
June 30, 2011	\$4,515,000	2.75%	0.40%	\$463.27
June 30, 2012	\$3,775,000	2.67%	0.41%	\$387.34
June 30, 2013	\$3,365,000	2.30%	0.36%	\$345.27

(Please see statistical schedules 5, 9, 12 and 14 for additional information)

## Independent Audit

Per the Town of Glocester Charter, and the General Laws of the State of Rhode Island, an independent audit of the Town's financial statements and operations has been completed by the firm of Baxter Dansereau & Associates, LLP. Their opinion is included within this document.

## Reporting Achievement

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Town of Glocester for its comprehensive annual financial reports for the fiscal year ended June 30, 2012. This was the eighth consecutive year that the Town has achieved this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

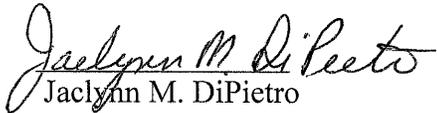
**Acknowledgment**

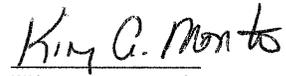
The preparation of this Comprehensive Annual Financial Report would not have been possible without the efficient and dedicated efforts of the staff of the Department of Finance and all of the employees of the Town of Gloucester. Their initiative, enthusiasm and proficiency are greatly appreciated. Special thanks to Council President Walter M. O. Steere III and the members of the Town Council for their support in maintaining the highest standards of professionalism in the management of the finances of the Town of Gloucester.

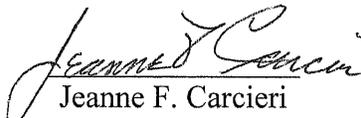
Respectfully submitted,

---

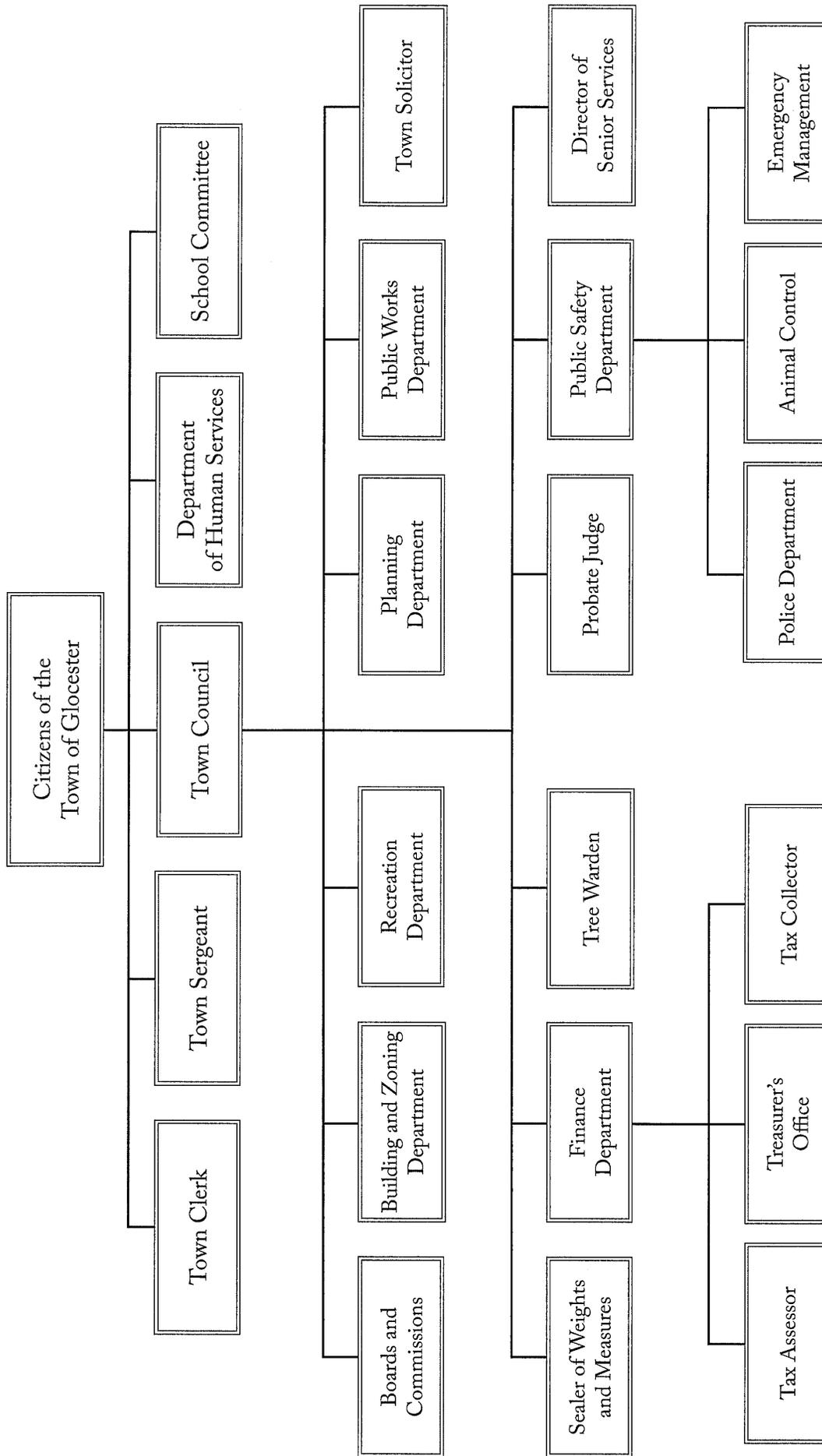
Thomas P. Mainville, CPA  
Director of Finance

  
Jaclynn M. DiPietro  
Administrative Aide

  
Kim A. Montie  
Financial Clerk

  
Jeanne F. Carcieri  
Clerk

# Town of Gloucester, Rhode Island Organization Chart



# **TOWN OF GLOCESTER, RHODE ISLAND**

## **TOWN COUNCIL**

Walter M. O. Steere III, President  
William E. Reichert – Vice-President  
George O. Steere, Jr.  
Edward C. Burlingame  
Steven A. Sette

## **DIRECTOR OF FINANCE**

THOMAS P. MAINVILLE, CPA



Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

**Town of Gloucester  
Rhode Island**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

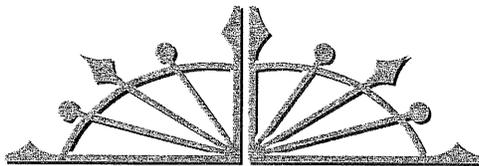
**June 30, 2012**

Executive Director/CEO

## **FINANCIAL SECTION**

This Section Contains the Following Subsections:

Independent Auditor's Report  
Management's Discussion and Analysis  
Basic Financial Statements  
Required Supplementary Information  
Supplementary Information



## BAXTER DANSEREAU & ASSOCIATES, LLP

Accounting, Consulting & Tax Services

---

*Partners*

William J. Baxter, Jr., CPA

Paul L. Dansereau, CPA

### ***INDEPENDENT AUDITOR'S REPORT***

The Honorable President and  
Members of the Town Council  
Town of Glocester  
Glocester, Rhode Island

#### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, the business type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the Town of Glocester, Rhode Island (Town) as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the Town of Gloucester, Rhode Island as of June 30, 2013, and the respective changes in financial position thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### *Other Matters*

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4-20 and 80-83 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Gloucester, Rhode Island's basic financial statements. The introductory section, combining nonmajor fund financial statements, the combining fiduciary fund financial statements, other supplementary information and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The combining nonmajor fund financial statements, the combining fiduciary fund financial statements, other supplementary information and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements, the combining fiduciary fund financial statements, other supplementary information and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 18, 2013, on our consideration of the Town of Glocester, Rhode Island's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Glocester, Rhode Island's internal control over financial reporting and compliance.



Baxter Dansereau & Associates, LLP

West Warwick, Rhode Island  
December 18, 2013

## **Management's Discussion and Analysis**

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**  
**(Un-audited)**

Our discussion and analysis of the Town of Glocester, Rhode Island's financial performance provides an overview of the Town's financial activities for the fiscal year ended June 30, 2013. Please read it in conjunction with the letter of transmittal and the Town's financial statements that follow this section.

**Financial Highlights**

- The Town's net position increased as a result of this current year's operations. On a government-wide basis, the assets of the governmental activities of the Town of Glocester exceeded its liabilities at June 30, 2013 by \$27,947,648, which was an increase of \$2,087,239, or 8.1% from prior fiscal year 2012. The net position of the Town's component unit decreased by \$26,182, or 0.4%, to \$7,357,887. The net position of the Town's business type activities increased by \$5,144, or 8.9%, to \$62,929.
- The Town's Government-wide operating expenses were \$26,167,385, a 2% [\$526,265] decrease from the prior year due mainly to a decrease in Social Services of \$364,102, a decrease in Education of \$94,775 and a decrease in interest \$53,643. The decrease in Social Services is due to the dissolution of CDBG and no activity in fiscal year 2013. The decrease in education is due to less expenditures in other non-major governmental funds.
- As of the close of the fiscal year, the Town's governmental funds reported combined ending fund balances of \$12,841,709. 37.6% [\$4,834,262] of this amount is unassigned in the General Fund.
- In the Town's general fund, the unassigned fund balance was \$4,834,262 or 21% of the total general fund expenditures and other uses of funds [\$23,222,741] for fiscal year 2013. The current fiscal year's revenues and other financing sources of funds exceeded expenditures and other uses of funds (net change in fund balances) by \$729,084. On a budgetary basis, revenues and other sources of funds exceeded expenditures and other uses of funds by \$525,498.

**Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. These basic financial statements consist of three components:

- Government-wide financial statements
- Fund financial statements
- Notes to financial statements

In addition to the basic financial statements, this report also contains other supplementary information.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**  
**(Un-audited)**

The Town's basic financial statements and other supplementary financial information provide information about all of the Town's activities. They provide both a short-term and a long-term view of the Town's financial health as well as information about activities for which the Town acts solely as a trustee for the benefit of those outside of the Town's government.

**Government-wide financial statements** - are designed to provide readers with a broad overview of the Town's finances in a manner similar to that of private-sector businesses. They are presented on the accrual basis of accounting where revenues and expenditures are recognized in the period they occur as opposed to the period in which they are collected or paid.

The *Statement of Net Position* presents information on all of the Town's assets and liabilities with the difference between the two reported as the Town's net position. Over time, increases or decreases in the net position of the Town may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *Statement of Activities* presents information, which shows how the Town's net position changed during the fiscal year. All changes in the net position of the Town are reported when the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in the future fiscal periods. Examples are uncollected taxes and earned but unused compensated absences.

The *Statement of Activities* distinguishes functions of the Town which are supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all, or a significant portion, of their costs through user fees and charges (business-type activities). The Town's governmental activities include general government and administration, public safety, public works, education, social services and recreational services. The Town's one component unit is the Gloucester Land Trust. The Gloucester Schools lunch program is the Town's only business type activity.

The government-wide financial statements are reported on pages 21 through 22

**Fund financial statements** – A *fund* is a grouping and self-balancing set of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. With the exception of the School Lunch Fund, which is a proprietary fund, all of the funds of the Town are governmental funds.

**Governmental Funds** – Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on current sources and uses of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**  
**(Un-audited)**

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental fund statements of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between the government-wide financial statements and the fund financial statements (governmental funds).

Information is presented separately in the *Governmental Fund Balance Sheet* and in the *Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances* for the General Fund, the School Unrestricted Special Revenue Fund and the Capital Reserve Fund, which are considered major funds. Data from all other funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements on pages 84 through 107 in this report. The individual funds within the component unit have been summarized into the data presented.

**Proprietary Funds** – The Town charges customers for services it provides, whether to outside customers or to other units within the Town. These services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and the Statement of Activities. The School Lunch Fund is the Town's sole proprietary fund.

**Notes to Financial Statements** - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements are presented on pages 29 through 78.

**Other Information** - In addition to the basic financial statements and accompanying notes, this report also presents certain supplementary information pertinent to the Town's operations. Required Supplementary information is presented on pages 79 through 83.

### **Government-wide Financial Analysis**

The Town adopted the provisions of Governmental Accounting Standards Board Statement No. 34 – *Basic financial statements and management's discussion and analysis for State and Local Governments* as of July 1, 2001, one year ahead of the required deadline and four years ahead of the deadline for reporting major general infrastructure assets. The decision to choose early implementation also included financial information regarding our component unit (Glocester Land Trust). Comparative data for the current and prior years is presented on the following pages.

### **Analysis of the Town of Glocester's Net Position**

As noted earlier, the Town's net position may serve, over time, as a useful indicator of a government's financial position and an important determinant of its ability to finance services in the future. On a government-wide basis, the assets of the Town exceeded its liabilities at June 30, 2013 by \$27,947,648, an increase of \$2,087,239, or 8.07% from the prior fiscal year ended June 30, 2012.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**  
**(Un-audited)**

*Current assets* increased by \$1,423,312 or 10.8%, from 2012. This is due primarily to an increase in cash and cash equivalents of \$1,365,410. *Capital assets* increased by \$132,518 primarily due to an increase in building improvements [\$56,803] and infrastructure [\$810,946] offset by depreciation expense [\$1,043,514].

Other liabilities decreased by \$84,017 due to a decrease in the current portion of long term liabilities and a decrease in unearned revenue and increases in accounts payable, accrued expenses and due to component unit.

Long-term liabilities decreased by \$447,392 due primarily to debt service payments.

Listed below is a comparison of the current and prior fiscal years.

<i>Town of Gloucester</i>								
<i>Net Position</i>								
	<i>June 30, 2012</i>				<i>June 30, 2013</i>			
	Govern- mental Activities	Business Type Activities	Total	Component Unit	Govern- mental Activities	Business Type Activities	Total	Component Unit
Current and Other Assets	\$ 13,207,634	\$ 66,744	\$ 13,274,378	586,027	\$ 14,630,946	\$ 76,007	\$ 14,706,953	\$ 403,708
Capital assets	18,869,315	-	18,869,315	6,852,037	19,001,833	-	19,001,833	7,213,538
Total Assets	<u>32,076,949</u>	<u>66,744</u>	<u>32,143,693</u>	<u>7,438,064</u>	<u>33,632,779</u>	<u>76,007</u>	<u>33,708,786</u>	<u>7,617,246</u>
Other Liabilities	1,447,906	8,959	1,456,865	53,995	1,363,889	13,078	1,376,967	259,359
Long-Term Liabilities	4,768,634	-	4,768,634	-	4,321,242	-	4,321,242	-
Total Liabilities	<u>6,216,540</u>	<u>8,959</u>	<u>6,225,499</u>	<u>53,995</u>	<u>5,685,131</u>	<u>13,078</u>	<u>5,698,209</u>	<u>259,359</u>
Net Position:								
Net investment in capital assets	15,094,315	-	15,094,315	6,852,037	15,636,833	-	15,636,833	7,213,538
Restricted/Nonspendable	460,701	-	460,701	-	23,636	-	23,636	-
Restricted	4,278,023	-	4,278,023	-	5,021,080	-	5,021,080	-
Unrestricted	6,027,370	57,785	6,085,155	532,032	7,266,099	62,929	7,329,028	144,349
Total Net Position	<u>\$ 25,860,409</u>	<u>\$ 57,785</u>	<u>\$ 25,918,194</u>	<u>\$ 7,384,069</u>	<u>\$ 27,947,648</u>	<u>\$ 62,929</u>	<u>\$ 28,010,577</u>	<u>\$ 7,357,887</u>

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**  
**(Un-audited)**

The largest portion [\$15,636,833] of the Town's net position consists of its investments in capital assets such as land, buildings and improvements, motor vehicles, furniture and equipment and infrastructure, less any debt used to acquire these assets, which is still outstanding. The Town uses these capital assets to provide services to its citizens. Consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves are unlikely to be used to liquidate these liabilities.

An additional portion [\$5,044,716] of the Town's net position represents resources that are subject to external restriction on how they may be used. The remaining balance of the Town's unrestricted net position may be used to meet the government's ongoing obligations to its citizens and creditors.

As of June 30, 2013, the Town of Glocester reports positive balances in all three categories of Net Position for the government as a whole.

### **Analysis of the Town of Glocester's Operations**

The following analysis provides a summary of the Town's operations for the year ended June 30, 2013. Governmental activities increased the Town's net position by \$2,087,239, or 8.1%, for the current period. The Town's component unit activities decreased its net position by \$26,182, or 0.4%, from the prior fiscal year ended June 30, 2012.

*Total revenues* decreased by \$677,638, or 2.4%, from 2012. Revenues from *Operating Grants and Contributions* were \$133,299 less than 2012 due primarily to less funding from education aide and school special revenue funds for 2013. *Capital Grants and Contributions* decreased by \$319,024 due primarily to the completion of the Geothermal Project in fiscal year 2012. *Charges for Services* decreased by \$91,164 due primarily to a decrease in the School Unrestricted Tuition. In addition, \$129,729, or 0.6% less in property taxes was received in 2013 than 2012 due to when revenues are recognized, (see Reconciliation of the Statment of Revenues [pg 25] and note 10 [pg 51]).

*Total expenses* decreased by \$526,265 or 0.2% from 2012. This decrease is due primarily to a decrease in Social Services of \$364,102, a decrease in Education of \$94,775 and a decrease in interest of \$53,643. The decrease in Social Services is due to the dissolution of CDBG and no activity in fiscal year 2013. The decrease in Education is due to less expenditures in other non-major governmental funds. The decrease in interest is due to using the proceeds from the fund to pay interest payments on the Fogarty roof bond.

The Town's business-type activities net position increased by \$5,144. The School Lunch program is the sole business-type activity in the Town.

The Town's Component unit net position decreased by \$26,182, or 0.4%, and Capital Grants and Contributions decreased \$106,299, while expenses decreased by \$52,794. The decrease in the component unit was due primarily to the increase of the liabilities of the component unit. The increase of the liabilities is due to the funds owed to the primary government for improvements of the Hawkins dam by Public Works.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**  
**(Un-audited)**

*Town of Gloucester, Rhode Island*  
*Change in Net Position*

	June 30, 2012				June 30, 2013			
	Govern- mental Activities	Business Type Activities	Total	Component Unit	Govern- mental Activities	Business Type Activities	Total	Component Unit
<i>Revenues</i>								
<i>Program revenues</i>								
Charges for services	\$ 658,644	\$ 67,556	\$ 726,200	\$ -	\$ 567,480	\$ 58,211	\$ 625,691	\$ -
Operating grants	4,326,652	87,336	4,413,988	-	4,193,353	87,651	4,281,004	5,833
Capital grants	849,694	-	849,694	106,299	530,670	-	530,670	-
<i>General Revenues</i>								
Property taxes	22,783,814	-	22,783,814	-	22,654,085	-	22,654,085	-
Investment earnings	126,759	-	126,759	51	111,690	-	111,690	49
Gain (loss)	20,000	-	20,000	(50,200)	29,142	-	29,142	-
Total revenues	<u>28,765,563</u>	<u>154,892</u>	<u>28,920,455</u>	<u>56,150</u>	<u>28,086,420</u>	<u>145,862</u>	<u>28,232,282</u>	<u>5,882</u>
<i>Expenses</i>								
Administration	839,967	-	839,967	-	785,087	-	785,087	-
Finance	652,595	-	652,595	-	619,435	-	619,435	-
Public Safety	2,151,464	-	2,151,464	-	2,207,975	-	2,207,975	-
Public Works	2,095,239	-	2,095,239	-	2,095,284	-	2,095,284	-
Recreation and senior center	344,940	-	344,940	-	358,137	-	358,137	-
Social Services	506,408	-	506,408	-	142,306	-	142,306	-
Operational expenses	315,689	-	315,689	-	327,098	-	327,098	-
Aid Requests	322,750	-	322,750	-	322,914	-	322,914	-
Education	19,118,861	-	19,118,861	-	19,024,086	-	19,024,086	-
Interest	197,988	-	197,988	-	144,345	-	144,345	-
School Lunch Program	-	147,749	147,749	-	-	140,718	140,718	-
Gloucester Land Trust	-	-	-	84,858	-	-	-	32,064
Total expenses	<u>26,545,901</u>	<u>147,749</u>	<u>26,693,650</u>	<u>84,858</u>	<u>26,026,667</u>	<u>140,718</u>	<u>26,167,385</u>	<u>32,064</u>
Change in net position	2,219,662	7,143	2,226,805	(28,708)	2,059,753	5,144	2,064,897	(26,182)
Net position beginning	23,640,747	50,642	23,691,389	7,412,777	25,860,409	57,785	25,918,194	7,384,069
Prior period adjustment	-	-	-	-	27,486	-	27,486	-
Net position ending	<u>\$ 25,860,409</u>	<u>\$ 57,785</u>	<u>\$25,918,194</u>	<u>\$ 7,384,069</u>	<u>\$ 27,947,648</u>	<u>\$ 62,929</u>	<u>\$ 28,010,577</u>	<u>\$ 7,357,887</u>

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**  
**(Un-audited)**

**Financial Analysis of the Town of Gloucester's Funds**

**Governmental Funds**

The Town implemented the provisions of Governmental Accounting Standards Board Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54) in fiscal year 2012. GASB 54 establishes criteria for classifying fund balances into specifically defined classifications and clarifies the definitions for governmental funds. GASB 54 defines the following five categories of fund balance:

Nonspendable – items that cannot be spent because they are not in a spendable form or legally or contractually required to be maintained intact..

Restricted – items that are restricted by external parties or imposed by grants, laws or legislation.

Committed – items that have been committed by formal action by the entity's highest level of decision-making authority.

Assigned – items that have been allocated by committee action where the government's intent is to use the funds for a specific purpose.

Unassigned – items that have no restrictions placed on them.

The focus of the Town of Gloucester's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, the unassigned fund balance may serve as a useful measure of the Town's net resources available for spending at the end of the fiscal year. The Fund Balance section of the Balance Sheet for Governmental Funds is presented in the format required by GASB Statement 54.

**General Fund**

Nonspendable

*Prepays:* This amount consists of cash payments made in 2013 for expenses to be incurred and recorded in 2014, specifically \$20,536 for annual software maintenance fees for the Tax Assessor's Office, Building/Zoning Office, Police Department, and the Treasurer's Office, and \$205 for the alarm system at the Town Hall.

Committed

*Education:* Operating expenses for the Foster-Glocester Regional School District are shared by the towns of Gloucester and Foster based on the number of students attending from each town. Shifts in student count from one year to the next can cause significant variances in the amounts paid by each town. It is intended (by committing this amount [\$104,244]) to mitigate those variances when they occur.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**  
**(Un-audited)**

Assigned

*Administration:* The assignment for Revaluation Reserve increased by \$39,766 from \$228,172 in 2012 to \$267,938 in 2013 and the Comprehensive Plan increased by \$15,490 from \$13,280 in 2012 to \$28,7708 in 2013. Other assigned amounts, \$1,508 for Tree Planting, and \$39,263 for Computer Systems Maintenance, remain unchanged from 2012.

*Public safety:* The assignment for Radio Equipment increased by \$27,974 from \$52,969 to \$80,943. The assignment for Police Equipment Maintenance increased by \$12,052 from \$28,430 in 2012 to \$40,482 in 2013. Rather than pay (what the Town considers to be exorbitant) annual maintenance fees, the Town self-insures for damage to police equipment and maintenance on radio towers.

*Public Works:* The assignment for Storm Related Services increased by \$1,192 from \$607,173 in 2012 to \$608,365 for the fiscal year ended June 30, 2013.

*Recreation:* The assignment for Senior Center Dues increased by \$177 from \$21,682 in 2012 to \$21,859 in 2013. Amounts are used to pay for activities and events at the Senior Center not funded through their General Fund budget.

*Matching state grant funds:* The \$50,000 reserve did not change from 2012.

*Contractual obligations:* The assignment for Accrued Compensated Absences increased by \$67,236 from \$293,072 in 2012 to \$360,308 in 2013 due to anticipated future expenses. The \$324,717 assigned for OPEB obligations increased by \$119 from \$324,598 in 2012. This amount exceeds the amount needed to cover the Town's cumulative Net OPEB Obligation.

*Employee benefits:* The amount assigned for Health Insurance increased by \$84,580 from \$141,772 in 2012 to \$226,352 in 2013. This amount is intended to smooth fluctuations in health insurance working rates that may occur as a result of being a member of the RI Interlocal Risk Management Trust's health pool.

Unassigned

The General Fund Unassigned fund balance in 2013 is \$4,834,262. This is an increase of \$532,182 from the Unassigned fund balance of \$4,302,080 in 2012 due primarily to the \$729,084 Net Change in Fund Balances in the General Fund.

**School Unrestricted**

Restricted

*Education:* This amount increased from \$2,370,412 in 2012 to \$2,900,834 in 2013.

Committed

*Subsequent year's expenditures:* This amount remains \$0 in 2013. The budget for 2014 was level funded by the Town and \$90,000 was reserved for loss in state aid to the Gloucester School Department.

Assigned

*Contractual obligations:* The assigned amount of \$180,274 for OPEB did not change from 2012 to 2013. This amount exceeds the amount needed to cover the School's cumulative Net OPEB Obligation.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**  
**(Un-audited)**

*Employee benefits:* The assigned amount for Sick Day Buy-Out for certified employees remained the same \$375,250 in 2013. This amount is intended to smooth fluctuations in sick day buy-out payments to certified staff when they retire.

*Medicaid expenditures:* This amount increased by \$59,029 from \$193,276 in 2012 to \$252,305 due to a decrease in Medicaid expenditures in 2013.

Unassigned

The School Unrestricted Unassigned fund balance in 2013 is \$ 0. This reflects a change in the fund balance category classification due to the Government Accounting Standards Board Statement No. 54 requirement.

**Capital Reserve Fund**

Restricted

*Capital projects:* This restricted fund balance increased by \$284,159 from \$638,203 in 2012 to \$922,362 in 2013 due to less transfer outs and capital outlay.

**Other Governmental Funds**

Restricted

*Administration:* The amount restricted for Historic Records Trust decreased by \$2,432 from \$19,558 in 2012 to \$17,126 in 2013. This fund is used to preserve records in the Town Clerk's Office. The \$2,000 restricted for Pollard Mimosa Trees remains unchanged from 2012.

*Public safety:* The amounts restricted in *Public safety* [\$80,741] remain relatively unchanged from 2012. Significant components include: Bramley Bill ~ \$60,864 for drug and alcohol prevention; Amy Angilly Fund ~ \$14,519 for care and maintenance of animals at the Town's animal shelter. The Meds Plan \$4,175 for emergency notifications to citizens. Dare \$1,183 drug and alcohol prevention.

*Recreation:* Components include a fund to account for donations to the Town's annual July 4<sup>th</sup> Ancients & Horribles parade [\$44,088]; and another to account for amounts contributed to the Senior Center Donations fund [\$23,541].

*Social Services:* \$211,950 of this restricted fund balance is due to the Town's obtaining a loan from RI Clean Water for its Community Septic loan Program. The remainder is comprised of amounts contributed to the Town's Food Bank [\$29,362] and the Town's Emergency Energy fund [\$16,980], which provide food and heating fuel for Town residents who qualify for these services. This also includes the balance of the CDBG in the amount of \$50,475.

*Education:* This restricted fund balance represents a myriad of Federal title and State grant awards and decreased \$10,099 from \$78,284 in 2012 to \$68,185 in 2013.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**  
(Un-audited)

*Capital Projects:* This restricted fund balance decreased by \$148,248 from \$765,466 in 2012 to \$617,218 in 2013 and is used to account for capital improvements approved in the Town's Capital Projects plan.

*Town of Gloucester*  
**Fund Balances**

	<u>June 30, 2012</u>	<u>June 30, 2013</u>	
	Total Governmental Funds	Total Governmental Funds	Increase (Decrease)
Nonspendable	460,701	23,636	(437,065)
Restricted	4,278,023	5,021,080	743,057
Committee	149,244	104,244	(45,000)
Assigned	2,550,872	2,858,487	307,615
Unassigned	3,922,174	4,834,262	912,088
<b>Total</b>	<u><u>11,361,014</u></u>	<u><u>12,841,709</u></u>	<u><u>1,480,695</u></u>

**General Fund Budgetary Highlights**

**Revenues**

Actual *Total revenues and other financing sources* reported in 2013 were more than budgeted amounts by \$93,766 or 0.4%.

Actual *General Property Taxes* collected exceeded budget by \$93,501 or 0.4%. Included in taxes collected was \$2,065,050 from Factory Mutual Insurance Company from a payment-in-lieu-of-taxes (PILOT) agreement, which commenced in 2003.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**  
**(Un-audited)**

The Town received \$21,400 [76.5%] less than budgeted in *State housing aid*. The State's current practice is to pay housing aid for debt service for school construction projects in the year after the (housing aid eligible) project is completed.

Revenues from *Licenses, fees and fines* were \$1,231, or .3% less than budget primarily due to a decrease in police fines and the recycling revenue now restricted in a special revenue fund.

*Interest and investment income* was greater than budget by \$14,386, or 16% due to receiving \$17,539 more than budgeted in interest on taxes and somewhat offset due to receipts for interest on investments being \$3,153 less than budgeted due to lower than expected interest rates.

**Expenses**

*Total expenditures and other financing uses* in the Town's General Fund were less than the amount budgeted by \$433,732, or 2.6%. Significant positive variances were: \$25,501 in Assistant Director salary account and \$19,903 in benefits in the Administration department of Public Works due to the retirement of the assistant director and this position was not filled; \$38,386 in *Vacation and illness coverage* and \$15,723 in *Payroll taxes and benefits* in the Police Department; \$24,984 for *Tipping fees* [fees paid to the State's trash disposal site] due to increased recycling efforts, \$63,464 in *Inkind services* for DPW services billed out;; \$11,981 in *Utilities* and \$16,424 in *Insurance – property/liability/other* in *Other operation expenses*.

Positive variances realized were somewhat offset by some minor negative variances. Other items of note: the positive variances of \$30,538 in Legal services and \$17,965 in Animal Control overall due to the demolition of the Animal Control facility, there were less services required by this department in fiscal year 2013; \$15,645 in Human Services due to less medical services needed and the positive variance in the Debt Service [65,588} is due to making payments from the bond proceeds. Similarly, the positive variances seen in some of the salary accounts in the various divisions of the Department of Public Works are offset by negative variances in salary accounts elsewhere in the Department due to allocation of actual time worked to the appropriate labor accounts.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**  
**(Un-audited)**

**The Town of Gloucester's Capital Assets**

The Town of Gloucester's investment in capital assets for its governmental activities amounts to \$19,001,833, net of accumulated depreciation at June 30, 2013. Included are land, buildings and improvements, construction in progress, motor vehicles, furniture, machinery and equipment, and infrastructure.

Additional information on the Town of Gloucester's capital assets is located in notes 6 & 7 on pages 44 through 45 of the notes to the financial statements.

*Town of Gloucester*  
*Capital Assets (Net of Accumulated Depreciation)*

	June 30, 2012		June 30, 2013	
	Govern- mental Activities	Component Unit	Govern- mental Activities	Component Unit
Land	\$ 1,697,814	\$ 6,758,611	\$ 1,697,814	\$ 7,120,112
Historical Building	-	93,426	-	93,426
Construction in Progress	658,716	-	289,374	-
Land Improvements	636,079	-	1,302,264	-
Buildings & Improvements	11,339,823	-	11,065,830	-
Motor Vehicles	602,525	-	604,683	-
Office Furniture/Equipment	235,431	-	202,852	-
Machinery & Equipment	636,097	-	537,360	-
Infrastructure	3,062,830	-	3,301,656	-
Total	\$ 18,869,315	\$ 6,852,037	\$ 19,001,833	\$ 7,213,538

The \$369,342 decrease in *Construction in Progress* was primarily due to the completion on the stormwater/drainage project in the village of Chepachet.

The \$666,185 increase in *Land Improvements* was due to the completion of the storm water project, offset by annual depreciation.

The \$273,993 decrease in *Buildings & Improvements* was due to the demolition of the Animal Control Building [39,310]; no major renovations at the Town Hall with the exception of new windows in the main building [21,435] and general improvements [8,877] and no new renovations at the elementary schools with the exception of West Gloucester, hot water oil heater [10,460] these additions are offset by annual depreciation.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**  
**(Un-audited)**

The \$2,158 increase in *Motor Vehicles* was due primarily to the purchase of a three (3) police vehicles[\$75,927]; a fire truck to refurbish into a plow vehicle [\$10,000]; and a six wheel dump truck [57,845], offset by depreciation and a deletion of two administration vehicles [41,958].

The \$32,579 decrease in *Office Furniture/Equipment* was due to a prior period adjustment [2,457] and fewer additions in 2013, offset by depreciation.

The \$98,737 decrease in *Machinery & Equipment* was due to the purchase of two waste disposal storage containers for the Department of Public Works [\$10,900], purchase of a telephone system for the Town Hall [11,508] and disposal of the old telephone system [32,430], offset by depreciation.

The \$238,826 increase in *Infrastructure* was due to the addition of road paving costs for approximately 4.27 miles of roads [\$615,606] offset by annual depreciation.

The \$361,501 increase in the component unit was due primarily to the acquisition of an additional 41.39 acres of land for \$203,878, with \$7,400 of improvements and improvements of \$150,221 to the Hawkins dam.

***The Town of Gloucester's Debt Administration***

The Town did not issue any new debt in 2013. The Town made payments on debt principal of \$410,000. The outstanding bonded (General Obligation Bond) debt decreased to a total of \$3,365,000 at June 30, 2013. 100% of this outstanding debt is backed by the full faith and credit of the government, including the Town's power to levy additional taxes to ensure repayment of the debt. Accordingly, all general obligation debt currently outstanding was approved by a vote of the citizens.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**  
(Un-audited)

The following is a summary of the Town's long-term General Obligation Bond debt.

*Town of Glocester*  
*Outstanding Debt*  
*General Obligation Debt*

	<i>June 30, 2012</i>	<i>June 30, 2013</i>
	Govern- mental Activities	Govern- mental Activities
Road Improvements	\$ 990,000	\$ 760,000
Open Space (Land Trust)	405,000	355,000
Senior Center	1,830,000	1,740,000
Fogarty Elementary School Roof	550,000	510,000
Totals	\$ 3,775,000	\$ 3,365,000

In January 2009, Standard & Poor's Ratings Services raised its rating on the Town's general obligation debt from 'AA-' to 'AA' with a stable outlook.

Except as provided below, under Section 45-12-2 of the General Laws of Rhode Island, the Town may not, without special statutory authorization, incur any debt, which would increase its aggregate indebtedness not otherwise excepted by law to an amount greater than 3% of the taxable property of the Town. Deducted from the computation of aggregated indebtedness is the amount of any borrowing in anticipation of taxes authorized by law and the amount of any sinking funds maintained by the Town. The 3% debt limit of the Town for 2013 was \$28,024,945 [based on the net assessed valuation at December 31, 2011 of \$934,164,820. As of June 30, 2013, the Town had \$3,365,000 in outstanding bonds and notes issued within the 3% debt limit leaving a borrowing capacity of \$24,659,945.

The State legislature may, by special act, permit the Town to incur indebtedness outside the limitations imposed by the 3% debt limit. Special legislation adopted by the Legislature authorizing the Town to incur debt is subject to referendum by the electors of the Town. On June 30, 2013, the total outstanding debt of the Town issued outside the 3% debt limit was \$-0-.

In addition to debt authorized within the 3% debt limit and debt authorized by special act of the Legislature, Rhode Island General Law 45-12-11 authorizes the Rhode Island State Director of Administration, upon petition by a municipality, to authorize such municipality to incur indebtedness in excess of the 3% debt limit whenever the Director shall determine that the sums appropriated by the municipality or its funds available are insufficient to pay the necessary expenses of the municipality. The Town has never requested the State Director of Administration to authorize indebtedness of the Town under section 45-12-11.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**  
(Un-audited)

Under Rhode Island law, the Town may borrow in each fiscal year in anticipation of the receipt of the proceeds of the property tax due in such fiscal year, an amount that shall not exceed the total tax levy of the then current fiscal year. Tax Anticipation Notes must be payable not later than one year from the date of issuance. The Town has not issued Tax Anticipation Notes since fiscal year 1999.

Additional information on the Town of Gloucester's long-term debt can be found in footnote 8 of the financial statements on pages 46-49.

**Economic Factors and Next Year's Budgets and Rates**

- Unemployment rates as of June 30, 2010, June 30, 2011, June 30, 2012, and June 30, 2013.

<u>6/30/2010</u>	<u>6/30/2011</u>	<u>6/30/2012</u>	<u>6/30/2013</u>	
9.6%	7.0%	8.1%	6.4%	Town of Gloucester
12.0%	10.8%	10.9%	8.5%	State of Rhode Island
9.5%	9.2%	8.2%	7.6%	United States

- Rates of inflation (12 months percent change taken from the Consumer Price Index, Bureau of Labor Statistics Data) as of June 30, 2010, June 30, 2011, June 30, 2012, and June 30, 2013.

<u>6/30/2010</u>	<u>6/30/2011</u>	<u>6/30/2012</u>	<u>6/30/2013</u>	
1.7%	3.4%	1.5%	1.5%	Northeast Urban area
1.1%	3.6%	1.7%	1.8%	United States

- Median income for a family for the census year 2010 in Gloucester was \$86,044 compared to the State's median income of \$62,790.

- For fiscal year 2013, existing single-family home median sale prices were approximately \$187,145 in Gloucester (information obtained from the Town Tax Assessor), 1.5% lower than the state median of \$190,000 (information obtained from the Rhode Island Association of Realtors).

- Gloucester ranks 30th in population [9,746 per 2010 census] among Rhode Island's 39 cities and towns.

- The Town's total general fund budget for fiscal year 2014 amounts to \$27,193,638 [\$19,399,729, or 71.3%, for education and \$7,793,909, or 28.7%, for other purposes], which reflects an increase of \$554,235 or 2.3% from 2013. This is comprised for the most part of increases of \$137,289 in elementary school education costs and a 241,179 in Foster/Glocester Regional costs and an increase in transfers from surplus to capital of \$165,426.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**  
**(Un-audited)**

- The unassigned fund balance in the general fund increased by \$532,182, or 12%, to \$4,834,262 in 2013. The fund balance is 17.8% of proposed expenditures for 2014, which is above the 12% minimum required by the Town Charter

- Since December 2000, per Rhode Island General Law 44-5-11.6, municipalities in Rhode Island are required to perform full revaluations on all "ratable" property every nine years and statistical revaluations every three years for the years in-between. Full revaluations were performed as of December 31, 2001 and December 31, 2010, which affected fiscal years 2003 and 2012, respectively. The first statistical revaluation was completed as of December 31, 2004 and the second as of December 31, 2007. The next statistical revaluation is scheduled to be completed on December 31, 2013 which will affect values for fiscal year 2015.

Net values for fiscal year 2014 have been assessed at \$938,701,144, an increase of \$4,536,323 or 0.486%. The increase is due primarily to an increase in residential property. In fiscal year 2013 the residential assessed value was \$773,674,513 and in fiscal year 2014 the assessed value is \$777,359,390 an increase of \$3,684,877 or .476%

The Town's tax rates for 2012, 2013, and 2014 with their differences are listed below. The tax on *Motor vehicles* has been frozen at \$24.37. The tax on *Inventory* was phased out after fiscal 2008. Rates are per \$1,000 of valuation.

	Tax Rates				
	<u>Fiscal</u> <u>2011-12</u>	<u>Increase</u> <u>(decrease)</u>	<u>Fiscal</u> <u>2012-13</u>	<u>Increase</u> <u>(decrease)</u>	<u>Fiscal</u> <u>2013-14</u>
Residential	\$ 21.66	\$ (0.41)	\$ 21.25	\$( 0.01)	\$ 21.24
Commercial/ mixed use	24.62	(0.47)	24.15	( 0.07)	24.14
Motor vehicle	24.37	-	24.37	-	24.37
Tangible	43.13	(0.82)	42.31	( 0.02)	42.29

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2013**  
**(Un-audited)**

**Request for Information**

The financial report is designed to provide our citizens, taxpayers and creditors with a general overview of the Town's finances and to show the Town's accountability for the tax dollars received. If you have questions about this report or need additional financial information, contact the Finance Office, Town of Gloucester, 1145 Putnam Pike, PO Drawer B, Chepachet, RI 02814, Telephone number (401) 568-6206, extension 5.

Jaclynn M. DiPietro  
Administrative Aid

## **BASIC FINANCIAL STATEMENTS**

Government-Wide Financial Statements

*Fund Financial Statements*

Governmental Funds

Proprietary Funds

## **Government-Wide Financial Statements**

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Statement of Net Position**  
**June 30, 2013**

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	Glocester Land Trust
<b>ASSETS</b>				
Cash and cash equivalents	12,465,631	12,665	12,478,296	354,730
<b>Accounts receivable:</b>				
Taxes receivable - net	802,074	-	802,074	-
Loans receivables	599,255	-	599,255	-
Due from other governments	422,282	8,746	431,028	6,472
Due from primary government				20,062
Other receivables	64,130	-	64,130	-
Prepaid expenses	74,330	-	74,330	-
Due from component unit	238,056	-	238,056	-
Internal balances	(54,596)	54,596	-	-
Other Assets - net	19,784	-	19,784	22,444
<b>Capital assets:</b>				
Property, plant and equipment - net	17,014,645	-	17,014,645	7,213,538
Non-depreciable	1,987,188	-	1,987,188	-
<b>Total capital assets</b>	19,001,833	-	19,001,833	7,213,538
<b>TOTAL ASSETS</b>	33,632,779	76,007	33,708,786	7,617,246
 <b>LIABILITIES</b>				
Accounts payable	484,583	13,078	497,661	14,831
Accrued expenses	226,714	-	226,714	-
Due to other governments	-	-	-	6,472
Due to primary government	-	-	-	238,056
Due to component unit	20,062	-	20,062	-
Unearned revenue	10,346	-	10,346	-
Other liabilities	80,298	-	80,298	-
<b>Long-term liabilities</b>				
Due within one year	541,886	-	541,886	-
Due in more than one year	4,321,242	-	4,321,242	-
<b>Total liabilities</b>	5,685,131	13,078	5,698,209	259,359
 <b>NET POSITION</b>				
Net investment in capital assets	15,636,833	-	15,636,833	7,213,538
Restricted - nonspendable	23,636	-	23,636	-
Restricted for:				
Administration	46,003	-	46,003	-
Public safety	80,741	-	80,741	-
Recreation	67,629	-	67,629	-
Social services	308,824	-	308,824	-
Capital projects	1,539,580	-	1,539,580	-
Educational programs	2,969,019	-	2,969,019	-
Perpetual care	9,284	-	9,284	-
Unrestricted	7,266,099	62,929	7,329,028	144,349
<b>Total net position</b>	27,947,648	62,929	28,010,577	7,357,887

*See auditor's report and accompanying notes to these financial statements*

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Statement of Activities**  
**For the Fiscal Year Ended June 30, 2013**

Functions/ Programs	Program revenues			Net (Expense) Revenue and Changes in Net Assets			Component Unit Glocester Land Trust	
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Primary Government Business-type Activities		Total
<b>Primary government</b>								
Governmental activities:								
Administration	\$ 785,087	\$ 14,473	\$ -	\$ -	\$ (770,614)	\$ -	(770,614)	
Finance	619,435	408,769	-	-	(210,666)	-	(210,666)	
Public safety	2,207,975	-	62,086	-	(2,145,889)	-	(2,145,889)	
Public works	2,095,284	-	119,627	530,670	(1,444,987)	-	(1,444,987)	
Recreation and senior center	358,137	-	-	-	(358,137)	-	(358,137)	
Social services	142,306	6,000	137,784	-	1,478	-	1,478	
Operational expenses	327,098	-	292,495	-	(34,603)	-	(34,603)	
Aid requests	322,914	-	-	-	(322,914)	-	(322,914)	
Education	19,024,086	138,238	3,581,361	-	(15,304,487)	-	(15,304,487)	
Interest	144,345	-	-	-	(144,345)	-	(144,345)	
<b>Total governmental activities</b>	<b>26,026,667</b>	<b>567,480</b>	<b>4,193,353</b>	<b>530,670</b>	<b>(20,735,164)</b>	<b>\$ -</b>	<b>(20,735,164)</b>	
<b>Business type activities:</b>								
School Lunch	140,718	58,211	87,651	-	5,144	\$ 5,144	5,144	
<b>Total business-type activities</b>	<b>140,718</b>	<b>58,211</b>	<b>87,651</b>	<b>-</b>	<b>5,144</b>	<b>5,144</b>	<b>5,144</b>	
<b>Total primary government</b>	<b>\$ 26,167,385</b>	<b>\$ 625,691</b>	<b>\$ 4,281,004</b>	<b>\$ 530,670</b>	<b>(20,730,020)</b>	<b>\$ 5,144</b>	<b>(20,724,876)</b>	
<b>Component Unit</b>								
Glocester Land Trust	\$ 32,064	\$ -	\$ 5,833	\$ -	\$ -	\$ -	(26,231)	
<b>General revenues:</b>								
Taxes:								
Property taxes, levied for general purposes					22,654,085	-	22,654,085	
Unrestricted investment earnings					111,690	-	111,690	
Miscellaneous					29,142	-	29,142	
Total general revenues					22,794,917	-	22,794,917	
<b>Change in net assets</b>								
Net assets-beginning					2,059,753	5,144	2,064,897	
Prior period adjustment (see note 18)					25,860,409	57,785	25,918,194	
Net assets-beginning - restated					27,486	-	27,486	
Net assets-ending					25,887,895	57,785	25,945,680	
Net assets-ending - restated					27,947,648	62,929	28,010,577	
					\$ -	\$ -	\$ -	

**Fund Financial Statements**

Governmental Funds  
Proprietary Funds

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2013**

	General Fund	School Unrestricted	Capital Reserve Fund	Other Non-Major Governmental Funds	Total Governmental Funds
<b>ASSETS:</b>					
Cash and cash equivalents	\$ 6,861,564	\$ 4,093,323	\$ 1,421,350	\$ 89,394	\$ 12,465,631
<b>Accounts receivable:</b>					
Taxes, net	802,074	-	-	-	802,074
Loans	-	-	-	599,255	599,255
Other	19,265	44,814	-	51	64,130
Prepaid items	20,536	53,794	-	-	74,330
Due from other funds	1,425,730	251,881	30,520	1,258,816	2,966,947
Due from other governments	-	-	-	422,282	422,282
Due from component unit	182,501	-	55,267	288	238,056
<b>TOTAL ASSETS</b>	<u>\$ 9,311,670</u>	<u>\$ 4,443,812</u>	<u>\$ 1,507,137</u>	<u>\$ 2,370,086</u>	<u>\$ 17,632,705</u>
<b>LIABILITIES AND FUND BALANCES:</b>					
<b>Liabilities:</b>					
Accounts payable	\$ 96,650	\$ 137,198	\$ 16,342	\$ 234,393	\$ 484,583
Accrued payroll and benefits	128,407	59,760	-	22,023	210,190
Due to component unit	20,062	-	-	-	20,062
Due to other funds	1,601,642	538,037	568,433	313,431	3,021,543
Unearned revenue	375,065	-	-	599,255	974,320
Other liabilities	80,298	-	-	-	80,298
<b>TOTAL LIABILITIES</b>	<u>2,302,124</u>	<u>734,995</u>	<u>584,775</u>	<u>1,169,102</u>	<u>4,790,996</u>
<b>FUND BALANCES:</b>					
<b>Nonspendable for:</b>					
Perpetual care	-	-	-	3,100	3,100
Prepays	20,536	-	-	-	20,536
<b>Restricted for:</b>					
Administration	-	-	-	46,003	46,003
Public safety	-	-	-	80,741	80,741
Recreation	-	-	-	67,629	67,629
Social services	-	-	-	308,824	308,824
Capital projects	-	-	922,362	617,218	1,539,580
Educational programs	-	2,900,834	-	68,185	2,969,019
Perpetual care	-	-	-	9,284	9,284
<b>Committed for:</b>					
Education	104,244	-	-	-	104,244
<b>Assigned for:</b>					
Administration	337,479	-	-	-	337,479
Public safety	121,425	-	-	-	121,425
Public works programs	608,365	-	-	-	608,365
Recreation	21,859	-	-	-	21,859
Matching state grant funds	50,000	-	-	-	50,000
Contractual obligations	685,025	180,274	-	-	865,299
Employee benefits	226,351	375,250	-	-	601,601
Medicaid expenditures	-	252,305	-	-	252,305
Education	-	154	-	-	154
<b>Unassigned:</b>	4,834,262	-	-	-	4,834,262
<b>TOTAL FUND BALANCES</b>	<u>7,009,546</u>	<u>3,708,817</u>	<u>922,362</u>	<u>1,200,984</u>	<u>12,841,709</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 9,311,670</u>	<u>\$ 4,443,812</u>	<u>\$ 1,507,137</u>	<u>\$ 2,370,086</u>	

**Amounts reported for governmental activities in the Statement of Net Position are different because:**

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. (Note 9)	19,001,833
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds. (Note 9)	967,234
Some liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds. (Note 9)	(4,863,128)
<b>Net position of governmental activities</b>	<u>\$ 27,947,648</u>

See auditor's report and accompanying notes to these financial statements

**TOWN OF GLOUCESTER, RHODE ISLAND**  
**Statement of Revenues, Expenditures, Other Financing Sources (Uses),**  
**and Changes in Fund Balances**  
**Governmental Funds**  
**For the Fiscal Year Ended June 30, 2013**

	General Fund	School Unrestricted	Capital Reserve Fund	Other Non-Major Governmental Funds	Total Governmental Funds
<b>REVENUES:</b>					
Property tax	\$ 22,701,157	-	-	-	\$ 22,701,157
Intergovernmental and departmental revenue	292,495	2,788,625	880	1,161,368	4,243,368
Federal revenue - Medicaid reimbursement	-	94,740	-	-	94,740
Tuitions	-	30,393	-	-	30,393
Licenses, fees, and fines	408,769	-	-	-	408,769
Investment Income	104,561	1,552	600	4,097	110,810
Other	20,631	13,105	-	222,297	256,033
Intergovernmental - pension contribution	-	288,222	-	-	288,222
<b>TOTAL REVENUES</b>	<b>23,527,613</b>	<b>3,216,637</b>	<b>1,480</b>	<b>1,387,662</b>	<b>28,133,492</b>
<b>EXPENDITURES:</b>					
<b>Current:</b>					
Administration	746,727	-	1,150	19,612	767,489
Finance	632,644	-	-	-	632,644
Public safety	1,905,890	-	-	166,207	2,072,097
Public works	1,651,437	-	-	-	1,651,437
Recreation & senior center	246,918	-	-	23,580	270,498
Social services	32,759	-	-	105,207	137,966
Operational expenses	327,098	-	-	-	327,098
Aid requests	322,914	-	-	-	322,914
Education	9,330,162	8,710,999	-	514,613	18,555,774
Intergovernmental - pension contribution	-	288,222	-	-	288,222
<b>Debt service:</b>					
Principal	370,000	-	-	59,347	429,347
Interest	134,397	-	-	29,681	164,078
<b>Capital:</b>					
Capital outlay	-	-	165,484	867,749	1,033,233
<b>TOTAL EXPENDITURES</b>	<b>15,700,946</b>	<b>8,999,221</b>	<b>166,634</b>	<b>1,785,996</b>	<b>26,652,797</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)</b>	<b>7,826,667</b>	<b>(5,782,584)</b>	<b>(165,154)</b>	<b>(398,234)</b>	<b>1,480,695</b>
<b>OTHER FINANCING SOURCES (USES):</b>					
Transfers in	424,212	6,372,035	699,313	281,982	7,777,542
Transfers out	(7,521,795)	-	(250,000)	(5,747)	(7,777,542)
<b>NET OTHER FINANCING SOURCES (USES)</b>	<b>(7,097,583)</b>	<b>6,372,035</b>	<b>449,313</b>	<b>276,235</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>729,084</b>	<b>589,451</b>	<b>284,159</b>	<b>(121,999)</b>	<b>1,480,695</b>
<b>FUND BALANCES - BEGINNING</b>	<b>6,280,462</b>	<b>3,119,366</b>	<b>638,203</b>	<b>1,322,983</b>	<b>11,361,014</b>
<b>FUND BALANCES - ENDING</b>	<b>\$ 7,009,546</b>	<b>\$ 3,708,817</b>	<b>\$ 922,362</b>	<b>\$ 1,200,984</b>	<b>\$ 12,841,709</b>

See auditor's report and accompanying notes to these financial statements

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Reconciliation of the Statement of Revenues,**  
**Expenditures, and Changes in Fund Balances of Governmental Funds**  
**to the Statement of Activities**  
**For the Fiscal Year Ended June 30, 2013**

Net change in fund balances-total governmental funds	\$	1,480,695
--	----	-----------

Amounts reported for governmental activities in the statement of activities are different from the amounts reported as fund expenditures because:

Governmental funds reported capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital additions exceed depreciation expense in the current period.

Capital Outlay	1,169,874	
Depreciation Expense	<u>(1,043,514)</u>	126,360

Reductions in deferred revenue that provide current financial resources to governmental funds are not reported as revenues in the statement of activities.		(47,072)
--	--	----------

Some expenditures reported in the governmental funds that require the use of current financial resources are not reported as expenditures in the statement of activities. This is the net effect of those activities.		(1,595)
---	--	---------

Amortization of bond issuance costs		(2,638)
-------------------------------------	--	---------

Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets. This is the amount by which principal was reduced.

Net decrease in compensated absences	\$ 72,594	
Net increase in OPEB obligation	(20,847)	
Principal payments on long term debt	439,047	
Payments on leases payable	<u>13,209</u>	504,003

Change in net position of governmental activities	\$	<u><u>2,059,753</u></u>
---	----	-------------------------

*Please see Note 9 for a more detailed explanation of the differences between the Government-Wide Financial Statements and the Fund Financial Statements*

*See auditor's report and accompanying notes to these financial statements*

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Statement of Net Assets**  
**Proprietary Funds**  
**June 30, 2013**

	<b>School Lunch</b>
<b><i>ASSETS:</i></b>	
<b><i>Current assets:</i></b>	
Cash and cash equivalents	\$ 12,665
Due from other funds	54,596
Due from other governments	8,746
<b><i>Total current assets</i></b>	<b>76,007</b>
<b><i>TOTAL ASSETS</i></b>	<b>76,007</b>
 <b><i>LIABILITIES:</i></b>	
<b><i>Current liabilities:</i></b>	
Accounts payable	13,078
<b><i>Total current liabilities</i></b>	<b>13,078</b>
<b><i>TOTAL LIABILITIES</i></b>	<b>13,078</b>
 <b><i>NET ASSETS:</i></b>	
Unrestricted	62,929
<b><i>TOTAL NET ASSETS</i></b>	<b>\$ 62,929</b>

*See auditor's report and accompanying notes to these financial statements*

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Statement of Revenues, Expenses, and Changes in Net Assets**  
**Proprietary Funds**  
**For the Fiscal Year Ended June 30, 2013**

	<b>School Lunch</b>
<b><i>OPERATING REVENUES:</i></b>	
Charges for usage and service	\$ 58,211
<b><i>Total operating revenues</i></b>	58,211
<b><i>OPERATING EXPENSES:</i></b>	
Operations	140,718
<b><i>Total operating expenses</i></b>	140,718
<b><i>OPERATING INCOME (LOSS)</i></b>	(82,507)
<b><i>NON-OPERATING REVENUES:</i></b>	
Intergovernmental	87,651
<b><i>Total non-operating revenues</i></b>	87,651
<b><i>CHANGE IN NET ASSETS</i></b>	5,144
<b><i>TOTAL NET ASSETS - BEGINNING</i></b>	57,785
<b><i>TOTAL NET ASSETS - ENDING</i></b>	\$ 62,929

*See auditor's report and accompanying notes to these financial statements*

**TOWN OF GLOCESTER, RHODE ISLAND**  
**Statement of Cash Flows**  
**Proprietary Funds**  
**For the Fiscal Year Ended June 30, 2013**

	<u>School Lunch</u>
<b><i>CASH FLOWS FROM OPERATING ACTIVITIES:</i></b>	
Cash received from customers	\$ 54,942
Cash payments to suppliers	(136,599)
<b><i>Net cash provided by (used for) operating activities</i></b>	<u>(81,657)</u>
<b><i>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES:</i></b>	
Non-operating grants received	87,651
Decrease in due from other funds	2,230
<b><i>Net cash provided (used for) non-capital and related financing activities</i></b>	<u>89,881</u>
<b><i>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</i></b>	8,224
<b><i>CASH AND CASH EQUIVALENTS - BEGINNING</i></b>	4,441
<b><i>CASH AND CASH EQUIVALENTS - ENDING</i></b>	<u>\$ 12,665</u>
<b><i>Reconciliation of operating income to net cash provided by operating activities:</i></b>	
Operating income (Loss)	\$ (82,507)
<b><i>Changes in assets and liabilities:</i></b>	
(Increase) decrease in accounts receivable	(3,269)
Increase (decrease) in accounts payable	4,119
<b><i>Total adjustments</i></b>	<u>850</u>
<b><i>Net cash provided by (used for) operating activities</i></b>	<u>\$ (81,657)</u>

*See auditor's report and accompanying notes to these financial statements*

## **Notes to Financial Statements**

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Town of Glocester, Rhode Island (the Town) have been prepared in conformity with accounting principles generally accepted in the United States of America as applicable to governmental entities. In certain circumstances, summaries of the Town's significant accounting policies have been presented throughout the notes to the basic financial statements in conjunction with other disclosures to which they relate.

The Town complies with generally accepted accounting principles (GAAP). Generally accepted accounting principles (GAAP) include all relevant Governmental Accounting Standards Board (GASB) pronouncements. In the government-wide Statement of Net Position and Statement of Activities, Financial Accounting Standards Board (FASB) pronouncements have been applied unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails. Proprietary funds also apply the same principles. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsections of this Note.

***Reporting Entity***

The Town of Glocester was incorporated in 1731. The Town is governed under a Home Rule Charter adopted in November, 1991. The Town operates under a Town Council form of government with a five-member Town Council headed by a Council President.

A six-member School committee, all elected at large, is vested with legislative authority over the public school system. The Superintendent of Schools, appointed by the School Committee, is the chief executive officer for the school system. The school system provides elementary education to Town residents.

The accompanying financial statements present the government and its component unit. In evaluating the inclusion of other separate and distinct legal entities as component units within its financial reporting structure, the Town applied the criteria prescribed by GASB Statement No. 14, as amended by GASB Statement No. 39, "Determining Whether Certain Organizations are Component Units." A component unit is a legally separate organization for which the elected officials of the primary government are financially accountable or for which the nature and significance of its relationship with the primary government is such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The Town's discretely presented component unit is reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the Town. Through the application of GASB Statement No. 39 and No. 14 criteria, the Glocester Land Trust (the Land Trust) has been presented as a component unit of the Town, hereinafter referred to as a "component unit", in the accompanying government-wide financial statements. The Land Trust is included in the Town's reporting entity because of the significance of its operational and financial relationships with the Town.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Reporting Entity (Continued)**

**Discretely Presented Component Unit Disclosure** – The Gloucester Land Trust is a component unit and is reported in a separate column to emphasize that it is legally separate from the Town but is included because the Town is financially accountable for and is able to impose its will on the organization. The Town of Gloucester is able to impose its will in the component unit as the Town appoints all seven trustees of the Gloucester Land Trust. Unless otherwise indicated, the notes to the basic financial statements pertain only to the primary government because certain disclosures of the component unit are not significant relative to the primary government. A description of the component unit and its relationship with the Town is as follows:

Gloucester Land Trust (the Land Trust) – Established July 1, 1987 the purpose of the Land trust is to acquire, hold and manage real property and interests in real property situated in the Town of Gloucester, consisting of open space and agricultural property. Upon termination or dissolution of the Land Trust, title to all remaining funds, land and land rights will vest with the Town. The Land Trust does not issue separate financial statements and has a June 30 fiscal year.

**Recently Issued Accounting Standards**

The Town implemented the following accounting pronouncements for the year ended June 30, 2013:

- GASB Statement No. 60 - Accounting and Financial Reporting for Service Concession Arrangements, effective for the Town's fiscal year ending June 30, 2013.
- GASB Statement No. 61 - The Financial Reporting Entity: Omnibus-an amendment of GASB Statements No. 14 and No. 34, effective for the Town's fiscal year ending June 30, 2013.
- GASB Statement No. 62 - Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements, effective for the Town's fiscal year ending June 30, 2013.
- GASB Statement No. 63 - Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position effective for the Town's fiscal year ending June 30, 2013.

The adoption of this pronouncement did not have an effect on the Town's financial statements.

The Town will adopt the following new accounting pronouncements in future years:

- GASB Statement No. 65 – Items Previously Reported as Assets and Liabilities effective for the Town's fiscal year ending June 30, 2014.
- GASB Statement No. 66 – Technical Corrections – 2012 an amendment of GASB Statements No. 10 and No. 62 effective for the Town's fiscal year ending June 30, 2014.
- GASB Statement No. 67 – Financial Reporting for Pension Plans – an amendment of GASB Statement No. 25 effective for the Town's fiscal year ending June 30, 2014.
- GASB Statement No. 68 - Accounting and Financial Reporting for Pension – an amendment of GASB Statement No. 27 effective for the Town's fiscal year ending June 30, 2015.

The impact of these pronouncements on the Town's financial statements has not been determined.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Basis of Presentation***

*Government – Wide Financial Statements*

The statement of net position and statement of activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds and component units that are fiduciary in nature. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. Certain eliminations have been made as prescribed by GASB Statement No. 34 in regards to interfund activities, receivables and payables.

*Fund Financial Statements*

Fund financial statements of the reporting entity are organized into funds each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts which constitute its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into three major categories: governmental, proprietary, and fiduciary. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the Town or meets the following criteria:

- a) Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type, and
- b) Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The funds of the financial reporting entity are described below:

***Governmental Funds***

General Fund

The General Fund is the primary operating fund of the Town and is always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in other funds.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for certain purposes.

Capital Project Funds

Capital Project Funds are used to account for resources restricted for the acquisition or construction of specific capital projects or items.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

***SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)***

***Basis of Presentation (Continued)***

Permanent Funds

Permanent Funds are used to account for assets held by the Town pursuant to a trust agreement. The principal portion of this fund must remain intact, but the earnings may be used to achieve the objectives of the fund.

Proprietary Funds

Proprietary Funds are used to account for business-like activities provided to the general public. These activities are financed primarily by user charges and the measurement of financial activity focuses on net income measurement similar to the private sector. Operating revenues of the Proprietary Funds consist of customer/taxpayer charges for uses and services and certain other miscellaneous revenues. All other revenues of the Proprietary Funds are considered non-operating sources of revenue.

***Fiduciary Funds (Not included in government-wide statements)***

Agency Funds

Agency Funds account for assets held by the Town in a purely custodial capacity. Since agency funds are custodial in nature (Le. assets equal liabilities), they do not involve the measurement of results of operations. For the year ended June 30, 2013, the Town had no agency funds.

***Major and Non-Major Funds***

The funds are further classified as major or non-major as follows:

<u>Fund</u>	<u>Brief Description</u>
-------------	--------------------------

***Major:***

General:	See above for description
----------	---------------------------

Special Revenue:	School Unrestricted - This fund accounts for the operation and maintenance of the West Glocester and Fogarty Memorial Elementary Schools. Revenue Sources: Town funded appropriation State of Rhode Island: Annual aid to education
------------------	---

Capital Project:	Capital Reserve Fund - This fund accounts for monies utilized for capital improvements set forth in the Capital Program approved at the Financial Town Meeting.
------------------	---

Proprietary:	School Lunch - This fund is used to account for the activities of the lunch programs at the West Glocester and Fogarty Memorial Elementary Schools.
--------------	---

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Basis of Presentation (Continued)***

***Non-Major:***

Special Revenue: Town Funds:

Bramley Bill, The Meds Plan, Revaluation Grant, Recycling Grant, Public Library Grant, July 4th Parade, MHRH Grant, Emergency Energy, School Shooter Training, Pollard Mimosa Trees, Police Grant JAG, Central Police Legislative Grant, Blue Rip Tide Grant, Historic Records Trust, Senior Center Donations, Food Bank, Animal Shelter, Community Septic System Loan Program, BHDDH CAST, DARE, Blizzard Nemo, Community Development Block Grant and Meal Site Senate Grant.

School Funds:

Student Equity, Performing Arts, Technology, Professional Development, Title I, Common Core Standards, Title II, Instructional Teachers, Title I-ARRA, IDEA Preschool, IDEA Part B, Rural Education Grant, Race to the Top, Donations-Library and CAST Mini Grant.

Capital Projects: Chepachet River Park, Roads, Senior Center Fund, Chepachet River Cleanup, Chepachet Wastewater / Storm-water Project, Geothermal Project, Fogarty School Roof, School Capital Improvement and Animal Control Project.

Permanent: Perpetual Care Fund.

***Measurement Focus***

On the government-wide Statement of Net Position and the Statement of Activities both governmental and business-like activities are presented using the economic resources measurement focus as defined in item (b) below, and utilize the accrual basis of accounting.

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate:

- a) All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period. The Town considers property taxes, franchise taxes, licenses, and interest as available if they are collected within 60 days after year-end. Substantially all other revenue of the governmental funds is recognized utilizing the modified accrual method of accounting, and as such, it is recognized as earned.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Measurement Focus (Continued)***

- b) The proprietary fund utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of net income, financial position and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Proprietary fund equity is classified as net assets.
- c) Agency funds are not involved in the measurement of results of operations; therefore, measurement focus is not applicable to them.

***Basis of Accounting***

In the government-wide Statement of Net Position and Statement of Activities both governmental and business-like activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when "measurable and available". Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or soon enough thereafter to pay current liabilities. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported when due.

All proprietary funds and agency funds utilize the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used.

Amounts reported as program revenues include charges to customers or applicants for licenses, fees, goods, services or privileges provided, operating grants and contributions, and capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services in connection with the proprietary fund's principal operation. The principal operating revenues of the enterprise funds are charges for services provided in accordance with the fund's purpose. Operating expenses for the enterprise funds include the costs of providing the services, including administration and depreciation on capital assets. All other revenue and expense items not meeting these criteria are reported as non-operating revenues and expenses.

***Accounts Receivable***

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Allowances for uncollectible accounts receivable are based on historical trends and the periodic aging of accounts receivable. The allowance for uncollectible accounts totaled \$323,954 for property taxes. Business-type activities report usage fees as its major receivables.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Accounts Receivable (Continued)***

In the fund financial statements, material receivables in governmental funds include revenue accruals such as property taxes and grants and other similar intergovernmental revenues since they are usually both measurable and available. Non-exchange transactions collectible but not available are deferred in the fund financial statements in accordance with modified accrual, but not deferred in the government-wide financial statements in accordance with the accrual basis. Proprietary fund material receivables consist of all revenues earned at year-end but not yet received. Allowances for uncollectible receivables are based upon historical trends and the periodic aging of accounts receivable.

***Deposits and Investments***

Cash and cash equivalents are carried at cost. The Town's cash and cash equivalents consist of cash on hand, demand deposits, money market accounts, and short-term investments with original maturities of three months or less from the date of acquisition. Substantially, all of the Town's cash and cash equivalents are held in public deposit institutions or collateralized government investment pools, which are available on a daily basis.

Investments are stated at fair value. Investment income is recorded in the fund which it was earned.

***Prepaid Items***

Prepaid items, where applicable, are accounted for under the allocation method whereby a prepaid asset is established at the date of payment and subsequently amortized over the accounting periods expected to benefit from the initial payment. Prepaids recorded in governmental funds do not reflect current appropriated resources, resulting in non-spendable fund balance.

***Property, Plant, and Equipment***

**Property, Plant and Equipment**

The accounting treatment over property, plant and equipment (capital assets) depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

**Government-Wide Statements**

In the government-wide financial statements, long-lived assets are accounted for as capital assets. All fixed assets are valued at historical cost or estimated historical cost if actual is unavailable, except for donated fixed assets, which are recorded at their estimated fair value at the date of donation. The capitalization threshold is any individual item with a total cost of greater than \$5,000.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Property, Plant, and Equipment (Continued)***

**Government-Wide Statements (Continued)**

Infrastructure assets include primarily roads and bridges. All known infrastructure assets are included in this report and there are no infrastructure assets reported using the modified approach.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

<u>Classes</u>	<u>Useful Life</u>
Land improvements	5 - 30 years
Buildings and improvements	5-100 years
Motor vehicles	4-20 years
Machinery and equipment	5-30 years
Office furniture and equipment	3-20 years
Infrastructure (roads and bridges)	3-40 years

**Fund Financial Statements**

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition. Capital assets used in proprietary fund operations are accounted for the same as in the government-wide statements.

***Accrued Compensated Absences***

Under the terms of various contracts and policies, Town employees are granted vacation and sick leave based on length of service. The amount recorded is the unused days earned at the current rate of pay. The Town's policy is to recognize the cost of vacation and sick leave in governmental funds when paid and on the accrual basis in proprietary funds. Since the Town's policy is to pay certain accrued compensated absences when employees separate from service with the Town, the amount of earned but unpaid vacation and sick leave relating to governmental fund employees is recorded as a long-term liability in the government-wide financial statements.

***Use of Estimates***

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities, and reported revenues and expenses. Actual results could differ from those estimates.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Short-Term Interfund Receivables/Payables***

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the balance sheet.

***Interfund Transfers***

The principal purpose of interfund transfers is to provide a financing source to various funds that may not have the ability to cover all operating costs with revenue generated by the fund.

***Bond Issuance Costs***

In the governmental fund financial statements, bond issuance costs are treated as period costs in the year of issue and shown as an "expenditure". In the government-wide financial statements, bond issuance costs are deferred and amortized over the term of the bonds and are recorded as other assets.

***Equity Classifications***

**Government-Wide Statements**

Equity is classified as net position and displayed in three components:

- a) Net Investment in capital assets - Consists of capital assets (including restricted capital assets) net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b) Restricted - Consists of net positions with constraints placed on the use either by 1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or 2) law through constitutional provisions or enabling legislation.
- c) Unrestricted - All other net positions that do not meet the definition of "restricted" or "Net investment in capital assets".

**Fund Financial Statements**

The Town has adopted and implemented the provisions and requirements of the Governmental Accounting Standards Board GASB Statement No. 54 - *Fund Balance Reporting and Governmental Fund Type Definitions*. Acceptance of this statement has changed the Town's presentation of the elements of fund balances, a key indicator of inter-period equity. Listed below are the new fund balance categories and their definitions.

- ***Non-spendable*** – are balances that are not in a spendable form or are legally or contractually required to be maintained intact or are permanently precluded from conversion to cash. Examples are prepaid amounts, inventories, endowments and permanent funds.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

1. ***SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)***

***Equity Classifications (Continued)***

**Fund Financial Statements (Continued)**

- ***Restricted*** – requires that inflows and outflows of resources and balances be constrained to a specific purpose of enabling legislation, external parties or constitutional provisions.
- ***Committed*** – are balances with constraints imposed by the government using the highest level of decision-making authority. These constraints can only be removed or changed by the same decision making authority taking the same type of action.
- ***Assigned*** – are balances intended for a specific purpose and are constrained by the government’s management but are neither restricted nor committed.
- ***Unassigned*** – is the amount of fund balance in the General Fund that has not been restricted, committed, or assigned to a specific purpose within the General Fund. It includes spendable amounts not subject to any intended use or constraint. It is the residual classification for general fund and is available for any purpose. The balance is not precluded by a management decision, law or constitutional provision in the general fund.

The Town adopted a Fund Balance policy on June 16, 2011. The Gloucester School Department adopted a Fund Balance policy on May 17, 2011. Both set classification policies and procedures for the above noted level of fund balance reporting for the funds for which they are responsible.

- a) For committed fund balances: the Town Financial Meeting is the highest level of decision making authority and formal action by vote at a Financial Town Meeting is required to establish, modify or rescind a fund balance commitment.
- b) For assigned fund balances in the General Fund: The Town Council is authorized to assign amounts to a purpose. For assigned fund balances in the School Unrestricted Fund: The Gloucester School Committee is authorized to assign amounts to a purpose.
- c) Order of expenditure of funds by classifications: Expenditures may be incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) amounts are available. Composition of the ending fund balance is determined by applying the following: In those instances where both restricted and unrestricted amounts are available, restricted amounts will be considered to have been spent first [as allowed and in compliance with stated and specified terms or requirements], followed by committed amounts, followed by assigned amounts, and then unassigned amounts.
- d) Minimum unassigned fund balance: An adequate level of unassigned fund balance is essential to mitigate current and future risks and to ensure service levels. Specifically, amounts are and will be held in unassigned fund balance for:
  - Economic uncertainty (i.e., to cushion the Town against fluctuations in revenues and costs due to economic conditions),

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Equity Classifications (Continued)*

**Fund Financial Statements (Continued)**

- Extreme events (i.e., allows the Town to respond quickly and decisively to events such as natural disasters, catastrophic accidents, etc.)
- Working capital (i.e., to cushion the Town against revenue shortfalls or expenditure fluctuations associated with routine Town business (e.g., property tax revenues are received quarterly, but the Town delivers police services year-round.

Per the Town's *Home Rule Charter, Article VIII, Financial Procedures, Section C8-13 Minimum cash reserve*: "The minimum unreserved general fund balance the Town shall maintain shall be not less than 12% of the total annual Town proposed expenditures for the next fiscal year."

It is anticipated that this is a level sufficient to provide for the required resources to ensure short-term cash availability when revenue is unavailable or unanticipated expenditures (including emergencies) occur. If the unassigned fund balance falls below the minimum parameter, the Town Council will adopt a plan and a time frame in which to bring the unassigned fund balance into compliance with the Town's Home Rule Charter.

**2. BUDGETARY PROCESS**

**(a) Adoption**

The Town has formally established budgetary accounting control for its General Fund and the School Unrestricted Fund, which is a Special Revenue Fund. It is the responsibility of the Town Budget Board to: a) Receive and examine all requests for capital and operating expenditures submitted by the Departments, Commissions, Offices and Agencies of Town government, including the School Department; b) Hold such hearings as may be necessary to provide the opportunity for all Department Heads, Town Officials and Agencies submitting estimates to appear before the Board to explain and justify their requests. The Board shall provide opportunity for any citizen who desires to do so to address the Board on any pertinent matter consistent with the procedural rules established by the Board; and c) Submit to the Council no later than the third Thursday in March its recommendations regarding all requests for appropriations which have been submitted for its review together with revenue estimates and the projected tax levy required to support the budget recommendation. The Council shall review the recommendations of the Budget Board and make such changes in the various expenditure requests as it sees fit, provided, however, that the Council shall not have the authority to change any item in the School Department expenditure request except the overall total amount. The Council shall hold a Public Hearing on its preliminary recommended budget prior to its adoption, which hearing must be at least 21 days prior to the Annual Financial Town Meeting. The Council shall adopt a recommended budget for presentation to the Financial Town meeting, not later than 15 days preceding its date. The recommended budget is approved or amended by the voters at the Annual Financial Town Meeting.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**2. BUDGETARY PROCESS (Continued)**

**(a) Adoption (Continued)**

The General Fund and School Unrestricted Fund annual operating budget amounts are supported by revenue estimates and take into account the elimination of accumulated deficits and the re-appropriation of accumulated surpluses to the extent necessary. The legal level of control for the General Fund is at the fund level and the School Unrestricted Fund is at the fund level. Amendments that would change the total appropriation must be approved by the voters at a Financial Town Meeting. There were no supplemental budgetary appropriations in fiscal year 2013. Appropriations which are not expended or encumbered lapse at year end.

**(b) Reconciliation - Budgetary to GAAP**

The Town Charter requires annual budgets for the General Fund and Special Revenue -General School Activities. The practices used in the preparation of the 2013 budget differ in certain respects from the presentation of the actual results of operations prepared in accordance with GAAP. The actual results of operations, for purposes of the Statement of Revenues, Expenditures, Other Financing Sources (Uses) - Budget and Actual on a Budgetary Basis -General Fund, and Special Revenue Fund -School Unrestricted Fund, have been adjusted to a basis consistent with the Town's budget for 2013. See Pages 82 and 83.

**3. DEPOSITS AND INVESTMENTS**

Deposits: The Town maintains deposits in various financial institutions that are carried at cost except for those amounts which are carried as petty cash. The carrying amount of deposits is separately displayed on the balance sheet as "Cash and cash equivalents".

Investments: Investment of all idle funds is made through national banks or trust companies, providing that the financial conditions and integrity of the institution or institutions are verifiable and can be monitored. The investment of funds must be in direct obligations of the United States Government and "money market instruments" rated "A" or better. All investments are made as would be done by prudent men of discretion and intelligence in such matters who are seeking a reasonable income and preservation of their capital.

Interest Rate Risk: The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The Town minimizes its exposure to interest rate risk by investing in short-term, highly liquid investments.

Concentrations: The Town practice is to maintain a diversified portfolio to minimize the risk of loss resulting from over concentration of assets in a specific maturity.

**Custodial Credit Risk**

Deposits: This is the risk that, in the event of failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. As of June 30, 2013, \$ -0- of the Town's balance of \$12,833,026 was uninsured and uncollateralized.

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

---

**3. DEPOSITS AND INVESTMENTS (Continued)**

**Custodial Credit Risk (Continued)**

*Investments:* This is the risk that in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

Cash and investments of the Town consist of the following at June 30, 2013:

<b><i>Cash and Cash Equivalents</i></b>	
Deposits with financial institutions	\$ 12,792,183
Petty cash and cash on hand	<u>19,363</u>
Total cash and cash equivalents	12,811,546
<b><i>Investments</i></b>	
Institutional Money Market Funds - U.S. Treasury	<u>21,480</u>
Total Investments	<u>21,480</u>
<b><i>Total Cash and Investments</i></b>	<b><u><u>\$ 12,833,026</u></u></b>

Cash and investments are classified in the accompanying financial statements as follows:

<b><i>Statement of Net Assets</i></b>	
Cash and cash equivalents	<u>\$ 12,833,026</u>
<b><i>Total Cash and Investments</i></b>	<b><u><u>\$ 12,833,026</u></u></b>

*Interest Rate Risk:* This is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. The town does not have any investments that are subject to interest rate risk for the fiscal year ended June 30, 2013.

*Credit Risk:* Generally, credit risk is the risk that an issuer of a debt type investment will not fulfill its obligation to the holder of the investment. This is measured by assignment of a rating by a nationally recognized rating organization. U.S government securities or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk exposure. The Town did not have any debt type investments that were exposed to credit risk as defined by GASB 40 as of June 30, 2013.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**4. TAXES RECEIVABLE AND DEFERRED REVENUE**

The Town's property tax is levied each July 1, for its next fiscal year on the assessed values listed as of the prior December 31 (lien date), for all real property, tangible property, and motor vehicles located in the Town. Assessed values of real property and tangible personal property were established by the Town Assessor's office at 100% of appraised market value as of December 31, 2011. The assessed value of motor vehicles is determined annually at 100% as established by the State Vehicle Value Commission.

An automatic lien is placed on the taxpayer's property if payment has not been received by the due date. Interest is charged on past due accounts at a rate of 8% per annum calculated on the unpaid portion of the total tax. Taxes are due in full by August 1, or at the option of the taxpayer they may be paid in quarterly installments on the first working day of August, November, February, and May following the levy date.

Net property taxes levied at the May 8, 2012 Financial Town Meeting for the fiscal year 2013 were based on a net assessed value of approximately \$934,164,821 at December 31, 2011 and amounted to \$20,666,155.

The Town recognizes property tax revenues in accordance with Section P70, "Property Taxes" of the Codification of Governmental Accounting and Financial Reporting Standards. Unpaid property taxes as of June 30, 2013 (\$802,074) are recorded as a receivable, net of an allowance for uncollectible property taxes of \$323,955. Those net property taxes receivable which were not collected within the 60 days immediately following June 30, 2013 are recorded as unearned revenue and amounted to \$364,719 at June 30, 2013. Property taxes recognized as revenue for the fiscal year ended June 30, 2013 (due to their collection within the 60 days immediately following June 30, 2013) amounted to \$437,355.

In the government-wide financial statements, deferred revenues represent funds received in advance of being earned, or receivables which will be collected and included in revenues of future fiscal years.

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

**5. INTERFUND BALANCES**

Individual fund and discretely presented component unit receivable and payable balances at June 30, 2013 are as follows:

Interfund receivable and payable balances at June 30, 2013 are as follows:

	<b>Due From Other Funds</b>	<b>Due To Other Funds</b>
<b><i>Governmental Activities:</i></b>		
<b><i>Major Funds:</i></b>		
General Fund	\$ 1,425,730	\$ 1,601,642
School Unrestricted Fund	251,881	538,037
Capital Reserve Fund	30,520	568,433
<b><i>Non-major Funds:</i></b>		
Town Special Revenue Funds	247,405	52,425
School Special Revenue Funds	72,235	73,286
Capital Projects Funds	939,176	187,720
<b><i>Total Governmental Activities</i></b>	<b>2,966,947</b>	<b>3,021,543</b>
<b><i>Business Type Activities:</i></b>		
School Lunch	54,596	-
<b><i>Total Business Type Activities</i></b>	<b>54,596</b>	<b>-</b>
<b><i>TOTALS</i></b>	<b>\$ 3,021,543</b>	<b>\$ 3,021,543</b>

***Discretely Presented Component Unit Balances:***

	<b>Due From Other Funds</b>	<b>Due To Other Funds</b>
<b><i>Primary government:</i></b>		
General fund	\$ 182,501	\$ 20,062
Other funds	55,555	
<b><i>Total primary government</i></b>	<b>238,056</b>	<b>20,062</b>
<b><i>Discretely presented component unit:</i></b>		
Glocester Land Trust	20,062	238,056
<b><i>Balances at June 30, 2013</i></b>	<b>\$ 258,118</b>	<b>\$ 258,118</b>

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

**6. CAPITAL ASSETS**

Capital Asset Activity for the year ended June 30, 2013 was as follows:

	Primary Government				Ending Balance
	Beginning Balance	Increases	Decreases	Adjustments	
<b>Governmental activities:</b>					
Capital assets not being depreciated:					
Land	\$ 1,697,814	\$ -	\$ -	\$ -	\$ 1,697,814
Construction in Progress	658,716	209,114	-	(578,456)	289,374
Total capital assets not being depreciated	<u>2,356,530</u>	<u>209,114</u>	<u>-</u>	<u>(578,456)</u>	<u>1,987,188</u>
Other capital assets:					
Land improvements	940,084	148,828	-	578,456	1,667,368
Buildings and improvements	15,504,756	40,772	(39,310)	-	15,506,218
Infrastructure	7,057,106	615,607	-	-	7,672,713
Machinery and equipment	1,502,625	22,408	(32,430)	-	1,492,603
Motor vehicles	2,071,440	114,272	(41,957)	19,500	2,163,255
Office furniture and equipment	514,820	18,873	-	-	533,693
Total other capital assets at historical cost	<u>27,590,831</u>	<u>960,760</u>	<u>(113,697)</u>	<u>597,956</u>	<u>29,035,850</u>
Less accumulated depreciation for:					
Land improvements	304,005	61,099	-	-	365,104
Buildings and improvements	4,164,933	309,652	(34,197)	-	4,440,388
Infrastructure	3,994,276	376,781	-	-	4,371,057
Machinery and equipment	866,528	101,415	(16,215)	3,515	955,243
Motor vehicles	1,468,915	145,572	(41,957)	(13,958)	1,558,572
Office furniture and equipment	279,389	48,995	-	2,457	330,841
Total accumulated depreciation	<u>11,078,046</u>	<u>1,043,514</u>	<u>(92,369)</u>	<u>(7,986)</u>	<u>12,021,205</u>
Governmental activities capital assets, net	<u>\$ 18,869,315</u>	<u>\$ 126,360</u>	<u>\$ (21,328)</u>	<u>\$ 27,486</u>	<u>\$ 19,001,833</u>

Depreciation expense was charged to functions as follows:

Governmental activities:	
Administration	\$ 85,090
Public safety	124,250
Public works	539,647
Recreation	87,639
Social services	4,340
Public education	202,548
Total governmental activities depreciation expense	<u>\$ 1,043,514</u>

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

**7. CAPITAL ASSETS (Continued)**

Capital asset activity for the fiscal year ended June 30, 2013 was as follows:

	Discretely Presented Component Unit				Ending Balance
	Beginning Balance	Increases	Decreases	Adjustments	
<b>Discretely presented component unit:</b>					
Capital assets not being depreciated:					
Historical building	\$ 93,426	\$ -	\$ -	\$ -	\$ 93,426
Land	6,758,611	361,501	-	-	7,120,112
Total capital assets not being depreciated	6,852,037	361,501	-	-	7,213,538
Other capital assets:					
Machinery and equipment	31,500	-	-	-	31,500
Total other capital assets at historical cost	31,500	-	-	-	31,500
Less accumulated depreciation for:					
Machinery and equipment	31,500	-	-	-	31,500
Total accumulated depreciation	31,500	-	-	-	31,500
Business-type activities capital assets, net	\$ 6,852,037	\$ 361,501	\$ -	\$ -	\$ 7,213,538

Depreciation expense was charged to functions as follows:

Discretely presented component unit

Depreciation expense	\$ -
----------------------	------

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

**8. LONG-TERM LIABILITIES**

*(a) Long-Term Liability Activity*

Long-term liability activity for the year ended June 30, 2013 is as follows:

	Balance			Balance	Amounts
	July 1, 2012	Additions	Retirements	June 30, 2013	Due within
					One Year
<b>Governmental Activities</b>					
General obligation debt	\$ 3,775,000	\$ -	\$ 410,000	\$ 3,365,000	\$ 425,000
Loan payable	154,936	-	19,347	135,589	-
Capital leases	55,447	-	13,209	42,238	15,408
Total bonds payable	<u>3,985,383</u>	<u>-</u>	<u>442,556</u>	<u>3,542,827</u>	<u>440,408</u>
<b>Other liabilities:</b>					
Accrued compensated absences	999,410	632,455	705,049	926,816	91,778
Net OPEB Obligation	120,438	20,847	-	141,285	-
Landfill post-closure costs	261,900	-	9,700	252,200	9,700
Total other liabilities	<u>1,381,748</u>	<u>653,302</u>	<u>714,749</u>	<u>1,320,301</u>	<u>101,478</u>
Governmental Activities long-term liabilities	<u>\$ 5,367,131</u>	<u>\$ 653,302</u>	<u>\$ 1,157,305</u>	<u>\$ 4,863,128</u>	<u>\$ 541,886</u>

The following schedule summarizes the Town's bonds and notes:

	Interest Rates	Principal	Due Dates
Governmental bonds and notes payable	2.58% - 5.50%	\$ 3,365,000	2014-2027
<b>Total All Funds</b>		<u>\$ 3,365,000</u>	

The Town is not obligated in any way for special assessment debt. Neither is there any outstanding special assessment debt.

Payments on bonds are made from the general fund. Payments on the loan are made from the Community Septic System Loan Program. Payments on the capital leases are made from the General Fund. Accrued compensated absences are paid from the General Fund and the School Unrestricted Fund. Payments on the landfill post-closure care costs are made from the General Fund.

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

**8. LONG-TERM LIABILITIES (Continued)**

**(b) Bonds Outstanding**

At June 30, 2013, The Town's Government Activities bonds payable are comprised of the following:

	DATE OF ISSUANCE	INTEREST RATE	DATE OF MATURITY	AUTHORIZED AND ISSUED	OUTSTANDING July 1, 2012	MATURITIES DURING YEAR	ADDITIONS	OUTSTANDING June 30, 2013
GENERAL OBLIGATION BONDS PAYABLE								
Road improvements	4/15/2001	4.00-5.50%	4/15/2016	\$ 3,200,000	\$ 990,000	\$ -	\$ 230,000	\$ 760,000
Senior center	10/1/2006	3.50-5.00%	10/1/2026	2,215,000	1,830,000	-	90,000	1,740,000
School roof	5/15/2007	4.00-5.50%	4/1/2027	750,000	550,000	-	40,000	510,000
Land trust	5/13/2010	4.200%	5/1/2019	500,000	405,000	-	50,000	355,000
<b>TOTAL GENERAL OBLIGATION BONDS PAYABLE</b>				<b>6,665,000</b>	<b>3,775,000</b>	<b>-</b>	<b>410,000</b>	<b>3,365,000</b>
<b>TOTAL BONDS PAYABLE - GOVERNMENTAL ACTIVITIES</b>				<b>\$ 6,665,000</b>	<b>\$ 3,775,000</b>	<b>\$ -</b>	<b>\$ 410,000</b>	<b>\$ 3,365,000</b>

The Town issued the \$750,000 School roof bond issue under the Maximum Aggregate Indebtedness provision (3% Debt Limit) of the Rhode Island General Laws 45-12-2. All other Town debt has been incurred through special statutory authority which consists of approval by the legislature and voter referendum. The Town is not obligated in any manner for special assessment debt, nor is there any special assessment debt outstanding.

**(c) Loan Payable**

The Town entered into a loan agreement with RI Clean Water Finance Agency in the amount of \$250,000 on February 22, 2001, which was completely drawn down by April 1, 2011. The loan is used to establish the Community Septic System Loan Program through which the Town provides subsequent loans to homeowners for the repair or replacement of failed septic systems. Loans are serviced on behalf of the Town by the RI Housing Mortgage Finance Corporation. The loans to the homeowners bear interest of 4% of which RI Clean Water Finance Agency and RI Housing Mortgage Finance Corporation both receive a 1.5% service fee.

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

**8. LONG-TERM LIABILITIES (Continued)**

**(c) Loan Payable (Continued)**

The Town entered into another loan agreement with RI Clean Water Finance Agency in the amount of \$300,000 on October 7, 2010 to further fund the Community Septic System Loan Program. Loans are serviced on behalf of the Town by the RI Housing Mortgage Finance Corporation. The loans to the homeowners bear interest of 2% of which RI Clean Water Finance Agency receives a 0.5% service fee and RI Housing Mortgage Finance Corporation receives a 1.5% service fee. The loan must be completely drawn down by January 1, 2021.

Payments of principal and service fees are made to RI Clean Water Finance Agency quarterly from the funds collected from the repayment of loans to homeowners less the service fee due to RI Housing Mortgage Finance Corporation. As a result, there is no debt service schedule and the debt service to maturity information has not been provided.

The loans are not a general obligation of the Town and are subject to and dependent upon appropriations being made by the Town for such purposes.

**(d) Debt Service Requirements**

At June 30, 2013, the Town has \$0 remaining authorized but unissued bond authority.

**Governmental Activities**

Annual principal and interest requirements on general obligation bonds for the year ending June 30, 2013 are as follows:

<b>Fiscal Year Ended June 30</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2014	425,000	143,014	568,014
2015	445,000	124,354	569,354
2016	465,000	103,539	568,539
2017	205,000	82,111	287,111
2018	205,000	73,588	278,588
2019	215,000	64,818	279,818
2020	155,000	55,638	210,638
2021	160,000	48,988	208,988
Thereafter	1,090,000	143,653	1,233,653
<b>TOTALS</b>	<b>\$ 3,365,000</b>	<b>\$ 839,703</b>	<b>\$ 4,204,703</b>

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

---

**8. LONG-TERM LIABILITIES (Continued)**

*(e) Capital Leases*

The Town has entered into capital lease agreements for a copier and livescan equipment.

The following schedule summarizes the future minimum lease payments under those capital leases, and the present value of the net minimum lease payments at June 30, 2013:

<i>Governmental Activities</i>	<i>FISCAL YEAR</i>
<u><i>ENDED JUNE 30,</i></u>	<u><i>PAYMENTS</i></u>
2014	\$ 15,408
2015	15,408
2016	15,408
2017	<u>5,170</u>
<i>Future Minimum Rental Payments</i>	51,394
Interest Portion of Payments	<u>(9,156)</u>
<i>Obligation Under Capital Leases</i>	<u>\$ 42,238</u>

**TOWN OF GLOCESTER**  
**NOTES TO FINANCIAL STATEMENTS**  
*June 30, 2013*

**NOTE 9: DIFFERENCES BETWEEN GOVERNMENTAL FUND BALANCE SHEET AND THE STATEMENT OF NET POSITION**

"Total fund balances" of the town's governmental funds \$12,841,709 differs from "net position" of governmental activities \$27,947,648 reported in the statement of net position. This difference primarily results from the long-term economic focus of the statement of net position versus the current financial resources focus of the governmental fund balance sheets. The effect of the differences is illustrated below.

**Balance Sheet/Statement of Net Position**

	<b>Total Governmental Funds</b>	<b>Long-term Assets/ Liabilities (1)</b>	<b>Reclassifications and Eliminations</b>	<b>Statement Net Position Totals</b>
<b>Assets</b>				
Cash and cash equivalents	\$ 12,465,631	\$ -	\$ -	\$ 12,465,631
<b>Accounts receivable:</b>				
Taxes receivable net	802,074	-	-	802,074
Loans receivable	599,255	-	-	599,255
Other receivables	64,130	-	-	64,130
Prepaid expenses	74,330	-	-	74,330
Due from other governments	422,282	-	-	422,282
Due from component unit	238,056	-	-	238,056
Internal balances	2,966,947	-	(3,021,543)	(54,596)
Other Assets - net	-	19,784	-	19,784
Capital assets - net	-	19,001,833	-	19,001,833
<b>Total assets</b>	<b>17,632,705</b>	<b>19,021,617</b>	<b>(3,021,543)</b>	<b>33,632,779</b>
 <b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities:</b>				
Accounts payable	484,583	-	-	484,583
Accrued expenses	210,190	16,524	-	226,714
Due to component unit	20,062	-	-	20,062
Internal balances	3,021,543	-	(3,021,543)	-
Unearned revenue	974,320	(963,974)	-	10,346
Other liabilities	80,298	-	-	80,298
Long-term liabilities				
Due within one year	-	541,886	-	541,886
Due in more than one year	-	4,321,242	-	4,321,242
<b>Total liabilities</b>	<b>4,790,996</b>	<b>3,915,678</b>	<b>(3,021,543)</b>	<b>5,685,131</b>
<b>Fund Balances/Net Position</b>				
Total fund balances/net position	12,841,709	15,105,939	-	27,947,648
Total liabilities and fund balances/net position	<b>\$ 17,632,705</b>	<b>\$ 19,021,617</b>	<b>\$ (3,021,543)</b>	<b>\$ 33,632,779</b>

(1) When capital assets (land, buildings, equipment) that are to be used in governmental activities are purchased or constructed, the cost of these assets are reported as expenditures in governmental funds. However, the statement of net position includes those capital assets among the assets of the town as a whole.

Cost of capital assets	\$ 31,023,038
Accumulated depreciation	(12,021,205)
	<b>\$ 19,001,833</b>

Because the focus of governmental funds is on short term financing, some assets will not be available to pay for current-period expenditures. Those assets (for example receivables) are offset by deferred revenues in the governmental funds and thus are not included in the fund balance.

Accrued interest	\$ (16,524)
Bond issuance costs	19,784
Adjustment of deferred revenue	963,974
	<b>\$ 967,234</b>

Long-term liabilities applicable to the town's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities, both current and long-term are reported in the statement of net position.

Bonds & loans payable	\$ 3,500,589
Capital leases	42,238
Landfill post-closure costs	252,200
Accrued compensated absences	926,816
Net OPEB obligation	141,285
	<b>\$ 4,863,128</b>

TOWN OF GLOUCESTER  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013

**10. DIFFERENCES BETWEEN GOVERNMENTAL FUND OPERATING STATEMENTS AND THE STATEMENT OF ACTIVITIES**

The "net change in the fund balances" for governmental funds \$1,480,695 differs from the "change in net position" for governmental activities of \$2,059,753 reported in the statement of activities. The differences arise primarily from the long-term economic focus of the statement of activities versus the current financial resources focus of the governmental funds. The effect of the differences is illustrated below.

Statement of Revenues, Expenditures, and Changes in Fund Balances/Statement of Activities					
	Total Governmental Funds	Long-term Revenues/ Expenses (1)	Capital- related Items (2)	Long-term Debt Transactions (3)	Statement of Activities Totals
<b>Revenues</b>					
General property tax	\$ 22,701,157	\$ (47,072)	\$ -	\$ -	22,654,085
Intergovernmental and departmental revenues	4,531,590	-	-	-	4,531,590
Federal revenue - State fiscal stabilization	94,740	-	-	-	94,740
Tuitions	30,393	-	-	-	30,393
License and permits	408,769	-	-	-	408,769
Interest on investments	110,810	-	-	-	110,810
Other revenues	256,033	-	-	-	256,033
<b>Total revenues</b>	<u>28,133,492</u>	<u>(47,072)</u>	<u>-</u>	<u>-</u>	<u>28,086,420</u>
<b>Expenditures</b>					
Current:					
Administration	767,489	2,638	66,707	(51,747)	785,087
Finance	632,644	(13,209)	-	-	619,435
Public safety	2,072,097	-	145,578	(9,700)	2,207,975
Public works	1,651,437	-	443,847	-	2,095,284
Recreation and senior center	270,498	-	87,639	-	358,137
Social services	137,966	-	4,340	-	142,306
Operational expenses	327,098	-	-	-	327,098
Aid requests	322,914	-	-	-	322,914
Education	18,843,996	-	180,090	-	19,024,086
Capital outlay	1,033,233	-	(1,033,233)	-	-
<b>Debt service:</b>					
Principal	429,347	-	-	(429,347)	-
Interest	164,078	(19,733)	-	-	144,345
<b>Total expenditures</b>	<u>26,652,797</u>	<u>(30,304)</u>	<u>(105,032)</u>	<u>(490,794)</u>	<u>26,026,667</u>
<b>Net change for the year</b>	<u>\$ 1,480,695</u>	<u>\$ (16,768)</u>	<u>\$ 105,032</u>	<u>\$ 490,794</u>	<u>\$ 2,059,753</u>

TOWN OF GLOUCESTER  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013

**10. DIFFERENCES BETWEEN GOVERNMENTAL FUND OPERATING STATEMENTS AND THE STATEMENT OF ACTIVITIES (Continued)**

(1) Because some property taxes will not be collected for several months after the town's fiscal year ends, they are not considered as "available" revenues in the governmental funds. Also, non-monetary transaction such as Town acquisition of tax sale properties are not recorded on the fund statements but are recorded in the statement of activities.

Property taxes	\$ (47,072)
	<u>\$ (47,072)</u>

Interest expense in the statement of activities differs from the amount reported in the governmental funds because interest payments are recognized as an expenditure when paid in the governmental funds while in the statement of activities they are recognized when accrued.

Accrued interest	19,733
	<u>\$ 19,733</u>

(2) When capital assets that are to be used in governmental activities are purchased or constructed, the resources expended for those assets are reported as expenditures in governmental funds. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. As a result, fund balance decreases by the amount of financial resources expended, whereas net position decrease by the amount of depreciation expense charged for the year.

Capital outlay	\$ 1,169,874
Depreciation expense	(1,043,514)
Difference	<u>\$ 126,360</u>

When a loss is realized for the disposal of capital assets the loss is not recognized on the governmental funds and is only recorded on the statement of activities.

Loss on disposal	(21,328)
	<u>\$ (21,328)</u>

(3) Repayment of bond principal is reported as an expenditure in the governmental funds and, thus, has the effect of reducing fund balance because current financial resources have been used. For the town as a whole, however, the principal payments reduce the liabilities in the statement of net position and do not result in an expense in the statement of activities. Cost associated with the refinancing of debt are expensed in the fund financials but are long-term assets and liabilities in the statement of activities

Amortization bond issuance costs	(2,638)
Capital leases	13,209
Landfill post-closure costs	9,700
Principal payments on bonds and loans	429,347
	<u>\$ 449,618</u>

Certain accrued expenditures that do not use current financial resources are not reported in the fund financial statements. However, in the in statement of activities these accrued expenses are recognized and charged to current activities.

Net decrease in compensated absences	\$ 72,594
Increase in the OPEB obligation	(20,847)
Change	<u>\$ 51,747</u>

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

**11. FUND EQUITY**

**(a) Fund Balance Constraints**

The constraints on fund balance as listed in the aggregate in the Governmental Funds Balance Sheet are detailed according to balance classification and fund.

	General Fund	School Unrestricted	Capital Reserve Fund	Other Non-Major Governmental Funds	Total Governmental Funds
<b><i>Nonspendable for:</i></b>					
Perpetual care	\$ -	\$ -	\$ -	\$ 3,100	\$ 3,100
Prepaid expenditures	20,536	-	-	-	20,536
<b><i>Restricted for:</i></b>					
Administration	-	-	-	46,003	46,003
Public safety	-	-	-	80,741	80,741
Recreation	-	-	-	67,629	67,629
Social services	-	-	-	308,824	308,824
Capital projects	-	-	922,362	617,218	1,539,580
Educational programs	-	2,900,834	-	68,185	2,969,019
Perpetual care	-	-	-	9,284	9,284
<b><i>Committed to:</i></b>					
Education	104,244	-	-	-	104,244
<b><i>Assigned for:</i></b>					
Administration	337,479	-	-	-	337,479
Public safety	121,425	-	-	-	121,425
Public works	608,365	-	-	-	608,365
Recreation	21,859	-	-	-	21,859
Matching state grant funds	50,000	-	-	-	50,000
Contractual obligations	685,025	180,274	-	-	865,299
Employee benefits	226,351	375,250	-	-	601,601
Medical expenses	-	252,305	-	-	252,305
Education	-	154	-	-	154
<b><i>Unassigned:</i></b>	4,834,262	-	-	-	4,834,262
<b>TOTAL FUND BALANCES</b>	<b>\$ 7,009,546</b>	<b>\$ 3,708,817</b>	<b>\$ 922,362</b>	<b>\$ 1,200,984</b>	<b>\$ 12,841,709</b>

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

---

**12. RETIREMENT PLANS & POST EMPLOYMENT BENEFITS**

**(a) Municipal Employees' Retirement System of Rhode Island**

***Plan Description***

The Town of Gloucester, Rhode Island participates in the Municipal Employees' Retirement System of the State of Rhode Island ("System"), an agent multiple employer defined benefit plan. The System includes a normal plan for general employees and both a normal and optional plan for police personnel. All full-time Town and non-certified School Department general employees participate in the System. The plan provides retirement, death and disability benefits and an optional cost of living adjustment (COLA) as outlined in Chapter 45-21 and Chapter 45-21.2 for Police and Fire of the Rhode Island General Laws (RIGL). The benefits may be amended by the Rhode Island General Assembly. The System issues a publicly available financial report that includes financial statements and required supplementary information for the Town. The financial report may be obtained by writing to Employees Retirement System of Rhode Island, 50 Service Avenue, Warwick, Rhode Island 02886, by calling (401) 462-7600 or by accessing their website at [www.ersri.org](http://www.ersri.org).

***Legislative Changes***

In November 2011, the State enacted The Rhode Island Retirement Security Act of 2011 (the Act), as described in S1111A and H6319A. The Act makes broad changes to ERSRI effective July 1, 2012. The most significant changes include:

- Changing the structure of the retirement program from a traditional defined benefit plan to a hybrid plan designed with a smaller defined benefit plan and a supplemental defined contribution plan.
- Changing the automatic COLA to a formula contingent on the actual investment performance over time.
- Suspension/reduction of the COLA during times when the funded ratio is lower than the targeted 80% levels. This is applied by individual MERS unit.
- Re-amortization of the significantly reduced Unfunded Actuarial Accrued Liability (UAAL) to 25 years from the 19 year schedule as of June 30, 2010.
- Public safety personnel not covered by social security will participate in additional defined contribution allocations equal to 3% member plus 3% employer.

Included within the significant changes noted above, there are certain rules for transitioning from the prior defined benefit structure to the smaller defined benefit plan going forward. Most notably:

- The accumulated benefit multiplier as of June 30, 2012 will be preserved and any changes to accruals will only be made prospectively.
- The final average compensation as calculated on June 30, 2012 will be preserved and any changes to the definition of salary or to the averaging period will not impact the final average compensation used to determine the retirement benefit until after the new calculation is greater than the preserved calculation.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**12. RETIREMENT PLANS & POST EMPLOYEMENT BENEFITS (Continued)**

**(a) Municipal Employees' Retirement System of Rhode Island (Continued)**

**Legislative Changes**

- The calculated accrued benefit as of June 30, 2012 using the accumulated benefit multiplier as of that date and the final average compensation as of that date can be commenced on the date the member would have reached retirement eligibility prior to the Act if the member retires on that retirement date.
- Any past post-retirement benefit adjustments that have been given will be preserved. Only future adjustments will be modified and/or suspended.
- All members currently eligible to retire will retain the ability to retire in accordance with the provisions prior to the Act.
- Current municipal employees who have five years of service as of June 30, 2012 will have a new retirement age delayed in proportion to the amount of service they have earned as of June 30, 2012 and to their current expected retirement age, but not less than age 59. In no circumstances will the retirement age of the member reduce from the retirement age prior to the Act.
- Current Public Safety personnel who are age 45 with ten years of service as of June 30, 2012, and had a retirement age prior to the Act based on continued service prior to age 52, will have unreduced retirement eligibility at age 52.
- A plan that has had four consecutive benefit adjustments suspended due to the 80% funding criteria will be eligible to receive an adjustment in the fifth year of the funding level.

The changes to the defined benefit plan instituted by the Act have been fully reflected in this actuarial valuation as of June 30, 2012 as the contribution rates from this valuation will be applicable after the new provisions are effective. As noted above for further information the financial report may be obtained by writing to Employees Retirement System of Rhode Island, 50 Service Avenue, Warwick, Rhode Island 02886, by calling (401) 462-7600 or by accessing their website at [www.ersri.org](http://www.ersri.org).

Eligibility: General employees, police officers and firefighters employed by electing municipalities participate in MERS. Teachers and administrators are covered by the separate Employees' Retirement System of Rhode Island, but other school employees may be covered by MERS. Eligible employees become members at their date of employment. Anyone employed by a municipality at the time the municipality joins MERS may elect not to be covered. Certain elected officials may opt to be covered by MERS. Employees covered under another plan maintained by the municipality may not become members of MERS. Police officers and/or firefighters may be classified as such by the municipality, in which case the special contribution and benefit provisions described below will apply to them, or they may be classified as general employees with no special benefits. Members designated as police officers and/or firefighters are treated as belonging to a separate unit from the general employees, with separate contribution rates applicable.

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

---

**12. RETIREMENT PLANS & POST EMPLOYEMENT BENEFITS (Continued)**

**(a) Municipal Employees' Retirement System of Rhode Island (Continued)**

**Legislative Changes**

Employee Contributions: General employees, police officers and firefighters contribute 7.00% of their salary per year. In addition, if the municipality has elected one of the optional cost-of-living provisions, an additional member contribution of 1.00% of salary is required. If a municipality elects the optional 20-year retirement provision for its police officers and/or its firefighters, an additional contribution of 1.00% of salary will be required from these members. The municipality, at its election, may choose to "pick up" the members' contributions for its employees under the provisions of Internal Revenue Code (IRC) Section 414(h).

Salary: Salary includes the member's base earnings plus any payments under a regular longevity or incentive plan. Salary excludes overtime, unused sick and vacation leave, severance pay, and other extraordinary compensation. Certain amounts that are excluded from taxable wages, such as amounts sheltered under a Section 125 plan or amounts picked up by the employer under IRC Section 414(h), are not excluded from salary.

Employer Contributions: Each participating unit's contribution rate is determined actuarially. Contributions determined in a given actuarial valuation go into effect two years after the actuarial valuation.

Service: Employees receive credit for service while a member. In addition, a member may purchase credit for certain periods by making an additional contribution to purchase the additional service. Special rules and limits govern the purchase of additional service and the contribution required.

Final Average Compensation (FAC): Prior to July 1, 2012 and for general employee members eligible to retire as of June 30, 2012, the average was based on the highest three consecutive annual salaries. Effective July 1, 2012, the average of the member's highest five consecutive annual salaries will be used. Once a member retires or is terminated, the applicable FAC will be the greater of the member's highest three year FAC as of July 1, 2012 or the five year FAC as of the retirement/termination date. Monthly benefits are based on one-twelfth of this amount.

***Retirement Benefits***

General employees: Eligibility

- Members with less than five years of contributory service as of June 30, 2012 and members hired on or after that date are eligible for retirement on or after their Social Security normal retirement age.
- Members who had at least five years of contributory service as of June 30, 2012 will be eligible for retirement at an individually determined age. This age is the result of interpolating between the member's prior Retirement Date, described in Section (e) below, and the retirement age applicable to members hired after June 30, 2012 in (a) above. The interpolation is based on service as of June 30, 2012 divided by projected service at the member's prior Retirement Date. The minimum retirement age is 59.

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

---

**12. RETIREMENT PLANS & POST EMPLOYMENT BENEFITS (Continued)**

**(a) Municipal Employees' Retirement System of Rhode Island (Continued)**

**Legislative Changes**

- Members with 10 or more years of contributory service on June 30, 2012 may choose to retire at their prior Retirement Date if they continue to work and contribute until that date. If that option is elected, the retirement benefit will be calculated using the benefits you have accrued as of June 30, 2012, i.e., the member will accumulate no additional defined benefits after this date, but the benefit will be paid without any actuarial reduction.
- A member who is within five years of reaching their retirement eligibility date, described in this section, and has 20 or more years of service, may elect to retire at any time with an actuarially reduced benefit.
- Prior to July 1, 2012, member were eligible for retirement on or after age 58 if they had credit for 10 or more years of service, or at any age if they had credit for at least 30 years of service.
- Members designated as police officers or firefighters may retire at or after age 55 with credit for at least 10 years of service or at any age with credit for 25 of more years of service. Members may retire and receive a reduced benefit if they are at least age 50 and have at least 20 years of service. If the municipality elects to adopt the 20-year retirement provisions for police officers and/or firefighters, then such a member may retire at any age with 20 or more years of service.

***Retirement Benefits***

General employees: Monthly Benefit

- For service prior to July 1, 2012, 2.00% of the member's monthly FAC for each year of service, up to 37.5 years (75% of FAC maximum). For service after July 1, 2012, 1.00% of the members monthly FAC for each year of service.

Police and Fire employees: Eligibility

- Members are eligible to retire when they are at least 55 years old and have a minimum of 25 years of contribution service. Members with at least 10 years of service, had achieved age 45, and had a retirement age prior to age 52 as of June 30, 2012 may retire at age 52.

Police and Fire employees: Monthly Benefit

- 2.00% of the member's monthly FAC for each year of service, up to 37.5 years (75% of FAC maximum). If the optional 20-year retirement provisions were adopted by the municipality prior to July 1, 2012 and the member has attained 20 years of service, the benefit is 2.50% of the members monthly FAC for each year of service prior to July 1, 2012.

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

**12. RETIREMENT PLANS & POST EMPLOYEMENT BENEFITS (Continued)**

**(a) Municipal Employees' Retirement System of Rhode Island (Continued)**

*Retirement Benefits (Continued)*

**SCHEDULE OF FUNDING PROGRESS**

Actuarial Valuation Date June 30,	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
<b>General Employees - Municipal Employees Retirement System (MERS)</b>						
2008	5,888,673	7,125,561	(1,236,888)	83%	2,241,463	-55.2%
2009	6,192,776	7,649,321	(1,456,545)	81%	2,500,025	-58%
2010	6,471,874	8,937,697	(2,465,823)	72%	2,442,616	-101%
2011	6,723,988	7,777,950	(1,053,962)	86%	2,454,369	-43%
2012	7,166,323	8,002,560	(836,237)	90%	2,440,024	-34%
2013	*N/A	*N/A	*N/A	*N/A	*N/A	*N/A
<b>Police Employees - Municipal Employees Retirement System (MERS)</b>						
2008	4,261,420	4,841,450	(580,030)	88%	967,190	-60.0%
2009	4,476,658	5,162,180	(685,522)	87%	1,003,507	-68%
2010	4,516,760	6,498,931	(1,982,171)	70%	904,047	-219%
2011	4,656,616	5,696,880	(1,040,264)	82%	900,604	-116%
2012	4,807,013	6,008,455	(1,201,442)	80%	917,582	-131%
2013	*N/A	*N/A	*N/A	*N/A	*N/A	*N/A

\* Unavailable at the time of the report

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

**12. RETIREMENT PLANS & POST EMPLOYEMENT BENEFITS (Continued)**

**(a) Municipal Employees' Retirement System of Rhode Island (Continued)**

*Retirement Benefits (Continued)*

*Actuarial Methods and Assumptions*

The information presented was determined as part of the actuarial valuation. Additional information as of the last actuarial valuations follows:

Valuation date	June 30, 2012
Actuarial cost method	Entry Age Actuarial Cost Method
Amortization method	Level Percent of Payroll – Closed
Remaining amortization period	23 Years
Asset valuation method	5 Year Smoothed Market
Actuarial assumptions:	
Investment rate of return	7.50%,
Projected Salary Increases	<i>General Employees</i> 4.00% to 8.00%
	<i>Police &amp; Fire Employees</i> 4.25% to 14.25%
Cost-of-living adjustments	2.75%
Inflation Rate	2.75% Annually

**Annual Pension Cost** - For 2013, the Town contributed \$363,204 for MERS. The required contribution was determined as part of the June 30, 2010 actuarial valuation using the entry age normal cost method with frozen initial liability. The actuarial value of MERS assets was determined using techniques that smooth the effects of short-term volatility in the market value of investments over a three-year period. MERS unfunded actuarial accrued liability is being amortized using the weighted average method over a 30-year period.

**Required contributions:**

**SCHEDULE OF CONTRIBUTIONS FROM THE TOWN**

Year Ended June 30,	Police	General	Total Annual Pension Cost	Total Amount Contributed	Total Percentage Contributed
2011	145,220	150,186	295,406	295,406	100%
2012	159,441	167,989	327,430	327,430	100%
2013	131,965	231,239	363,204	363,204	100%

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**12. RETIREMENT PLANS & POST EMPLOYMENT BENEFITS (Continued)**

**(b) Employees' Retirement System of Rhode Island**

***Plan Description***

All full-time teachers, principals, school nurses and certain other school officials (including the superintendent) in the Town's school system must participate in ERS, a cost-sharing multiple employer defined benefit plan administered by the Employees' Retirement System of Rhode Island (the System). The plan provides retirement, death and disability benefits (as well as annual cost of living allowances if certain conditions have been met) as outlined in Chapters 36-10 and 16-16 of the Rhode Island General Laws (RIGL). The benefits may be amended by the Rhode Island General Assembly. The financial report may be obtained by writing to Employees Retirement System of Rhode Island, 40 Fountain Street, Providence, Rhode Island, 02903-1854, by calling (401) 222-2203 or by accessing their website at [www.ersri.org](http://www.ersri.org).

***Legislative Changes***

In November 2011, the State enacted the Rhode Island Retirement Security Act of 2011 (the Act), as described in S1111A and H6319A. The Act makes broad changes to ERSRI effective July 1, 2012. The most significant changes include:

- Changing the structure of the retirement program from a traditional defined benefit plan to a hybrid plan designed with a smaller defined benefit plan and a supplemental defined contribution plan.
- Changing the automatic COLA from a CPI related formula to a formula contingent on the actual investment performance over time.
- Suspension/reduction of the COLA during times when funded ration is lower than targeted 80% levels. State employees, teachers, BHDDH nurses, correctional officers, judges (including pay as you go), and state police (including pay as you go) will be aggregated to determine if the 80% requirement has been reached.
- Re-amortization of the significantly reduced Unfunded Actuarial Accrued Liability (UAAL) to 25 years from the 19 year schedule as of June 30, 2010.
- Teachers and Public Safety personnel not covered by Social Security (except State Police) will participate in additional defined contribution allocations equal to 2% member plus 2% employer for Teachers and 3% member plus 3% employer for Public Safety.

Included within the significant changes noted above, there are certain rules for transitioning from the prior defined benefit structure to the smaller defined benefit plan going forward. Most notably:

- The accumulated benefit multiplier as of June 30, 2012 will be preserved and any changes to accruals will only be made prospectively.
- The final average compensation as calculated on June 30, 2012 will be preserved and any changes to the definition of salary or to the averaging period will not impact the final average compensation used to determine the retirement benefit until after the new calculation is greater than the preserved calculation.
- The calculated accrued benefit as of June 30, 2012 using the accumulated benefit multiplier as of that date and the final average compensation as of that date can be commenced on the date the member would have reached retirement eligibility prior to the Act if the member retires on that retirement date.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**12. RETIREMENT PLANS & POST EMPLOYEMENT BENEFITS (Continued)**

**(b) Employees' Retirement System of Rhode Island (Continued)**

***Legislative Changes (Continued)***

- Any past post-retirement benefit adjustments that have been given will be preserved. Only future adjustments will be modified and/or suspended.
- All members currently eligible to retire will retain the ability to retire in accordance with the provisions prior to the Act.
- Current State Employees and Teachers who have five years of service as of June 30, 2012 will have a new retirement age delayed in proportion to the amount of service they have earned as of June 30, 2012 and to their current expected retirement age, but not less than age 59. In no circumstance will the retirement age of the member reduce from the retirement age prior to the Act.
- Current Public Safety personnel who are age 45 with ten years of service as of June 30, 2012, and had a retirement age prior to the act based on continued service prior to age 52, will have unreduced retirement eligibility at age 52.
- A plan that has had four consecutive benefit adjustments suspended due to the 80% funding criteria will be eligible to receive an adjustment in the fifth year regardless of the funding level.

The changes to the defined benefit plan instituted by the Act have been fully reflected in this actuarial valuation as of June 30, 2011 as the contribution rates from this valuation will be applicable after the new provisions are effective. As noted above for further information the financial report may be obtained by writing to Employees Retirement System of Rhode Island, 50 Service Avenue, Warwick, Rhode Island, 02886, by calling (401) 462-7600 or by accessing their website at [www.ersri.org](http://www.ersri.org).

Plan Year: A twelve-month period ending June 30th.

Administration: ERSRI is administered by the State of Rhode Island Retirement Board. However, the State Treasurer is responsible for the investment of the trust assets, including the establishment of the asset allocation policy.

Type of Plan: ERSRI is a qualified governmental defined benefit retirement plan. Separate contribution rates are determined for state employees and for teachers. For Governmental Accounting Standards Board purposes, it is a cost-sharing multiple employer plan.

Eligibility: Most Rhode Island state employees and certified public school teachers participate in ERSRI. Certain employees of the Airport Corporation, the Economic Development Corporation, and the Narragansett Bay Commission participate in the plan as though they were state employees. State police officers, state judges, and teachers and administrators in the public colleges and universities are covered by their own separate systems, and are therefore excluded. Certain elected state officials are excluded unless they make an election to join ERSRI. Superintendents, principals, business agents and other administrators participate as teachers. Non-certified public school employees, such as teacher's aides, janitors, secretaries, and bus drivers, cannot participate in ERSRI, although they may be covered by the Municipal Employees Retirement System (MERS) or a separate plan maintained by the town or city. Eligible employees become members as of their date of employment.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**12. RETIREMENT PLANS & POST EMPLOYMENT BENEFITS (Continued)**

**(b) Employees' Retirement System of Rhode Island (Continued)**

***Legislative Changes (Continued)***

Employee Contributions: State Employees generally contribute 8.75% of their salary per year. Teachers contribute 9.50% per year. The state "picks up" the members' contributions for its employees under the provisions of Internal Revenue Code (IRC) Section 414(h). At their option, the city or town employing a Teacher may also pick up their members' contributions.

Salary: Salary includes the member's base earnings plus any payments under a regular longevity or incentive plan. Salary excludes overtime, unused sick and vacation leave, severance pay, and other extraordinary compensation. Certain amounts that are excluded from taxable wages, such as amounts sheltered under a Section 125 plan or amounts picked up by the employer under IRC Section 414(h), are not excluded from salary.

Employer Contributions: For Teachers, the state contributes 40% of the employer contribution rate and the city, town or other local employer contributes the remaining 60%. (This basic 40-60 split is further adjusted, since the State bears the cost of repaying certain amounts taken from the trust in the early 1990's.) Contributions determined in a given actuarial valuation go into effect two years after the actuarial valuation. In fiscal years beginning after June 30, 2005, if the State's contribution on behalf of State Employees decreases, the State shall appropriate an additional amount to the retirement trust. Such amount shall be equal to 20% of any decrease in expected contributions.

Service: Employees receive credit for service while a member. In addition, a member may purchase credit for certain periods, such as time spent teaching at a public school in another state, by making an additional contribution to purchase the additional service and those costs will be determined at full actuarial value, except for purchases of military service and redeposits of previously refunded contributions. Special rules and limits govern the purchase of additional service and the contribution required.

Final Average Compensation (FAC): For members eligible to retire as of September 30, 2009, their Final Average Compensation (FAC) will be based on the highest three consecutive annual salaries. For members not eligible to retire as of September 30, 2009, their FAC will be based on the highest five consecutive years of salary. Monthly benefits are based on one-twelfth of this amount.

***Retirement Benefits***

Eligibility: As of July 1, 2012, retirement eligibility dates will be as follows.

- Members with less than five years of contributory service as of June 30, 2012 and members hired on or after that date are eligible for retirement on or after their Social Security normal retirement date.
- Members who had at least five years of contributory service as of June 30, 2012 will be eligible for retirement at an individually determined age. This age is the result of interpolating between the member's Article 7 Retirement Date, described in Section 11(c) below, and the retirement age applicable to members hired after June 30, 2012 in (i) above. The interpolation is based on service as of June 30, 2012 divided by projected service at the member's Article 7 Retirement Date. The minimum retirement age is 59.

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

---

**12. RETIREMENT PLANS & POST EMPLOYMENT BENEFITS (Continued)**

**(b) Employees' Retirement System of Rhode Island (Continued)**

***Retirement Benefits (Continued)***

- Members with 10 or more years of contributory service on June 30, 2012 may choose to retire at their Article 7 Retirement Date if they continue to work and contribute until that date. If option is elected, the retirement benefit will be calculated using the benefits the member has accrued as of June 30, 2012, i.e., the member will accumulate no additional defined benefits after this date, but the benefit will be paid without any actuarial reduction.
- A member who is within five years of reaching their retirement eligibility date, described in this section, and has 20 or more years of service, may elect to retire at any time with an actuarially reduced benefit.

Article 7 Retirement Date (member's retirement date as of September 30, 2009):

- Grandfathered Schedule A members – members with at least 10 years of contributory service at June 30, 2005 and eligible for retirement at September 30, 2009 – are eligible to retire on or after age 60 if they have credit for 10 years of service, or at any age if they have credit for 28 years of service.
- Schedule B members – members with less than 10 years of contributory service at June 30, 2005 and members hired on or after that date – are eligible for retirement on or after age 65 if they have credit for 10 years of service, on or after age 62 if they have credit for 29 years of service. In addition, a member who attains age 62 with at least 20 years of service credit may retire with an actuarially reduced retirement benefit. The reduction is based on the difference between 65 and the member's age at retirement.
- Schedule A members who are not grandfathered, i.e., members who had at least 10 years of creditable service at June 30, 2005 but who were not eligible to retire on September 30, 2009, will be eligible for retirement at an individually determined age. This age is the result of interpolating between the retirement age under the rules applicable to grandfathered employees in (i) above and the retirement age applicable to members hired after September 30, 2009 in (iv) above. The interpolation is based on service as of September 30, 2009 divided by projected service at the retirement age under (i) above.

Monthly Benefit: Upon retirement, members are eligible to commence a benefit determined as the sum of:

- Benefit accrual of 1.0% per year for all service after June 30, 2012 and
- Benefit accruals earned as of June 30, 2012, described in Section (d) below.

For purposes of calculating benefit accruals for service after June 30, 2012, the FAC is determined through retirement.

Benefit accruals earned as of June 30, 2012: The retirement benefit is a percentage of the member's monthly FAC. This percentage is a function of the member's service as described below. For purposes of determining the benefit accruals earned as of June 30, 2012, the service and FAC are frozen as of June 30, 2012.

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

---

**12. RETIREMENT PLANS & POST EMPLOYEMENT BENEFITS (Continued)**

**(b) Employees' Retirement System of Rhode Island (Continued)**

*Retirement Benefits (Continued)*

- For grandfathered Schedule A members (members with at least 10 years of contributory service at June 30, 2005 and eligible for retirement at September 30, 2009), benefits are based under this schedule (Schedule A):

For Service In:	Years	Benefit Percentage Earned
The first 10 years of service	1 – 10	1.7% per year
The next 10 years of service	11 – 20	1.9% per year
The next 14 years of service	21 – 34	3.0% per year
The next 1 year of service	35	2.0% per year

The maximum benefit is 80% of FAC.

- For Schedule B members (members with less than 10 years of contributory service as of June 30, 2005) and for all future hires, benefits are based on the following schedule (Schedule B):

For Service In:	Years	Benefit Percentage Earned
The first 10 years of service	1 – 10	1.6% per year
The next 10 years of service	11 – 20	1.8% per year
The next 5 years of service	21 – 25	2.0% per year
The next 5 years of service	26 – 30	2.25% per year
The next 7 years of service	31 – 37	2.50% per year
The next 1 year of service	38	2.25% per year

The maximum benefit is 75% of FAC.

- For Schedule A members who are not grandfathered, i.e., members who had at least 10 years of creditable service at June 30, 2005 but who were not eligible to retire on September 30, 2009, benefits are based on Schedule A (under (i) above) for service through September 30, 2009 and on Schedule B (under (ii) above) for service after September 30, 2009. The maximum benefit is 80% of FAC.

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

**12. RETIREMENT PLANS & POST EMPLOYEMENT BENEFITS (Continued)**

**(b) Employees' Retirement System of Rhode Island (Continued)**

*Retirement Benefits (Continued)*

Payment Form: Benefits are paid as a monthly life annuity. Optional forms of payment are available.

Death benefit: After retirement, death benefits are based on the form of annuity elected. If no option is elected, i.e., if payments are made as a life annuity, there is a minimum death benefit equal to the sum of the member's contributions without interest, less the sum of the monthly benefit payments made before the member's death. In addition, a lump-sum death benefit is payable upon the death of any retired member, regardless of option elected. This lump sum is equal to a percentage of the lump-sum death benefit that was available to the member at the time of retirement. The percentage is 100% in the first year of retirement, 75% in the second year, 50% in the third year, and 25% in the fourth and subsequent years of retirement. However, in no event will the lump sum death benefit be less than \$4,000.

As prescribed by Rhode Island general law, the State pays the entire portion of the annual required contribution attributable to the costs of contributions deferred by the State in prior years plus 40% of contributions assessed to employers on payroll not reimbursable through Federal programs. This resulted in contribution rates paid by the State on behalf of the School Department of 9.09% of non-federally reimbursable payrolls totaling \$288,222 for the fiscal year ended June 30, 2013. These on-behalf payments of fringe benefits have been recognized as revenues and expenditures in the fiscal period. The School Department does not have any investments or related party investment with the State Plan.

**Required Contributions:**

**SCHEDULE OF CONTRIBUTIONS**

Year Ended June 30,	Employee	Employer	Total Annual Pension Cost	Total Amount Contributed	Total Percentage Contributed
2011	354,595	439,716	794,311	794,311	100%
2012	366,228	473,347	839,575	839,575	100%
2013	163,234	418,817	582,051	582,051	100%

In accordance with GASB 27, "Accounting for Pensions by State and Local Governmental Employers," the Town has determined that there are no assets or liabilities relating to the funding requirements of the plan.

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

---

**12. RETIREMENT PLANS & POST EMPLOYMENT BENEFITS (Continued)**

**(b) Employees' Retirement System of Rhode Island (Continued)**

*Retirement Benefits (Continued)*

*Actuarial Methods and Assumptions*

The information presented was determined as part of the actuarial valuation. Additional information as of the last actuarial valuations follows:

Valuation date	June 30, 2012
Actuarial cost method	Entry Age Actuarial Cost Method
Amortization method	Level Percent of Payroll – Closed 25-yr period
Remaining amortization period	22 Years
Asset valuation method	5 Year Phase-in of Actual Investment Return
Actuarial assumptions:	
Investment rate of return	7.50%, Compounded Annually
Projected salary increases	0.00-12.75%
Cost-of-living adjustments	0.00 to 4.00%
Inflation Rate	2.75% Annually

**(c) Defined Contribution Plan**

**Plan Description**

The Town of Gloucester participates in the State of Rhode Island Defined Contribution Retirement Plan (the "Plan"). The plan is a defined contribution (money purchase) plan that operates under Section 401(a) of the Internal Revenue Code (IRC). The Plan is established pursuant to Chapter 10.3 of Title 36 of the Rhode Island General Laws. ("RIGL 36-10.3"). The Plan is effective as of July 1, 2012, and contributions to the Plan will begin on the first full payroll cycle in July, 2012. The purpose of the Plan is to provide retirement benefits for participating employees. The Plan issues a publicly available financial report that includes financial statements and required supplementary information. For further information the financial report may be obtained by writing to Employees Retirement System of Rhode Island, 40 Fountain Street, Providence, Rhode Island, 02903-1854, by calling (401) 222-2203 or by accessing their website at [www.ersri.org](http://www.ersri.org).

Employee contributions are immediately vested while employer contributions are vested after three years on contributory service. Contributions required under the plan by both the employees and employer are established by General Laws, which are subject to amendment by the General assembly.

Amounts in the defined contribution plan are available to participants in accordance with Internal Revenue Service guidelines for such plans.

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

---

**12. RETIREMENT PLANS & POST EMPLOYMENT BENEFITS (Continued)**

**(c) Defined Contribution Plan (Continued)**

***Plan Description (Continued)***

Benefits are provided through:

*Teachers Insurance and Annuity Association (TIAA)*. TIAA provides traditional annuities (and a variable annuity through its real estate account). You can receive more information about TIAA by writing to: TIAA, 730 Third Avenue, New York, NY 10017. You also can receive information by calling 1 (800) 842-2733.

*College Retirement Equities Fund (CREF)*. CREF is TIAA's companion organization, providing variable annuities. You can receive more information about CREF by writing to: CREF, 730 Third Avenue, New York, N.Y. 10017. You also can receive information by calling 1 (800) 842-2733.

The Retirement Board is the Plan Administrator and Trustee responsible for Plan operation. The State Investment Commission is responsible for selecting the investment alternatives available under the Plan (the "Funding Vehicles"). Employee contributions and Employer's contributions are invested in the Funding Vehicles selected by the employee's. The Plan Year begins on July 1 and ends on June 30. All plan assets are stated at fair value. The Employer's current selection of Funding Vehicles isn't intended to limit future additions or deletions of Funding Vehicles. The selection of available Funding Vehicles is made by the Rhode Island State Investment Commission. Refer to the Plan's microsite [www.tiaa-cref.org/ri](http://www.tiaa-cref.org/ri) for a current listing of Funding Vehicles and the investments thereunder.

***Municipalities with teachers that do not contribute to Social Security:***

***a. Plan Funding Policy***

The funding policy is outlined in RIGL chapter 36-10.3 (which can be amended by the Rhode Island General Assembly). Active plan members must contribute 7% of his/her compensation and the Town is required to contribute 3%. The plan members and Town contributed \$284,612 and \$95,132, respectively, during the fiscal year ended June 30, 2013

***Municipalities with general employees (not police and fire units) in MERS that contribute to Social Security:***

***b. Plan Funding Policy***

The funding policy is outlined in RIGL chapter 36-10.3 (which can be amended by the Rhode Island General Assembly). Active non-police and fire members must contribute 5% of his/her compensation and the Town is required to contribute 1%. The plan members and Town contributed \$118,173 and \$23,867, respectively, during the fiscal year ended June 30, 2013.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**13. CONTINGENT LIABILITIES**

***Grants***

Under the terms of federal and state grants, periodic compliance audits by the grantors or their representatives are required and, consequently, certain costs may be questioned as not being appropriate, and result in reimbursement to the grantor agencies. The amount, if any, of expenditures which may be disallowed by the granting agencies could not be determined at this time. Town officials believe that such disallowances, if any, would not be material.

***Self-Insurance***

The Town has elected to pay unemployment compensation on a claims-made basis rather than as a percentage of payroll. No accrual has been made for claims expected to arise from service related to fiscal 2013 because Town officials are of the opinion that any claims relating to this period will be immaterial.

***Litigation***

The Town is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the Town's attorneys, the resolution of these matters will not have a materially adverse effect on the financial condition of the Town.

**14. POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS**

***Plan Description***

The cost of postemployment health care benefits, like the cost of pension benefits, generally should be associated with the periods in which the cost occurs, rather than in future years when it will be paid. The Town adopted the requirements of GASB No. 45 during the year ended June 30, 2009, and recognizes the cost of postemployment healthcare in the year when the employee services are rendered, reports the accumulated liability from prior years, and provides information useful in assessing potential demands on the Town's future cash flows.

The Town offers a single-employer healthcare benefit plan that is administered by Blue Cross/Blue Shield of Rhode Island (BCBS). The Town provides postemployment health care benefits to eligible retirees in accordance with various labor contracts and personnel policies. As of June 30, 2012, 131 employees [112 active and 91 retirees] were eligible to participate. Inasmuch as the plan has no assets, reporting an Other Post Employment Benefit (OPEB) trust fund in the accompanying financial statements is not required. An actuarial consultant, USI Consulting Group, was hired to determine the Town's actuarial valuation of the post-retirement benefits that are offered to current and future retirees as of July 1, 2012. The post-employment plan does not issue a stand-alone financial report.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**14. POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS (Continued)**

***Benefit Provisions and Contributions***

***Funding Policy***

The contribution requirements of plan members and the Town are established and may be amended by the Town, subject to applicable labor contracts.

***Benefit Provisions and Contributions***

The Town offers individual or family health insurance to its retirees. Employees vest for OPEB when they vest for pension benefits. Employees can choose individual or family health coverage when they are actively employed. These benefits are described by employee group:

**School -Teachers and Administrators**

Eligibility: If vested prior to July 2, 2005 with 28 years of service or at age 60 with 10 years of contributing service. If vested after July 1, 2005, at age 59 with 29 years of service or at age 62 (receiving Social Security) with 10 years of service. Benefits cease at age 65 or when the retiree is eligible for Medicare, whichever occurs first. Employees hired after July 10, 2010 are not eligible.

Plan Type: Medical – Blue Cross/Blue Shield Classic or Healthmate individual plans only.

Benefit/Cost Sharing: For employees that retired by June 30, 2006, the Town of Glocester School Department pays 100% of the cost of medical insurance for an individual plan. For those that retire after June 30, 2006, retirees contribute the same amount as they contributed during their final year of service.

**School - Educational Support**

Eligibility: Employees with 10 years of service who have reached age 60. Benefits cease at age 65 or when the retiree is eligible for Medicare, whichever occurs first. New hires after January 1, 2009 are not eligible.

Plan type: Medical – Blue Cross/Blue Shield Classic or Healthmate individual plans only. Dental -Rhode Island Delta Dental III individual plan only.

Benefit/Cost Sharing: For employees retired as of January 1, 2009 the Town of Glocester School Department pays 100% of the premium cost of individual coverage until the retiree reaches age 65 or is eligible for Medicare, whichever comes first. Employees retiring after January 1, 2009 pay the same co-payment as current employees.

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

---

**14. POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS (Continued)**

***Benefit Provisions and Contributions (Continued)***

**Town – Clerks**

Eligibility: Employees with 10 years of service who have reached age 62. Benefits cease at age 65 or when the retiree becomes eligible for Medicare, whichever occurs first. New hires after December 15, 2011 are not eligible

Plan type:           Medical - Blue Cross/Blue Shield or Healthmate individual plan only.  
                          Dental - Rhode Island Delta Dental III individual plan only.

Benefit/Cost Sharing: The Town pays 100% of the premium cost of individual medical care coverage until the retiree reaches age 65 or is eligible for Medicare, whichever occurs first.

**Town – Police**

Eligibility: Members hired before July 1, 2001 must have at least 20 years of service. Members hired after July 1, 2001 must have 25 years of service. Benefits cease at age 65 or when the retiree becomes eligible for Medicare, whichever occurs first. If the spouse becomes eligible for Medicare or reaches age 65 before the retiree, the retiree continues to be eligible for coverage.

Plan type:           Medical - Blue Cross/Blue Shield or Healthmate individual plan only.  
                          Dental - Rhode Island Delta Dental III individual plan only.

Benefit/Cost Sharing: The Town pays 100% of the premium cost of individual medical care and dental coverage until the retiree reaches age 65 or is eligible for Medicare, whichever occurs first.

**Town – Non-contract**

Eligibility: Employees with 10 years of service who have reached age 62. Benefits cease at age 65 or when the retiree becomes eligible for Medicare, whichever occurs first. New hires after July 1, 2009 are not eligible.

Plan type:           Blue Cross/Blue Shield or Healthmate individual plans only.  
                          Dental - Rhode Island Delta Dental III individual plan only.

Benefit/Cost Sharing: The Town pays 100% of the premium cost of individual medical care coverage until the retiree reaches age 65 or is eligible for Medicare, whichever occurs first.

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

---

**14. POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS (Continued)**

***Benefit Provisions and Contributions (Continued)***

**All Employee Groups**

Retirees can purchase health insurance for their spouses at their own expense. The Plan does not provide a "surviving spouse benefit" for any of its Plan members.

***Classes of Employees Covered***

As of June 30, 2012, membership data was as follows.

Active Employees	112
Retirees	<u>19</u>
Total Plan Members	<u>131</u>

***Annual OPEB Cost and Net OPEB Obligation***

The Town may contribute the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions* to a trust. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. For fiscal year ending June 30, 2013, the Town made no contributions to a trust and instead elected to continue funding on a pay-as-you-go basis, which was determined to be \$117,139. These costs are recognized as an expense when claims or premiums are paid. The following table shows the components of the Town's annual OPEB cost for the year, the amount actually contributed to the Plan, and changes in the Town's net OPEB obligation.

Annual required contribution	\$ 193,828
Interest on OPEB	4,818
Adjustment to annual required contribution	<u>(5,979)</u>
Annual OPEB cost	192,667
Anticipated Contributions per actuarial report*	<u>(171,820)</u>
Increase (decrease) in net OPEB obligation	<u>20,847</u>
Net OPEB beginning of year	<u>120,438</u>
Net OPEB obligation end of year	<u><u>\$ 141,285</u></u>
Percentage of the annual postemployment benefit cost contributed	 <u><u>-1082.02%</u></u>

\* *Contributions made was assumed to equal Expected Benefits Payments*

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

**14. POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS (Continued)**

**Annual OPEB Cost and Net OPEB Obligation (Continued)**

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the Plan, and the net OPEB obligation are as follows:

Schedule of Employer Contributions

<u>Fiscal Year</u>	<u>Annual OPEB Cost</u>	<u>Employer Contributions</u>	<u>Percentage of OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
06/30/11	191,559	174,182	90.93%	122,692
06/30/12	196,473	198,727	101.15%	120,438
06/30/13	192,667	171,820	89.18%	141,285

(1) The most recent actuarial valuation date was July 1, 2012.

Funded Status and Funding Progress

<u>Actuarial Valuation Date July 1,</u>	<u>Actuarial Value of Assets (a)</u>	<u>Accrued Liability (AAL) (b)</u>	<u>Unfunded AAL (UAAL) (b-a)</u>	<u>Funded Ratio (a/b)</u>	<u>UAAL as a Covered Payroll (c)</u>	<u>Percentage of Covered Payroll ((b-a)/c)</u>
7/1/2008	-	2,199,146	2,199,146	0.00%	N/A	N/A
7/1/2010	-	2,307,873	2,307,873	0.00%	N/A	N/A
7/1/2012	-	2,104,978	2,104,978	0.00%	N/A	N/A

Although the Town has not established a trust to fund its OPEB obligation nor made any contributions to a trust, the Town has assigned \$504,991 of its fund balance to fund its OPEB obligation. This amount exceeds the net OPEB obligation of \$141,825 at June 30, 2013 by \$363,166. The Town intends to establish an irrevocable trust in compliance with GASB Statement No. 45 in fiscal year 2014.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the basic financial statements, presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial liabilities for benefits.

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

---

**14. POST EMPLOYMENT BENEFITS OTHER THAN PENSIONS (Continued)**

**Actuarial Methods and Assumptions**

The above schedules of employer contributions present trend information about the amounts contributed to the Plan by employers in comparison to the ARC, an amount that is actuarially determined. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost for each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

Projections of benefits are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits in force at the valuation date and the pattern of sharing benefit costs between the employer and plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and plan members in the future. Actuarial calculations reflect a long-term perspective. Consistent with that perspective, actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets. The annual OPEB cost was determined as part of the actuarial valuation. Additional information and assumptions used as of the last actuarial valuation are summarized below:

Funding Interest Rate .....	4.00%
2012 Medical Trend Rate.....	9.00%
Ultimate Medical Trend Rate .....	5.00%
Year Ultimate Medical Trend Rate Reached .....	2016
Actuarial Cost Method.....	Entry Age Normal
The remaining amortization period at June 30, 2013 .....	22.81 years
Annual Payroll Increase.....	2.5%
Valuation Type.....	Closed Group

**TOWN OF GLOCESTER, RHODE ISLAND  
NOTES TO BASIC FINANCIAL STATEMENTS  
JUNE 30, 2013**

---

**15. MAJOR REVENUE SOURCE**

The Town has a tax treaty and agreement with Factory Mutual Insurance Company (FM), which requires FM to pay the Town annual fixed payments in lieu of taxes according to the following schedule:

<u>June 30,</u>		
2014	.....	\$ 2,118,625
2015	.....	2,172,200
2016	.....	2,225,775
2017	.....	2,279,350
2018	.....	2,332,925
2019	.....	2,386,500
2020	.....	2,449,760
2021	.....	2,504,667
2022	.....	<u>2,559,574</u>
Total		<u>\$ 21,029,376</u>

During fiscal year ending June 30, 2013 the Town received \$2,065,050 in payments from FM.

**16. FOSTER-GLOCESTER REGIONAL SCHOOL DISTRICT**

The Foster-Glocester Regional School District (Regional School) was created to include the high school (Grades 9-12) and middle schools (Grades 6-8) for the Towns of Foster and Glocester (the Towns). The Regional School is a separate legal entity from the Towns. The voters of the participating Towns elect their respective School Committee members who are also ex-officio School Committee members for the Regional School District. The Regional School cannot assess and levy property taxes. Revenues are derived principally from the participating Towns of the Regional School, which contribute funds according to a financial formula based upon each Town's enrollment and from the State of Rhode Island. The Town of Glocester's budgeted contribution for the fiscal year ended June 30, 2013 was \$9,330,162. Financial statements for the Regional School are issued separately and may be obtained from the Foster-Glocester Regional School District Business Office, P.O. Box D, Chepachet, Rhode Island 02814.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**17. RISK MANAGEMENT**

The Town of Glocester and Glocester School Department are exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors; omissions; injuries to employees; and natural disasters. As a result, the Town and School Department participate in a non-profit, public entity risk pool (Rhode Island Interlocal Risk Management Trust, Inc.) which provides coverage for property/liability claims and workers' compensation claims. Upon joining the Trust on October 1, 1986, the Town and School Department signed a participation agreement which outlines the rights and responsibilities of both the Trust and the Town and School Department. The agreement states that for premiums paid by the Town or School Department, the Trust will assume financial responsibility for the losses up to the maximum amount of insurance purchased, minus the deductible amounts. The Trust provides this insurance coverage through a pooled, self-insurance mechanism which includes reinsurance purchased by the Trust to protect against large, catastrophic claims for losses that are above the Trust's self-insured retention. Under the participation agreement, the Town is insured for general liability for a maximum of \$5,000,000 per occurrence and the School Department for a maximum of \$3,000,000 per occurrence. There have been no reductions in insurance coverage from coverage in the previous year. Settled claims resulting from these risks have not exceeded the Trust Coverage.

The Trust is obligated to make payments on the Town's behalf without any further obligation of the Town, unless the Town's applicable limit of liability was exhausted by the size of the loss or the nature of the loss would fall outside the parameters of the Trust policy. As of June 30, 2013, the Town believes there is minimal, if any, potential exposure for outstanding claims which would fall outside the parameter of the Trust policy.

**18. INTERFUND TRANSFERS**

Interfund transfers for fiscal year ended June 30, 2013 are as follows:

<u>Governmental Activities</u>	Transfers in	Transfers out
<b><u>Major Funds</u></b>		
General Fund	\$ 424,212	\$ 7,521,795
School Unrestricted Fund	6,372,035	-
Capital Projects Fund	255,747	-
Capital Reserve-Major Fund	699,313	250,000
Non-Major Funds	<u>26,235</u>	<u>5,747</u>
Total Governmental Activities	<u>\$ 7,777,542</u>	<u>\$ 7,777,542</u>

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

**19. LANDFILL POSTCLOSURE CARE COSTS**

The Rhode Island Department of Environmental Management (RIDEM) has identified the Town's former landfill located off Chestnut Hill Road as a Site Remediation Program. RIDEM performed a Site Investigation in April 2005 and issued their report in May 2005.

The Town complied with RIDEM's remediation requirements by capping the landfill with two feet of clean fill and subsequently stabilizing it by planting grass. A plastic membrane was not deemed necessary. The work on the project is complete. The total cost was \$246,000. RIDEM has reviewed the Closure Certification Report and determined that it is in substantial compliance with Rule 2.1.09(C) of the Solid Waste Regulation NO.2.

RIDEM regulations require that post-closure monitoring be performed for a period of at least 30 years after the landfill is closed. Monitoring consists of analyzing groundwater samples and measuring landfill gas levels. Other tasks required are mowing the grass twice per year and field inspections to ascertain whether erosion is occurring and that no trees are growing. Annual monitoring is expected to cost \$9,700 per year. Actual costs may be higher due to inflation, changes in technology or changes in regulation. After the first few years of monitoring following final acceptance, the Town will request that RIDEM relax these requirements if monitoring results are in substantial compliance with the regulations. The Town has landfill post closure care costs as follows:

Town Landfill	Year of Closure	Capping Cost (Estimate)	Monitoring Costs (Estimate)	Years Remaining	Projected Liability	Short-Term Liability	Long-Term Liability
Chestnut Hill Rd.	1979	\$ -	\$ 9,700	27	\$ 261,900	\$ 9,700	\$ 252,200

**20. PUBLIC ENTITY RISK POOL**

***The Health Pool***

The Town participates in a public entity risk pool through the Rhode Island Interlocal Risk Management Trust (the Trust) entitled the Health Pool (the Pool), formerly known as The Governmental Health Group of Rhode Island, Inc. (through June 22, 2010). The Pool is part of a not-for-profit organization (the Trust) formed to provide programs of liability, workers compensation, and health insurance coverage to Rhode Island cities, towns and other governmental units. The Pool is governed by the Trust Board of Directors (Board).

Upon joining the Pool, members execute a member agreement. That document, pursuant to which the Pool was established and operates, outlines the rights and responsibilities of both the members and the Pool. Members of the Pool participate in the Pool's health insurance plan administered through the Trust and Blue Cross Blue Shield of Rhode Island (BCBSRI).

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

**20. PUBLIC ENTITY RISK POOL (Continued)**

***The Health Pool (Continued)***

Using the rate calculations prepared by the Trust, the Trust sets annual contribution rates for the subscribers of each member for each program offered. The Pool agreement requires that those contribution rates be set:

1. At a level sufficient, in the aggregate, to satisfy the funding requirements of the Pool, and
2. With the intent that over the long term each member is contributing its fair share.

The contributions of each member are used to pay for claims, reinsurance and all administrative expenses. The Pool agreement provides for an annual independent audit of its financial statements.

A member's share of surplus or deficit is equal to the ratio of the member's subscribers (employees and retirees) participating in the Pool's plan for each month of a policy year divided by the sum of all subscribers in the Pool for the same period.

The Pool agreement provides the Trust's Board a discretionary, fully allocable assessment feature with respect to specified circumstances.

After it has been a member of the Pool for an initial three-year period, a member may withdraw from the Pool by providing the Trust's Board with 90 days' notice. Liquidated damages would also be assessed at that time. The Trust may terminate a member's coverage for failure to pay amounts due.

For the year ended June 30, 2013, unaudited results indicate that the Pool generated \$128,314,104 in revenues and excess of expenses over revenues of \$7,502,822. The Pool had \$55,783,163 in total assets and \$24,780,509 in total equity as of June 30, 2013.

The Pool retains certain levels of insurance risk. Specific losses in excess of \$1 million to a limit of \$2 million are covered by a Backstop Account internal to the Trust that is funded by annual Backstop Account payments from the Health Pool. As of June 30, 2013, the Pool's membership consisted of 42 cities, towns or other governmental units.

Separate financial statements are available at the RI Interlocal Risk Management Trust, 501 Wampanoag Trail, Suite 301, East Providence, RI 02915.

**21. SUMMARY DISCLOSURE OF SIGNIFICANT CONTINGENCIES**

**Federally Assisted Programs - Compliance Audits**

The Town participates in a number of federally assisted programs. The audits of these programs through the year ended June 30, 2013 were audited in connection with the accompanying financial statements under the Single Audit Concept and the auditor's reports thereon are presented in the Single Audit Report. Management believes that the amounts, if any, of expenditures, which may be disallowed, will not be material to the financial position of the Town.

**TOWN OF GLOCESTER, RHODE ISLAND**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

---

***NOTE 22 – SPECIAL REVENUE FUND - CDBG***

The Town of Gloucester's Community Development Block Grant (CDBG) program had been administered by the Western RI Home Repair Program [WRIHRP]. The WRIHRP has administered the CDBG grants for the Towns of Foster, Gloucester, and Scituate for approximately 25 years. In May of 2012, the State of Rhode Island CDBG program administrators suspended WRIHRP and each participating community from incurring additional obligations/expenditures related to their housing rehabilitation program. Since the suspension of the WRIHR operations, the Town has considered various options and corrective measures and is presently working with the State of Rhode Island to form a corrective action plan that will provide for the accounting and internal control environment required by Generally Accepted Accounting Principles. For the fiscal year ended June 30, 2013 the Town did not receive any new grant monies and did not make any expenditures. The Town was not able to accurately record any activity for their CDBG fund nor produce an auditable accounting of the balances as of June 30, 2013. For the fiscal year ended June 30, 2013 the CDBG fund is still presenting the financial statement balances from the June 30, 2012 audit. The auditors for the Town, Baxter, Dansereau & Associates, LLP do not believe that this lack of current year information has any material impact on the Town's financial presentation either in the current year or in its long-term financial outlook. The Town anticipates resuming the mission of the CDBG program in the fiscal year 2014.

***NOTE 23 – SUBSEQUENT EVENTS***

Management has evaluated subsequent events through December 18, 2013, the date the financial statements were available to be issued. As a result of this review no material subsequent events were noted.