

At a meeting of the Town Council holden in and for the Town of Gloucester on July 19, 2018:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: George O. (Buster) Steere, Jr., President; Edward C. Burlingame, Vice-President; Walter M. O. Steere, III; and Patricia Henry.

Member Absent: William E. Reichert

Also Present: Jean Fecteau, Town Clerk; Nichole Carroll-Barnes for the Town Solicitor; Tim Kane, Town Solicitor; Gary Trembl, Director of Public Works; Diane Brennan, Finance Director; Joseph DelPrete, Chief of Police; Ken Johnson, Building/Zoning Official; Lori DeSantis, Tax Assessor; and Gerry Mosca, EMA Director.

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Open Forum - For Agenda Items

None.

V. Consent Items - Discussion and/or action

- A. Approval of Minutes of Town Council Meeting of June 21, 2018
- B. Tax Assessor's Additions & Abatements for June, 2018
- C. Finance Director's Report for June, 2018

MOTION was made by Councilor Henry to APPROVE the Town Council meeting minutes of June 21, 2018; to APPROVE the ABATEMENTS to the 2009 Tax Roll in the amount of \$159.01, the 2010 Tax Roll in the amount of \$164.15, the 2015 Tax Roll in the amount of \$438.10; and the 2017 Tax Roll in the amount of \$73.10; No ADDITIONS for June, 2018; and to ACCEPT the Finance Director's Report for June, 2018; seconded by Councilor W. Steere.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

VI. Unfinished Business

- A. Boards & Commissions
  - 1. Historic District Commission
    - a. Appointment- Discussion and/or action

1. One alternate - one year term to expire 11/2018

Councilor Henry stated that she was contacted by the chair, Charlie Wilson, who stated that there is a candidate; however, there is a personal situation that has arisen. Councilor Henry stated that when it is resolved, we will be ready to appoint.

MOTION was made by Councilor Henry to TABLE the appointment to the position on the Historic District Commission for one alternate term to expire 11/2018 until the next Council meeting; seconded by W. Steere.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

2. Gloucester Housing Authority

a. Appointment - Discussion and/or action

1. One five year term to expire 7/2022

Councilor G. Steere stated that Ruth Cole has indicated that there is no recommendation at this time.

MOTION was made by Councilor Burlingame to TABLE the appointment for the position on the Housing Authority for a five year term to expire 7/2022; seconded by Councilor W. Steere.

Discussion: Councilor G. Steere stated that there are listings in the Talent Bank for the Council to look through.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

B. 2018 General Election - Ballot Questions - Discussion and/or action

Councilor W. Steere stated that this was tabled from the last meeting to allow the Council to see if there is anything that they wanted to add to present to the voters at this year's election. Councilor W. Steere stated that he had suggested the possibility of having a Town Manager or Town Administrator and it was decided that we would do some research and come back with discussion points. Jean Fecteau, Town Clerk, noted that the Council would have to adopt a Resolution for ballot questions at their first meeting in August.

Councilor G. Steere stated his opinion that it would be rushing it to get Town Manager on the ballot without a lot more discussion regarding whether it would be an elected or appointed position, what the duties would be and how it would affect others at the Town Hall.

Councilor Henry stated that Councilor Reichert felt that it was a necessity because we have a \$30 million budget, however Councilor Henry noted that we do not control a \$30 million budget; when you take the Schools out, we control about \$6 million. Councilor Henry stated that we do not want to overinflate that as if we have a huge business to run.

Councilor W. Steere replied that a \$6 million business is a pretty big business to be run by volunteers. Councilor W. Steere added that there is nobody here to manage day to day operations. Councilor W. Steere stated that we have a good group of department heads now, and a decent Council to handle things, but in the future, we are not all going to be here. Councilor W. Steere stated that we need someone here on a day to day basis to help the department heads. Councilor W. Steere stated that if we don't do something now, it will be another two (2) years and nothing will happen, and it is important for the Town to move forward with something. Councilor W. Steere stated that in July of 2014 the Charter Review Commission had provided the Council with a positive recommendation for a Town Manager or Town Administrator, but the Council felt that it was not the time, but now it is the right time. Councilor W. Steere agreed that it is a short period of time, but there are ways to set things in motion with the way the ballot question is worded. Councilor G. Steere asked if the taxpayers should decide on whether the position is elected or appointed. Councilor W. Steere replied that it would have to be done by the Charter, which would have to be approved by the voters.

Councilor Burlingame stated that before the Council considers this they should know the criteria to have a Town Manager. Councilor Burlingame noted that he will not be here in January, after serving on the Council for 23 years, and stated that the situation we have now has worked very well. Councilor Burlingame stated that we have an elected Town Council and an elected Town Clerk, who also serves as the clerk to the Council. Councilor Burlingame expressed his opinion that with an appointed Town Administrator, who is to say who is in charge. Councilor Burlingame also stated that of the \$29 million budget, 70% of it is the schools, over which we have no control. Councilor Burlingame stated that the two (2) biggest parts of the Town budget are the Police Department and Public Works and we don't need the interference that is seen in other communities, such as East Greenwich and North Providence. Councilor Burlingame reiterated that what we have now works well. Councilor Burlingame stated that a Town Administrator gets involved in Zoning and Planning decisions and tends to have political influence on decisions that are made. Councilor Burlingame stated that he and Jean Fecteau, Town Clerk, were on the first Charter Committee in 1990 and went over this and it was decided that the structure we have now best serves the community of 10,000 people. Councilor Burlingame stated that we don't need a \$100,000 administrator for 10,000 people, adding that the Council receives \$2,500 per year. Councilor Burlingame stated his opinion that it is not the right time and we do not need this. Councilor Burlingame stated that he will not support putting this on the agenda.

Councilor Henry agreed with Councilor Burlingame's comments, adding that until we do our due diligence and we know how a Town Manager would interface with our current department heads and Town Council, and until we can tell the taxpayers what kind of expense it would be, we cannot put this on the ballot. Councilor Henry stated that until we see some facts, she cannot go along with it.

Councilor W. Steere stated that he values the Councilors' opinions, but referred to the School Department, which has a \$20 million budget, stating that they have a School Committee but also a Superintendent, who is their administrator and is there on a day to day basis. Councilor W. Steere stated that the Council and the voters can design this, the pay, the rules and how it would work. Councilor W. Steere agreed that more details are needed, but stated that this has been going on for four (4) years since the last Charter Review Commission recommended it. Councilor W. Steere stated that we have had some problems and going forward, it will only get worse if there are inexperienced people on the Council.

Councilor Burlingame stated that the Council went through each of the Charter Review Commission's recommendations and found the majority of their logic to be flawed on the Town Manager issue because they had not done the due diligence to identify the benefits. Councilor Burlingame stated that there was no justification for the added expense based upon the work content that was needed. Councilor W. Steere disagreed, stating that the Commission listed several valid reasons for their recommendation.

Councilor G. Steere stated his opinion that it is too rushed to try to get it on this ballot. Councilor G. Steere commented that we have good department heads and probably the best Town Clerk on the east coast who holds things together for the Council. Councilor G. Steere stated that there are too many questions to be answered regarding who would report to whom and if the Town Manager would take part of the Clerk's duties. Councilor G. Steere stated that maybe whoever is here for the next two (2) years may want to dig into it, but for now it is not necessary.

Councilor W. Steere asked what circumstances would cause the Councilor to change their opinions regarding the need for a Town Manager. Councilor Burlingame replied that we have department heads that are key people and if they don't do their job they get fired. Councilor Burlingame stated that this has happened several times during his time on the Council. Councilor Burlingame noted that the department heads serve at the pleasure of the Council and if the Council collectively agrees that a department head is not doing his or her job, they can fire the individual. Councilor Burlingame stated that he worries that a Town Manager would get involved in political decisions and could be influenced by favors. Councilor W. Steere commented that this could be said of anybody.

Councilor Henry stated that she would encourage Councilor W. Steere to provide more information and would be open-minded to anything he could bring forth; however trying to get it done before August is not possible. Councilor W. Steere asked if this is something that could fall under the purview of a special election. Councilor Burlingame recommended putting it before the next Charter Review Commission and have them do their due diligence to provide a valid reason for the Council to put it on the agenda. Councilor W. Steere stated that the Charter Review is every five (5) years, but asked if the Council can convene one within that five (5) years. Councilor Burlingame replied in the affirmative.

MOTION was made by Councilor W. Steere to MOVE agenda item VII. L. Spring Grove Road area: Blasting issues - Discussion and/or action, to this point on the agenda; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

VII. L. Spring Grove Road area: Blasting issues - Discussion and/or action

Councilor Henry stated that she was contacted by Derek Ardito regarding blasting issues and noise on Spring Grove Road.

1. Todd McNamara, of 8 Birch Street, stated that he has been a resident for 12 years. T. McNamara spoke for the residents, stating that this is not about stopping the developer from developing the land and it is not about preventing a company with a good reputation locally

from turning a profit. T. McNamara stated that it is about what the residents have to endure in order for those six (6) lots to be developed. T. McNamara stated that the eight (8) lot Cole Street subdivision is right in his backyard and nobody was affected by that more than he was. T. McNamara stated that he was in favor of the subdivision for several reasons and it has turned out wonderful. Regarding the six (6) lot subdivision, T. McNamara stated that he and his neighbors are trying to figure out what is happening because when you look at it, you wonder if it is a six lot subdivision or is it a quarry or mining operation. T. McNamara stated that there is a lot of ledge in the area but Adler Brothers is a good company and they knew what they were getting into.

T. McNamara stated that he wanted to make two (2) points; the first one is the blasting and the Council will hear from Derek Ardito, who has had damage to his home from the blasting. T. McNamara voiced concern that the blasting is taking place 800 feet from where kids are swimming in the pond. T. McNamara stated that the other thing he wanted to mention is the traffic generated by the project, adding that it is a difficult area where people are fishing and walking their dogs. Mr. McNamara stated Adler is probably the best at stopping and using caution on the road but when there are more residents in that area it will have to be addressed.

Councilor G. Steere asked T. McNamara, when they were working on Cole Street, how many years did they haul material before the road was done. T. McNamara replied that it was a long period of time because the original developer died and another company took over, but when the development was resumed by the new company it was a quick process.

2. Derek Ardito, of 48 Cole Street, stated that over the past year, he has made numerous complaints to the Zoning Office regarding the Adler Brothers site on Spring Grove Road. D. Ardito stated that his main complaints were constant jack-hammering, dump trucks traveling up and down Spring Grove Road, and most recently, the blasting. D. Ardito stated that on July 10<sup>th</sup> there was blasting and the next day he noticed a significant crack in his new patio. D. Ardito stated that Ken Johnson, Building/Zoning Official, was in his house when it shook from the blasting and today, there is another crack in the patio. D. Ardito asked how long something like this can go on. D. Ardito stated that it is a residential area that has become a quarry. D. Ardito expressed concern regarding who will pay for damage to the road, Adler Brothers or the taxpayers. D. Ardito stated that it is clear-cut disturbing of the peace with no end in sight. D. Ardito commented that a reputable company like Adler had to know that there was ledge there. D. Ardito asked how much material are they allowed to take out and who is monitoring it. D. Ardito stated that the majority of the people at this meeting are here for this reason and are asking for the Council's help.

Councilor G. Steere stated that they (Adler) went before the Planning Board recently and have gotten a year extension. Councilor G. Steere explained that there is a two-year time frame when a project is approved, and the developer can be issued 2 one-year extensions afterwards to complete it. Councilor G. Steere stated that the developer has agreed that the road part of the project would be substantially complete by the end of November. Councilor G. Steere stated that it is not up to the Council; it is a Planning Board permit which was approved so everyone knew they were going to take material out. Councilor G. Steere stated that he spoke to Ken Adler who stated that he did test holes on the property before they bought it and never hit ledge. Councilor G. Steere stated that they bought the property expecting it to be an easy project.

Councilor Burlingame asked Councilor G. Steere if he was told by Adler they didn't know there was ledge.

D. Ardito stated that he spoke to Councilor Burlingame who said he grew up in the area and knew there was ledge. Councilor G. Steere stated that he knows there is ledge on Terrace Drive because he has worked there. Councilor Burlingame stated that he knew there had to be ledge there so something does not feel right about this.

D. Ardito stated that Adler miscalculated but why does it fall on the residents. D. Ardito stated that he has a two-year old home and is concerned about structural damage. D. Ardito questioned false readings of blasting.

Councilor Burlingame asked what stage the project is in now. Councilor Henry stated that Ken Johnson said they have a preliminary plan which expires in November. Councilor Burlingame asked at what point does the Planning Board get involved and ask when the next phase will begin. Councilor W. Steere stated that he lives on Chestnut Hill Road and there are days when he can hear the activity a mile away. Councilor W. Steere explained the Planning Board process but stated that he personally would like to know if there is an end in sight.

Councilor Burlingame stated that as a Council, they need to send a letter to the Planning Board asking them to revisit this and have the developer indicate a time line as to all the elements of this development. Councilor Henry asked if the Council can ask the Planning Board to also put some other parameters as we have done with other developments. Councilor Burlingame stated that another thing that came up is the road bond. Councilor Henry asked if we could also ask Planning Board to put parameters on the work.

Councilor W. Steere asked Tim Kane, Town Solicitor, if the Council can request that the Planning Board revisit something. T. Kane stated for the record that his office has done work for Adler Brothers and he does not feel comfortable giving legal counsel specifically regarding this project. T. Kane stated that he can answer this question, however, and stated that the Council can ask the Planning Board anything they want. Councilor W. Steere stated he is aware the Planning Board had a meeting and this was discussed. Councilor W. Steere stated he does not know if there was any specific additional notice/advertising so that the neighbors were aware of meeting. Councilor Burlingame recommended that the Council send a letter to the Planning Board asking them to come up with a definitive time-line for this project. Councilor Henry stated that the Planning Board could work with the Adlers, who have always been reasonable, to determine how they can work in a more considerate manner.

3. Joseph Rocchio, of 122 Spring Grove Road, stated that he has lived in Gloucester since 1974. J. Rocchio stated that he was at the last Planning Board meeting and heard that Adler has a two-year time frame, after which, by law, a one-year extension can be approved. J. Rocchio stated that the two (2) years ran out and nothing was done, they didn't apply for an approval. J. Rocchio asked T. Kane if the law is arbitrary and can you let someone not meet the deadline and then say it's okay because they only missed it by a month. T. Kane replied that with all due respect, he does not give opinions to the public; he advises boards and commissions.

Councilor W. Steere stated that neither the Town nor the developer recognized that the time frame had ended. Ken Johnson, Building/Zoning Official and Karen Scott, Town Planner, sent a letter to the developer to let them know that they had to, within a certain amount of time, request an extension, which they did. Councilor W. Steere further stated that the Planning Board granted the extension.

J. Rocchio stated that if it is a state law, you don't want the state coming down on us; however it should be enforced. J. Rocchio stated that maybe this warrants an emergency meeting with the Planning Board instead of waiting until November, which is the next Planning Board meeting to deal with this matter.

Councilor G. Steere stated that we will send the Planning Board a letter. Ken Johnson, Building/Zoning Official, stated that the extension ends in November and the Planning Board could add stipulations at that time. Councilor Burlingame recommended that the Council send a letter now rather than wait until November, because there is a problem now and we want to get the Planning Board to accelerate the project.

MOTION was made by Councilor Burlingame to forward correspondence to the Planning Board asking the Board to revisit the extension of the Preliminary Plan Approval for Adler Brothers Construction Co., a six lot Major Subdivision located off Spring Grove Road, a.k.a. Assessor's Plat 13 Lot 163, to request an improvement in the time line for completion; seconded by Councilor Henry.

Discussion: Joe Rocchio asked how he could find out about the ordinance or state law that governs this. Councilor W. Steere replied that it is in our Code of Ordinance which can be viewed online.

VOTE:           AYES- G. Steere, Burlingame, W. Steere and Henry  
                  NAYS-0

MOTION PASSED

Steve Cormier, 71 Rainbow Road, stated that the Adler site is next door. S. Cormier stated that in the last couple of weeks, the blasts have caused cracks in his house, on the floor and the fireplaces. S. Cormier noted that the cracks keep getting bigger with each blast. S. Cormier stated that the mountain that they are trying to take down runs behind his house and if they plan to take it all the way down, his house will be a pile of rubble. Councilor G. Steere asked if the blasting company has come to S. Cormier's house for a pre-blast inspection. S. Cormier replied that they put a flyer in his mailbox saying that they would be blasting in the area. S. Cormier described the shock waves from the blasts, stating that they shake his house. S. Cormier stated that it is not reasonable and it needs to stop.

Councilor Henry stated that this is insane and asked what happens to sleeping babies when they are taking a nap and how does this noise affect pets that can't communicate the fear they are feeling. Councilor Henry stated that the solution is to ask the Planning Board revisit this ASAP and we don't want to wait until November. Councilor Burlingame stated that this is a public nuisance. Ken Johnson stated that there are complaint forms in his office for the RI State Fire Marshall.

S. Cormier asked what to do about the damage to his property. Councilor G. Steere recommended that he contact the blasting company.

Stephen Montella, of 161 Spring Grove Road, stated that his wife is ill and is unable to sleep due to the noise. Mr. Montella stated he also has damaged but is more concerned about the noise. Mr. Montella suggested he may have to go to a motel.

Councilor G. Steere stated that the Council has heard the neighbors and will send a letter to the Planning Board because this is under their purview, not the Council's.

D. Ardito stated that when he originally filed the complaint regarding his patio, he inquired how people were notified, and was told that the Zoning Board is contacted when there will be blasting. D. Ardito stated that most people work days and if they don't know there is blasting going on, they may notice damage at a later time and not realize it was caused by the blasting. D. Ardito commented that there must be a better way to notify people in the area. D. Ardito also questioned the accuracy of the seismograph machines and who monitors them. Councilor G. Steere replied that is a question for the State Fire Marshal. Ken Johnson concurred, stating that State Fire Marshal is the governing body of the blasting company. K. Johnson reiterated that he has forms in his office that can be filled out and forwarded to the State.

Councilor Henry thanked the residents for being calm and reasonable in their presentation. Councilor W. Steere noted that the Code of Ordinances can be viewed on the Town's website under "Documents" and Section 300 pertains to Subdivisions. Councilor G. Steere thanked everybody for coming in.

Councilor G. Steere stated that the consultant for the Personnel Study has arrived and suggested that the Council move this item up on the agenda.

MOTION was made by Councilor W. Steere to MOVE Item VII. New Business, J. Personnel Study - Interim Report by consultant to this point on the agenda; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

J. Personnel Study- Interim Report by consultant - Discussion and/or action  
Diane Brennan, Finance Director, introduced Don Jacobs of Municipal Consulting Services, the company that is conducting a classification compensation study for the Town.

Don Jacobs, Consultant, stated that he has been in the business of local government for over 40 years and for the last 20 years, he has had his own consulting company and spends the bulk of his time working with cities and towns in New England regarding the issue of compensation. D. Jacobs stated that the main issue is a lack of communication and understanding as to how to decide to pay positions more or less money than another. D. Jacobs noted that right now, we are paying employees several different ways and it is difficult to understand why some are paid more than others.

D. Jacobs stated that he has given the Council a handout which states that the goal of the study is to classify positions and to compensate employees fairly and equitably. D. Jacobs pointed out that we are only talking about the Public Works Department at this time. D. Jacobs stated that he has not



been asked to determine how much the Town can afford to spend with regard to compensation; his role is to develop a way to best spend the money.

D. Jacobs stated that there are three objectives. The first is to write an accurate job description, and that process has already begun. D. Jacobs stated that the Public Works employees have filled out a questionnaire regarding how they spend their time and the knowledge, skill and ability needed to do their job. D. Jacobs stated that from that questionnaire, a draft job description has been written. D. Jacobs stated that the second step is for the department head to give his opinion. D. Jacobs stated that a classification plan is then developed to match the organizational structure of the department. D. Jacobs stated that once that is done, market data will be collected from other communities in our area, which will be used to develop a compensation plan. D. Jacobs stated that he hopes to have a draft classification compensation plan for the Public Works Department presented to the Council by the end of August. D. Jacobs stated that once there is a plan, it is important for the Council to establish administrative policies so there are written guidelines to follow when there is turnover of employees or Councilors.

D. Jacobs noted that the communities that have been surveyed are Burrillville, Foster, Scituate, Smithfield and North Smithfield. D. Jacobs stated that as the Council sees how the plan has developed, they are developing a process which will be used for the other positions in the Town. D. Jacobs thanked the Council for their time.

Councilor Burlingame stated that there has been a request to address the Harmony Hill matter at this time.

MOTION was made by Councilor Burlingame to MOVE Item VII. New Business, E. Harmony Hill School: Runaways - Discussion and/or action to this point on the agenda; seconded by Councilor W. Steere.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

Mary Ann Carroll, attorney for Harmony Hill School, thanked the Council for moving this item up on the agenda. M. Carroll stated that several members of the Harmony Hill staff are present tonight. M. Carroll stated that she is a resident of Gloucester, as are the CEO, most of the Board of Directors and over 30% of the staff of 130. M. Carroll noted that Harmony Hill School has been in Gloucester since 1962. M. Carroll stated that nobody is more upset than they are that they had children who made bad decisions this summer, referring to two (2) incidents where runaways have broken into houses and stolen cars. M. Carroll stated that measures have been taken to limit that kind of activity.

M. Carroll stated that Harmony Hill is not a detention center or a locked facility; it is a therapeutic school for children with social and emotional needs. M. Carroll stated that they do not have violent offenders like the training school. M. Carroll stated that the students are serviced by a psychiatrist, a psychologist and social workers on a regular basis. M. Carroll stated that these incidents are not taken lightly and noted that even before the second one occurred, Eric James, CEO, and his staff had started to put in safeguards. M. Carroll stated that they cannot lock down more than they already do because the school is controlled by DCYF and the locks on the doors are controlled by

their rules and regulations. M. Carroll stated that what they can do is look at the policies that they have to make sure that these incidents can't happen, but she cannot say that it will never happen again. M. Carroll stated that they have been reviewing their safety measures, staffing and protocol and are very careful to review the types of children that are taken into the facility. M. Carroll stated that they service children from Rhode Island and Connecticut, who are screened very carefully. M. Carroll stated that she would be happy to answer questions from the Council.

Councilor Burlingame stated that it appears that something has changed and he is concerned about students from Connecticut because we may have more information regarding students from Rhode Island. Councilor Burlingame stated that he has heard that the Connecticut students have visitors from Connecticut that may be involved in criminal activity. Councilor Burlingame stated that perhaps the screening process in Connecticut is less rigorous as that of Rhode Island, and those Connecticut students should be in the Training School. Councilor Burlingame stated that we have not seen this level of mischief, violence and aggression until the last few months. Councilor Burlingame expressed concern for the residents in the area of Absalona Hill Road. Councilor Burlingame stated that we are a rural community and he is concerned that if a student breaks into a home, somebody will get killed.

M. Carroll responded that they have always accepted students from Connecticut. M. Carroll stated that in the early 2000's, she worked at Harmony Hill and had a program where most of the kids were Connecticut residents, so there has been no change in the Connecticut connection. M. Carroll stated that if anything has changed, it is that they used to have more behavior kids and now they have more therapeutic needs kids. Regarding screening, M. Carroll stated that it is the staff that does the screening, whether they are Connecticut or Rhode Island. M. Carroll commented that the kids that made a bad decision this summer happen to be from Connecticut, but they could have just as easily been Rhode Island kids. M. Carroll stated that this was an unfortunate event, and hopefully the policies and procedures that are being worked on will control that behavior. M. Carroll noted that the school is not a locked facility and any child could walk out the door and be considered a runaway. M. Carroll assured the Council that they are doing everything possible to prevent that situation from happening again.

Councilor W. Steere stated his opinion that there are two (2) issues here; the safety of the children and neighbors as well as the drain on our resources. Councilor W. Steere stated that we have a small Police Department and whenever something happens there, they are called, leaving the rest of the Town uncovered or undercovered. Councilor W. Steere pointed out that Harmony Hill does not pay taxes and over the years we have incurred a lot of cost to protect the students and the residents of that area. Councilor W. Steere stated that nothing is foolproof, but something has to change.

M. Carroll again stated that Harmony Hill has been there since 1962 and she would not think twice about buying a house next door because things can happen anywhere in Town. M. Carroll stated that they just happened to have two (2) bad incidents this summer and they, more than anyone, are concerned about it. M. Carroll stated that they have always tried to be a good neighbor and have always gotten involved in community activities, and there was a time that many of the students were employed in Glocester. M. Carroll reiterated that the CEO and his staff are working to see what they can do make things better.

Councilor Burlingame stated that they need to take a closer look at the screening process of the individuals that are being brought in. Councilor Burlingame stated that something has changed and

we need to understand what was changed. Councilor Burlingame commented that his wife heard about the incident and was panicked because one of the kids had not yet been caught. Councilor Henry asked if something has changed over the years whereby, because of State or Federal regulations, the screening process has become different.

Eric James, CEO of Harmony Hill School and resident of Gloucester, explained that they go through a structured screening process and if they don't have all the information on the kids, they get the information before making a decision. E. James stated that nothing has changed in that regard. E. James stated that they had the alarm company come in and upgrade some of the dorms and they are changing some of the policies regarding supervision.

Councilor Burlingame stated that he is still concerned and it is a scary situation for the people in the area.

Councilor G. Steere stated that it is not a locked facility, and the place is not fenced in with a gate, so the students are free to come and go as they want. E. James replied that it is considered "staff secure". Councilor Burlingame asked why they do not have a gate. E. James replied that they have 176 acres, 9 of which are developed. Councilor Burlingame asked if they can roam around anywhere they want. E. James replied that they are not allowed to be walking around unsupervised.

Councilor G. Steere asked where the vehicle was stolen from. E. James replied off of Chestnut Hill Road. The Council members noted that this is not near the school and asked how the student got there. E. James stated that it was fourth of July night and he and his staff searched for the student in the woods up and down Douglas Hook Road.

M. Carroll stated that she hopes the Council's questions have been answered. Councilor W. Steere replied that they answered questions and by being there tonight, show that they understand the gravity of the situation. Councilor W. Steere stated that this does happen from time to time, although not to this level. M. Carroll noted that they had six (6) incidents in 24 months of children leaving the facility. Councilor W. Steere stated that a couple of years ago, we talked about protocol regarding how people in the area were alerted when someone has walked away.

Councilor Burlingame stated that the article in the Valley Breeze regarding Harmony Hill updating security indicates that an effort is being made to improve it, but from the Council's point of view, it is very serious. M. Carroll agreed.

Councilor G. Steere suggested having a fence around the 9 developed acres with a gate at the driveway. M. Carroll replied that they are licensed the way they are with DCYF, stating that they have very strict procedures and protocols. M. Carroll further stated that even if it were fenced, it would not have stopped the incident.

Councilor Burlingame again questioned the screening process. M. Carroll stated that they do not accept every kid that is interviewed; many times they say no, we will not take that child. E. James noted that three (3) kids were rejected last week.

David Laplante, of Absalona Hill Road, stated that they do an admirable job at Harmony Hill School and work under tough circumstances. However, D. Laplante stated that there are problems. D. Laplante noted that he has lived on that road for over 20 years. D. Laplante stated that he has a law enforcement background and commented that there is a whole different set of rules for adults

than there is for kids. D. Laplante explained that there are two (2) classification for kids; “wayward”, which are kids that are committing certain behaviors that would not rise to a criminal offense if they were an adult; and “delinquent”, which means the actions taken by the juvenile rise to a crime if committed by an adult. D. Laplante stated that there are both classifications of children at Harmony Hill School.

D. Laplante stated that they said there were six (6) incidents over past 24 months, but according to documents he received from the Police Department, there were a total of 15 runaways or kids that didn’t return to the school when they were on leave, three (3) stolen cars and one (1) attempted car theft. D. Laplante stated that these incidents resulted in many hours for our Public Safety Department. D. Laplante noted that there were also incidents of assault, both on staff and students. D. Laplante stated that it is at the point where the neighbors must be taken into consideration, as well as all residents of Gloucester. D. Laplante stated that he would like to support Harmony Hill School and see it do well, but he feels that there should be no out-of-state students with delinquent behavior allowed in the system. D. Laplante stated his opinion that children with psychological disorders should not be put in the same facility as the delinquent children who are capable of committing violent and non-violent crimes. D. Laplante stated that these incidents are problems for the community and have to be solved.

Councilor W. Steere asked if Harmony Hill could give the Council updates regarding the corrective measures that they are taking. M. Carroll replied that they would be happy to come to an Executive Session under the exception for safety, but would not like to make it public. M. Carroll stated that they would share with the Council what is being done in their buildings to take the appropriate safety measures.

Joseph DelPrete, Chief of Police, reported that all three (3) students have been apprehended in Connecticut and the vehicles have been recovered and brought back to Gloucester. M. Carroll stated that restitution has been made to the three people whose vehicles were stolen. Chief DelPrete further stated that the vehicles were involved in crimes in Connecticut, which have all been waived into adult court.

## VII. New Business

### A. Gloucester Code of Ordinance

1. Adoption - Emergency Ordinance Pursuant to Gloucester Town Charter, Section C-4-10(5) & C8-10 - Discussion and/or action
  - a. Part I, Administrative Legislation; Chapter 1, Article IV. Emergency Ordinances; Section 1-31. Emergency Appropriation Ordinance

Councilor G. Steere stated that the Town is in need of a replacement generator for emergency power to the Town Hall. Councilor G. Steere stated as there is no authorization to use unallocated funds should the need arise and it is felt this purchase cannot wait for another budget cycle, the Council would be passing an emergency ordinance in accordance with the Charter, Sect. C4-10 (5) Emergency Ordinances and Sect. C8-10 Emergency Appropriation.

Tim Kane, Town Solicitor, stated that the Council does not need to read the Ordinance because an oversight has been given in the introduction.

Councilor W. Steere asked where did we come up with an emergency ordinance. T. Kane replied that the Town Charter, under the emergency appropriation section, allows the Council to pass an

emergency ordinance. Councilor W. Steere commented that we have looked for money for other things in the past, such as signs, without doing an emergency ordinance. Councilor W. Steere stated that all of a sudden, we have an emergency ordinance to approve. Councilor W. Steere asked who came up with it. T. Kane replied that it was a combination of the Finance Director and himself. T. Kane stated that it is a \$50,000 item which is not budgeted for this year, and they worked with the Town Clerk to put this together. Councilor G. Steere stated that this process is in the Charter. T. Kane noted that it is under C8-10 Emergency Appropriation which states “To meet a public emergency affecting life, health, property of the public peace, the Council may make emergency appropriations. Such appropriations may be made by emergency Ordinance in accordance with the provisions of Article IV, § C4-10, item 5 of this Charter.”

Councilor W. Steere asked who decided to make it an emergency. T. Kane stated that it is up to the Council whether they want to do it tonight, or if there is another way it can be done. Councilor Burlingame stated that it is in the Charter and we should invoke it; that is why it is there. Councilor W. Steere asked if other funding options have been discussed. Councilor Burlingame stated that it is in the Charter for these kinds of emergencies. Councilor W. Steere stated that is fine, but the full Council did not discuss whether to do it. Councilor Burlingame stated that is why it is before us now; we would make a motion to amend the Code of Ordinance, and if it is approved, we would authorize the purchase of the generator from the emergency funds.

Inserted for the record:

**Part I, Administrative Legislation, Chapter 1.**  
**Article IV. Emergency Ordinances**

**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS**  
**THE TOWN OF GLOCESTER**

**Section 1-31. Emergency Appropriation Ordinance**

**IT IS ORDAINED BY THE TOWN COUNCIL OF GLOCESTER, RHODE ISLAND, AS FOLLOWS:**

That the Town of Glocester (“Town”) adopts an “**Emergency Appropriation for the acquisition of a total building generator (for Town Hall) Ordinance**” as follows:

**FOR THE PURPOSE** of the emergency replacement of the total building generator to provide emergency power to the Glocester Town Hall.

**WHEREAS**, the current generator installed at said facility has failed and is being maintained to avoid an interruption of power should the building electrical service fail to provide for the building needs; and

**WHEREAS**, there is a “current and immediate threat to the public health, safety and welfare”, and “for the protection of property” without generator power to maintain systems, including computer servers, at the Town building (1145 Putnam Pike); and

**WHEREAS**, the Town Council hereby declares that these facts create an emergency pursuant to Article IV, Sec. 10(5) & Article C8-10 of the Home Rule Charter of the Town of Glocester and

requires the adoption of this Emergency Ordinance as immediately necessary for the preservation of the public health, safety and welfare and the protection of property (the town's); and

**NOW, THEREFORE, IT IS ORDAINED** that an **Emergency Appropriation for the acquisition of a total building generator (for Town Hall)** Ordinance is hereby adopted authorizing the expenditure of unassigned funds in an amount not to exceed \$50,000 for the immediate purchase of a generator and any costs associated with the installation of said generator; and

**EMERGENCY CLAUSE:** In view of the declaration of emergency cited in the preamble, this **Emergency Appropriation for the acquisition of a total building generator (for Town Hall)** Ordinance shall take effect immediately upon passage by the Town Council and shall stand repealed after the successful acquisition of the necessary equipment to replace systems now currently failing. Pursuant to Article IV, Sec. 10(5) of the Home Rule Charter of the Town of Gloucester, enactments by the Town Council dealing with an emergency may be adopted on the day of introduction without a previous filing with the town clerk, shall contain a declaration of the emergency which declaration shall be conclusive upon the successful acquisition of said equipment with said funds authorized by virtue of this ordinance, and shall take effect upon their passage.

Adopted by the Gloucester Town Council on July 19, 2018

Effective Date -July 19, 2018

(end)

**MOTION** was made by Councilor Burlingame to AMEND the Gloucester Code of Ordinance with the ADOPTION of Part I, Administrative Legislation, Chapter 1, Article IV. Emergency Ordinances, Section 1-31 Emergency Appropriation Ordinance; effective upon passage; seconded by Councilor W. Steere.

Discussion: Councilor W. Steere stated that he thinks we missed a step. Councilor W. Steere stated that the whole Council has not had discussion, we are automatically going to something rather than looking at other options for funding. Councilor Burlingame replied that there are no other opportunities for funding because this is not an approved budget item in the FY 18/19 Budget. Councilor W. Steere stated this is similar to the signs were not in the budget.

Tim Kane stated that he worked on this but did not try to get a consensus. T. Kane stated that the only other option would have been to put something on tonight to discuss funding and then do it next month, but he does not think it could wait that long. Councilor Burlingame agreed, stating that we have hurricane season coming up and we don't want to be without a generator, so why not use the process we have now. Councilor Burlingame further stated that this Charter amendment was put in specifically for this situation. Jean Fecteau, Town Clerk, stated that she and the Finance Director were unable to find any other authority for the Council to spend \$50,000 that was not allocated. Councilor W. Steere asked if this has to go before the voters. Councilor Burlingame replied in the negative, because it is in the Charter. T. Kane stated that this is similar to if we had a dam ready to break and needed money to repair it.

Councilor G. Steere asked Gary Treml, Director of Public Works, if the generator is now shut down. G. Treml replied that it is still operational, but has several cracked rings on the pistons. G. Treml commented that it could run forever or it could blow up next week, and the lead time for the new generator is 12 to 16 weeks. G. Treml stated that he priced trying to fix it ourselves, but you

can't buy the motor, and it would be \$22,600 to buy the parts, but if we put it together, there is no warranty on it. G. Trembl stated that there is a 2-year warranty on a new generator and the price includes installation and a standby generator for the interim in case something happens.

Councilor W. Steere stated that the ordinance talks about unassigned funds and asked D. Brennan for the definition of unassigned funds in this case. D. Brennan replied that it refers to the unappropriated fund balance when you look at the audit. D. Brennan stated that we have capacity above the 12 percent so that would come from there. D. Brennan stated that if we were a little further on in the year and knew exactly where we were going to be, she may be able to identify those funds, but we are at the beginning of the year. D. Brennan stated that she hopes we can do the emergency ordinance so that G. Trembl can begin the process and later when it comes time to assign the funds, she will do so.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

B. Authorization for purchase and related services/expenses for Town Hall generator-  
Discussion and/or action

Councilor Burlingame stated that the funds are available with the adoption of the emergency ordinance and now the Council can authorize the purchase from vendor.

MOTION was made by Councilor Burlingame to AUTHORIZE the purchase of a diesel generator from Milton Cat, at a total expense not to exceed \$50,000.00; seconded by Councilor Henry.

Discussion: Councilor G. Steere asked G. Trembl if he orders it do we have to pay for it now. G. Trembl replied that we would pay when it comes in. T. Kane asked if we have to rent a generator too. G. Trembl replied that this is included in the purchase.

Councilor Henry asked if we have a plan in the event that our generator dies next week. G. Trembl replied that we would rent one until the new one comes in.

Councilor W. Steere questioned whether we should have read the ordinance into the record. T. Kane replied that it is part of the record and we did an overview and explained it.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

C. Ratification of approval: Increase expenditure limit approved on June 7, 2018 for  
purchase of Town Hall sign - Discussion and/or action

Councilor G. Steere state that on June 7, 2018 Council made a motion to authorize an expenditure for "the purchase of a new Town Hall sign from Dion Signs for the amount not to exceed \$2,000, from the Town Council Contingency Fund". Councilor G. Steere stated, at that time, Council had also requested an addition to the sign to include the street number and it pushed the cost over the allocated \$2,000. Councilor G. Steere stated at the Town Council meeting of June 21 the Council reached a consensus to expend up to \$2,300 from the Contingency Fund and now the action must be ratified.

MOTION was made by Councilor Henry to RATIFY the authorization to purchase a sign for Town Hall from Dion Signs for an amount not to exceed \$2,300 from the Town Council Contingency Fund; seconded by Councilor Burlingame.

Discussion: Councilor W. Steere questioned if this is from the previous year's Contingency Fund. The response was affirmative.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

D. Request for Support: Senate Bill 2018- #S2371 "An Act Relating to Education - Foundation Level School Support" - Discussion and/or action

Councilor G. Steere stated that the Council received a request for support of Senate Bill 2371 from the Town of Burrillville. Councilor G. Steere stated the bill summary states "This act would provide that in determining local school aid, the state would annually provide each community no less than an amount equal to the aid given in the preceding fiscal year".

Discussion: None.

MOTION was made by Councilor Burlingame to SUPPORT Senate Bill 2018 - S2371 "An Act Relating to Education - Foundation Level School Support"; seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

E. Harmony Hill School: Runaways - Discussion and/or action

See above.

F. Reassignment of Funds:

1. \$10,000 from JF fund - Comp plan to Comp Plan/Town Professional Services - Discussion and/or action

Councilor G. Steere read the following request from the Finance Director:

To: Honorable Town Council

From: Diane L. Brennan, Finance, H/R Director

Memo: Assignment

Date: July 13, 2018

I am requesting the council to re-assign funds previously assigned to the Comp Plan to use as a reserve for potential situations requiring expertise outside the existing staff. This item was discussed at the time of the budget preparations to plan for the potential need for professional services due to situations the town may encounter during the year.

This request is to assign \$10,000 for those professional services above and beyond those identified in department requests. The current amount set aside for the comprehensive plan is \$35,195.

The funds will be part of the JF fund designated as for comp plan, but will delineate a portion to professional services as needed. The fund will be retitled Comp Plan/Town Professional Services.



(End)

Discussion: Councilor Henry asked what is the JF fund. Diane Brennan, Finance Director, replied that it is a numbering system for the auditors.

Councilor W. Steere asked if the amount is enough, based on recent developments. D. Brennan replied that we will start with the \$10,000 because there seems to be some urgency. D. Brennan stated that when we get to October or November, we may have to designate different amounts, but right now this is the mechanism that will allow us to begin that process.

MOTION was made by Councilor Burlingame to reassign a portion of funds (\$10,000) from the existing JF fund designated for the Comprehensive Plan to the retitled "Comp Plan/Town Professional Services" fund to be used for Planning Department professional services as needed; seconded by Councilor W. Steere.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

G. Authorization to engage "Professional Services", as needed. - Discussion and/or action

Councilor G. Steere stated that the previous item assigned funds to an account for professional services for Planning. Councilor G. Steere stated Council can now authorize the Planner to engage the service of professionals, if needed, for professional assistance in the Planning Department.

MOTION was made by Councilor W. Steere to AUTHORIZE the engagement of professional services by the Town Planner, as needed; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

H. Authorization to sign: RISE Contract Between RISE Engineering & Town of Gloucester, Gloucester Senior Center - Discussion and/or action

Councilor G. Steere stated that the Council has received a request from the Senior Center Director to authorize and sign a contract between RISE Engineering & Town of Gloucester for the Gloucester Senior Center.

Discussion: None.

MOTION was made by Councilor Burlingame to AUTHORIZE the Town Council President to sign a contract between the Town of Gloucester, Senior Center and RISE Engineering for work, proposed per said contract, which will be dated July 19, 2018; seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

I. Personnel

1. Employee (DPW) Time off for military duty - Discussion and/or action

Councilor G. Steere read the following request from Finance Director:

To: Honorable Town Council  
From: Diane L. Brennan, Finance, H/R Director  
Memo: Employee Time Off – Leave no pay  
Date: July 12, 2018

I am requesting the council allow time off without pay for military obligations. This status will be for an employee called to military duty. The town will continue to accrue time in terms of earning vacation and sick time. The town would maintain all benefits for the employee as if the employee were here. Employees would make contributions for benefits that may apply upon return to active status for the town.

The election of time off without pay is selected by the employee. An individual may choose to use appropriate time on the books and receive pay if they prefer.

(End)

Discussion: None.

MOTION was made by Councilor Burlingame to Grant the employee time off without pay, as requested, for military service. Said grant to be contingent upon proof of orders submitted to the Finance Director; seconded by Councilor W. Steere.

Discussion: Councilor Burlingame stated that this is for military service and not for any employee to just come in and say they are going to take the day off with no pay. Councilor Burlingame stated that if anything other than military duty comes up, it would be a separate request.

Councilor G. Steere stated that this came up a few months ago and the employee did not want his pay because his military pay was higher. Councilor Burlingame stated that it also complies with Federal law.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

2. Ratification - 2018 Summer Lifeguard Hires - Discussion and/or action

Councilor G. Steere read the following memo from the Recreation Director:

To: Town Council  
From: Robert Shields  
Date: July 16, 2018  
RE: Supplementary Summer Recreation Employment

Due to a shortage in lifeguards, the following individuals are recommended to work as substitute lifeguards for the remainder of the summer. In addition, to comply with Rhode Island Department of Labor restrictions on under age workers, it is recommended that Dylan Carpenter be moved from his position as a parking attendant to maintenance. Mr. Carpenter is under the age of 16 and cannot fulfil the duties of parking attendant. However, The Department of Labor does allow workers under the age of 16 to pick up and dispose of rubbish, along with preform yard duties that do not include the use of power tools. This move would be beneficial because currently Matt Wood has not started his position in maintenance.

**WATER SAFETY AIDES/L.I.T**

Allison Bergmann \$11.50 start date July 4

Braedyn DeMarco \$11.50 start date July 4

**Maintenance**

Dylan Carpenter \$10.10 start date July 19

(End of memo)

Discussion: Councilor W. Steere commented that Dylan Carpenter is the Foster resident who was appointed because he submitted his application on time. Councilor W. Steere asked if Matt Wood was getting bumped by this action. Councilor G. Steere stated that Bob Shields, Recreation Director, is not present tonight, but he thinks that Matt Wood has not shown up. Councilor Henry stated that she received a detailed email from but she does not recall that anything was mentioned regarding this matter.

Jean Fecteau, Town Clerk, suggested that the Council vote on the two (2) Water Safety Aides/Lifeguards in Training at this time.

MOTION was made by Councilor Burlingame to RATIFY the appointment of Water Safety Aides/L.I.T., Allison Bergmann & Braedyn DeMarco at the hourly rate of \$11.50, effective July 4, 2018; seconded by Councilor W. Steere.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry

NAYS-0

MOTION PASSED

Councilor W. Steere stated that we will have to get an explanation from B. Shields regarding Dylan Carpenter. Diane Brennan, Finance Director, asked if the Council decides not to take action, would that mean that we can't let D. Carpenter work until August. Councilor G. Steere replied that if the Council does not have a consensus, he would not be able to work because he can't be a parking attendant due to his age. Councilor G. Steere stated his opinion that we should go with what B. Shields is requesting. Councilor W. Steere stated that he would like to know exactly what the story is before making a decision because we have already bumped Gloucester residents once.

There was Council consensus to transfer the maintenance position in the Recreation Department, which will be ratified at the next Council meeting. Councilor Henry stated that she will follow up with the Recreation Director.

3. Designation of Alternate Interim Director- Senior Center - Discussion and/or action

Councilor G. Steere read the following request from the Finance Director:

To: Honorable Town Council  
From: Diane L. Brennan, Director of Finance  
Date: July 16, 2018  
Re: Interim Director Salary Adjustment

The interim senior center director position is most often performed by the permanent part time employee Jacky Aelig.

There is a need to appoint a second interim director if Jacky is unable to fill in for all the hours of the full time director. The request before the council is to increase the hourly wage of the person performing the function by \$2.60. There are currently 2 individuals appointed to assist at the center if needed. When the situation exists, due to vacation, sick, or time outside the center, an interim director may be needed. This request will compensate the individual assuming the responsibility for the short term period.

(End of memo)

Discussion: None.

MOTION was made by Councilor Burlingame to designate the current Senior Center per diem staff as Interim Director of the Senior Center in the absence of the Director and the Kitchen Manager; all said Interim Director's to be paid at an hourly rate of \$12.90; seconded by Councilor Henry.

Discussion: Councilor W. Steere asked if these people are qualified to be the director. Melissa Bouvier, Senior Center Director, replied that she would be training them to cover for her when she takes her first week off after being there a year.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

4. Planning Board Recording Clerk - Discussion and/or action

a. Resignation - Discussion and/or action

Councilor G. Steere stated that the Planner has received the resignation of Denise Campbell, the Planning Board Clerk, effective end of August. Councilor G. Steere stated that Karen Scott would like to be able to utilize Denise or another qualified clerk until a replacement is found.

Jean Fecteau, Town Clerk, stated that we had a problem previously where the Council accepted a resignation and then the office needed help, so the clerk was willing to come back to help. J. Fecteau suggested that the motion be worded to leave it open to give the authority to use a qualified clerk or Ms. Campbell until a replacement is found.

MOTION was made by Councilor W. Steere to ACCEPT the resignation of Denise Campbell from the position of Planning Board Clerk effective August 31, 2018. After August 31<sup>st</sup> Ms. Campbell and/or a qualified clerk shall continue to be reimbursed at the regular per meeting salary, when assisting the Planning Board, until a replacement is found; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

- b. Appointment or Authorization to begin process to replace -  
Discussion and/or action

Councilor G. Steere stated that the Planner would like to begin the process to replace the clerk, as soon as possible, to avoid a lapse in services.

MOTION was made by Councilor W. Steere to AUTHORIZE the Personnel Office to begin the process to fill the position of Planning Board Clerk; seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

- J. Personnel Study- Interim Report by consultant - Discussion and/or action

See above.

- K. Boards & Commissions

- 1. Gloucester Housing Authority

- a. One Five-year term to expire 7/31/2018 (position #5)

Councilor G. Steere stated that the term of Glen Sherman, Housing Authority, is due to end at the end of July and Mr. Sherman does not wish to be reappointed to another term.

MOTION was made by Councilor Burlingame to TABLE the appointment to the Gloucester Housing Authority for a five year term to expire 7/31/2018; seconded by Councilor W. Steere.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

- L. Spring Grove Road area: Blasting issues - Discussion and/or action

See above.

- M. Ancients & Horribles 4<sup>th</sup> of July Parade - Discussion and/or action

- 1. Review of 2018 parade
- 2. Discussion for future committees

Councilor Henry stated that she put this on the agenda, but since it has already been a long meeting, suggested that it be tabled until the next meeting. Councilor Burlingame pointed out that it would be better if the chair of the Parade Committee was present.

MOTION was made by Councilor Henry to TABLE Ancients & Horribles 5<sup>th</sup> of July Parade-Discussion and/or action until the next Town Council meeting; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere and Henry  
NAYS-0

MOTION PASSED

N. Recreation Commission - Discussion and/or action

Councilor Henry stated that it was brought to her attention that since February, 2018, the Recreation Commission has not posted agendas or minutes or sent any thing to the Secretary of State. Councilor Henry stated that she is the liaison to the Commission and they have tried to reset them by getting new people appointed. Councilor Henry stated that she has spoken to the chair, who indicated that he is no longer interested and will be submitting his resignation. Councilor Henry stated that Bob Shields, Recreation Director, has asked to try to reset this board one more time by getting a couple of new members to breathe life into it. Councilor Henry commented that there will be resignation letters coming in from sitting members of the commission. Councilor W. Steere stated that we should have clear goals and expectations for new members.

VIII. Town Council Correspondence /Discussion

- A. Councilor G. Steere stated that a letter was received from Pat Lawrence regarding positive changes she has seen at the Senior Center.
- B. Councilor G. Steere stated that we received a letter from a resident who wishes to donate a half-acre parcel of land at Lake Washington Shores.
- C. Councilor G. Steere stated that a letter was received from the Division of Elderly Affairs stating that the Town is now eligible to apply for Fiscal Year 2019 State of Rhode Island Designated Grant up to \$7,710.
- D. Councilor G. Steere stated that we received a letter from RIDOT stating that they have released the environmental assessment of the proposed toll locations across the State.
- E. Councilor G. Steere stated that he received a phone call from a resident of Spring Place regarding the condition of the road. Gary Treml, Director of Public Works, stated that the residents want the Town to pave the road. Councilor G. Steere noted that Spring Place is not on the Town road list nor is it on the list of non-Town roads maintained by the Town. Councilor G. Burlingame stated that in the past, we have donated gravel to residents and they have either spread it themselves or hired somebody to do it. There was Council consensus to offer this option to the residents of Spring Place.
- F. Councilor W. Steere expressed appreciation to everybody who was involved in this year's 4<sup>th</sup> of July events.

IX. Department Head Reports/Discussion

None.

X. Bds. and Commissions Reports/Discussion  
None.

XI. Open Forum  
None.

At this time, Councilor Burlingame left the meeting.

XII. MOTION was made by Councilor W. Steere to Seek to Convene to Executive Session: Pursuant to R.I.G.L. 42-46-5 (a)(5) Pending Litigation: The Diocese of Rhode Island, f/k/a The Rhode Island Episcopal Convention vs. Town of Gloucester, et al: PC 2018-4812; seconded by Councilor Henry.

VOTE: AYES- G. Steere, W. Steere and Henry  
NAYS-0

MOTION PASSED

XIII. MOTION was made by Councilor W. Steere to Reconvene Open Session and to seal the minutes of Executive Session; seconded by Councilor Henry.

VOTE: AYES- G. Steere, W. Steere and Henry  
NAYS-0

MOTION PASSED

Tim Kane, Town Solicitor, stated for the record that three (3) votes were taken in Executive Session.

XIV. Adjourn

MOTION was made by Councilor Henry to ADJOURN at 10:41 p.m.; seconded by Councilor W. Steere.

VOTE: AYES- G. Steere, W. Steere and Henry  
NAYS-0

MOTION PASSED