

At a meeting of the Town Council holden in and
for the Town of Gloucester on **January 2, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; George O. (Buster) Steere; Edward C. Burlingame; and Steven A. Sette.

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Joseph DelPrete, Chief of Police; Gary Treml, Director of Public Works; and George Charette, Mark Karmozyn and Russell Gross, members of the Gloucester Land Trust.

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Open Forum - Agenda Items

Chris Hebert, Committee Chair for Scout Troop 44, stated that he will address the Council after the Eagle Scout Citation is presented.

V. Citation - Eagle Scout Recognition

Councilor W. Steere stated that we have a Scout that has been elevated to Eagle Scout and on January 12, 2014, the following Citation, will be presented to Patrick Wahl:

Councilor Sette read the following:

Citation
of the Gloucester Town Council for
Patrick Wahl
in recognition of achieving the highest ranking honor of Eagle Scout in the
Boy Scouts of America
To achieve this award Patrick did work diligently and consistently for several years, has
been a leader of other young men and a follower of good example in Scouting. Patrick
also completed a service project which benefitted the Town of Gloucester.
The Town Council, Town Clerk and citizens of Gloucester are
proud to have Patrick Wahl as a member of their community.

Walter M. O. Steere, III, President, Gloucester Town Council
Jean M. Fecteau, CMC, Town Clerk

Entered into record this 2nd day of January, 2014.

seconded by Councilor G. Steere.

Discussion:

Chris Hebert expressed hope that members of the Town Council will be in attendance to present the Citation on January 12th at the Chepachet Union Church. C. Hebert commented that Patrick Wahl was recognized by the School Committee as one of three (3) National Merit finalists from Ponaganset High School and further stated that he has been accepted to MIT. C. Hebert noted that there will be seven (7) more Eagle Scouts within the next three (3) months.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VI. Wreaths Across America

- A. Presentation: Resolution #2013-12 (previously read into the record)
Update on 2013 Event - Discussion and/or action

Councilor W. Steere stated that this was previously read and adopted on November 22, 2013:
Councilor Reichert read the Resolution into the record:

**RESOLUTION #2013-12
WREATHS ACROSS AMERICA**

WHEREAS: Wreaths Across America began as the Arlington Wreath Project in 1992 by Morrill Worcester with the donation and laying of 5,000 Christmas wreaths at Arlington National Cemetery. Since that time, the program has grown and now includes wreath laying at hundreds of cemeteries in our country, as well as overseas, to honor our Veterans; and

WHEREAS: this program has reached out to thousands of children and young adults each year with the message of **“REMEMBER, HONOR, and TEACH”**. This message stresses the importance of honoring each fallen serviceman and woman as an individual, with the goal of someday ensuring there is a wreath adorning every veteran’s final resting place; and

WHEREAS: Ponaganset Middle School, under the direction of Social Studies Teacher, Michael Calenda, has successfully brought Wreaths Across America to the Town of Gloucester, with hard work and diligence. These young people have set an example for all our residents to follow and have laid the groundwork to ensure our Veterans are never forgotten; and

The Town Council and the Town Clerk represent all Gloucester residents when we say

WE ARE PROUD

of the spirit you bring, the example you set, and the leadership you show by educating our community of the importance in teaching and remembering that the freedoms we enjoy today as Americans came, and continue to come, at a great cost to the brave men and women who serve in the U.S. Military.

Thank you Ponaganset Middle School for your dedication to your Town, our Veterans, and for your American spirit.

Walter M.O. Steere, III, Gloucester Town Council President
Jean M. Fecteau, CMC, Town Clerk

Dated this 22nd Day of November, 2013.

Seconded and unanimously approved 11/22/2013.

Michael Calenda, Ponaganset Middle School teacher, thanked the Council and stated that Wreaths Across America is a fantastic program which has become a community event. M. Calenda stated that he is honored to be a teacher in such a community. M. Calenda stated that there has been discussion regarding placing a permanent Wreaths Across America display at the Town Hall.

Councilor W. Steere stated that he and Jean Fecteau, Town Clerk, attended the event and commented that it was incredible. Councilor W. Steere stated that maybe the next event could be videotaped and put on television for those who cannot attend. M. Calenda stated that he would like to make it an evening event to allow more members of the community to attend. Councilor W. Steere presented the Resolution to M. Calenda and thanked him and all those who put their efforts into the program.

VII. Consent Items

A. Approval of Town Council Minutes of December 19, 2013 - Discussion / action

MOTION was made by Councilor Sette to APPROVE the Town Council minutes of December 19, 2013, with amendments (all references to Councilor G. Steere will be stricken as he was not present at the meeting); seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

ABSTAIN: G. Steere

MOTION PASSED

VIII. Public Hearings

A. CONTINUATION

Special Event License Request - Discussion and/or action

1. Duane Lockaby, The Nutty Scotsman Inc., d/b/a The Nutty Scotsman Bar & Grill, 812 Putnam Pike, Gloucester
Outdoor Events: May- September, 2014

Councilor W. Steere stated that Mr. Lockaby has requested a continuation to the next Council meeting.

MOTION was made by Councilor G. Steere to CONTINUE the Public Hearing for Special Event License Request to the Town Council meeting of January 16, 2014, Applicant: Duane Lockaby, The Nutty Scotsman Inc. d/b/a The Nutty Scotsman Bar & Grill, 812 Putnam Pike; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

IX. Unfinished Business

A. Appointments

1. Boards and Commissions - Discussion and/or action

a. Budget Board

One expired three year term to expire 1/2017

Councilor Burlingame stated that he has a possible candidate and asked to table the appointment until the next meeting. It was stated that it is important to fill the vacancy soon because budget season is approaching.

MOTION was made by Councilor Reichert to TABLE the appointment to the Budget Board for one expired three year term to expire 1/2017; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

X. New Business

A. Tree Warden Appt - January 2014 to January 2015 - Discussion and/or action

Councilor W. Steere stated that this is the annual appointment required by R.I. State Law and that Sandra Shepard has expressed an interest in continuing in this position.

MOTION was made by Councilor G. Steere to RE-APPOINT Sandra Shepard to the position of Gloucester Tree Warden for a term to expire January 2015; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. Personnel - Appointment

1. Police Dispatcher - Full time - Discussion and/or action

Councilor W. Steere read the following request from Joseph DelPrete, Chief of Police:

To: The Honorable Town Council
From: Joseph DelPrete, Chief of Police
Date: December 30, 2013
Ref: Full-time Dispatcher Appointment
Cc: Finance Office

I am respectfully requesting to appoint John D. Falco, of Gloucester, to a full time dispatcher position. This appointment is needed to fill the full time dispatcher vacancy/resignation of Daniel Lefebvre who will be entering the Rhode Island Municipal Police Academy on January 5, 2014.

John Falco has been a member of the Harmony Fire Department for the past (8) eight years and he currently holds the rank of Captain. Mr. Falco was selected from (45) forty five applicants who applied for this full time position. As part of his training for this position, he will also be required to complete a (40) forty hour emergency responder telecommunications course.

On Sunday January 12, 2014, I would respectfully request to appoint John D. Falco to a full time dispatcher position at the current salary schedule of \$16.99 per hour and six month employee probationary status. His salary will be adjusted with the signing of the new LIUNA Local 1322 dispatcher Town of Gloucester contract agreement.

Respectfully Submitted,
Joseph DelPrete
Chief of Police

(end of memo)

Discussion: None.

MOTION was made by Councilor Sette to APPOINT John D. Falco to the position of full time Gloucester Dispatcher, with a six month employee probationary status, effective January 12, 2014, at the starting salary of \$16.99 per hour, to be adjusted with the signing of any future LIUNA Local 1322 contract agreements; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XI. Council Correspondence/Discussion

A. Councilor W. Steere stated that a letter was received from the Wildlife Rehabilitators Association of Rhode Island requesting a donation.

B. Councilor W. Steere stated that an aid request was received from Boy Scout Troop 44.

It was stated that the requests will be forwarded to the Budget Committee.

C. Councilor W. Steere stated that correspondence was received from Local Union 1322 regarding the appointment of a new steward.

D. Councilor W. Steere reminded the Council members and Department Heads that the next Department Head meeting is scheduled for Monday, January 6th at 8:30 a.m. Councilor Burlingame volunteered to chair the meeting.

XII. Department Head Report/Discussion Bds. & Commissions - Discussion

A. Jean Fecteau, Town Clerk, stated that the Director of Human Services wishes to hire two (2) drivers on an as-needed basis as several of her current drivers are unable to work due to various reasons. J. Fecteau noted that the candidates have had background checks and physicals and have met the necessary qualifications for the position. Judy Branch, Director of Human Services, has requested that she be able to use the drivers prior to the next Council meeting. There was Council consensus to grant the permission and to ratify the appointments at the next meeting.

Jean Fecteau stated that the first meeting of the Charter Review Commission is scheduled for January 9th. J. Fecteau stated that she will get the meeting started and review the charge of the Commission. J. Fecteau stated that after a Chair is designated, she will turn over the meeting to the Commission. J. Fecteau noted that she has sent e-mails to the Council members, Department Heads, and chairs of Boards and Commissions to notify them that the Charter Review process is beginning and to submit any recommendations they may have.

Jean Fecteau reminded the Council members that a meeting is scheduled for January 7th at 6:00 for interviews.

B. Gary Treml, Director of Public Works, spoke concerning the recent problems at the Transfer Station with regard to recycling. G. Treml stated that there had been discussion regarding having somebody present to watch the operation of the recycling area. G. Treml stated that we either have to "bite the bullet" and hire somebody part-time or just continue to go on as we have been. G. Treml cautioned the Council that the Resource Recovery tipping fees are going to go up and if they go up \$20 per ton, it will amount to \$60,000. G. Treml stated that he has repeatedly warned that this increase is coming. G. Treml stated the Council will have to decide what to do and asked that they advise him of their decision.

Councilor G. Steere stated that he spoke with Jacky in the Finance Office regarding this matter. Councilor G. Steere stated that two (2) part-time employees could work two (2)

days each; however if they are laid off after a year, we would have to pay unemployment. Councilor G. Steere stated that another option would be to hire a temporary employee for three (3) months. G. Treml stated that it would not solve the problem. Councilor W. Steere stated that we should have this on the agenda for the next meeting.

There was discussion regarding the Transfer Station project. G. Treml stated that he will try to put it out as a design-build project vs. hiring an engineer, having it designed and going out to bid. G. Treml stated that he is having a number put together to bring forward to the Budget Board. Councilor Burlingame asked if this has to be a Capital item in next year's budget. G. Treml replied in the affirmative. Councilor Burlingame commented that he agrees with G. Treml's approach.

Regarding the situation at the Transfer Station, Councilor Reichert stated that if we do not wish to hire an employee due to benefits, we could hire a security agency for three (3) months. G. Treml stated that he believes it will become confrontational either way. There was Council consensus to place this matter on the next agenda for discussion.

G. Treml asked if we have received anything from Factory Mutual with regard to Kent Drive. Tim Kane, Assistant Town Solicitor, stated that he spoke to the attorney today and was told that an agreement is being drawn up.

XIII. Open Forum

None.

XIV. Seek to Convene to Executive Session Pursuant to:

MOTION was made by Councilor Sette to Convene to Executive Session pursuant to: R.I.G.L. 42-46-5 (a) (2) Collective Bargaining: Police Officers Contract & R.I.G.L. 42-46-5 (a) (5) Potential Acquisition of Property; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XV. Reconvene Open Session (Disclose votes taken in Executive Session)

MOTION was made by Councilor Sette to reconvene Open Session and to seal the minutes of Executive Session (no votes were taken); seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XVI. Adjourn

MOTION was made by Councilor G. Steere to ADJOURN at 8:29 p.m.; seconded by Councilor Burlingame.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the January 16, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **January 16, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; George O. (Buster) Steere; Edward C. Burlingame; and Steven A. Sette.

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Joseph DelPrete, Chief of Police; Gary Treml, Director of Public Works; Raymond Goff, Town Planner; Judy Branch, Director of Human Services; Jane Steere, Interim Finance Director; and David Steere, Budget Board chair.

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Open Forum - Agenda Items

Chris Hebert thanked Councilor Burlingame for attending the Eagle Scouts Court of Honor. C. Hebert noted that the Scouts that are present tonight are interested in agenda item VIII. F., which will address National Park Service/RI Historical Preservation and Heritage Commission.

V. Consent Items - Discussion and/or action

- A. Approval of Town Council Minutes of January 2nd & 7th, 2014 - Discussion / action
- B. Tax Assessor's Additions & Abatements
- C. Interim Finance Director's Report

MOTION was made by Councilor G. Steere to APPROVE the Town Council minutes of January 2nd & 7th, 2014; to APPROVE the Tax Assessor's Additions to the 2013 Tax Roll in the amount of \$92.61; (no abatements); and to ACCEPT the Interim Finance Director's Report through December 31, 2013; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VI. Public Hearings

A. CONTINUATION

Special Event License Request - Discussion and/or action

1. Duane Lockaby

The Nutty Scotsman Inc., d/b/a The Nutty Scotsman Bar & Grill

812 Putnam Pike, Gloucester

Outdoor Events: May- September, 2014

Councilor W. Steere stated that this Public Hearing was first advertised on November 7, 2013 and the hearing was opened on November 21, 2013. Duane Lockaby, of the Nutty Scotsman Bar & Grill, distributed a list of proposed events and dates to the Council members. D. Lockaby explained that he would like to have a barbecue with music on May 24, 2014; outdoor music and a cookout after the parade on July 4th; an outdoor music showcase of local bands on VJ Day weekend in August; and a pig roast with music on Labor Day weekend.

D. Lockaby stated that he is interested in having a Celtic Festival the same weekend as the Scituate Art Festival, which would include music and vendors. D. Lockaby stated that he would also like to have non-amplified music on Saturdays and Sundays on the deck at the rear of the building. D. Lockaby stated that he proposes to install a sound fence to prevent noise from going toward Route 44.

Councilor W. Steere expressed his concern regarding the outdoor music, stating that there are neighbors directly across the street and through the woods. Councilor W. Steere noted that another issue is public safety, especially on July 4th, when the Police Department is already stretched thin.

Councilor Sette asked Mr. Lockaby if he has an agreement with the Adler Company to allow parking on the gravel bank property. D. Lockaby replied that he has permission to park cars on the access road to the gravel bank and would not anticipate any on-street parking.

Tim Kane, Assistant Town Solicitor, stated that capacity would have to be limited to the inside capacity of the building. Jean Fecteau, Town Clerk, asked if these events, with the exception of the festival with vendors, are to be held within the fenced-in area which was previously approved. D. Lockaby replied in the affirmative.

Regarding the event proposed for VJ Day weekend, Councilor G. Steere asked if there would be bands on all three of the dates. D. Lockaby replied that the Monday date is reserved in case there is bad weather on the Saturday or the Sunday. Councilor W. Steere noted that the Council has allowed other establishments to have events on only one day of a weekend, in fairness to the neighbors. D. Lockaby stated that the non-amplified music will be no louder than a car radio.

Councilor W. Steere stated that he is referring to the Aug. 9, 10, and 11 music showcase, which will be amplified. D. Lockaby stated that he does not want to disrupt the neighbors and is willing to have a curfew. Councilor Burlingame asked what hours are proposed for the August event. D. Lockaby replied that he would like 12:00 noon to 6:00 p.m. or 8:00 p.m. Tim Kane noted that in the past, the Council has limited outdoor amplification to the hours of 1:00 p.m. to 6:00 p.m.

Councilor Burlingame stated that we should be consistent with this stipulation. Councilor W. Steere stated that to be consistent, only one day would be allowed for the event. Councilor W. Steere further stated that Public Safety should be involved in case there is something else going on in Town at the same time.

There was Council consensus to allow some time for the Chief of Police and the Council to review the proposal prior to making a decision. Councilor W. Steere asked if anyone from the public would like to be heard. There was no response.

MOTION was made by Councilor Sette to CONTINUE the Public Hearing until the Town Council meeting of February 6, 2014; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VII. Unfinished Business

A. Appointments

1. Boards and Commissions - Discussion and/or action

a. Budget Board

One expired three year terms to expire 1/2017

Councilor Burlingame stated that he has spoken to Eric Croft who has expressed an interest in serving on the Budget Board.

MOTION was made by Councilor Burlingame to APPOINT Eric Croft to the Budget Board for one three year term to expire 1/2017; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VIII. New Business

A. Appointments

1. Finance Director - Discussion and/or action

MOTION was made by Councilor Sette to APPOINT Diane Brennan to the position of Director of Finance, effective February 3, 2014, at the rate of \$75,000 for the current budget year; seconded by Councilor G. Steere.

Discussion: Councilor Sette noted that there were numerous candidates for this position but Diane Brennan's qualifications indicate that we found the right person.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.
NAYS: 0
MOTION PASSED

2. Human Services Department
Two (2) drivers (as-needed basis) - Discussion and/or action

Councilor W. Steere read the following request from the Human Services Director:

Re: Request for Approval of temporary part-time medical transportation drivers

Dear Mr. Steere and Council Members,

After careful consideration, I am requesting your approval for appointments of two temporary, part-time, medical transportation drivers for the Department of Human Services. The appointments are to be given to the following appointees, Kathleen Spink and Jack Cawley. Effective dates for the appointees being January 16, 2014 with a starting rate of pay being \$13.22 per hour. Both parties have submitted their applications, have had their medical reports completed and are waiting for your approval.

Thank you for your consideration.

Yours truly,
Judith Branch

(end of memo)

Discussion: Judy Branch, Director of Human Services, stated that there were previously four (4) people in the pool of drivers, but it is now down to two (2). J. Branch stated that these appointments will serve as replacements. J. Branch noted that background checks were conducted and both individuals have a CDL license.

MOTION was made by Councilor Reichert to APPOINT Kathleen Spink & Jack Cawley to the position of temporary, part time, medical transportation drivers for the Department of Human Services, effective January 16, 2014 at an hourly rate of \$13.22; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.
NAYS: 0
MOTION PASSED

3. Police Department
One Part-Time Dispatcher - Discussion and/or action

Councilor W. Steere read the following request from the Chief of Police regarding the hiring of a dispatcher:

TO: The Honorable Town Council
FROM: Chief Joseph DelPrete
DATE: January 8, 2014
SUBJECT: Personnel Appointment

I would respectfully request to appoint Michael J. Dutilly, of Burrillville, to a part time dispatcher position. Mr. Dutilly will be part of the part-time dispatcher pool of three to fill full time vacancies for sick, personal, compensation, and vacation time. The dispatcher contract allows for part-time dispatchers be called first for day shift vacancies.

Mr. Dutilly is currently employed by the Harrisville Fire Department, and was previously employed at the Glocester Police Department as a part-time dispatcher form 2005 thru 2007. He has been trained and is familiar with all police and fire dispatcher operations at the public safety complex.

I would respectfully request that he be paid \$15.30 per hour and this appointment become effective as of Sunday January 19, 2014.

Respectfully Submitted,
Chief Joseph DelPrete
(end of memo)

MOTION was made by Councilor Reichert to APPOINT Michael J. Dutilly to the position of Police Part-Time Dispatcher, effective January 19, 2014, at an hourly rate of \$15.30; seconded by Councilor Sette.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- B. Public Works Department - Transfer Station -
 - 1. Current & Future Plans - Discussion and/or action

Discussion: Councilor W. Steere explained that at the last meeting, the Director of Public Works gave the Council information regarding the future of the Transfer Station. Councilor W. Steere asked the Council members if they had any thoughts or comments regarding this matter. Councilor Sette stated that something has to be done but the question is what type of changes should be made. Gary Treml, Director of Public Works, stated that a structural engineer and a designer are now working on a plan to rebuild the Transfer Station, adding that there will be no fee for their services. G. Treml stated that we will soon have a budget number with which to work.

G. Treml stated that there are problems with the way residents handle the recycling center. Councilor W. Steere asked what is our current recycling rate. G. Treml replied that the rate has

gone down to 30%. G. Treml noted that tipping fees will be going up for the first time in 20 years, from \$32.00 per ton to \$52.00. G. Treml stated that Resource Recovery is now accepting recycling from out of State, resulting in long wait times for our trucks. Councilor W. Steere commented that this is costing money to all Rhode Island municipalities. Councilor Burlingame agreed, stating that we are being punished for recycling, and the more we recycle, the more it will cost us due to the wait times. Councilor Burlingame stated that we have agreed to go forward with a state-of-the-art Transfer Station operation, which will eliminate the possibility of curbside pickup.

Councilor Sette stated that people need to understand what recycling does and feels that if they have to pay for bags, they will recycle more. Councilor Burlingame commented that we need to make the Transfer Station as efficient as possible to cost the taxpayers the least. G. Treml stated that he has tried to educate the taxpayers on the subject of recycling; however if they don't want to recycle, it is "their dime". G. Treml added that increased recycling reduces the Town's costs, which in turn cuts the residents' costs.

Councilor W. Steere stated, that as a Councilor, decisions must be made regarding how we want the Transfer Station to operate. Councilor W. Steere suggested appointing a subcommittee to come up with ideas. Councilor G. Steere asked if it would be feasible to compact the recyclables. G. Treml replied that someone would have to regulate what goes into the compactors, noting that if trash gets mixed in, the load may be rejected. Councilor G. Steere stated that this will continue to be a problem and we may need somebody there to police the area, at least temporarily.

Councilor G. Steere asked about the size of the containers. G. Treml stated that he ordered two (2) larger bins, but if cardboard boxes are not broken down, it will not make a difference.

Councilor Sette pointed out that there are some Scouts present tonight and suggested that they and other groups, such as the Conservation Commission, could help to get the word out about recycling. Councilor G. Steere asked if we have handouts from Resource Recovery. G. Treml replied that he has tried distributing these to the public. Councilor Burlingame suggested sending materials home with students. Chris Hebert, Scout leader, stated that this could be a community service opportunity for Scouts who are working on their Eagle Scout projects. C. Hebert also suggested that technology be used, such as cameras or a card-swipe system.

MOTION was made by Councilor Sette to appoint Councilor Reichert and Councilor G. Steere to a subcommittee to work with the Director of Public Works with regard to the Transfer Station Plan; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

C. Annual Appointment/Certification

1. Public Record Officer (s) - Discussion and/or action

Councilor W. Steere stated that the Town Clerk is requesting Council sign the annual certification necessary for the Public Record Officer, Public Records Training completed on August 2, 2013. Jean Fecteau, Town Clerk, stated that, in addition to herself, the Council had certified Matthew Fague as the Public Record Officer for the Police Department for 2013 and asked that they include Lt. Fague in this appointment.

MOTION was made by Councilor Sette to AUTHORIZE the Town Council President to sign the 2014 R.I. Dept. of Attorney General, Certificate of Compliance for Jean M. Fecteau, Town Clerk, and Lt. Matthew Fague of the Gloucester Police Department as Public Record Officers; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

D. Charter Review 2014 - Questions - Discussion and/or action

Councilor W. Steere explained that the Charter Review Committee would like the Council to forward items they would like the Committee to review for possible consideration.

Discussion: Councilor Burlingame addressed proposed increases or decreases proposed from the floor at the Financial Town Meeting. Councilor Burlingame stated that language was added to the Charter which the Council thought would prevent the hijacking of a Financial Town Meeting by special interest groups. Councilor Burlingame stated that a certain number of signatures would have to be submitted to have a change in the proposed Budget introduced at a Financial Town Meeting.

Councilor Burlingame asked Tim Kane, Town Solicitor, to look at the Charter to see if the language is sufficient to cover both an increase or a decrease in the Budget. T. Kane expressed his opinion that it needs to be clarified.

Councilor Sette asked if the percentage of signatures required refers to voters or taxpayers, as they are not the same. Councilor Burlingame replied that it is a percentage of voters. T. Kane explained that anybody can make a general motion to increase the Budget by a specific amount, but they cannot target a specific line item.

Councilor Burlingame stated that Jean Fecteau, Town Clerk, compiled a list of proposed Charter amendments back to the 1990's for the Charter Commission to review. J. Fecteau stated that she has sent a directive to the Department Heads and Boards and Commissions, as well as the Council, asking for any suggestions they may have.

E. Status Report - Gloucester Home Repair Program - Discussion and/or action

Councilor W. Steere stated that the Council has received the following status from the Planner:

Date: January 14, 2014

TO: Gloucester Town Council, Walter M.O. Steere III, President

FROM: Ray Goff, Town Planner

RE: Update – Gloucester Home Repair Program

Since the Gloucester Home Repair Program was started in August, 2013 we have been working to help make repairs and improvements to low and moderate income residents in Gloucester. Diane Wrona was hired as the Program Administrator and has been working diligently to let residents know that help for home repairs is available. She has run a number of advertisements in the Bargain Buyer and Observer/Valley Breeze to inform people of the funding availability. She has also been running ads to get more contractors to register to work with the program.

Over the past 5 months there have been nine (9) applications. Four (4) of them either did not qualify based on income or did not complete the application. There is one that we are awaiting paperwork for. We currently have four (4) projects that have qualified for funding with an estimated cost of \$60,000. The work ranges from a septic system repair, to roof and windows as well as plumbing and floor repairs. Work of the program varies from project to project and can cost up to 25% of the value of the property. Applicants must be of low to moderate income levels and meet minimum qualification requirements. Those who qualify can get a deferred loan and those with a little more income qualify for up to a 3% loan.

We also plan on funding some mobile home replacements. We are working with the owners of Davis Mobile Home Park and Village on Chopmist Hill to replace old and outdated mobile homes. We do not expect to start this work until the Spring when the weather is more favorable.

As you may know, this is a reimbursable program with the state Small Cities Community Development Block Grant Program. It is a competitive grant program where we are funded annually approximately \$100,000 per year. This money is targeted to home repairs in our community and is based on our performance in previous years. Gloucester has been fortunate in the past to receive funding over the past years since federal dollars are drying up. The inclusion of our mobile home replacement program is unique in the state and has led to the town receiving additional funds in the past specifically for this purpose.

At this point in time we are still working from the perspective of a start up program. We expect that as word gets out and more applications are processed, we will have even greater success.

(End of memo)

Ray Goff, Town Planner, noted that the program is in a start-up position and as a result, they are spending more money than they are taking in. R. Goff estimated that by late Spring, the program

should be at the point of breaking even, and by the end of Summer, it should be in good shape. Councilor Burlingame stated that he had requested this status report to apprise the Council and residents of what has happened since the Western RI Home Repair Program was broken up into individual communities. Councilor Burlingame thanked R. Goff for his efforts.

F. National Park Service/ RI Historical Preservation & Heritage Comm
Certified Local Government Annual Report - Discussion and/or action

Councilor W. Steere stated that the Clerk has received a request from Charlie Wilson, HDC Chair, asking the Council President to sign a certified annual report.

Discussion: Charlie Wilson, Historic District Commission chair, explained that if anybody from the Town of Glocester applies for a federal grant, an annual report is required. C. Wilson stated this report asks for the status of the Historic District and the Historic District Commission. C. Wilson stated that he has prepared the report and asked for the Council's signature. Councilor W. Steere asked if the grants must be historic in nature. C. Wilson replied in the affirmative, stating that the grants must be for historic homes.

MOTION was made by Councilor G. Steere to AUTHORIZE the Town Council President to sign the R.I. Historical Preservation & Heritage Commission Certified Local Government Annual Report for October 1, 2012 to September 30, 2013; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

IX. Council Correspondence/Discussion

- A. Councilor W. Steere stated that a letter was received from the Northern Rhode Island Conservation District soliciting a donation for the upcoming year, forwarded to Budget Board.
- B. Councilor W. Steere stated that correspondence was received from the Department of Administration regarding the Rhode Island State Rail Plan.
- C. Councilor W. Steere stated that a letter was received from the Trust Health Pool asking how we want to handle the dividend that we are receiving from the Trust. Councilor W. Steere asked if this should be on the next agenda. Jane Steere, Interim Finance Director, replied that action is only needed if we wish to make a change in the previously designated use.
- D. Councilor W. Steere stated that a letter was received from a resident with regard to a road situation on Chestnut Hill Road. Councilor W. Steere asked Tim Kane, Assistant Town Solicitor, what steps should be taken. T. Kane replied that no formal claim has been filed. Jean Fecteau, Town Clerk, noted that she did not give a claim form to the

resident because the amount is well above the cap that we have for damage claims. T. Kane stated that under Rhode Island law, if they wish to pursue anything further, a claim must be filed with the Town, which would then be referred to the Trust.

- E. Councilor W. Steere stated that he has received two (2) requests for Citations; one for recognition of Carl Buckley, for his 40 years of service to the Boys and Girls Basketball Programs, and for members of the Harmony Fire Department for their recognition by EMS. Add to Agenda
- F. Councilor Sette stated that the Glocester School Department will receive an award at the annual Trust dinner in honor of 25 years of membership.
- X. Department Head Report/Discussion Bds. & Commissions - Discussion
None.
- XI. Open Forum
 - A. Marie Sweet, of the Glocester Heritage Society, stated that the annual Gala is scheduled for April 30th. M. Sweet stated that this year marks the 100th anniversary of the trolley coming to Town as well as the Job Armstrong Store's 200th anniversary. M. Sweet noted that this will all coincide with 4th of July week and the Society plans to coordinate events with the Parade Committee.

Marie Sweet referred to the Boy Scouts' interest in preservation and invited them to tour some of the historic buildings in Town, such as the Job Armstrong Store, the Rueben Mason House and the Evans Schoolhouse.

Regarding the Transfer Station, Marie Sweet stated that she appreciates it and commented that it is better than curbside pickup, which she has had most of her life. M. Sweet further stated that we could increase our recycling if people did not litter so much.
 - B. Tom Sanzi, of Dorr Drive, spoke regarding voting, stating that there should be no restriction of anyone's right to vote.
 - C. Walter Steere, Jr. stated that the new Glocester Home Repair Program plans to put some new trailers in the mobile home park and asked if the existing trailers are current with taxes and are being kept in good repair. W. Steere stated that we should look at that before adding any more trailers.
- XII. Seek to Convene to Executive Session Pursuant to:
 - 1. R.I.G.L. 42-46-5 (a) (2) Collective Bargaining: Police Officers Contract- Discussion and/or action
 - 2. R.I.G.L. 42-46-5 (a) (5) Potential Acquisition of Property - Discussion and/or action (Town Council & Land Trust members)

MOTION was made by Councilor Sette to Convene to Executive Session Pursuant to: R.I.G.L. 42-46-5(a)(2) Collective Bargaining: Police Officers Contract - Discussion and/or action; seconded by Councilor G. Steere.

Discussion: Due to illness, there will be no Executive Session with the Gloucester Land Trust members.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.
NAYS: 0
MOTION PASSED

XIII. Reconvene Open Session (Disclose votes taken in Executive Session)

MOTION was made by Councilor Burlingame to Reconvene Open Session; seconded by Councilor Sette.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.
NAYS: 0
MOTION PASSED

MOTION was made by Councilor Burlingame to seal the minutes of Executive Session and to disclose that no votes were taken; seconded by Councilor G. Steere.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.
NAYS: 0
MOTION PASSED

XIV. Collective Bargaining

1. Ratify Police Contract, July 1 2013 to June 30, 2016

MOTION was made by Councilor Sette to TABLE the vote on Collective Bargaining; seconded by Councilor Burlingame.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.
NAYS: 0
MOTION PASSED

XV. Adjourn

MOTION was made by Councilor G. Steere to ADJOURN at 9:13 p.m.; seconded by Councilor Reichert.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.
NAYS: 0
MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the February 6, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **February 6, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; George O. (Buster) Steere; and Edward C. Burlingame.

Member Absent: Steven A. Sette.

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Joseph DelPrete, Chief of Police; Diane Brennan, Finance Director; Gary Treml, Director of Public Works; Raymond Goff, Town Planner; Susan Harris, Deputy Town Clerk; Walter Steere, Jr., School Committee member; and David Steere, Budget Board chair.

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Open Forum - Agenda Items

Stacie DuBreuil spoke regarding the foreclosure of the property at 33 Money Hill Road. S. DuBreuil stated that she is one of two (2) remaining tenants who are attempting to find housing, which is difficult in this area. S. DuBreuil stated that since the road construction, there have been problems with flooding in the area where her vehicle is parked. S. DuBreuil also stated that nobody is taking the responsibility of plowing the property.

S. DuBreuil stated that she contacted the State, whose opinion is that the property is still owned by Deborah Johnson. Councilor Reichert asked if the tenants have been evicted. S. DuBreuil replied that she has not received any legal paperwork, but there have been people on the property telling them to get out. Councilor Reichert commented that the legal eviction process takes months to complete.

Tim Kane, Assistant Town Solicitor, stated that it sounds like the foreclosure has taken place, but the deed has not yet been recorded. T. Kane stated that he knows the attorney who was involved in this property over a year ago, before the foreclosure. T. Kane offered to send an email to the attorney with regard to the tenants' complaints. Councilor W. Steere asked if the Ordinance which addresses bank-owned property would apply in this case. T. Kane stated that he will review the Ordinance and get back to S. DuBreuil prior to the next meeting.

S. DuBreuil stated that she and the other tenant have been spending their own money for heating oil, utilities and maintenance, and asked if there will be any reimbursement from the bank. T. Kane replied that sometimes an offer is made by the bank in order to vacate the property.

V. Citations - EMS PRIDE AWARDS

Councilor W. Steere stated that we have members of our local Fire Department that recently were honored by the State of Rhode Island with EMS Pride Awards. Councilor W. Steere stated these men went on a rescue call and their expertise and dedication improved a seriously injured person's long term outcome.

Councilor W. Steere noted that these men and their Chiefs, Chief Pearson, Chief Dauphinais and Chief Robert Seltzer have been invited to receive Citations from the Town Council.

Councilor G. Steere read the following Citation:

**Be it hereby known to all that:
The Town of Gloucester
hereby offers its sincerest congratulations to:
CAPTAIN JOHN D. FALCO, Harmony Fire Department
in recognition of 2013 EMS Pride Award
Given in recognition of your dedication and expertise when
called to serve those in need.**

seconded by Councilor Burlingame

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

Councilor W. Steere read the following Citation:

**Be it hereby known to all that:
The Town of Gloucester
hereby offers its sincerest congratulations to:
LIEUTENANT JOHN M. BACCARI, Chepachet Fire Department
in recognition of 2013 EMS Pride Award
Given in recognition of your dedication and expertise when
called to serve those in need.**

seconded by Councilor Burlingame.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

The following Citation was read by Councilor Reichert:

**Be it hereby known to all that:
The Town of Gloucester
hereby offers its sincerest congratulations to:
PRIVATE CHRISTOPHER M. FUSARO, Smithfield Fire Department
in recognition of 2013 EMS Pride Award
Given in recognition of your dedication and expertise when
called to serve those in need.**

seconded by Councilor G. Steere.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

Councilor Burlingame read the following Citation:

**Be it hereby known to all that:
The Town of Gloucester
hereby offers its sincerest congratulations to:
PRIVATE RICHARD A. WATERMAN, Harmony Fire Department
in recognition of 2013 EMS Pride Award
Given in recognition of your dedication and expertise when
called to serve those in need.**

seconded by Councilor Reichert.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

There was a round of applause for the recipients of the Citations. Chief Pearson of the Harmony Fire Department expressed his pride for the members of his Department, noting that their training and expertise have made an effect on somebody's life. Chief Pearson thanked the Council for taking the time to honor these gentlemen.

VI. Consent Items - Discussion and/or action

A. Approval of Town Council Minutes of January 16, 2014 - Discussion /action

B. Pole Grant: One new joint pole, Pole ½, Cherry Valley Road

MOTION was made by Councilor G. Steere to APPROVE the Town Council minutes of January 16, 2014; and to APPROVE the Pole Grant, Cherry Valley Road, One new joint pole, Pole ½; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

VII. Public Hearings

A. CONTINUATION

Special Event License Request - Discussion and/or action

1. Duane Lockaby
The Nutty Scotsman Inc., d/b/a The Nutty Scotsman Bar & Grill
812 Putnam Pike, Gloucester
Outdoor Events: May- September, 2014

Councilor W. Steere stated that this Public Hearing was first advertised on November 7, 2013 and the hearing was opened on November 21, 2013. Councilor W. Steere stated the request was heard and continued for further review of new proposals distributed on January 16, 2014.

Discussion: Duane Lockaby was present to answer questions from the Council. Councilor W. Steere stated that there were several concerns at the last meeting with regard to outdoor amplification and events on multiple weekend days or consecutive weekends. Councilor G. Steere stated that the Council wants to be consistent with all establishments. D. Lockaby noted that the request for August 9, 10 and 11 is not for consecutive days, but to allow for a rain date. Councilor W. Steere asked if this is also the case for the request for a Celtic Festival on Columbus Day weekend. D. Lockaby replied in the affirmative, adding that he is willing to work with the Council as they see fit.

Regarding acoustic music on weekends, Tim Kane, Assistant Town Solicitor, stated that this is not considered a Special Event which needs a separate license, but the Entertainment License would have to be amended to allow outdoor entertainment on a frequent basis.

Councilor W. Steere noted that the Public Hearing is still open and asked if anyone from the public wished to be heard.

Hearing none, Councilor W. Steere declared the Public Hearing CLOSED.

MOTION was made by Councilor G. Steere to APPROVE Special Events as follows:

1. One Summer BBQ;
2. 4th of July Outdoor music;
3. VJ Day weekend (1 day) Outdoor music showcase;
4. Labor Day weekend (1 day) Pig Roast with outdoor music;
5. Columbus Day weekend Celtic Festival (1 day) with the following stipulations:
 1. **All events, excluding #5, are to be held in the fenced in area previously approved for outdoor use;**
 2. **Outdoor amplification should be limited to between 1:00 and 6:00 p.m., not to exceed a 4 hour period;**
 3. **Capacity within fenced area is limited to the inside posted capacity;**
 4. **No on-street Parking allowed;**

5. **No events on consecutive days in the same weekend;**
6. **A detailed application shall be submitted prior to each event and shall be subject to the approval of the Chief of Police;**
7. **Each special event application applied for MUST have the owner of the property's signature as well as the applicant's.**

Seconded by Councilor Burlingame.

Discussion:

Councilor W. Steere asked Joseph DelPrete, Chief of Police, if he had any concerns. Chief DelPrete stated that he has no issues at this time as there have been no problems historically at this establishment. Councilor W. Steere noted that if any problems were to occur, they would be referred to the Town Council for discussion.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

VIII. New Business

A. Bds. & Commissions - Discussion and/or action

1. Resignation

a. **Community Resource and Wastewater Advisory Commission**

One unexpired two year term to expire 1/2015

Councilor W. Steere stated that the Council has received the resignation of Matt Salisbury from the Community Resource Board. The Council thanked Matt for his work with the Commission.

MOTION was made by Councilor G. Steere to ACCEPT the resignation of Matt Salisbury from the Community Resource and Wastewater Advisory Commission for the unexpired two year term to expire 1/2015; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

2. Appointments

a. **Community Resource and Wastewater Advisory Commission**

One two year term to expire 1/2015

MOTION was made by Councilor Burlingame to TABLE the appointment to the Community Resource and Wastewater Advisory Commission; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

Jean Fecteau, Town Clerk, stated that there are several names in the Talent Bank for the Council to consider.

b. **Land Trust**

Two expired Members-at-Large one year terms to expire 2/2015

Councilor W. Steere explained that there are two expired terms, the positions of George Charette from the Planning Board and Roy Najecki from the Conservation Commission. Councilor W. Steere noted that both would like to be reappointed.

Discussion: Councilor G. Steere pointed out that the Planning Board has not yet elected officers and suggested waiting to appoint the designee from the Planning Board.

MOTION was made by Councilor G. Steere to REAPPOINT Roy Najecki, Conservation Commission, to the Land Trust as Member-at -Large for a one year term to expire 2/2015; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Burlingame to TABLE until the March meeting the reappointment of George Charette from the Planning Board to the Land Trust as Member-at-Large for a one-year term to expire 2/2015; seconded by Councilor Reichert.

Discussion:

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

- c. Conservation Commission
One expired Alternate term to expire 2/2015

Councilor W. Steere stated that this is for the expired term of Brian Fernandes, who wishes to remain a member.

Michael Ahnrud, Conservation Commission chair, stated that the Commission recommends the reappointment of B. Fernandes. M. Ahnrud further stated that he is pleased that Roy Najecki will continue to serve as the Conservation Commission's liaison to the Land Trust.

MOTION was made by Councilor Reichert to reappoint Brian Fernandes to the Conservation Commission for an Alternate one year term to expire 2/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

B. Public Works Department - Transfer Station

1. Update - Discussion and/or action
2. Action to go forward - Discussion and/or action

Councilor W. Steere stated that Councilors G. Steere and Reichert met with Gary Tremml, Director of Public Works to discuss the future plans for the Transfer Station. G. Tremml stated that there was discussion with regard to making the Transfer Station a separate entity for accounting purposes. Councilor Reichert explained that funds generated at the Transfer Station would be kept in a separate account to be used for redoing parts of the Transfer Station. Tim Kane, Assistant Town Solicitor, stated that this is called an enterprise fund.

Diane Brennan, Finance Director, stated that the true definition of an enterprise fund is a self-supporting fund, which is probably not what we are looking for. D. Brennan explained that the Transfer Station does not have a continual revenue source to support its expenses. D. Brennan further stated that enterprise funds are usually for sewer departments or water departments, services for which residents are charged a fee. D. Brennan stated that she will look at alternatives to capture the funds generated at the Transfer Station.

G. Tremml reported that the facility in Connecticut which takes our tires is closing, which will cause the cost of tire disposal to be added to our plate. G. Tremml stated that Resource Recovery suggested that we begin charging residents to dispose of tires. G. Tremml noted that most municipalities do not accept tires and their residents must bring them to a tire dealer. Councilor Reichert suggested that a system be devised whereby residents would pay a fee at the Town Hall and receive a slip which would be taken to the Transfer Station when the tires are disposed of. G. Tremml stated that if tire disposal continues to be free, we will get a deluge of them.

Councilor Burlingame recommended implementing a policy at the beginning of the Fiscal Year. G. Tremml stated that if a fee is charged, an employee would have to monitor the disposal area.

Councilor Reichert suggested having a specific day of the week designated for tires. Councilor Burlingame stated that one day per month, preferably a Saturday, could be designated.

G. Treml stated that he does not know what Resource Recovery will charge us for tire disposal. Councilor Burlingame suggested that we wait to take action until we determine what our cost will be. Councilor Burlingame further stated that he does not want the taxpayer to pay more than we pay. G. Treml pointed out that an employee will have to work overtime collecting the fees. Councilor Burlingame stated that this could be factored into the calculation of fees.

Councilor W. Steere asked when the proposed reconstruction at the Transfer Station is scheduled to begin. G. Treml replied that he is waiting for the engineering to be completed, but he hopes the work will start this summer. Councilor W. Steere asked if the changes should be implemented ahead of time or should we wait until the new layout is complete. Councilor Burlingame replied that we should start charging when Resource Recovery starts charging. G. Treml stated that we will be absorbing some of the cost because people will dump tires on the side of the road. Councilor W. Steere stated that we need to be ready when the time comes.

Regarding recycling, G. Treml stated that he plans to put graphics on the containers which will depict the proper way to break down boxes, etc.

C. Senior Center

1. Appointment: One per-diem Kitchen worker - Discussion and/or action

Councilor W. Steere read the following request from Fran Ballou, Senior Center Manager:

To: Town Council

From: Fran Ballou, Director Senior Center

As discussed with my Executive Board, and in answer to an ad in the Bargain Buyer, I am requesting the hiring of Debra Moroney as a per diem kitchen aid.

Effective March 1st with a starting wage \$9.00 per hour.

Thank you for your consideration.

(End of memo)

Discussion: Councilor Burlingame suggested that this appointment be tabled, stating that more information is needed from the Board. Councilor G. Steere asked if the person hired a year ago for this position is still there. Councilor W. Steere stated that this is one of the things we need to find out. Councilor Burlingame stated that there are other questions, such as whether there is a cap on the number of hours.

MOTION was made by Councilor Burlingame to TABLE the appointment of one per-diem kitchen worker until the next Town Council meeting; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

D. Public Works - Discussion and/or action

1. Bid Extension - IFB 2008-09
Road Sand

Councilor W. Steere stated that the Council has received a request from the Public Works Director to extend the terms of IFB #2008-2009 per the following agreement:

January 17, 2014
Barnes Concrete

Your bid with the Town of Glocester RI (IFB# 2008-09) to supply the following material:
Road Sand- at a price of \$12.55/ton delivered or \$9.45/ton picked up expired on 12/31/13.

If you wish to extend your bid to us at original pricing and conditions you must sign the agreement below and return this letter in it's entirety to us no later than January 31, 2014.

This agreement must be signed by an officer of the Company.

We agree to extend the above referenced bid with pricing, terms and conditions remaining the same until December 31, 2014.

We do not agree to extend the above referenced bid.

Signature

Date

ls. Bruce Barnes

1-23-14

(End of memo)

Discussion: None.

MOTION was made by Councilor G. Steere to EXTEND IFB #2008-09 Road Sand at the current pricing, terms, and conditions to December 31, 2014; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

- E. Gloucester Home Repair Program - Discussion and/or action
 - 1. Amend Policies & Procedure, Section 1.4 Financial

Councilor W. Steere read the following request from Ray Goff, Town Planner:

To: Town Council, Walter M.O. Steere III
From: Ray Goff, Town Planner
Re: Gloucester Home Repair- Policy and Procedure amendment
Date: February 4, 2014

I am proposing to amend the policy and procedures for the Gloucester Home Repair program. I would like to amend Section 1.4 Financial with regard to the Moderate income household's eligibility for a 3% loan.

This proposed change would make all work done through the program a deferred loan that would be paid back at the time the property is sold. We are currently realizing that applicants may not be able to afford to start repaying a loan with a 3% interest rate. As you know, many of our clients are elderly and living off a fixed income. Any expense in addition to their normal costs can have catastrophic consequences.

This change would make all our loans have the same terms. That is 0 percent with a payback at the sale of the property. If a home owner would like to pay the loan early, there would be no penalty. If the loan is not completely paid off when the property is sold, it will be cleared up at the time of the closing.

Below are the proposed language changes:

1.4 Financial

Low **and moderate** income households will be eligible for a 0% deferred loan.
~~Moderate income households will be eligible for a 3% loan.~~ All housing rehabilitation funding cannot exceed 25% of the property value at the time of the application. Any mobile home that exceeds 25 years of age and does not have a HUD certificate label adhered to it will not qualify for housing rehabilitation funding. Emergency awards are subject to review by the Town Planner.

(End of memo)

Discussion: Ray Goff, Town Planner, explained that when we took over this program, we retained the policies that were already in place. R. Goff noted that the State had recently changed the program from deferred loans to a 3% loan, to help sustain the program. R. Goff stated that some of the clients have indicated that they cannot afford to pay a loan at this time.

R. Goff stated that we have approximately \$300,000 to spend and by eliminating the 3% interest, it will allow us to get the money to the people who need it. Councilor G. Steere asked how long it takes for the Town to get reimbursed. R. Goff replied that when the property is sold, the loan is paid back to the Town. R. Goff noted that some homeowners choose to pay back the loan while they still live in the house.

Councilor Burlingame asked if this costs the taxpayers anything. R. Goff replied in the negative, stating that these are Federal funds which we administer, causing no local impact. Councilor Burlingame asked if the 3% which we are foregoing has any connection to the 20% allowed as part of the overhead. R. Goff replied that it has no connection at all. Councilor Burlingame stated that this is important.

Councilor W. Steere stated that this is basically changing from a loan to a long-term grant. R. Goff concurred, adding that the grant gets paid back to us. Councilor W. Steere asked how we keep track of that. R. Goff replied that we put liens on record that title examiners see when they do a title search. Councilor W. Steere asked if the loan is paid back only when a property is sold, or when there is a change in ownership, such as when an elderly person deeds over to their children. R. Goff replied that any change in ownership requires that the loan be paid.

T. Kane, Assistant Town solicitor, stated that if a life estate is retained, the loan is not due and payable. Councilor W. Steere stated that he is all for helping people, but he does not know how comfortable he is with this. R. Goff stated that the intent is to keep people in their homes with decent living conditions. Councilor Burlingame agreed that this is what this program is designed for. Councilor W. Steere asked what is our threshold for moderate income. R. Goff replied that HUD just came out with new numbers and he does not know off-hand. Councilor W. Steere stated that if we do this, the language must be very specific with regard to change of ownership.

MOTION was made by Councilor Burlingame to AMEND the Town of Gloucester, Gloucester Home Repair Program, Program Policies and Procedures (adopted October 17, 2013), Section 1.4 Financial as follows: Change Low income households, to Low and moderate income households; and Eliminate the second sentence: Moderate income households will be eligible for a 3% loan; seconded by Councilor Reichert.

Discussion: It was stated that the Solicitor will work with R. Goff regarding the language.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

IX. Council Correspondence/Discussion

- A. Councilor W. Steere stated that the Council received an annual report from the Pascoag Reservoir Dam Management District.
- B. Councilor W. Steere stated that a letter of compliance was received from DEM with regard to work performed in the area of the Chepachet River Park.
- C. Councilor Burlingame stated that the monthly Department Head meeting took place this week and he has forwarded the minutes to the Council members. Councilor Burlingame expressed his opinion that it is helpful to have interaction among the Department Heads.

- X. Department Head Report/Discussion Bds. & Commissions - Discussion
 - A. Jean Fecteau, Town Clerk, stated that Friday, February 14th is the last day to register to be eligible to vote at the Foster-Glocester Regional Financial meeting which will be held on March 18th.

J. Fecteau noted that Election season has begun, stating that the office staff and Board of Canvass members will be attending upcoming training sessions in Providence.
 - B. Councilor Reichert commended Gary Treml, Director of Public Works, for his Department's work on the roads in Town.
 - C. Walter Steere, Jr., School Committee member, reminded the Council that the Regional Financial meeting is scheduled for March 18th and noted that the Budget proposed will be going up approximately 3.4%. W. Steere urged residents to attend the meeting to hear what is going on and to make their thoughts known.
 - D. Councilor W. Steere stated that a presentation was given recently at the Conservation Commission meeting and asked if anyone had any comments. There were no comments.

XI. Open Forum

- A. Marie Sweet of the Gloucester Heritage Society stated that the Gala is scheduled for April 30th at the Crystal Lake Golf Course. M. Sweet stated that the Preservation Award will be given to Frank and Betty Emmons and the Citizens Extraordinaire will be Dennis and Marie Robidoux.

XII. Seek to Convene to Executive Session Pursuant to:

MOTION was made by Councilor G. Steere to CONVENE to Closed Executive Session pursuant to:

1. R.I.G.L. 42-46-5 (a) (2) Collective Bargaining: Police Officers Contract- Discussion and/or action
2. R.I.G.L. 42-46-5 (a) (5) Potential Acquisition of Property - Discussion and/or action (Town Council & Land Trust members)
3. R.I.G.L. 42-46-5 (a)(2) Litigation - Discussion and/or action

seconded by Councilor Reichert.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

XIII. Reconvene Open Session (Disclose votes taken in Executive Session)

MOTION was made by Councilor Burlingame to RECONVENE Open Session and to seal the minutes of Executive Session (one vote was taken); seconded by Councilor Reichert.

XIV. Collective Bargaining

1. Ratify Police Contract, July 1 2013 to June 30, 2016 - Discussion and/or action

MOTION was made by Councilor G. Steere to TABLE the: Agreement Between the Town of Gloucester and the International Brotherhood of Police Officers dated JULY 1, 2013 TO JUNE 30, 2016; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

XV. Adjourn

MOTION was made by Councilor Burlingame to ADJOURN at 9:45 p.m.; seconded by Councilor Reichert.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the February 20, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **February 20, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; George O. (Buster) Steere; Edward C. Burlingame; and Steven A. Sette.

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Joseph DelPrete, Chief of Police; Diane Brennan, Finance Director; Gary Trembl, Director of Public Works; Susan Harris, Deputy Town Clerk; Judy Branch, Director of Human Services; and Walter Steere, Jr., School Committee member.

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Open Forum - Agenda Items

None.

V. Resolution - Discussion and/or action

A. Recognition - Carl Buckley

Councilor W. Steere stated that we have a presentation for Mr. Carl Buckley for his years of service to our community through his work with our various sports programs.

Councilor Sette read the following into the record:

**Resolution #2014-01
Recognition of Service to the Community**

WHEREAS: a community of people can only be successful when its citizens choose to help sustain that community; and

WHEREAS: that success starts with our young people and the lessons learned by the involvement of caring people will be carried on for generations to come; and

WHEREAS: Carl Buckley has given unselfishly of himself for the past 40 years as a tireless supporter of youth sports working with the Ponaganset Athletic Department and Boys and Girls Basketball Teams; and

WHEREAS: Carl has contributed to the programs in various ways, including having manned the time clock and the scorer's table for boys and girls basketball

games for at least 2,000 Ponaganset games; and

WHEREAS: over this time Carl has positively touched the lives of thousands of student-athletes in the process; and

WHEREAS: Carl and his wife, Jean, continue to give back to the student-athletes through a scholarship which is given to a basketball player annually; and

WHEREAS: we humbly express our gratitude to a man who has given so much to our community; and

NOW THEREFORE BE IT RESOLVED: The Town Council wishes to sincerely thank

Carl Buckley

for his commitment to the young people of the Towns of Gloucester and Foster, and we wish him success in his future endeavors.

Walter M.O. Steere, III President
Gloucester Town Council

Jean M. Fecteau, CMC
Town Clerk

seconded by Councilor G. Steere.

Discussion: Councilor W. Steere noted that in addition to his service to the school sports programs, Carl Buckley has, for many years, been the coordinator of the Men's Basketball League.

Councilor W. Steere further stated that Friday, February 28th, will be designated as "Carl Buckley Night," when the Ponaganset Girls Basketball Team is hosting Cumberland. Councilor W. Steere stated the JV game will start at 5:00 pm, while the Varsity will tip off at 7:00 pm and in between the two games that night we will be honoring Carl Buckley, at approximately 6:00 pm at the Field House.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VI. Consent Items

- A. Approval of Town Council Minutes of February 6, 2014 - Discussion /action
- B. Finance Director's Report - January 2014 - Discussion and/or action
- C. Tax Assessor's Additions & Abatements - Discussion and/or action

MOTION was made by Councilor Reichert to APPROVE the Town Council minutes of February 6, 2014; to APPROVE the Tax Assessor's Abatement to the 2011 Tax Roll in the amount of \$291.69, (no additions); and to ACCEPT the Finance Director's report for January 2014; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame.

NAYS: 0

ABSTAIN: Sette (on approval of minutes only)

MOTION PASSED

VII. Unfinished Business

A. Senior Center

1. Appointment: One per-diem Kitchen worker - Discussion and/or action

Discussion: Councilor Burlingame stated that he asked the Board of Directors for clarification and received a response from Jaclynn DiPietro that when Fran is out on vacation or sick, her assistant fills in for her, therefore a per-diem worker is needed to fill in as assistant. Councilor Burlingame commented that this would not increase the Senior Center hours.

MOTION was made by Councilor Burlingame to APPOINT Debra Moroney to the position of per-diem Kitchen worker at the Gloucester Senior Center effective March 1, 2014 at an hourly wage of \$9.00, not to exceed \$5,000 per fiscal year; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. Bds. & Commissions - Discussion and/or action

1. Appointment

- a. Community Resource and Wastewater Advisory Commission
One two year term to expire 1/2015

Discussion: Councilor W. Steere stated that the Council has not heard from Linda Nichols, chair of the Community Resource Commission.

MOTION was made by Councilor G. Steere to TABLE the appointment to the Community Resource and Wastewater Advisory Commission for the two year term to expire 1/2015; seconded by Councilor Reichert.

Discussion: None

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VIII. New Business

A. Bds. & Commissions

1. Resignation- Discussion and/or action
 - a. Land Trust Trustee
One 5-year term to expire 2/2015

Councilor W. Steere stated that the Council has received the resignation of Debra Najecki from the Land Trust.

Discussion: None.

MOTION was made by Councilor Sette to ACCEPT (with regrets) the resignation of Debra Najecki from the Gloucester Land Trust for one 5-year term to expire 2/2015; seconded by Councilor Reichert.

Discussion: Councilor W. Steere expressed thanks to Debra Najecki for her years of service and there was Council consensus to send her a letter of appreciation.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.
NAYS: 0

MOTION PASSED

2. Appointments - Discussion and/or action
 - a. Land Trust Trustee
One 5-year term to expire 2/2015

Discussion: Councilor Sette stated that he knows of somebody who is interested in this position and asked that the Council table the appointment until an application is filed.

MOTION was made by Councilor Sette to TABLE the appointment to the Gloucester Land Trust for one 5-year unexpired term to expire 2/2015; seconded by Councilor G. Steere.

Discussion: Councilor W. Steere asked if there would be an interview process. Councilor Sette replied that if there is more than one candidate, interviews could be conducted.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.
NAYS: 0

MOTION PASSED

B. Charter Review -

1. Set Deadlines - Discussion and/or action
2. Items for consideration - Discussion and/or action

Councilor W. Steere read the following message from the Town Clerk:

After our last Council meeting I received the election calendar for 2014 from the State and I would like to pass on the following: "Local questions have to be certified to the Sec. of

State by August 6th.” Therefore, Council must hold its public hearing sometime in July, 2014.

I would recommend the Charter Review Commission set its deadline for recommendations to the Town Council accordingly. Perhaps, June 30th, would be a reasonable cutoff date.

That would give us time for public hearing and a Board of Canvassing certification meeting in July.

Jean

(end of message)

Discussion: There was Council consensus to set the deadline earlier in June due to the Fourth of July holiday. Councilor Burlingame stated that he would like the Council to have the proposed changes by the second Council meeting in June. After discussion, it was stated that the deadline to submit Charter amendments to the Council will be June 6th.

Councilor W. Steere asked if the Council members had any thoughts regarding items for consideration. Councilor Burlingame replied that the current language in the Charter, regarding the Financial Town Meeting and the budget is sufficient. Tim Kane, Assistant Town Solicitor, stated that if he provided an opinion which is kept on file as an official Town record, it would avoid the confusion which may arise if an amendment to make it clearer is put out to the voters, who may wonder what is behind the proposed amendment. Jean Fecteau, Town Clerk, asked if there is a way to make it clearer, stating that many people ask her if the Charter covers this issue.

Councilor Burlingame stated that much thought went into the language that is currently in the Charter. Councilor Burlingame stated that the voters would not want to give up their right to change a Budget at the Financial Town Meeting, but the issue was how it was going to be done. Councilor Burlingame explained that there is a provision that if 2% of the voters have an objection to an item in the Budget, they may present a proposed amendment to the Town Clerk prior to the Financial Town Meeting.

Councilor Sette noted that anything that is voted at the Regional Financial meeting cannot be changed and it becomes a problem at the Town Financial Meeting. Councilor Sette stressed the importance of attending the Regional meeting. Tim Kane commented that all Budget Board meetings are open to the public and residents can express their opinions. Councilor Burlingame stated that we have the best of both situations where the Budget can be amended, but the Council has some say as to the final result.

MOTION was made by Councilor Sette to SET the deadline for review of the Charter and completion of proposed questions regarding the Home Rule Charter for June 6th, 2014 and to AUTHORIZE the Town Clerk to forward that deadline to the 2014 Charter Review Commission; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

C. Personnel

1. Policies and Procedures - Discussion and/or action

Discussion: Councilor W. Steere stated that a few personnel issues have come up for discussion in the last few months. Councilor W. Steere asked the Council members for their thoughts about modifying the current procedures and policies. Councilor Sette stated that the Personnel Board could meet to address some of the issues. Councilor Sette stated the Town could have somebody come in to look at the job descriptions and give advice regarding classifications.

Councilor Burlingame expressed agreement and stated that there are a couple of situations before the Council now for which decisions must be made. Councilor Burlingame stated that he does not feel that this could be done in time for Budget approval. Councilor Burlingame stated that there are four (4) levels of clerical jobs, Clerk 1, Clerk 2, Senior Clerk and Administrative Aide. Councilor Burlingame commented that an employee going from a 1 to a 2 is less of an issue than going from a 2 to Senior Clerk or from Senior Clerk to Administrative Aide. Councilor Burlingame stated that the Council must keep this in mind as we go through the Budget process.

Councilor Sette stated that all Town jobs could be classified by level of responsibility and supervision, and could be assigned a minimum and maximum salary range. Councilor Burlingame stated that the last time he negotiated for the Clerks' contract, a survey was conducted and we were competitive at the time. Councilor W. Steere agreed that an analysis would indicate where we are as a Town.

Councilor Burlingame asked who might conduct this type of analysis. Councilor Sette stated that he will forward some information to the Town Clerk.

Diane Brennan, Finance Director, stated that at her first Department Head meeting, she found that there was some confusion regarding these processes. D. Brennan stated that there are two issues; the short term to address the items regarding immediate positions, and the longer term so we don't get into those situations in the future. D. Brennan agreed that this is something we need to look at.

There was Council consensus to conduct an analysis and Tim Kane, Assistant Town Solicitor, was asked if a Motion is required. T. Kane explained that an RFP is not being done yet, therefore no Motion is necessary. Councilor Sette stated that a Personnel Consultant may already be on the State Bid.

Tim Kane noted that the Town of Burrillville has a Personnel Board and a classification plan. Councilor Sette stated his opinion that the Personnel Board should be included in the process because this is why the Council appoints them. Councilor Sette also volunteered to assist as he has been through this process in the past.

IX. Council Correspondence/Discussion

- A. There was discussion concerning the State's recent pension settlement. Councilor Burlingame expressed his opinion that what he has seen transpire in Providence over the past year is a disgrace. Councilor Burlingame stated that the taxpayers will be hit with 12 million dollars in one year. Councilor Sette commented that this will result in most communities exceeding the 4% allowed increase on the tax levy. Councilor Sette stated this may cause cities and towns to cut services. Councilor Burlingame suggested that a Resolution be sent to our legislators asking them to hold firm. Councilor Sette stated that a Resolution of support should be sent to the Rhode Island League of Cities and Towns because they voted against the settlement.
- B. Councilor W. Steere stated that certified mail was received from the Department of Health with regard to the Sanitary Survey inspection dated September 10, 2013 for the Gloucester Senior Center and Memorial Park. Gary Treml, Director of Public Works, stated that he will send a response.
- C. Councilor W. Steere stated that correspondence was received from a resident thanking Town employees for their assistance in unblocking a drain.
- D. Councilor W. Steere stated that there was an article in the Providence Journal regarding Brown & Hopkins General Store and its owner, Liz Yuill.
- E. Councilor W. Steere stated that a letter was received from the Regional School District requesting the Board of Canvassers at the Foster-Glocester Regional Financial Meeting scheduled for March 18th at 7:00 p.m. Councilor W. Steere strongly recommended that residents attend the meeting. Jean Fecteau, Town Clerk, noted that their Public Hearing will be held on March 4th at 8:00 p.m. at the Middle School.
- F. Councilor W. Steere stated that a letter was received from the White House regarding "Let's Move", a nationwide initiative to reduce childhood obesity.

X. Department Head Report/Discussion Bds. & Commissions - Discussion

- A. Diane Brennan, Finance Director, spoke regarding the pension settlement agreement, stating that there are 205 named parties involved and if any of them vote greater than 50% to not pursue the action, the action would continue on its way to court. D. Brennan stated that the figure for Foster-Glocester is a total of \$175,000, however a breakdown between the Towns has not yet been provided. D. Brennan stated that many things will have to happen before the settlement agreement is enacted.
- B. Jean Fecteau, Town Clerk, stated that an application for a Zone Change has been filed by Adler Brothers Construction. J. Fecteau stated that this is a large project which will be heard by the Planning Board at their March meeting, followed by a Town Council

Public Hearing on March 20th. Also on March 20th, there will be Police Department promotions. J. Fecteau noted that another Zone Change will be filed for April and Earth Removal license renewals will also be on the agenda for April 3rd. J. Fecteau explained that the current Earth Removal licenses are due to expire on March 31st, but she will extend them three (3) days until April 3rd.

- C. Charlie Wilson, Historic District Commission chair, spoke about the sign ordinance for the District. C. Wilson stated that now that the construction through the Village is complete, maybe letters should be sent to the businesses regarding compliance with the ordinance. C. Wilson asked the Council not to approve any permits for signs which are not appropriate for the Village. Councilor G. Steere pointed out that the roundabout has not yet been installed. Councilor Sette stated that it is his recollection that the extension was until the completion of the road project which was before us at the time. Councilor Sette commented that the roundabout was not part of the original project. It was stated that the Town Clerk and Assistant Town Solicitor will draft the letter.

- D. Walter Steere, Jr., School Committee member, spoke regarding pensions, stating that the School's certified and non-certifieds are going up approximately 1½%, even without pension reform. Diane Brennan, Finance Director, stated that there is a website: ripensioninfo.org which has information regarding the pension agreement. W. Steere, Jr. stated that Union ballots that are not returned will be counted as a yes vote.

XI. Open Forum
None.

XII. Seek to Convene to Executive Session Pursuant to:

MOTION was made by Councilor G. Steere to CONVENE to Closed Executive Session pursuant to R.I.G.L. 42-46-5 (a) (2) Collective Bargaining: Police Officers Contract; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.
NAYS: 0
MOTION PASSED

XIII. Reconvene Open Session (Disclose votes taken in Executive Session)

MOTION was made by Councilor Sette to Reconvene Open Session, to seal the minutes of Executive Session and to disclose that no votes were taken; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.
NAYS: 0
MOTION PASSED

XIV. Collective Bargaining

1. Ratify Police Contract, July 1 2013 to June 30, 2016 - Discussion and/or action

MOTION was made by Councilor Sette to TABLE the contract between the I.B.P.O., Town of Gloucester Police and the Town of Gloucester dated July 1, 2013 to June 30, 2016; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XV. Adjourn

MOTION was made by Councilor Sette to ADJOURN at 8:47 p.m.; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the March 6, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **March 6, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert,
Vice-President; and George O. (Buster) Steere.

Members Absent: Edward C. Burlingame and Steven A. Sette.

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor;
Raymond Goff, Town Planner; Diane Brennan, Finance Director;
Gary Treml, Director of Public Works; and Walter Steere, Jr., School
Committee member.

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Open Forum - Agenda Items

Lori Blanchflower, of 30 Douglas Hook Road, spoke regarding the Easement Request that is on the agenda. Tim Kane, Assistant Town Solicitor, noted that the applicant is not present. Councilor Reichert stated that he has spoken to the applicant's attorney and it was decided that the request will be tabled tonight.

L. Blanchflower expressed her objection to the easement request, stating that it would devalue her property. L. Blanchflower further stated that she is planning to put in a septic system which would be impacted by an easement. L. Blanchflower suggested that further study be conducted, adding that she will not grant an easement on her property.

There was discussion regarding public wells vs. private wells. L. Blanchflower commented on other options. L. Blanchflower noted that it would be difficult to install a well on the property in question, as it is considered wetlands.

V. Consent Items

A. Approval of Town Council Minutes of February 20, 2014 - Discussion/action

MOTION was made by Councilor G. Steere to APPROVE the Town Council minutes of February 20, 2014; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, and G. Steere

NAYS: 0

MOTION PASSED

VI. Unfinished Business

A. Bds. & Commissions - Discussion and/or action

1. Appointments

- a. Community Resource and Wastewater Advisory Commission
One two year term to expire 1/2015

Councilor W. Steere stated that he has not received any new recommendations.

MOTION was made by Councilor G. Steere to TABLE the appointment to the Community Resource and Wastewater Advisory Commission; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, and G. Steere

NAYS: 0

MOTION PASSED

- b. Land Trust Trustee
One five-year term to expire 2/2015

Councilor W. Steere stated that the Council received a talent bank application from the Chair of the Land Trust. Jean Fecteau, Town Clerk, stated that another application was submitted today. Councilor W. Steere noted that Councilor Sette has suggested that in the event that there is more than one candidate, interviews should be conducted. J. Fecteau stated that the Land Trust chair is present tonight for comment. Councilor W. Steere pointed out that there was an interview process the last time and recommended that interviews be conducted in this case. The Council members expressed agreement.

MOTION was made by Councilor Reichert to TABLE the appointment to the Land Trust for one five year term to expire 2/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, and G. Steere

NAYS: 0

MOTION PASSED

Jean Fecteau, Town Clerk, stated that she will arrange for interviews prior to the next Town Council meeting. J. Fecteau noted that the meeting will begin at 7:00 due to the Police swearing-in ceremony, therefore she will schedule the interviews for 6:30 p.m..

- c. Land Trust
One member-at-large term to expire 2/2015

Councilor W. Steere stated that the Planning Board has elected their officers and George Charette was again voted Chair.

MOTION was made by Councilor Reichert to APPOINT George Charette to the Land Trust, for a one year member-at-large term to expire 2/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, and G. Steere

NAYS: 0

MOTION PASSED

VII. New Business

A. Easement Request: Putnam Pike (Sleiman) - Discussion and/or action

Councilor W. Steere read the following request:

Honorable Town Council
Town of Gloucester

February 27, 2014
Dear Mrs. Fecteau:
Re: Elie Sleiman

Assessor's Plat 10B, Lot 46-NF- Town of Gloucester
Assessor's Plat 10B, Lot 9 - Elie Sleiman
Assessor's Plat 10B, Lot 8 - Elie Sleiman
Assessor's Plat 10B, Lot 7 - Elie Sleiman

This office represents Elie Sleiman who is in the process of upgrading his business known as the Putnam Pike Sunoco situated on the Putnam Pike in the center of the Village on Assessor's Plat 10B, Lot 7. As part of those improvements, Mr. Sleiman has moved the car repair business to the rear of the property which enhances the overall appearance of the Village and is converting the majority portion of the front of the building to a convenience store.

Because coffee will be offered for sale, Mr. Sleiman is required to install a public well pursuant to the regulations of the Rhode Island Department of Health and proposes to do so at the rear of Assessor's Plat 10B, Lot 9.

That parcel adjoins the Town's property being Assessor's Plat 10B, Lot 46 and in order to install the needed well with a 200 ft. buffer from prohibited uses by the Rhode Island Department of Health, it will be necessary for Mr. Sleiman to obtain from the Town an easement on its Assessor's Plat 10B, Lot 46 that if granted would permit the installation of the needed well.

The area of the easement is depicted on Exhibit "A" attached hereto and made a part hereof and the location of same is shown on Exhibit "B" attached hereto and made a part hereof.

It is respectfully requested on Mr. Sleiman's behalf that the Town grant an easement in accordance with the above and that the matter be put on the council agenda for March 6, 2014.

Respectfully submitted,
Bradley L. Steere
Attorney for Elie Sleiman
(end of memo)

MOTION was made by Councilor Reichert to TABLE the Easement Request: Putnam Pike (Sleiman) until the Town Council meeting of March 20, 2014; seconded by Councilor G. Steere.

Discussion: Jean Fecteau, Town Clerk, noted that there is a lengthy agenda for the meeting of March 20th.

Councilor Reichert withdrew his motion and Councilor G. Steere withdrew his second.

MOTION was made by Councilor Reichert to TABLE the Easement Request: Putnam Pike (Sleiman) until the Town Council meeting of April 3, 2014; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, and G. Steere

NAYS: 0

MOTION PASSED

B. Personnel

1. Town Planner Position

a. Resignation - Discussion and/or action

Councilor W. Steere stated that the Council has received the resignation of Ray Goff, Town Planner, effective April 11, 2014.

MOTION was made by Councilor G. Steere to ACCEPT, with regret, the resignation of Ray Goff from the position of Town Planner effective April 11, 2014; seconded by Councilor Reichert.

Discussion: Councilor W. Steere stated that R. Goff is willing to stay on to finish up several ongoing projects. Councilor W. Steere stated that R. Goff has also offered to assist in the process of hiring a new Planner. Councilor W. Steere thanked R. Goff for his fourteen (14) years of service.

Councilor G. Steere stated that it has been a pleasure working with R. Goff, adding that much has been accomplished while he served as Town Planner. Councilor G. Steere stated that he is sorry to be losing him at this point.

Councilor Reichert stated that R. Goff has done a great job and wished him well in the future.

VOTE: AYES: W. Steere, Reichert, and G. Steere
NAYS: 0
MOTION PASSED

b. Course of Action to fill position - Discussion and/or action

Diane Brennan, Finance Director, stated that she has spoken to the Town Planner with regard to the job description and noted that it may be tweaked before we begin the process of searching for a candidate.

MOTION was made by Councilor Reichert to AUTHORIZE the Finance Director to begin a search to replace the Town Planner and to advertise the position; seconded by Councilor G. Steere.

Discussion: D. Brennan asked if the Council has a preference concerning where to advertise the position. Councilor Reichert replied that it is D. Brennan's decision.

VOTE: AYES: W. Steere, Reichert, and G. Steere
NAYS: 0
MOTION PASSED

C. Boards & Commissions

1. Board of Canvassers - One six year term to expire 3/2020 - Discussion and/or action

Councilor W. Steere explained that this is for the expired term of Joel Wrona, who wishes to be reappointed.

MOTION was made by Councilor G. Steere to REAPPOINT Joel Wrona to the position of Board of Canvasser for a six year term to expire 3/2020; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, and G. Steere
NAYS: 0
MOTION PASSED

2. Planning Board - One five year term to expire 3/2019 - Discussion and/or action
Councilor W. Steere stated that this position is for the expired term of Janine Pitocco, who wishes to be reappointed.

MOTION was made by Councilor Reichert to REAPPOINT Janine Pitocco to the Planning Board for a five year term to expire 3/2019; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, and G. Steere

NAYS: 0

MOTION PASSED

VIII. Council Correspondence/Discussion

- A. Councilor W. Steere stated that a letter was received regarding the "Let's Move" national program which concerns helping children become more active. Councilor W. Steere suggested that this be forwarded to the Recreation Department.
- B. Councilor W. Steere stated that correspondence was received from the Department of Revenue pertaining to the Pension Study Commission. Councilor W. Steere noted that Gloucester is in good shape, therefore this does not impact us.
- C. Councilor W. Steere stated that we received "Legislative Introductions of Interest to Cities and Towns 2014", which is a listing of Bills submitted which would impact specific towns.
- D. Councilor W. Steere stated that the Council received an invitation to the St. Patrick's Day Parade from the City of Newport.
- E. Councilor W. Steere stated that a notice was received regarding a seminar with regard to the Affordable Care Act.
- F. Councilor W. Steere stated that correspondence was received from the University of Rhode Island regarding an upcoming public workshop on private well water protection. Jean Fecteau, Town Clerk, stated that she placed informational flyers in the front hall and in the Building/Zoning Office.
- G. Councilor W. Steere stated that a Public Hearing was held regarding the Regional School Budget, at which the subject of regionalization was brought up. Councilor W. Steere stated that he feels that there will be ongoing discussion regarding this matter. Councilor W. Steere commented that nobody from Foster was present at the meeting, and only five (5) people from Gloucester attended.

IX. Department Head Report/Discussion Bds. & Commissions - Discussion

- A. Jean Fecteau, Town Clerk, stated that she attended a seminar where there were representatives from the Ethics Commission. J. Fecteau stated that the annual financial disclosure forms will be mailed this week to elected officials, departments and boards and commissions. J. Fecteau noted that the Ethics Commission will strongly enforce their fines this year for unreturned forms.

J. Fecteau stated that the next meeting on March 20th will begin at 7:00 p.m. with a swearing-in ceremony for a new police officer and a police officer who has been promoted. J. Fecteau stated that the regular meeting will resume at 7:30 with a Zone Change Public Hearing.

- B. Diane Brennan, Finance Director, reported that an RFP will be going out for a

computer network upgrade, adding that we are at a critical point for that.

D. Brennan stated that we are under a statistical revaluation with Vision Appraisal this year and the preliminary information indicates that values are going down.

D. Brennan spoke regarding the Regional Financial meeting, stating that a request for subsequent information was received from the Region. D. Brennan stated that the request was for very detailed information which her department will provide as soon as possible. Councilor Reichert stated that he spoke to a school committee member who stated the school committee did not vote to request that large amount of information.

Councilor G. Steere stated that a motion was made by the School Committee to pursue the regionalization of the elementary schools. Councilor G. Steere further stated that after discussion, the motion was withdrawn and a subsequent motion was made to investigate the possibility of regionalization. Councilor G. Steere expressed his opinion that regionalization would not save money and would not be good for the Town, stating it would be the second worst thing, with the original regionalization being the worst. G. Steere also stated his opinion that if the town were to fully regionalize people may as well get out of town while you can.

Councilor Reichert asked if this would have to go back before the voters. Tim Kane, Assistant Town Solicitor, explained that if this is considered an amendment to the Regional Charter, it would either have to be put on at the annual Financial Town Meeting or a special meeting would have to be scheduled. T. Kane stated that the Council may wish to consider amending the Legislation to require that the matter goes to a General Election.

Councilor W. Steere asked if the Council should give guidance to the Finance Director with regard to the Region's request for information, noting that we are in the middle of Budget season, revaluation and the hiring of a new planner. Councilor G. Steere stated that the Region has people on their payroll who could look at the School Budget and get the information they need. Diane Brennan, Finance Director, stated that this would be enough to satisfy in part, but they are requesting extremely detailed information.

Councilor Reichert stated that as we are not in favor of full regionalization, we should not have to waste the time to gather all the information that they are requesting. Councilor W. Steere stated that at the School Committee meeting, it was stated that discussions and public hearings should take place between the Councils, and a subcommittee should be established.

Kevin LaVoie suggested that we consider de-regionalizing. Councilor G. Steere stated that this is a thought. Councilor W. Steere stated that this is something that would have to be looked at if we are going to look at all things, including closing schools.

Councilor W. Steere again asked if the Finance Director should respond that her office will provide some general information and that we would like to see the same information from the Region. Tim Kane, Assistant Town Solicitor, advised D. Brennan

to respond as time permits, as we are in the middle of Budget season. T. Kane further noted that the request was not made under the Access to Open Records Act.

D. Brennan explained the portion of the seminar attended today “Municipal Finance Purchasing Agents Workshop” and referenced the information received regarding Master Price Agreements and how this could be utilized in Gloucester.

- C. Walter Steere, Jr., School Committee member, pointed out that Gloucester’s share of the increase will be \$189,000. W. Steere, Jr. also stated that we are saving money on the debt service, adding that Foster will be paying a little over \$200,000.

W. Steere, Jr. stated his opinion that regionalization will not save us money. W. Steere, Jr. stated that the Budget will not go lower, but maybe the increase will be a little less. W. Steere, Jr. expressed concern that if the School Committee knows that we will have full regionalization, they may begin spending the fund balance or assigning it to different accounts. W. Steere, Jr. stated that he feels that it would be better to vote on regionalization at a General Election rather than a Financial Meeting.

- X. Open Forum
None.

- XI. Seek to Convene to Executive Session Pursuant to:

- 1. R.I.G.L. 42-46-5 (a) (2) Collective Bargaining: Police Officers Contract- Discussion and/or action

MOTION was made by Councilor G. Steere to ADJOURN to Closed Executive Session pursuant to R.I.G.L. 42-46-5(a)(2) Collective Bargaining; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, and G. Steere

NAYS: 0

MOTION PASSED

- XII. Reconvene Open Session (Disclose votes taken in Executive Session)

MOTION was made by Councilor Reichert to Reconvene Open Session and to Seal the minutes of Executive Session (no votes were taken); seconded by Councilor G. Steere.

Discussion: None

VOTE: AYES: W. Steere, Reichert, and G. Steere

NAYS: 0

MOTION PASSED

XIII. Collective Bargaining

1. Ratify Police Contract, July 1 2013 to June 30, 2016 - Discussion and/or action

XIV. Adjourn

MOTION was made by Councilor G. Steere to ADJOURN at 8:39 p.m.; seconded by Councilor Reichert.

VOTE: AYES: W. Steere, Reichert, and G. Steere

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the April 3, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **March 20, 2014**

I. Call to Order

The meeting was called to order at 6:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; George O. (Buster) Steere; Edward C. Burlingame; and Steven A. Sette.

Also present: Susan Harris, Deputy Town Clerk; Tim Kane, Assistant Town Solicitor; Joseph DelPrete, Chief of Police; Raymond Goff, Town Planner; Diane Brennan, Finance Director; Gary Trembl, Director of Public Works; and Walter Steere, Jr., School Committee member.

III. Seek to Convene to Executive Session

MOTION was made by Councilor Sette to ADJOURN to Closed Executive Session pursuant to R.I.G.L. 42-46-5 (a) (1) Personnel - Interview for Land Trust appt.; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

7:00 p.m.

IV. MOTION was made by Councilor Sette to Reconvene Open Session, to seal the minutes of Executive Session and to disclose that no votes were taken in Executive Session; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

V. Pledge of Allegiance

The Pledge of Allegiance was recited.

VI. Gloucester Police Department: Oath of Office

Patrolman to Sergeant - Brian C. D'Amato

a. Patrolman Glenn J. Cassidy

Councilor W. Steere stated that we have two (2) officers present to be sworn in; Patrolman Brian D'Amato to the position of Sergeant and a new member to our force, Patrolman Glenn J. Cassidy.

Councilor W. Steere stated that Chief DelPrete will speak about each Officer after which the Oath will be administered.

Joseph DelPrete, Chief of Police, stated that Brian D'Amato is an eleven-year veteran of the Gloucester Police Department who does anything that is asked of him. Chief DelPrete noted that Sgt. D'Amato works with the schools and participates in mock trials. Chief DelPrete stated that Sgt. D'Amato is also the liaison for the Wreaths Across America program. Chief DelPrete commented that Sgt. D'Amato received an award last year regarding a house break where over 30 guns were taken, some of which were transferred to gang members in the city of Providence. Chief DelPrete stated that due to Sgt. D'Amato's investigation, arrests were made and firearms were recovered.

Sgt. D'Amato was sworn in by Susan Harris, Deputy Town Clerk, and his Sergeant badge was pinned on by his wife.

Chief DelPrete stated that Glenn Cassidy is the newest member of the Gloucester Police Department. Chief DelPrete stated that Officer Cassidy is a retired Detective Sergeant on the Providence Police Department. Chief DelPrete stated that Officer Cassidy brings many assets to the Gloucester Police Department, including character and integrity. Chief DelPrete noted that he has worked with Officer Cassidy and has never met a finer officer in his 27 years of Police work. Chief DelPrete commented that Officer Cassidy is a resident of Gloucester and cares about its residents.

Officer Cassidy's badge was pinned by his son, Hunter, and the Oath was administered by Susan Harris, Deputy Town Clerk.

7:30 p.m.

VII. Open Forum - Agenda Items
None.

VIII. Public Hearing

A. Gloucester Code of Ordinance

Proposed Zoning Chapter 350, Zoning Map - Discussion and/or action

1. Applicant & Owner: Adler Brothers Construction, Inc.,
Property Description: AP 14, Lots 10, 11, and 12 and AP 14, Lots 18, 19 and 20 located off Putnam Pike;
Proposal: to amend the Zoning Map: to re-zone an A-4, (Agricultural 4 acres) & an R-2 (Residential 2 acres) parcel to a B-2 (Highway Commercial .05 acres) and an I (Industrial 2 acres) district.

Councilor W. Steere stated that this Public Hearing was advertised in the Valley Breeze & Observer on March 6th, 13th, & 20th, 2014.

Councilor W. Steere DECLARED the Public Hearing OPEN. Councilor W. Steere stated that the Planning Board recommendation will be read into the record, followed by a presentation by the Applicant. Councilor W. Steere stated that members of the public with then have the opportunity to be heard.

Tim Kane, Assistant Town Solicitor, stated that he must recuse himself with regard to this application.

Councilor W. Steere read the following motion from the unapproved Planning Board minutes into the record:

MOTION was made by Vice-Chairman Calderara to forward a positive recommendation to the Town Council for the granting of Zoning Map amendment to 350-Attachment 3: 1, Official Zoning Map, regarding properties located along Putnam Pike, further described as Assessor's Plat 14, Lots 10, 11 and 12 in a Residential R-2 Zone and Assessor's Plat 14, Lots 18, 19 and 20 in an A-4 zone.

The applicant seeks to create a business park which requires an amendment to the Official Zoning Map for the parcels from Residential R-2 acres and Agricultural A-4 acres to Highway Commercial and Industrial. The rezoning of these properties is depicted on the Future Land Use Map (Map 11.2) of the Gloucester Comprehensive Community Plan by the use of arrows, which indicate expanding the B-2 and Industrial Zones to these parcels.

In making this decision, the Board considered the following information presented by the applicant in the submission package and presentation at the March 3, 2014 Planning Board meeting:

1. Application for a zone change;
2. Plans entitled "Site Plan, Putnam Pike, Assessor's Plat 14, Lots 10, 11 12, & 18-20" prepared by DiPrete Engineering, dated 2-14-2014 for property located along Putnam Pike;
3. Testimony by the applicants and representatives, Nicole Reilly, Professional Engineer at DiPrete Engineering, and Joseph Lombardo, Certified Planner.

This amendment is found to be consistent with the Gloucester Comprehensive Community Plan sections:

Land Use:

3.4.7 to undertake further evaluation of and potential for implementation of the areas designated on the future land use map for possible zoning to nonresidential use, open space, or village mixed use zoning categories;

Economic Development:

5 .2.1 Allow for future economic development to occur that does not conflict with or degrade the desirable attributes of the Town and that help to sustain the Gloucester Vision;

5.2.3 Broaden and diversify the Town's economic base to reduce the residential sector's property tax burden and;

5.4.8 Support expansion of the Town's economic base in instances that are appropriate, compatible and consistent with the Goals, Objectives and provisions of this Plan; and,

the Future Land Use Map, Map 11.2, which specifically uses arrows to depict expansion of the B-2 and I districts along Terry Lane toward the subject properties.

If this application is approved, all development proposals within these properties will be subject to Development Plan Review prior to the issuance of building permits. During said review, all development impact considerations will be addressed for each specific building proposal.

The Planning Board Hereby recommends approval of the Zoning Map Amendment to Section 350-Attachment 3: 1, Official Zoning Map, and forwards this recommendation to the Town Council for consideration.

MOTION was seconded by Member Furney.

DISCUSSION: None

VOTE: Ayes - Unanimous (Charette, Calderara, DeGrange, Furney, Pitocco, Folcarelli, Gross)

(end of minutes)

Discussion: David Igliazzi, attorney for the applicant, Adler Brothers Construction Inc., presented three (3) witnesses who wish to speak briefly and answer any questions from the Council and the public.

1. Nicole Reilly, registered engineer at DiPrete Engineering, gave her background of education and experience. N. Reilly noted that she is registered in the tri-state area; Rhode Island, Connecticut and Massachusetts. N. Reilly explained that the property in question consists of six (6) lots totaling 90 acres which are historically and actively a gravel yard. N. Reilly stated that the front piece is proposed to be a B-2 Zone and the rear piece proposed to be an I (industrial). N. Reilly explained that any future development would be serviced by well and septic, as most of the area is today.
2. Joseph Lombardo, Certified Land Use Planner, stated that he has been a planning consultant since 1980. J. Lombardo noted that he has served as Planner for several towns and has developed Comprehensive Plans, Zoning Ordinances and Subdivision Regulations. J. Lombardo stated that the memorandum which he has submitted mirrors the recommendation of the Planning Board.

J. Lombardo stated his opinion that while the area is zoned Residential, it does not look like a typical residential neighborhood. J. Lombardo stated that this is an opportunity to change for the benefit of economic development. In summary, J. Lombardo stated that the

Comprehensive Plan recognizes the need for both preservation and development, and this zone change would allow for a balance between the two. Regarding future development, J. Lombardo pointed out that there would be ample opportunities for the boards and commissions to review the plans one by one. J. Lombardo stated that he would answer any questions the Council may have.

3. Thomas O. Sweeney, Real Estate Broker and Appraiser, stated that he has reviewed the proposal presented tonight in order to render his opinion regarding what impact, if any, the proposed zone change would have on the surrounding properties. T. Sweeney noted that the existing gravel operation is heavy industrial use, adding that the proposed commercial retail and modern industrial park would be favorable to values and have no negative impact. T. Sweeney stated that he is available to answer any questions.

Councilor W. Steere asked if anybody from the public wished to speak regarding this application.

1. George Charette, Planning Board chair, stated that the Planning Board members voted unanimously to render a positive recommendation for this Zone Change proposal. G. Charette stated that it is a worthy project which will not be detrimental to the Town, but will increase the viability of Gloucester.
2. Gary King, of Blackinton Drive, stated that the Adler Brothers have been good neighbors and keep their property clean and neat. G. King further stated that having 9 to 5 neighbors is better than having more swing sets. G. King expressed his support for this project, stating that it should have been approved the last time.

Councilor W. Steere asked if the Council members had any questions or comments.

1. Councilor Burlingame stated that things have changed since this proposal was before the Council years ago; particularly the Overlay District which was implemented to make it easier for businesses to come into the community. Councilor Burlingame stated that he is in favor of the proposal, which would provide a variety of opportunities.
2. Councilor Sette stated that when this project first came up sixteen years ago, he was the chair of the Economic Development Commission and spoke favorably for the proposal. Councilor Sette expressed his opinion that this proposal is logical and would be good for the economic base of the Town.
3. Councilor G. Steere agreed, stating that the mind set for the last several years has been to try to move in a direction that is more business-friendly. Councilor G. Steere stated that this will expand the tax base and take the burden away from the residential taxpayers. Councilor G. Steere noted that many people were against CVS and Dunkin Donuts, but they are thriving businesses which are improvements over what was there previously. Councilor G. Steere commented that Adler Brothers is a reputable firm that will do an outstanding job in developing the property.

4. Councilor Reichert stated that he was on the Town Council sixteen years ago and supported the proposal then as he does now. Councilor Reichert stated that things have changed in this Town; people are struggling financially. Councilor Reichert thanked the applicants for trying again.
5. Councilor W. Steere stated that the applicants have done due diligence with their proposals to this point. Councilor W. Steere stated that with a proposal of this magnitude, the Council must weigh many factors, both short term and long term. Councilor W. Steere stated that the Adler Brothers have been good neighbors to the Town and will be willing to work with the Town going forward. Councilor W. Steere stated that he is comfortable with this proposal.
6. Councilor G. Steere stated that the change to Industrial Zone is nothing to be afraid of because without water and sewer, it would be limited regarding the type of business that could locate there.

Councilor W. Steere asked if anybody else would like to speak. Hearing none, Councilor W. Steere declared the Public Hearing CLOSED.

MOTION was made by Councilor Sette to grant Zone change Chapter 350 Zoning Map to re-zone AP 14, Lots 10, 11 & 12 from R-2 and A-4 Zone to B-2 Zone; to re-zone AP 14, Lots 18, 19 & 20 from A-4 Zone to Industrial Zone. In making this motion the Town Council accepts the findings of the Planning Board as to consistency with the Comprehensive Community Plan as outlined in the unapproved Planning Board minutes; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

IX. Consent Items - Discussion and/or action

- A. Approval of Town Council Minutes of March 6, 2014
- B. Tax Assessor's Additions & Abatements - February, 2014
- C. Finance Director's Report - February, 2014

MOTION was made by Councilor G. Steere to TABLE the Town Council Minutes of March 6, 2014; to APPROVE the Abatement to the 2013 MV Tax Roll of \$633.02; Abatement to 2013 Real Estate Tax Roll in the amount of \$8,550.39; Addition to the 2013 Real Estate Tax Roll in the amount of \$267.09; Addition to the 2012 Real Estate Tax Roll in the amount of \$267.09; Addition to the 2012 MV Tax Roll in the amount of \$465.47; Addition to the 2011 Real Estate Tax Roll in the amount of \$267.09; Addition to the 2010 Real Estate Tax Roll in the amount of \$267.10; Addition to the 2009 Real Estate in the amount of 267.09; Addition to the 2008 Real Estate Tax Roll in the amount of \$267.10; Addition to the 2007 Real Estate Tax Roll in the amount of \$267.10; Addition to the 2006 Real Estate Tax Roll in the amount of \$267.10; Addition to the 2005 Real Estate Tax Roll in the amount of \$267.10; to Approve the Tax

Collector's 2003 Receivable Tax Roll in the amount of \$25,400.28 for Abatement; and to Approve the Finance Director's Report of February 2014; seconded by Councilor Reichert.

Discussion: Councilor Burlingame stated that he will abstain from the vote as he was not present at the meeting of March 6, 2014.

VOTE: AYES: W. Steere, Reichert, G. Steere and Sette.

NAYS: 0

ABSTAIN: Burlingame

MOTION PASSED

X. Unfinished Business

A. Bds. & Commissions - Discussion and/or action

1. Appointments

a. Community Resource and Wastewater Advisory Commission

One two year term to expire 1/2015

MOTION was made by Councilor Sette to TABLE the appointment to the Community Resource and Wastewater Advisory Commission for a two year term to expire 1/2015; seconded by Councilor Reichert.

Discussion: Councilor W. Steere suggested that the candidate who was not appointed to the Land Trust be made aware of this vacancy.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

b. Land Trust Trustee

One five-year term to expire 2/2015

Councilor W. Steere stated that two (2) very good candidates were interviewed for this position during Executive Session. Councilor W. Steere noted that the Council has made their decision.

MOTION was made by Councilor Sette to APPOINT Matthew Clegg to the position of Land Trust Trustee for a 5 year term to expire 2/2015; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Councilor W. Steere directed the Deputy Town Clerk to notify both candidates by telephone. Councilor Burlingame suggested that Mrs. Theriault, who was not appointed, be asked if she would be interested in serving on the Community Resource Commission.

XI. New Business

A. F/G School District Regionalization - Discussion and/or action

Councilor Sette stated that the Council was surprised that this was an issue which was coming up because they were not alerted. Councilor Sette stated that the plan was to try do to this at either the Regional Financial meeting or the Town Financial meeting, which would be a violation as the Region was established by legislative action many years ago. Councilor Sette stated that the only way it could be changed would be by a similar action at a General Election or Special Election. Councilor Sette stated that the Town Council and the residents must see a plan prior to any action coming forward.

Councilor Sette stated that a request was submitted to the Finance Director's office for documents and information which would have taken quite a bit of time to provide. Councilor Sette pointed out that the subject was never discussed or voted on at a School Committee meeting. Councilor Sette stated that the process was incorrect from the beginning. Councilor Sette suggested that a consultant could look at the Region and advise what would be the best action going forward, and the Towns could decide how to approach it.

Councilor Sette spoke about the Regional Financial Meeting, where derogatory comments were made by Foster officials concerning the Gloucester Board of Canvassers. Councilor Sette pointed out that before any plan is brought forward, everybody must be at the point where we could all sit down and talk. Councilor Burlingame stated that because of the way our business is conducted, full regionalization scares him.

Councilor Burlingame expressed his opinion that the Region's budget process is flawed. Councilor Burlingame stated that he feels that discussion should take place regarding how the Regional Charter is structured, adding that there must be a better way to vote on a budget rather than to see who can get the most people out on one given night at 7:00. Councilor Sette recommended that the vote be conducted as an all-day referendum on a Saturday when people are available.

Councilor Sette stated that the Superintendent's narrative which accompanied the proposed budget stated that the School Committee should be commended for requesting a 2.9% increase rather than 4%. Councilor Sette stated that they do not understand that Senate Bill 3050 does not mean that a budget can be raised by 4%, but that the most that the towns can levy is 4% over the previous year's tax levy.

Councilor Sette also stated that at the meeting, the School Committee threatened, for lack of a better term, to cut programs such as art, music, sports, etc. Councilor Sette commented that there are other things in the budget which could be cut and it is time that the students are not used as a "political football". Councilor Sette stated that Dave Steere spoke at the beginning of the meeting, suggesting a number of cuts which would have amounted to \$100,000 and would not have affected the students.

Councilor G. Steere stated that he feels that the School Committee, with the exception of Walter Steere, Jr., who voted against the budget, should not be commended and noted that it was a

Foster School Committee member who made the motion to cut the budget by \$100,000, which means that it was not a shoestring budget to begin with.

Councilor Sette stated that the next step may be to direct the Solicitor to review the Regional Charter. Tim Kane, Assistant Town Solicitor, stated that he will look at the Charter and that of other communities that have full-day referendums. Councilor Sette pointed out that the vote for the new school was done at a November Election.

Councilor Burlingame stated that he feels that the initiation of the full regionalization concept was backwards. Councilor Burlingame stated that if there was any economic benefit, the Gloucester Town Council or Gloucester School Committee would have requested that the concept be looked into. However, Councilor Burlingame stated that when you have the Regional School Committee trying to expand their sphere of influence, that is scary.

Tim Kane stated that he will have information for the Council at their second meeting in April.

B. Appropriation: Town Hall Server - Discussion and/or action

Councilor Burlingame stated that he asked that this be on the agenda. Councilor Burlingame stated that an RFP has gone out. Councilor Burlingame stated that we have been advised that the servers could crash, affecting the Police Department and Town Hall operations. Councilor Burlingame recommended that we go forward and if we can get it done in this Fiscal Year, we should put it in as an unbudgeted expenditure and transfer the funds from Capital at the Financial Town Meeting, so that it does not go into Operations. Councilor Burlingame stated that we have the surplus and we need to get this taken care of. Councilor Burlingame stated that it would be put on the warrant as a deficit appropriation.

Diane Brennan, Finance Director, stated that a small amount was set aside last year that we could start with. D. Brennan stated that a wide range of cost has been identified, but she feels that the cost would exceed what is set aside for that purpose.

Councilor W. Steere asked if this should be added to the warrant for the Financial Town Meeting. Councilor Burlingame stated that he put this on the agenda just to get an understanding of the process so that once we determine the amount needed, it can be added to the warrant. Diane Brennan stated that the bid opening is scheduled for March 26th and she hopes the bid can be awarded by March 31st.

Councilor Sette stated that this schedule should allow us to meet the deadline for advertisement of the Financial Town Meeting. Councilor Burlingame questioned if it would be a problem that the Capital Budget must be advertised before the full budget. D. Brennan stated that the expense had not been identified for the Fiscal Year 2014/2015 budget as it is something that has to be addressed sooner rather than later. It was stated that the expense would have to take place in the current Fiscal Year.

D. Brennan stated that there is approximately \$39,000 which was set aside for computer-related activities, and she will look at other departments to determine if there are extra funds available. D. Brennan stated that the problem with the server needs to be fixed as soon as possible so we

would incur the cost anyway. Councilor Burlingame stressed the importance of taking the funds from Capital so as not to affect the operations line of the budget.

XII. Council Correspondence/Discussion

- A. Councilor W. Steere stated that a letter was received from DEM, Office of Water Resources, regarding the Project Priority List for Fiscal Year 2015. Ray Goff, Town Planner, stated that he also received the letter and will send a response.
- B. Councilor W. Steere stated that a letter was received from RI Clean Water Finance Agency with regard to its next pooled wastewater bond issue.
- C. Councilor W. Steere stated that the Council received a letter from Friends of the Gloucester Land Trust concerning ways that they could help the Land Trust.
- D. Councilor W. Steere stated that the Council has received a recommendation from the Historic District Commission regarding revisions, they propose, to the Charter pertaining to demolition.

XIII. Department Head Report/Discussion Bds. & Commissions - Discussion

- A. Councilor G. Steere asked Joseph DelPrete, Chief of Police, why some residents did not receive the informational message from Code Red regarding the Regional Financial meeting. Chief DelPrete replied that there are two (2) categories of calls, emergency and non-emergency. When residents signed up for the notification, they specified if they wanted all calls, or only emergency. The call concerning the meeting went out to the people on the non-emergency list. Councilor G. Steere commended Chief DelPrete for getting the call out so quickly. Councilor G. Steere stated that he was under the impression that if a resident had a land-line phone, they would receive all calls. Chief DelPrete stated that he will look into the matter.
- B. Gary Treml, Director of Public Works, stated that Resource Recovery plans to set up a process for recycling paint at either a local vendor or at a Transfer Station. G. Treml stated that if the legislation goes through, a disposal fee will be added when paint is purchased and the fee will also be taxed by the State. G. Treml stated that they are looking for locations to place their disposal units. G. Treml noted that not all paint manufacturers have signed on to this agreement. G. Treml stated that he feels that it would not be a good idea to have this at the Transfer Station. G. Treml stated that there is also pending legislation for a similar program for mattresses. G. Treml is in favor of this as the mattresses would be picked up for free from the Transfer Station instead of having to be transported to the landfill.

Councilor Reichert asked G. Treml if it would be feasible to have a system to keep track of time cards or a fingerprint system to be used to monitor employees hours of work. G. Treml replied that it would be all right with him.

- C. Ray Goff, Town Planner, stated that the Planning Board invited representatives from the Empty Spaces project of Putnam, CT to speak at a recent workshop. R. Goff stated that the guests explained how this project has rejuvenated their downtown area over the

last several years. R. Goff stated that the program works with property owners to try to find a way to get discounted rent for artists who will come in and fix the property to make it look better. R. Goff noted that we have many local artists who go to Putnam to display their works because there is no place to do so locally. R. Goff stated that there are a number of empty stores in the Village which would be appropriate for this type of project.

Councilor G. Steere thanked R. Goff for his work on the Adler application, stating it is his opinion that this will be a big boost for the Town. R. Goff stated that the Planning Board had worked for years to get Adler Brothers to come back and agreed that good things will happen in the future because of the zone change.

- D. Walter Steere, Jr., School Committee chair, thanked all those who attended the Regional Financial meeting, noting that every vote counts. W. Steere, Jr. stated that he hopes that if there is a 4% increase requested next year, a large number of voters will attend. Regarding full regionalization, W. Steere, Jr. stated that the Charter requires that this be voted on at a Town Financial meeting.
- E. David Steere, Budget Board chair, stated that the Public Hearing for the proposed 2014/2015 Budget is scheduled for Monday, March 24th at 7:00 p.m.
- F. George Charette, Planning Board chair, spoke regarding the Empty Spaces presentation at the Planning Board workshop. G. Charette stated that the representatives were very enthusiastic and he expressed hope that the project will take place in Gloucester.

G. Charette stated that the Town Planner's last day is April 11th. G. Charette stated that R. Goff will be working a four-day week at his new position, having Fridays off. G. Charette stated that he asked R. Goff if he would consider coming in on his day off to help with ongoing projects. R. Goff replied in the affirmative. G. Charette asked the Council to give some thought to a manner of compensation.
- G. Charlie Wilson, Historic District chair, spoke about the proposed revisions to Article IX 350 concerning demolition of historic structures.

XIV. Open Forum

- A. Rose LaVoie stated that the Heritage Society Gala is coming up and she has invitations for anyone who wishes to attend.

R. LaVoie commented on the cost of heat and electricity at the schools. R. LaVoie stated that at the financial meeting, someone mentioned that there are sensors installed which are designed to turn off the lights if nobody is there, but they do not work. R. LaVoie stated that there are many things at the schools which do not work, and nobody ever seems to fix them. R. LaVoie suggested that they turn the heat down and put on sweaters. Councilor Reichert stated that the wood boiler which was installed is too large and they have to open the windows to let some of the heat escape.

- B. Mike Ahnrud, Conservation Commission chair, stated that there was a recent newspaper article about a new type of vibrating roller which is used to repair potholes. M. Ahnrud stated that the president of the company that manufactures the equipment will provide them free of charge to communities in the State. M. Ahnrud stated that he asked the Town Planner, who confirmed that the Town is in the process of trying to obtain one of these rollers.

M. Ahnrud stated that he attended the Planning Board workshop where the Empty Spaces presentation was made. M. Ahnrud stated that several spaces in Town were deemed suitable for this project.

- C. Tom Sanzi, of Dorr Drive, spoke regarding the sidewalks on the Chepachet River Bridge, asking who is responsible for snow removal. T. Sanzi stated that he and some of the business owners volunteered their time to clear the snow, but with so many storms, it was hard to keep up with.
- D. Christine McIntyre-Hannon, of Elmwood Terrace, stated that the Town of Scituate sends a weekly email to residents which lists meeting dates, available real estate and community supported advertising. C. McIntyre-Hannon stated that she and her husband are full-time artists and were planning to set up shop on Main Street in Scituate until they attended the Planning Board workshop where the Empty Spaces presentation was made. C. McIntyre-Hannon stated that she is familiar with the art galleries in Putnam and is interested in learning about the Empty Spaces business plan.

C. McIntyre-Hannon asked if Gloucester has a sign ordinance, stating that if we are trying to revitalize the Village, signage becomes a big factor. Councilor Reichert explained that there is an ordinance regarding signs in the Historic District, but it is on hold until one year after the completion of the road work in the Village. Councilor Sette stated that this will bring all of the signs on the businesses into compliance.

C. McIntyre-Hannon commented that the Gloucester Town Council members always cooperate with each other and keep it professional. C. McIntyre-Hannon expressed her appreciation and stated that it makes her happy to be a Gloucester resident.

- E. Walter Steere, Jr. stated that he was asked by an abutter of Winsor Park what is the status of the cleanup of the easement. Councilor W. Steere stated that Councilor Burlingame will speak to the owner and if nothing is done, Tim Kane, Assistant Town Solicitor, will send something in writing. Councilor W. Steere stated that the condition of the road must also be addressed.

Walter Steere, Jr. also spoke about the new stop sign at the corner of Jackson Schoolhouse Road and Salisbury Road. W. Steere, Jr. noted that this was approved by the Safety Commission about a year ago, but the residents would now like the sign removed. It was stated that the request should be presented to the Town Council and referred to the Safety Commission.

- F. Rose LaVoie spoke about signs in the Village, explaining that the ordinance required that all signs be made of wood and be appropriate for the Historic District. The business owners complained because the streets and sidewalks were a mess, but it was agreed that once the sidewalks and lighting were completed, they would be allowed a certain amount of time to comply with the ordinance. R. LaVoie stated that although it is expensive to replace signs, the visual beauty of the wooden signs would enhance the Village. R. LaVoie spoke about the new sidewalks, stating that somebody should be hired to clear snow so people can walk safely without having to go into the street. R. LaVoie stated that this should be taken care of before next winter.

- G. Charlie Wilson stated that he has been calling the State in an attempt to get some of the street lights repaired. C. Wilson asked when somebody is coming back to replace the signs that were not done right. Councilor Reichert stated that this was part of their punch list. Councilor W. Steere stated that the bid for the roundabout is scheduled for this summer. It was stated that the reason for the delay is that the State is waiting for Federal funding. Councilor Burlingame suggested that C. Wilson contact Gee Mariam from the Department of Transportation.

XV. Seek to Convene to Executive Session:

MOTION was made by Councilor Sette to Convene to Closed Executive Session pursuant to R.I.G.L. 42-46-5 (a) (2) Collective Bargaining: Police Officers Contract Discussion and/or action; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Sette to Adjourn Closed Executive Session; seconded by Councilor G. Steere.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XVI. Reconvene Open Session (Disclose votes taken in Executive Session)

MOTION was made by Councilor Sette to reconvene Open Session, to declare that No Votes were taken in Executive Session and to Seal the Minutes of Executive Session; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XVII. Collective Bargaining

1. Ratify Police Contract, July 1, 2013 to June 30, 2016 - Discussion and/or action

MOTION was made by Councilor G. Steere to RATIFY the Contract between the Town of Gloucester and the International Brotherhood of Police Officers, Local 638, for the period July 1, 2013 to June 30, 2016; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XVIII. Adjourn

MOTION was made by Councilor Burlingame to ADJOURN at 9:34 p.m.; seconded by Councilor Reichert.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the April 17, 2014 Town Council Meeting.

At a Special meeting of the Town Council holden in and
for the Town of Gloucester on **March 24, 2014**

I. Call to Order

The meeting was called to order at 7:00 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; George O. (Buster) Steere; and Steven A. Sette.

Members Absent: Edward C. Burlingame

Also present: Jean Fecteau, Town Clerk; Diane Brennan, Finance Director; Gary Treml, Director of Public Works; Mary Ann Carroll, Anne Ejnes, and Walter Steere, Jr., School Committee members.

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Public Hearing

A. Budget 2014/2015

Operating & Capital Improvement Budgets

Councilor W. Steere stated this Public Hearing was advertised in the Providence Journal, display ad, on March 10, 2014.

Councilor W. Steere DECLARED the Public Hearing OPEN.

Dave Steere, Budget Board Chair, stated he would give an overview of the proposed budget, including the Capital Budget, and School Committeewoman Carroll will give an overview of the proposed School budget.

D. Steere reviewed the “highlights” of the budget proposed by the Budget Board for 2014/2015 as follows:

Under Central Administration there is a \$4,008 increase due to wage increases including Clerk step 1 positions to Clerk step II in the Planning and Building offices.

Board of Canvassers budget increase reflects the election year and costs for poll workers and Police details.

Planning Office has a decrease due to the reduction in funding for the Comprehensive Plan review.

Under Financial Administration, the proposed funding is to decrease in the amount of \$61,259, due to the IT Department reorganization of expenses from each individual department to one IT budget.

Health care costs reflect a single plan to a buyback and a family plan to a single plan, which saved approximately \$15,000.

There are two (2) new employees who are not eligible for longevity, saving \$4,800.

Reduced funding for revaluation in the amount of \$25,000.

There was a promotion from Clerk 1 to Clerk II in the Treasurer's Office. (Previously stated)

Public Safety: there is an increase in the amount of \$39,655 due to salary and benefit increases and operating expenses decrease.

Department of Public Works: there is a proposed increase of \$56,210, due to wages and benefits, diesel fuel, repair parts, tires and other purchased services.

Recreation budget reflects an increase of \$13,332, most of which is for wages and benefits at the Senior Center.

Social Services is proposed to increase by \$1,205, due to an increase in the salary for the Director, and a reduction in the overall wages for the van drivers.

Other Operational Expenses shows a proposed increase of \$88,517, which reflects a decrease in operating expenses for the Town Hall and an increase for the IT budget, including software expenses for all the other departments, a Capital replacement plan and increased computer support.

Aid Requests: there is a proposed increase of \$7,825, with an increase to Libraries and a decrease in Social Services funding.

D. Steere summarized that the Municipal Budget is proposed for Fiscal Year 2015 in the amount of \$6,776,788, which reflects an increase of \$149,493 or 2.26%.

Education: the Gloucester School budget shows level funding over last year in the amount of \$6,372,035. The School Department will present their own budget.

Foster-Glocester Region: the budget was approved at their financial meeting. The Gloucester share is \$8,474,808, an increase of \$174,156 which includes the operational increase as well as student proration.

Debt Service for the Region: Gloucester's share is \$1,217,981, which represents a decrease of \$52,708, so the net effect for Gloucester is an increase of \$121,448.

Special Appropriations: \$90,000 will be reserved for a loss in State aid for Gloucester Schools. Also, additional transfers from Unassigned Fund Balance totaling \$280,511.

Capital Reserve Fund; there is a 2% set-aside per the Charter which amounts to \$505,826.

Debt Service for Gloucester Schools will decrease slightly by \$1,600, while non-school Debt Service is up by \$2,935, for a net effect of \$1,335.

D. Steere stated that the Total Expenditures are proposed at \$27,584,438, which is an increase of \$388,499 or 1.44%.

Revenues, Municipal Department Revenues are level-funded, based on the information that we have so far.

Other revenues are based on the Governor's proposed Fiscal Year 2015 Budget and are not "cast in stone". They include Public Service Corporation Tax, State Aid - Housing, Excise Tax - Vehicle Phase Out, Hotel, Meals and Beverage Tax, and FM Global Payment in Lieu of Taxes - Phases I, II and III. D. Steere noted that FM Global contributes over 2 million dollars to Gloucester's coffers.

Total revenues are \$6,388,119.

Amount to be raised by taxes before adjustments is \$21,196,319 which is a \$266,981 increase over last year. Adjustments are abatements for uncollected taxes in the amount of \$110,000 and a transfer from surplus in the amount of \$397,298.

After adjustments, the total amount to be raised by taxes is \$20,909,021, which reflects an increase of \$166,415 or .80% over last year's budget.

D. Steere turned to the last page of the Budget to explain the Capital Budget items included by the Budget Board. D. Steere noted that there were numerous requests, but the Budget Board could not honor all requests as there just wasn't enough money in the 2% set-aside. Under Town Hall, Electrical Assessment and/or Project, there needs to be some upgrades to the electrical system, estimated at \$15,000. A request for \$10,500 for Geothermal/Supplemental Heat was included in the budget. D. Steere stated that \$25,000 was also budgeted for Town Hall Wiring.

Police Department: a new roof is needed at a cost of \$40,000 and a phone system replacement is estimated at \$12,000.

Public Works: we have Road Construction in the amount of \$189,254, New and Used Equipment at \$36,165, and Transfer Station Upgrade in the amount of \$358,418.

Total Capital Expenditures are proposed at \$686,337, which will be funded by the 2% set-aside in the amount of \$505,826 and an additional transfer from Surplus in the amount of \$180,511.

D. Steere stated that this concludes his presentation of the Budget Board's recommended budget.

Diane Brennan, Finance Director and Mary Ann Carroll, School Committeewoman, reviewed the highlights for the Gloucester School Budget proposed for 2014/2015.

D. Brennan stated that the total proposed budget for the Gloucester Schools is \$6,626,915 which is an increase of 4%. D. Brennan noted that the largest increase is in the category of Fringe Benefits, more specifically health insurance and pensions. D. Brennan noted that there is a reduction in cost for salaries and expenses.

M. Carroll discussed the level of fiscal responsibility the schools have shown and explained the current fund balance. M. Carroll explained that the School Committee is asking for a 4% increase in the amount of \$254,880, and stated that an additional \$189,000 will be taken from their fund balance. M. Carroll noted that if the Council decides to level fund the schools, a total of \$450,000 will have to be taken from the fund balance.

M. Carroll asked the Council to consider giving the School Department more than the Budget Board recommendation because a proposal (prepared by T. Mainville) which was done a few years ago showed that in five (5) years, the School Department will run out of money. M. Carroll asked the Council to consider the long-range and not just think about this year. M. Carroll stated that if anyone asked if Gloucester Schools had to have additional funding this year, she would honestly have to say not this year, but in the future. M. Carroll expressed her concern that the Town may be creating a structural deficit by level funding the School's budget.

Councilor Sette noted that Health Insurance has increased by 15% and asked if this is accurate. M. Carroll replied in the affirmative, stating that right now, we are bound by contract.

Dave Steere noted that the School Department has not taken anything from their surplus. M. Carroll replied that the Budget shows that surplus is used, but when it is audited, they are able to save money. M. Carroll again stated that her concern is not for this year, but four (4) or five (5) years from now.

D. Steere agreed that there will be a point where the schools will need more money, but stated that the former Finance Director's worksheet is inaccurate as it does not reflect all factors. M. Carroll stated that we need to put money aside so when the surplus is gone, the 4% will be enough to support the schools. D. Steere stated that taxpayers will object to a tax increase to add to the School Department's surplus. M. Carroll replied that it would be better to raise taxes a little bit now rather than a lot in five years.

Councilor G. Steere commented that putting the \$90,000 aside does not build their maintenance of effort, so he does not have a problem with it. Councilor G. Steere stated that even level-funded for the last few years, surplus has been built at a quicker rate. M. Carroll stated that they should be congratulated for doing that. M. Carroll stated that is because they have been fiscally responsible, but she is concerned for the future. Councilor G. Steere replied that he is also concerned, but does not want to build the maintenance of effort because you cannot get it back. M. Carroll stated that if you don't build the maintenance of effort, 4% will not be enough because the expenses that we cannot control far surpass that amount.

Councilor G. Steere asked at what point do we look at health care plans and make adjustments. M. Carroll agreed that every municipality in the State should look at health care, but we are not in that position right now. M. Carroll stated that teachers' salaries have been held and we have cut as many as possible. M. Carroll stated that they cannot make further cuts and maintain the same level of education. M. Carroll thanked the Council for what they have done, but reiterated that we need to look ahead and not just at this year.

Councilor Sette commented that the Town's budget shows an increase of \$166,415, and stated that if you look at 1% of what that is over the cap it is \$209,092. Councilor Sette stated that if you take the \$100,000 which was cut out of the Region's budget, we would be at about 1% of the cap. Councilor Sette noted that statistical revaluation will have an impact on some taxpayers. Councilor Sette proposed that we move to 1% on the cap and whatever that amount is would go into the revenue account, in addition to the \$90,000.

Dave Steere stated that if you are going to give more money, you should get something in return. Councilor Sette agreed that we need to go back and look at health care. However, Councilor Sette stated that nothing can be done regarding pensions as they are set by the State.

Dave Steere stated that we will now take questions from the public regarding any of the proposed budgets.

1. Walter Steere, Jr., School Committee member, asked how much was added to our surplus as of June 30, 2013. Diane Brennan, Finance Director, replied that on the Town side we added \$532,182 and for the Schools, it was \$530,000. W. Steere, Jr. stated that he does not think that the schools need more, but if the Council decides to do so, it should be put in a special account to avoid adding it to the maintenance of effort .
2. Dave Steere stated that there is a proposed increase of 15% for health care in the School Budget, adding that this is one line item which has been under budget in the past. Walter Steere, Jr. stated that we probably won't get the right numbers until after the Financial Town Meeting. D. Steere noted that the Region has an Enterprise Fund and asked if the local schools have something like that. W. Steere, Jr. replied that he is not sure. D. Brennan commented that the Gloucester Schools are self-insured and the claims have exceeded what was paid this year, driving the number to go very high.
3. Councilor W. Steere stated that in the new Police Contract, the Police Department has agreed to give back five (5) months of retroactive salary and asked if this is reflected in the Budget. D. Brennan replied in the affirmative.

Councilor Reichert stated that he agrees with Councilor Sette concerning the 1% on the cap. Councilor Sette stated that this would be an additional \$42,675 if 1% of our levy is \$209,090.

MOTION was made by Councilor Sette to increase the overall amount to be raised by taxes by \$42,675 to equal the total amount to be raised by taxes of \$209,090 or 1% increase on the current tax levy; seconded by Councilor Reichert.

Motion and second rescinded.

Councilor W. Steere stated that we are still in Public Hearing and are not ready to make a motion. Councilor Sette stated that this will be his motion coming out of the Public Hearing. D. Steere asked if this would go under Special Appropriations. Councilor Sette replied in the affirmative.

4. Councilor W. Steere stated that the Human Services Director salary shows an increase of \$4,101, or 37%. Dave Steere explained that the Budget Board has always held that salary, but the current and past directors have indicated that the job requires more hours than what they had anticipated. D. Steere stated that the Budget Board had always responded that the Directors knew what they were getting into as it is an elected position. At this point, the Budget Board felt that the salary should be bumped up to the level of the part-time Recreation Director. D. Steere noted that the percentage looks bad because it is based on a small number.

Councilor G. Steere stated that he agrees with the salary increase for the Director of Human Services because the Department now services a lot more families and the Director is in the office 4 to 5 days per week. Councilor W. Steere stated that he does not wish to begrudge anybody for the work that is involved, but he has been on the Council nearly six (6) years and nobody mentions how many hours the Council members put in.

Rose LaVoie stated that instead of looking at a percentage, we should just look at the \$4,000, which is very small. Councilor W. Steere stated that he agrees, but others may disagree. R. LaVoie noted that everybody is hurting and the Human Services Department is busier than it ever was. R. LaVoie added that based on a budget of millions and millions of dollars, this is a pittance. Councilor W. Steere noted that this is for salary; it is not going toward the program.

5. Councilor Sette had a question regarding the Senior Center. Councilor Sette asked if there is any revenue generated. D. Steere replied that there are two (2) funds; one consists of donations and the other is made up of membership fees which contribute toward programs for the Seniors. There was discussion regarding the increase in salaries for the Senior Center.

D. Steere explained that there is the possibility of absence of the Director, which would bump up the kitchen aide to Director status, and somebody would have to be hired to take over for the kitchen aide. Councilor G. Steere stated that this has been an ongoing problem for several years. D. Steere replied that the Director was out for an extended amount of time last year, but the Budget Board is limited in what they can ask when it pertains to health. D. Steere suggested that the Council bring it up with the Senior Center Board of Directors.

6. Councilor W. Steere spoke about the Capital Budget, Police Department request for \$31,000 for an SUV. Councilor W. Steere noted that the Department currently has a 2006 model with over 100,000 miles and a 2008 which was recently damaged when it struck a

deer. Councilor W. Steere stated that the Chief of Police was unable to attend this meeting, but has stated that if he received \$25,000, he could find the extra funds to outfit the vehicle with the necessary lighting and equipment.

D. Steere replied that the vehicle which the Chief is seeking to replace is projected to have 68,000 miles by the end of the Fiscal Year. D. Steere stated that this was not a priority as the Budget Board felt that at 68,000 miles, the vehicle could be used for at least another year. Councilor W. Steere noted that this is the vehicle which was damaged in the accident and added that the Chief plans to move one of his vehicles to the Town Hall for use by the Human Services Department.

Councilor Reichert expressed agreement with the request, stating that Police vehicles also bring in revenue from road construction details. Councilor Reichert noted that these funds go back into the General Fund. Councilor G. Steere felt that with 68,000 miles on the vehicle, we could get another year out of it. Councilor G. Steere also stated that the vehicles used by the Human Services Department to transport seniors put a lot more miles on them compared to Police vehicles that only travel within a 5-mile radius.

Councilor W. Steere stated that this is why we rotate cars from the Police Department. Councilor G. Steere stated that we should buy a decent car for the Town Hall. Councilor W. Steere replied that we should buy a car for the Police Department and rotate one down here that has decent mileage.

Kevin LaVoie stated that if there is concern about 4-wheel drive vehicles to use in inclement weather, the Police Department has two (2) Hummers which are registered and insured. Regarding the School Budget, K. LaVoie stated that it is a good idea to build up the reserve for the future, and suggested that the School Committee just ask for an appropriation of a certain amount rather than a 4% increase in the budget.

7. Councilor G. Steere referred to the Capital Budget item regarding the Kent Property project, stating that the Town only has four (4) years remaining to develop the property. Councilor G. Steere stated that it would show good faith to put aside \$5,000 to \$10,000, especially if we plan to seek grant funding. D. Steere stated that there is a matching grant fund in the amount of \$50,000 which shows up in the audit. D. Steere stated that this may be a good place to take money from for the project.
8. Walter Steere, Jr., School Committee member, spoke in response to Kevin LaVoie's comments, stating that even if the School Department does not get the 4%, they will take it from their surplus. W. Steere, Jr. stated that if the Town makes an effort to give a little extra, the School Department should make an effort to take a little out of their budget to help down the road.
9. Jaclynn DiPietro explained that the matching grant fund was initiated about 10 years ago when Gene Pepper was chair of the Wastewater Management Commission. J. DiPietro stated that we would have to go back and look to determine how the Council reserved these funds and if they could be used for other purposes. Councilor Reichert stated that he recalls

that the Wastewater Management Commission's intention was to use the funds to help people with regard to septic systems.

Councilor Reichert noted that there was disagreement between the Commission and the Council to the point that Mr. Pepper resigned and the Commission was restructured. Councilor Sette stated that he feels that the Council can vote to move that money as was done with Phase II of FM Global.

10. Rose LaVoie noted that the Budget for Social Services is \$63,000 while Animal Control is at \$97,000. R. LaVoie commented that the human beings in this Town should be worth at least as much as the animals. D. Steere pointed out that most of the budget for Animal Control is for salaries and benefits.
11. Councilor G. Steere spoke about the Geo-Thermal Supplemental Heat which is on the Capital Budget, stating that the \$10,500 was for electric boosters for the heating system. Councilor G. Steere noted that since plugging up some holes beneath the Town Hall, the system has worked much better. Councilor G. Steere felt that the boosters may not be the answer.

Gary Treml, Director of Public Works, stated that he has spoken to the Planner and representatives from Coldmasters and was told that if we want to keep the system truly geo-thermal, an audit of the Town Hall would have to be conducted to determine how many more wells are needed. G. Treml stated that the electric units would be a back-up to the geo-thermal system.

12. Linda Nichols, Community Resource Commission chair, spoke about the \$50,000 in the matching grant fund, asking how this is allocated. Councilor W. Steere replied that research must be done on this matter. L. Nichols recommended that this fund be used for small salaries, such as the Director of Human Services.

Councilor W. Steere noted that this is a Public Hearing for the budget, but there is nothing on the Agenda to allow for action on the budget. Councilor W. Steere stated that the Council will have to wait until the next meeting to vote on the matter. Councilor W. Steere questioned whether the Public Hearing should be kept open until that time. D. Steere stated that if the Council plans to approve the budget at their next meeting, any changes would have to be forwarded to the Finance Director beforehand. Jean Fecteau, Town Clerk, stated that due to advertising deadlines for the Town Financial Meeting, the budget must be approved at the next meeting.

Councilor Reichert questioned the Capital Budget request pertaining to Winsor Park. D. Steere explained that the Recreation Director wanted to resurface the basketball and tennis courts, but the basketball courts are not fenced in and there are tire marks on them. D. Steere stated that the Budget Board was opposed to spending more money for new surfaces on which people would continue to drive. Regarding the tennis courts, D. Steere stated that there are funds under "Other Purchased Services" in the Maintenance Division budget which will be used for this purpose.

Councilor W. Steere asked how the Council wished to proceed with the budget. Councilor Sette stated that several scenarios will have to be prepared by the Finance Director. Councilor Sette stated that he would like to move the amount to be raised by taxes to 1% above our levy from last year. Councilor Sette recommended that the additional money go into the Special Reserve for future school funding shortfall.

There was discussion regarding the Police Chief's requests for a vehicle. It was stated that the Council does not have consensus one way or the other. Councilor Sette commented that by moving the amount to the capital, the 2% set-aside will increase slightly.

There was discussion concerning making changes to the budget at the next regular meeting and scheduling a special meeting the following week to approve the budget. There was Council consensus to close the Public Hearing because anyone who wished to speak did so tonight.

Councilor W. Steere asked if anybody else wished to be heard. Linda Nichols asked if she should come back to another meeting to find out what is in her commission's budget. Councilor W. Steere stated that no changes have been proposed at this time to any of the Boards and Commissions budget for this Fiscal Year.

Councilor W. Steere DECLARED the Public Hearing CLOSED.

V. Open Forum

Jean Fecteau stated that it may be possible to schedule a meeting prior to the next regular meeting instead of the week after. It was stated that only the first three (3) pages and the Capital Budget page will have changes; the remainder of the budget will be the same. Councilor Reichert suggested that the Council vote on the budget at the regular meeting, since there are only two (2) changes to be made.

The Council members agreed and Councilor W. Steere stated that if necessary, a special meeting could be scheduled. Diane Brennan, Finance Director, stated that she will check the calendar to determine the statutory requirement for advertising.

Councilor G. Steere noted that the \$50,000 matching grant fund would not pertain to this budget, so it can be researched and the Council can vote on whether to use some of the funds for the development of the Kent Property. Jean Fecteau stated that it would affect this budget if it is determined that the funds cannot be used and the Council wishes to put the money in the budget. Councilor G. Steere commented that we should do something with the property and not wait four (4) years when we would lose it.

Gary Treml, Public Works Director, stated that he has already invested some time and resources on that property and, if necessary, will use some of his road account to establish the road and repair several walls. D. Steere noted that there is nothing for the Kent Property in next year's proposed budget. G. Treml stated that he understands that. Councilor W. Steere stated that there is a committee that is attempting to get donations for some of the work.

Linda Nichols, Community Resource Commission chair, asked if the \$1,800 in the budget is for both Community Resource and Wastewater Advisory. Councilor W. Steere replied in the affirmative. L. Nichols stated that this is not enough considering the work done by this Commission. L. Nichols expressed her opinion that this should be increased.

VI. Adjourn

MOTION was made by Councilor Sette to ADJOURN at 8:35 p.m.; seconded by Councilor G. Steere.

VOTE: AYES: W. Steere, Reichert, G. Steere and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the April 20, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **April 3, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; George O. (Buster) Steere; and Edward C. Burlingame.

Member Absent: Steven A. Sette.

Also present: Jean Fecteau, Town Clerk, Susan Harris, Deputy Town Clerk; Tim Kane, Assistant Town Solicitor; Joseph DelPrete, Chief of Police; Raymond Goff, Town Planner; Diane Brennan, Finance Director; Gary Treml, Director of Public Works; and Walter Steere, Jr., School Committee member.

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Open Forum - Agenda Items

A. Chris Hannifan, Executive Director of the Housing Network program Community Housing Land Trust, spoke regarding the CDBG Block Grant. C. Hannifan thanked the Council for their past support and expressed hope that the Town will continue to work with the program to provide affordable housing for people with low to moderate income.

V. Resolutions - Discussion and/or action

A. Chepachet Grange Citizen of the Year 2014 Award
Recipient - Michael DeGrange

Councilor W. Steere stated that on April 15th the Chepachet Grange will honor a member of the Town's various Boards & Commissions as well as a former Town Council member with the 2014 Citizen of the Year Award.

Councilor G. Steere read the following Resolution which will be presented on that night:

Resolution 2014-02
Chepachet Grange 2014 "Citizen of the Year"

WHEREAS: The National Grange, founded in 1867, is a nonprofit, nonpartisan, fraternal organization that advocates for rural America and agriculture. With a strong history in grassroots activism, family values and community service, the Grange is part of more than 2,100 hometowns across the United States; and

WHEREAS: The Chepachet Grange #38, organized in 1907, has always helped our community and celebrates the importance of citizens in our community that share their ideals and give unselfishly of their time and effort; and

WHEREAS: on April 15th, 2014, the Chepachet Grange will acknowledge the good works of these people in our community at a Community Service Awards Night; and for 2014 the Chepachet Grange has chosen:

Michael L. DeGrange
“Citizen of the Year”

WHEREAS: Mike is a tireless advocate for the betterment of the Town of Glocester. Mike is being honored for his ongoing work on the progress and preservation of our 4th of July Parade, a Glocester tradition since 1926. Through his hard work and dedication he has kept this tradition alive and continues to bring innovative ideas to the Town for the future success of this event that truly is a “Glocester” celebration; and

NOW THEREFORE BE IT RESOLVED, the Glocester Town Council and the Town Clerk wish to congratulate and express our appreciation to Michael L. DeGrange on this occasion and we wish to thank the membership of the Chepachet Grange for their hard work, sense of community, dedication to our Town; and good sense to honor Mike as their Citizen of the Year.

Jean M. Fecteau, CMC, Town Clerk

Walter M.O. Steere, III, Council President

Adopted by the Glocester Town Council on this 3rd day of April, 2014

seconded by Councilor Burlingame

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

B. Opposition Senate Bill #2677 & House Bill #7631 An Act Relating to Taxation -

Councilor W. Steere stated that the Assessor has asked the Council to pass the following Resolution which expresses our opposition to Senate Bill 2677 and House Bill 7631, a bill relating to taxation of vacant new construction.

Councilor W. Steere noted that the Council opposed a similar bill last legislative session. Councilor Burlingame read the following Resolution into the record:

Resolution #2014-03
Resolution Opposing 2014 S 2677 and H 7631
An Act Relating to Taxation – Levy and Assessment of Local Taxes

- WHEREAS, S 2677 and H 7631 would prevent a municipality from taxing new construction single-family dwellings and residential condominium units at its full and fair cash value for as long as said new construction dwellings or condominium units are not occupied, has never been occupied and are actively for sale to the open market; and
- WHEREAS, S 2677 and H 7631 would also prohibit assessment of these structures when partially completed, as is the standard and equitable practice throughout Rhode Island and our neighboring states; and
- WHEREAS, S 2677 and H 7631 allows for unfair taxation to a property owner who wishes to custom build their own single-family home or condominium; and
- WHEREAS, S 2677 and H 7631 favors the owners of development properties, thus giving for-profit developers an inequitable advantage in the residential market; and
- WHEREAS, S 2677 and H 7631 would not be beneficial to the Town of Glocester as it would cause a reduction of growth in assessed valuations and therefore a loss of revenue negatively affecting the budget process and forcing taxpayers to shoulder the burden to the benefit of a single group.

NOW, THEREFORE, BE IT RESOLVED, the Town Council of the Town of Glocester respectfully requests the Rhode Island General Assembly to oppose S 2677 and H 7631.

ATTEST:
Jean M. Fecteau
CMC, Town Clerk

By order of the Town Council
Walter M.O. Steere III
Town Council President

Seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

VI. Public Hearing

- A. Earth Removal License Renewals - Discussion and/or action
1. Applicant: Adler Brothers Construction, Inc.
Location of Business: 604 Putnam Pike, further described as AP 14, Lots 18, 19 and 20

Councilor W. Steere stated that this Public Hearing was advertised March 13, 2014 in the Valley Breeze/Observer and abutters were notified.

Councilor W. Steere declared the Public Hearing Open and asked if anyone wished to speak regarding this matter.

Discussion: None.

Councilor W. Steere declared the Public Hearing Closed.

MOTION was made by Councilor Reichert to Grant the Earth Removal License to: Applicant: Adler Brothers Construction, Inc.; Location of Business: 604 Putnam Pike, further described as AP 14, Lots 18, 19 and 20; contingent upon : 1) Building/Zoning approval; 2) all Town fees being paid; 3) current bonding secured; said license to be valid April 1, 2014 to March 31, 2016; seconded by Councilor G. Steere.

Discussion: Councilor W. Steere noted that Adler Brothers Construction applied for a Zone Change and asked if this application would be affected. Tim Kane, Assistant Town Solicitor, stated that he must recuse from this matter, but stated that he can answer the question with regard to the application submitted by Bella Sand as the situation is the same. T. Kane stated that the Zone Change application and the Earth Removal license application are two separate issues.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame
NAYS: 0

MOTION PASSED

2. Applicant: George O. Steere, Jr. et als
Location of Business: Route 102, further described as AP 13, Lot 2

Councilor W. Steere stated that this Public Hearing was advertised March 13, 2014 in the Valley Breeze/Observer and abutters were notified.

Councilor W. Steere declared the Public Hearing Open and asked if anyone wished to be heard.

At this time the Solicitor has advised this Public Hearing be continued to May 1, 2014.

MOTION was made by Councilor Burlingame to continue the Public Hearing for George O. Steere, Jr. et als, location of business: Route 102, further described as AP 13 Lot 2, until the Town Council meeting of May 1, 2014; seconded by Councilor Reichert.

Discussion: None.

Councilor G. Steere stated that he must recuse from this matter.

VOTE: AYES: W. Steere, Reichert and Burlingame
NAYS: 0
RECUSAL: G. Steere
MOTION PASSED

3. Applicant: Bella Sand, LLC
Location of Business: Between Rt. 98, Rt. 102 & Cross Road,
further described as AP 10, Lots 105, 106, 106A and 116

Councilor W. Steere stated that this Public Hearing was advertised March 13, 2014 in the Valley Breeze/Observer and abutters were notified.

Councilor W. Steere declared the Public Hearing Open and asked if anyone wished to speak regarding this matter.

Discussion: None.

Councilor W. Steere declared the Public Hearing Closed.

MOTION was made by Councilor Reichert to Grant the Earth Removal License to: Bella Sand, LLC; Location of Business: Between Rt. 98, Rt. 102 & Cross Road, further described as AP 10, Lots 105, 106, 106A and 116; contingent upon: 1) Building/Zoning approval; 2) all Town fees being paid; 3) current bonding secured; said license to be valid April 1, 2014 to March 31, 2016; seconded by Councilor Burlingame.

Discussion: None.

Councilor G. Steere stated that he must recuse himself from this matter.

VOTE: AYES: W. Steere, Reichert and Burlingame
NAYS: 0
RECUSAL:G. Steere
MOTION PASSED

- B. Gloucester Home Repair/2014 Community Development Block Grant -
1st Hearing - Discussion and/or action.

Councilor W. Steere explained that this is the first Public Hearing required before the Town submits their Community Development Block Grant application for the current year. This public hearing was advertised in the Observer/Valley Breeze on March 20, 2014 .

Councilor W. Steere DECLARED the Public Hearing Open and read the following correspondence from Diane Wrona:

3/31/2014
Glocester Town Council
Walter M. O. Steere III, President

Re: Community Development Block Grant 2014 -1st Public Hearing
Program Performance/Letter of Intent

Dear Council Members;

We are in the process of preparing the 2014 CDBG Grant Application for submittal to the State Office of Housing and Community Development. In order to submit we are required to conduct two (2) public hearings on the application. The first is an informational meeting where potential applicants can discuss their activity and funding request. The second meeting is where the Town Council reviews and prioritizes applications for submittal to the State.

The Town is eligible for \$150,000.00 in grant funds but normally receives about half that amount.

In the past year (FY 2013) the Town of Glocester received \$6,250 in CDBG funding. This was low due to the fact that the program was shut down and we had accumulated funds from previous years. Awards were as follows:

Food Pantry	\$4,000
Community Housing Land Trust	\$1,250
Administration	\$1,000
Total Award	\$6,250

As you know we re-established the CDBG Program as the Glocester Home Repair Program in August of 2013. Since then Glocester Home Repair Program has received 10 applications for assistance. We have funded 10 projects that included: 2 roofs, 2 oil tanks, windows, septic system and design, means of egress, plumbing repairs, electrical service and baseboard heat. These projects represent typical needs in our community.

The Program has given out loans to income eligible individuals who have been making payments back to the Program. To date, the Town has 7 Mobile Home Replacement loans totaling approximately \$333,000.00. There are currently 8 Housing Rehabilitation loans totaling approximately \$63,000.00, for a total of \$396,000.00 of expected income.

The Program will **not** be applying for Home Repair funding for Fiscal Year 2014. We will be concentrating on spending down money from prior grant years. The approximate balances are as follows:

Year	Balance to be Drawn
2010	\$200,000.00
2011	\$170,000.00
2012	\$107,250.00
2013	\$ 6,250.00
Total	\$483,500.00

As you may know, we are in the process of re-starting the Mobile Home Replacement Program. Letters have gone out to the Mobile Home Park owners and they are ready to work with us. To date seven (7) substandard units have been replaced, adding to the Town of Gloucester's 10% affordable housing requirement. We are planning on replacing another 4 mobile homes this year. If all goes well, we should meet our goal and spend down approximately \$240,000.00 of existing funding.

The Community Development Block Grant has provided employment opportunities for local residents and local tradesmen. The grant has provided the Town of Gloucester's low and moderate income residents with a safe home and has helped keep up the value of Gloucester's housing stock. The grant has also provided funding to support the Gloucester Food Pantry located at Town Hall.

The Town of Gloucester filed its initial application for CDBG funding in 1986. Over the past 28 years the grant has provided over 2.5 million dollars in grant funds that have gone back into the Town of Gloucester's local economy.

The proposed activities for FY 2014 CDBG will be presented to the Gloucester Planning Board on May 5, 2014. At that time the Planning Board will provide a recommendation of consistency with the Gloucester Comprehensive Community Plan on the proposed activities.

The 2nd Public Hearing is scheduled to be held on June 5, 2014 with the Town Council. At that time the Grant Application will be complete and available for review, and prioritized. The Town Council President will then sign the application at that meeting.

Once all this is done, the application will be delivered to the State of Rhode Island, Office of Housing and Community Development before June 27, 2014.

Sincerely
Diane Wrona
Program Administrator

(end of memo)

Discussion: Councilor Burlingame commented that this memo provides a comprehensive explanation regarding the Gloucester Home Repair Program.

Councilor W. Steere asked if anybody wished to speak regarding the Community Development Block Grant application.

1. Walter Steere, Jr. stated that he has previously requested an accounting with regard to the status of tax payments for the mobile homes. W. Steere stated that the Council should have that information before making a decision because if people are behind on their taxes or mobile home payments, we should not provide four (4) new mobile homes.

Councilor W. Steere asked if anyone else wished to be heard. Hearing none, Councilor W. Steere declared the Public Hearing Closed and stated that the second Public Hearing will be held on June 5th, at which time the requests will be prioritized and the completed application will be available for review. Councilor W. Steere stated that any questions which were raised tonight will be reviewed and answered at the next Public Hearing.

VII. Consent Items - Discussion and/or action

- A. Approval of Town Council Minutes of March 6th, 20, & 24th 2014 - Discussion and/or action

MOTION was made by Councilor G. Steere to APPROVE the minutes of March 6th, 2014; and to TABLE the minutes of March 20 & 24th; seconded by Councilor Reichert.

Discussion: Councilor Burlingame stated that he will abstain from the vote because he was not present at all of the Town Council meetings.

VOTE: AYES: W. Steere, Reichert and G. Steere

NAYS: 0

ABSTAIN: Burlingame

MOTION PASSED

VIII. Unfinished Business

- A. Bds. & Commissions - Discussion and/or action

1. Appointments

- a. Community Resource and Wastewater Advisory Commission

One two year term to expire 1/2015

Councilor W. Steere noted that two (2) applications were received, but the Council has not received a recommendation from the chair of the Commission.

MOTION was made by Councilor Reichert to TABLE the appointment to the Community Resource and Wastewater Advisory Commission, term to expire 1/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

B. Easement Request: Putnam Pike (Sleiman) - Discussion and/or action

Councilor W. Steere stated that this request was first discussed on March 6, 2014 and continued to this meeting.

Councilor W. Steere read the following into the record:

Honorable Town Council
Town of Gloucester
February 27, 2014

Dear Mrs. Fecteau:
Re: Elie Sleiman
Assessor's Plat 10B, Lot 46-NF- Town of Gloucester
Assessor's Plat 10B, Lot 9 - Elie Sleiman
Assessor's Plat 10B, Lot 8 - Elie Sleiman
Assessor's Plat 10B, Lot 7 - Elie Sleiman

This office represents Elie Sleiman who is in the process of upgrading his business known as the Putnam Pike Sunoco situated on the Putnam Pike in the center of the Village on Assessor's Plat 10B, Lot 7. As part of those improvements, Mr. Sleiman has moved the car repair business to the rear of the property which enhances the overall appearance of the Village and is converting the majority portion of the front of the building to a convenience store.

Because coffee will be offered for sale, Mr. Sleiman is required to install a public well pursuant to the regulations of the Rhode Island Department of Health and proposes to do so at the rear of Assessor's Plat 10B, Lot 9.

That parcel adjoins the Town's property being Assessor's Plat 10B, Lot 46 and in order to install the needed well with a 200 ft. buffer from prohibited uses by the Rhode Island Department of Health, it will be necessary for Mr. Sleiman to obtain from the Town an easement on its Assessor's Plat 10B, Lot 46 that if granted would permit the installation of the needed well.

The area of the easement is depicted on Exhibit "A" attached hereto and made a part hereof and the location of same is shown on Exhibit "B" attached hereto and made a part hereof.

It is respectfully requested on Mr. Sleiman's behalf that the Town grant an easement in accordance with the above and that the matter be put on the council agenda for March 6, 2014.

Respectfully submitted,
Bradley L. Steere
Attorney for Elie Sleiman
(end of memo)

Discussion: Councilor W. Steere asked if anyone wished to speak regarding this request.

Lori Blanchflower, abutting property owner, stated that she is opposed to the granting of this easement because it will encroach on her property. L. Blanchflower stated that she has plans to install a septic system and a pool house which would be affected by the easement. L. Blanchflower stated that she has no intention of giving up the full use of her property.

Councilor Burlingame asked if a variance could be obtained from the State and if the Council could grant the easement with contingencies. T. Kane replied that if the applicant does not get the full radius, a variance would be required.

Councilor G. Steere commented that he wants to help any business in Town, within reason. Councilor G. Steere stated that this is a “race to the finish line;” if the well is approved, part of Ms. Blanchflower’s property would be unusable, but if she gets her septic design approved first, she has the right to install the system. Councilor G. Steere stated his opinion that the Town should be the last step in the process.

Councilor Reichert stated that the location does not make sense to him, adding that it seems that the public well will be going through the septic system of the Stagecoach Tavern. Councilor G. Steere asked if anyone from DEM or the Department of Health has looked at the site, noting that we recently capped a contaminated area nearby.

Elie Sleiman, applicant, replied that the well would not be behind the restaurant, but behind the houses on Jacks’s Way. E. Sleiman stated that testing must be done before the well can be approved by the State.

Councilor W. Steere stated that Ms. Blanchflower would lose property rights if this easement is granted and asked what the Town would lose. T. Kane stated that the Town would lose the right to do anything which might contaminate the well. T. Kane stated that he spoke to someone at the Department of Health and noted that Councilor G. Steere was correct that it is a race to see who goes there first. T. Kane stated that the Council has a difficult decision to make because they want to help the business but do not want to hurt the neighboring property owner.

Councilor G. Steere asked if the Council grants the easement but the State will not give their approval, how would we pull it back. T. Kane, Assistant Town Solicitor, replied that the easement could be granted conditional upon State approval.

With regard to public wells, Councilor Reichert stated that he recalls about ten (10) years ago, the Department of Health stopped all water use at the Town Hall until the water could be tested. T. Kane stated that he will search the title of the objector’s property to determine if an easement had been granted to the Town.

Lori Blanchflower stated that she looked at her title and there is no easement but if the Town has a public well, there may be a 1750 foot radius that becomes a well protection area. L. Blanchflower stated that an easement would take away the value of her property forever.

There was Council consensus to direct the Assistant Town Solicitor to research the matter. T. Kane, Assistant Town Solicitor, recommended that the Council table the request until the meeting of May 1, 2014. L. Blanchflower stated that if there is another public water system, Mr. Sleiman could tie into it. Elie Sleiman, applicant, stated that he is not here to harm anyone and if there is any way around it, he will do it.

MOTION was made by Councilor Burlingame to continue the Easement Request until the Town Council meeting of May 1, 2014; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame
NAYS: 0
MOTION PASSED

IX. New Business

A. Boards & Commissions - Discussion and/or action

1. Resignation

a. Recreation Commission

One unexpired term to expire 1/2015

Councilor W. Steere stated that the Clerk has received the resignation of Steven Ricard from the Recreation Commission.

MOTION was made by Councilor G. Steere to ACCEPT the resignation of Steven Ricard from the Recreation Commission for the term to expire 1/2015; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame
NAYS: 0
MOTION PASSED

2. Appointment

a. Recreation Commission

One term to expire 1/2015

Councilor W. Steere stated that we have several applications and suggested that the candidates be contacted to determine if they are still interested in the position.

MOTION was made by Councilor G. Steere to TABLE the appointment to the Recreation Commission for a term to expire 1/2015; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame
NAYS: 0
MOTION PASSED

B. R.I.D.O.T. Chepachet Village Period Lighting / Town Acceptance - Discussion and/or action

Diane Brennan, Finance Director, stated that she spoke with Gary Tella, Project Engineer with the Department of Transportation, regarding the period lighting in the Village. D. Brennan stated that there was miscommunication concerning who would pay for the electricity; therefore the lights were turned off by the electric company for non-payment. The situation was straightened out and the lights were turned on, however the cells which turn the lights on when it gets dark were not working as of this afternoon.

D. Brennan stated that Mr. Tella stated that there is a punch list of items for the entire project and it was recommended that the lights not be turned over until the list is completed. Mr. Tella also requested the name of a contact person with regard to the lights. There was Council consensus that Gary Treml, Director of Public Works, be the point person.

Councilor W. Steere stated that we should be sure that everything is completed and we have an understanding of how everything works before we accept the lights.

Charlie Wilson stated that he was contacted by the State and informed that the wooden signs will be placed a week from Monday.

MOTION was made by Councilor Burlingame to TABLE R.I.D.O.T. Chepachet Village Period Lighting/Town Acceptance until the Director of Public Works is satisfied that the punch list has been completed; seconded by Councilor Reichert.

Discussion: Councilor W. Steere requested that the Town Clerk send a memo to the Department of Transportation regarding this matter.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame
NAYS: 0
MOTION PASSED

C. Proposed 2014/15 Budget Amendments - Discussion and/or action

Councilor W. Steere stated that there was discussion at the Budget Public Hearing regarding certain aspects of the Proposed Budget, including additional funding for the School Department, a vehicle for the Police Department under Capital, and the cost of electricity for the new period lighting, which did not appear in the Budget. Councilor W. Steere stated that there was also a request for more money for the Community Resource Commission. Dave Steere, Budget Board chair, noted that the line item for Other Operational includes the cost of the electricity for the decorative lights, which will be approximately \$4,500.

Councilor Burlingame stated that there was an issue regarding the van for the Department of Human Services, adding that we need to do something about this. Councilor G. Steere stated that he has called around for prices and a new 7-passenger Dodge Caravan could be purchased for \$20,000. Councilor Burlingame stated that the Director has been struggling with used vehicles and recommended that funds be moved from surplus to purchase a van. Councilor W. Steere asked what is wrong with the bus that is in the parking lot.

Judy Branch, Director of Human Services, stated that it is old, has many miles on it and is in and out of repair more than any vehicle should be. J. Branch stated that the van is not safe, adding that the cars are also old. Councilor W. Steere asked if the vehicles get her where she wants to go. J. Branch replied “Not safely”. Councilor W. Steere stated that if this is true, they should be taken off the road. Councilor G. Steere commented that to run around town they would be fine, but these vehicles take seniors all over the state to their doctors’ appointments.

Councilor G. Steere stated that we should have at least one dependable vehicle for this purpose. Councilor W. Steere commented that he is not against getting a Caravan, but feels that we should get rid of the van that we now have. Councilor G. Steere replied that it could still be used when someone needs a wheelchair lift. Councilor W. Steere stated that we could get a Caravan with a lift; there is no sense in keeping the bus if it is unsafe. Councilor G. Steere stated that if the Police Department gets the SUV that is requested, a Crown Victoria with 105,000 miles would be sent to the Town Hall.

Rose LaVoie stated that she is a concerned taxpayer, but she feels that the Human Services Department should get whatever vehicles they need. R. LaVoie commented that every time the Public Works Department or Police Department request a vehicle, they get it.

Councilor Burlingame spoke about the Budget with regard to the schools. Councilor Burlingame stated that there was discussion regarding whether to increase the \$90,000 set aside for the schools because of the projected reduction of State Aid. Councilor Burlingame explained that several years ago, the Legislature changed the School Funding Formula from a flat rate to a per-student basis, resulting in a reduction of \$800,000 in State Aid over ten (10) years. Councilor Burlingame noted that this has changed due to the addition of full day kindergarten, which will increase the number of students.

Councilor Burlingame stated that the School Department could reduce their budget by identifying a drop in student enrollment, but they have not done so. Councilor Burlingame stated that the School Department has built up a surplus of \$2,900,000, therefore he is not in favor of increasing the \$90,000 that we have put aside for the schools. Councilor Burlingame noted that due to savings and revenue, the Town had a surplus of approximately \$500,000 last year.

Councilor Burlingame expressed his view that he wants to see the taxpayers held harmless to the point that there won’t be any increase in taxes. Councilor Burlingame spoke about FM Global, stating that he believes that these funds should only be used to reduce the impact to the residential homeowner. Councilor Burlingame stated that since Councilor Sette is absent, the Council may wish to wait to adopt the Budget; however, whatever is decided, he does not want to increase the burden of the property owner.

Councilor G. Steere stated that by level-funding the School Department each year, we have backed away from the cliff that the former Finance Director referred to several years ago. Dave Steere, Budget Board chair, commented that the former Finance Director's analysis was pretty basic and there were a number of things that were not taken into consideration. D. Steere recommended that the Council meet with the School Committee to come up with a long-term plan.

There was discussion regarding the variances between the School's 2013 Budget vs. the 2013 Actuals. Councilor Burlingame stated that the actuals have gone up 88% in the last 2 years. Councilor Burlingame stated that these are things which must be looked at carefully.

Dave Steere stated that the School Department says that they cannot lay off any teachers, but there are other things that could be done to reduce the budget, such as hiring an outside contractor for janitorial services. Councilor Burlingame stated that the teachers would not have to have ten (10) steps in ten (10) years. D. Steere agreed, stating that the State requires steps, but not for every year. In summary, Councilor Burlingame stated that he would accept the Budget Committee's Operating Budget as presented, and would add to the Capital Budget the purchase of a van for the Human Services Department by increasing the surplus transfer.

Mike DeGrange spoke regarding the Kent Property, stating that a septic design will be submitted which will determine what can be put on the property. M. DeGrange stated that there is a possibility that we will receive a 90% grant from DEM for this project. M. DeGrange stated that presently there are no funds for signs or advertising for donations. M. DeGrange asked for an operating budget of \$5,000 or less for the Kent Property Oversight Committee.

M. DeGrange also spoke regarding the 4th of July Parade. M. DeGrange stated that the Parade Committee is working on bringing back the fireworks display, beginning this year. M. DeGrange noted that the Parade costs between \$20,000 to \$25,000 to run, \$10,000 of which is given by the Town. The remainder is obtained from donations and grants. M. DeGrange stated that of the \$10,000 received from the Town, 70% is used for Police details. M. DeGrange stated that the Committee is hoping to get a little more from the Town this year.

George Charette, member of the Kent Property Oversight Committee, stated that a lot of time has been spent reviewing different options for use of the property. G. Charette stated that there was discussion concerning having a 4' by 8' rendering done to show residents what was planned. Brochures were also considered to solicit donations for the project. G. Charette stated that the Committee could do neither a rendering nor brochures because they had no funds. G. Charette noted that a year has gone by since the Committee was appointed and stated that if this project is not viable for the Town, it should be dropped.

G. Charette stated that the cost for a 4' by 8' rendering would be \$170.78. G. Charette stated that brochures would also be inexpensive, but without funds the Committee cannot move forward. Councilor W. Steere stated that the Council could give the Committee \$1,000 from their contingency fund, but anything more would have to be budgeted; however there would need to be a specific plan in place. Councilor Reichert suggested that the Town look into purchasing the adjacent property which is in foreclosure. Tim Kane, Assistant Town Solicitor, stated that the

party who holds the right of reverter could be contacted to see if they wished to sell. Councilor W. Steere stated that this is not part of the budget at this time.

Councilor G. Steere stated that when the Chief of Police and Finance Director were hired, the salaries were reduced several thousand dollars and suggested doing the same with the Planner's salary. Councilor W. Steere stated that it is something to consider.

Councilor W. Steere asked Jean Fecteau, Town Clerk, what would be the absolute deadline for the adoption of the Budget. J. Fecteau replied that April 17th would be the last day. Councilor W. Steere stated that he would like to have it resolved before then and suggested that a Special Meeting be scheduled for next week. There was Council consensus to meet on Wednesday, April 9th, to adopt the Budget. Councilor W. Steere stated that there are proposals for: 1) Van for Human Services (Capital Budget, funded through surplus), 2) SUV for the Police Department, 3) Request from Parade Committee, 4) Request from Kent Property Oversight Committee, 5) Request from Community Resource Commission, and 6) School appropriation.

D. Adoption of proposed 2014-15 budget - Discussion and/or action

MOTION was made by Councilor Burlingame to TABLE the Adoption of the Proposed Budget for Fiscal Year 2014/2015 until the Special Town Council Meeting of April 9, 2014 at 7:00 p.m.; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

F. Appropriation of Funds - Computer Network Upgrades - Discussion and/or action

Diane Brennan, Finance Director, explained the idea for the funding of this project. D. Brennan stated that prior to the awarding of the bid for this computer upgrade, we need to identify where we will get the funding. D. Brennan stated that there was \$39,263 set aside last year for computer system maintenance. D. Brennan stated that the only place within the FY 2014 Budget which could cover the remaining appropriation is the Storm Account and she recommended that these funds be used as the source of funding for the computer upgrade.

Councilor W. Steere stated that this is unusual, but the upgrade is necessary for operations at the Town Hall and also Public Safety. Councilor G. Steere agreed that the upgrade must be done, but he does not want to touch the Storm Account unless the funds are put back into the account at the end of the year.

D. Brennan suggested that the Council continue to put \$600,000 into this account annually. D. Brennan stated that, if the Council prefers, she could go through the Budget line items and take \$2,000 from the Town Clerk, \$4,000 from Finance, etc. Councilor Burlingame stated that he

would rather not do that. D. Brennan noted that the bid will be awarded on a “not to exceed” amount, therefore the greatest amount needed would be \$115,000.

Councilor G. Steere agreed, but wants to make sure that the funds will be returned to the Storm Account to prepare for bad winters like we had this year. Jean Fecteau, Town Clerk, stated that the motion is worded to include the replacement of the funds.

Dave Steere, Budget Board chair, asked when this work is scheduled to be done. Councilor W. Steere stated that it will be before June 30th. D. Steere asked if it would be possible to make a separate motion at the Town Financial Meeting to take the funds out of Capital. Councilor Burlingame stated that this would be an option because the Charter allows for an emergency transfer out of surplus into Capital, which would result in the surplus being reduced at the end of the current year.

MOTION was made by Councilor Reichert to Appropriate an amount not to exceed \$154,788 for Computer Network Upgrades as follows: Utilize the reserved assignment of \$39,263 (for computer system maintenance), with the balance of funds to be transferred from the annual appropriation of storm account Dept. 058. Said Motion assumes available funds in the overall budget at the time of reserve assignments (completed end of calendar year 2014) will be transferred back into the storm account Dept. 058; seconded by Councilor G. Steere.

Discussion: Councilor W. Steere asked Diane Brennan, Finance Director, if the wording of the motion covers her concerns regarding the transfer of funds back into the storm account. D. Brennan replied in the affirmative.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

E. Board of Contracts & Purchases

1. Award RFP 2014-2 Computer Network Upgrades - Discussion and/or action

Councilor W. Steere read the following into the record:

Date: April 1, 2014

To: Town Council

From: J. Fecteau, Town Clerk

Re: RFP 2014-2 Computer Network Upgrades

A meeting of the Board of Contracts and Purchases was held on March 31, 2014 to formulate a recommendation to the Town Council on RFP 2014-02.

The following were present: Diane Brennan-Finance Director; Jane Steere-Tax Collector & Jean Fecteau- Town Clerk.

One (1) bid was received for RFP-2014-2-Computer Network Upgrades as follows:

Genesys Consulting Assoc.- Total bid \$154,788.00

D. Brennan pointed out the variables in the bid.

Optional software- VMware essentials Plus \$5,425.00

Windows Servers 2012 Data center \$9,690.00

Optional Hardware- 10GB Network Card for Net App \$5,998.00

The above three items are not included in the bid total and will not be purchased.

The bid was reviewed by our IT department and found to be in compliance with our guidelines.

The Board voted unanimously to recommend the award of RFP 2014- 2 Computer Network Upgrade to Genesys Consulting Associates with the cost not to exceed \$154,788.00.

The Council has received information from Diane Brennan & Ed Juairé on the technical aspects.

(end of memo)

MOTION was made by Councilor Reichert to AWARD RFP 2014-2 Computer Network Upgrades to Genesys Consulting Associates for the bid price not to exceed \$154,788.00; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

G. Extension of - Agreement for heating fuel oil - Discussion and/or action

Councilor W. Steere stated that on May 16th, 2013 an agreement was made between Reichert Oil and the Town of Gloucester as follows:

“Award a heating oil contract to Reichert and Sons Fuel Oil for a lock-in price of \$3.149 per gallon up to 70,000 gallons; over 70,000 gallons would be billed at \$.15 over the current market price for the 2013-2014 heating season. This contract is for the Gloucester Senior Center, Gloucester Town Hall, West Gloucester Elementary, Fogarty Elementary and Gloucester Emergency Fund. This contract expires April 1, 2014.”

Discussion: Councilor W. Steere asked Diane Brennan, Finance Director, for her thoughts regarding how to go forward this year. D. Brennan stated that she has looked at prices paid by other communities and the lock-in price of \$3.149 is lower. D. Brennan replied that it would be in the Town’s best interest to extend the agreement for the upcoming year.

MOTION was made by Councilor Burlingame to extend the agreement with Reichert and Sons Fuel Oil consistent with a locked in price of \$3.149 per gallon up to 70,000 gallons; over 70,000 gallons would be billed at \$.15 over the current market price for the 2014-2015 heating season. This contract is for the Gloucester Senior Center, Gloucester Town Hall, West Gloucester Elementary School, Fogarty Elementary School and Gloucester Emergency Fund. This contract expires April 1, 2015; seconded by Councilor G. Steere.

Discussion: Councilor W. Steere noted that Councilor Reichert will recuse himself from this vote.

VOTE: AYES: W. Steere, G. Steere and Burlingame

NAYS: 0

RECUSAL: Reichert

MOTION PASSED

H. Parade Committee

1. Independence Day Celebrations- Authorization -Discussion and/or action

Councilor W. Steere stated that the Chair of the Parade Committee would like Council's approval to go forward with planning a fireworks display they would like to hold on July 5, 2014.

Mike DeGrange, Parade Committee chair, stated that he has wanted to bring back the fireworks display because it is a good way to showcase the Town. M. DeGrange stated that he has been working with Ocean State Pyrotechnics and the Parade Committee has been in contact with the BGYSA regarding the use of the soccer fields for the event. M. DeGrange stated that the intent is to sell marquee sponsorships to raise funds for future years.

M. DeGrange stated that the estimated cost of the fireworks display is between \$15,000 and \$20,000. Councilor Burlingame asked if \$5,000 would help reach that goal. M. DeGrange replied in the affirmative, stating that the Committee has several fund raising ideas. M. DeGrange noted that a carnival is also planned at the soccer fields. Councilor W. Steere asked if M. DeGrange has spoken with Public Safety regarding these events. M. DeGrange replied that he has spoken with the Chepachet Fire Chief.

Councilor W. Steere inquired whether the fireworks would have to go out to bid. T. Kane replied that if it is over the threshold amount, an RFP would be required. There was Council consensus for the Parade Committee to go forward with plans for a fireworks display.

I. Town Planner Position/ Process to fill position - Discussion and/or action

Diane Brennan, Finance Director, stated that the application period closes on April 7th and applications have been received from as far away as Minnesota. Councilor W. Steere asked the Council members what the process will be once all applications have been submitted. After discussion, Councilor Burlingame stated that he, Councilor Reichert and the Finance Director will go through the applications and bring them forward to the full Council for interviews.

MOTION was made by Councilor G. Steere to appoint Councilor Reichert, Councilor Burlingame and the Finance Director to serve on a screening committee for the position of Town Planner to review applications and submit names to the Town Council; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

J. Kent Drive - Drainage repairs - Discussion and/or action

Gary Treml, Director of Public Works, stated that there is a partially collapsed stone culvert 1000 feet which measures 3' wide by 2' high. G. Treml noted that this is not Town property, therefore we should not be responsible for repairing the culvert. Tim Kane, Assistant Town Solicitor, stated that he has emailed the attorneys, but has not heard back. Councilor Burlingame stated that based on their lack of response, the Town should do nothing. Councilor W. Steere asked if this is a public safety issue. G. Treml replied in the negative. Councilor Burlingame stated that this is an issue with FM Global.

X. Council Correspondence/Discussion

A. Councilor Burlingame offered to chair the next Department Head Meeting scheduled for Monday, April 7th at 8:30 a.m.

B. Councilor W. Steere stated that a request was received from Country Farms to tie into the Senior Center's well. Councilor Burlingame stated that we do not want to become a municipal water supply. There was Council consensus to address this as an agenda item at the next Town Council meeting.

C. Councilor W. Steere stated that an article appeared in the Foster Home Journal regarding an upcoming forum concerning the possibility of full regionalization. Councilor Burlingame suggested that we initiate something now to change the process of how the votes take place at the Regional Meeting, and perhaps go to an all-day referendum. There was Council consensus to place this on the agenda for May 1st.

D. Councilor W. Steere stated that a letter was received from the Emergency Management Agency regarding the National Flood Insurance Program.

E. Councilor W. Steere stated that a request for comment was received from the Division of Public Utilities and Carriers with regard to jitney services.

F. Councilor W. Steere stated that a letter was received from a resident regarding who is allowed to vote at a Town Financial meeting. Jean Fecteau, Town Clerk, explained that the resident feels that any taxpayer should be allowed to cast a vote regardless of their voter registration status.

- G. Councilor W. Steere stated that a Resolution was received from the Smithfield School Committee regarding the maintenance and improvement of the outside grounds and fields.
- H. Councilor W. Steere stated that a Resolution was received from the Town of Foster regarding the levy and assessment of taxes, similar to the Resolution passed by the Town Council tonight.
- I. Councilor W. Steere stated that correspondence was received from VIBCO concerning their machinery which they claim fixes potholes permanently.
- J. Councilor G. Steere stated that he has received a response from Cold Masters regarding the geothermal system. Councilor G. Steere stated that there is a proposal in the budget for \$10,500 for auxiliary electric heaters and it has been determined that the system was not designed properly to begin with. Councilor G. Steere stated that the system does work, but he feels that the electric heaters are not the answer. Councilor G. Steere expressed his opinion that the correct solution would be to separate the zones that are being overtaxed.

Councilor G. Steere noted that this would require the drilling of several additional wells. Councilor G. Steere stated that the cost would be greater than the proposed \$10,500 and suggested doing the work over the course of several years. Councilor G. Steere stated that the electric heaters would only be a “band-aid” and would be a waste of money.

Councilor Reichert stated that we should look into the electronic components of the heating system to determine how long it will last. Councilor Reichert stated that this type of equipment usually does not have a long life expectancy. Gary Trembl, Director of Public Works, replied that the equipment is good quality and does not have a lot of moving parts. G. Trembl commented that the more we tighten up the building, the more effective the geothermal system will be. There was lengthy discussion regarding how the system operates. G. Trembl stated that the electric heaters would supplement the geothermal system in colder weather.

Councilor G. Steere stated that it would cost approximately \$16,000 to install one well and one unit, and suggested that this be in the budget for next year. Dave Steere, Budget Board chair, stated that the Board was looking at that and noted that the item in the Capital Budget does not specify “electric”, only “geothermal supplemental heat”. It would be up to the Council to decide what the supplemental heat would be.

- XI. Department Head Report/Discussion Bds. & Commissions - Discussion
 - A. Councilor W. Steere expressed appreciation to Ray Goff, Town Planner, for his years of service and wished him well in his future endeavors.
 - B. Walter Steere, Jr., School Committee member, spoke about full regionalization. W. Steere, Jr. stated that the Committee will be discussing the matter at their next meeting

on April 15th and suggested that the Council contact the members to voice their opinion.

W. Steere, Jr. stated that the number of students has declined, but we still have the same number of bus routes. W. Steere, Jr. recommended that some of the routes be combined to reduce the cost of transportation.

XII. Open Forum

- A. Rose LaVoie commended the Town Council on their expertise and knowledge and for taking the time to research issues prior to taking action.

R. LaVoie stated that the DOT has only completed half of what they promised. R. LaVoie stated that it would be great idea to schedule a walk-through with the DOT. Regarding the sidewalks, R. Lavoie suggested that we solicit volunteers to do sweeping and cleaning.

Regarding the request from Country Farms to tie in to the Senior Center well, R. LaVoie commented that we have been talking about water in the Village for years but there has been a lack of commitment.

R. LaVoie spoke about the poor condition of some of the houses in the Historic District.

- B. Marie Sweet of Chestnut Hill Road spoke about an editorial pertaining to the State Constitutional Convention. M. Sweet requested that the Council adopt a Resolution which would have the people attend the convention and have the General Assembly as legal advisors.

Regarding the idea to outsource janitorial services at the schools to save money, M. Sweet noted that this may affect Town residents who are employed as school janitors.

- C. Walter Steere, Jr. spoke about the drain issue at FM Global, stating that he agrees that the Town should not be fixing it, but noted that FM Global gives us over 2 million dollars per year.

Walter Steere, Jr. stated that he likes fireworks, but feels that it is too expensive for something which only lasts 20 minutes.

There was discussion regarding excessive heating oil usage at the high school agricultural building and greenhouse.

XIII. Adjourn

MOTION was made by Councilor G. Steere to ADJOURN at 10:24 p.m.; seconded by Councilor Reichert.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the May 1, 2014 Town Council Meeting.

At a Special meeting of the Town Council holden in
and for the Town of Gloucester on **April 9, 2014**

I. Call to Order

The meeting was called to order at 7:00 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; George O. (Buster) Steere; Steven A. Sette. and Edward C. Burlingame.

Also present: Jean Fecteau, Town Clerk; William Bernstein, Town Solicitor; Joseph DelPrete, Chief of Police; Diane Brennan, Finance Director; Gary Treml, Director of Public Works; and Walter Steere, Jr., School Committee member.

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Budget 2014/2015

A. Operating & Capital Improvement Budgets

Amendments & Finalize allocations for financial Town Meeting

Discussion and/or action

Councilor W. Steere stated there were some specific areas to be looked at again before a budget is passed.

Councilor W. Steere read into the record correspondence from the Town Planner, Ray Goff, regarding additional expense to maximize Geo Thermal:

April 9, 2014

TO: Town Council

From: Ray Goff, Town Planner

RE: Geothermal Budgeting Estimates

We have asked Coldmasters to provide an estimate for a couple of different scenarios that will improve the comfort levels in parts of the Town Hall building. In this meeting, we talked about the lower hallway near the Human Services office needing additional heat to keep this area comfortable. In addition we have also identified and discussed providing adequate heat for the kitchen area of the building. Both the kitchen and the hallway are currently being heated/cooled using the same air handler, which also services the basement. We have discussed a number of solutions and have asked for estimates for the solutions that we feel best suits the needs of the town.

What we have determined is that too much is being asked of the one unit located in the basement. We feel the best alternative is to install one console unit in the lower hallway

that is fed by an additional well drilled near the back of the Town Hall building. We would also connect the existing console unit in the vestibule to this same well, which will relieve the well that is currently servicing the Human Services office. The existing ducting from the basement air handler for this area would be disconnected making the basement unit work better in the areas it is servicing. We have estimates of \$7,000 to install the well and an additional \$7-8,000 to install the console unit and make the necessary piping changes.

The second solution is to install a new air handler in the basement for the kitchen and inadequately treated areas of the basement. A second well would be drilled in the back of the building to service this unit. Existing ducting to the kitchen would be rerouted and reused along with some new duct lines. The air handler and ducting for the kitchen is estimated to cost \$10,000 and the additional well would cost \$7,000.

We thought that this could be done in two phases over the course of two budget years. The first year would address the hallway at a cost of approximately \$15,000 and the second year would complete the kitchen at a cost of \$17,000. We anticipate that the hallway solution could improve the heat to the kitchen just by reducing the load on the system.

We would like to install the wells together in the first year which would cost about \$14,000. Add to that the \$8,000 for a total of \$22,000 for the first year. This would reduce budgeting for the second year to \$10,000.

With the improvements made by Bob D. this winter to tighten up the building, it is felt that additional energy conservation measures will further improve the system effectiveness and comfort in the building.

With making the suggested installations we feel that the building will be adequately serviced and provide a long term solution energy saving solution to heat and cool Town Hall.

(End of memo)

Council discussed the current system and ways to fund the items to complete the job. G. Steere stated he believes the recommendation made in Ray's memo is the best way to complete the project. G. Steere stated we could do part this year and part next year, although we could check to see if we save any money by drilling both wells at once. G. Steere explained that we just need to fix what wasn't designed right in the beginning.

W. Reichert stated we should just do it all at once, to eliminate making a mess twice. Councilor Burlingame stated we should move the funds (approx. \$32,000) out of surplus and into capital and do it all at once. The consensus was to move the funds out of surplus and to do the whole job at once.

D. Steere questioned if part of Ray Goff's suggestions eliminated the wall mount heater in the operating budget (building maintenance- other purchased services) currently.

G. Steere stated it is not necessarily an electric heater.

The Council discussed the funding of a new Police SUV. Chief DelPrete spoke of the need, particularly for inclement weather, for a new vehicle. The Chief described some of the vehicles currently being used. Chief stated he felt it was a necessity and asked for \$25,000 to purchase the vehicle. The Chief stated he would find the funds (approx. \$5,000) for the work to outfit the new vehicle. The Chief explained that he is able to use some funds from asset forfeitures to outfit existing vehicles.

Councilor W. Steere stated we would need \$25,000 in the Capital Account to purchase a new police vehicle.

Councilor G. Steere stated he doesn't feel this purchase is necessary but gave the Chief credit for his good work receiving and trading forfeiture vehicles.

Councilor W. Steere stated, in his opinion, he feels we should fund this purchase.

Council discussed purchasing a vehicle for the Human Services Department. D. Brennan, Finance Director, gave a few estimates for different vehicles that could be used for this department.

D. Brennan also stated that there has been some discussion as to whether Community Development Block Grant funds could be used towards this purchase. Councilor Burlingame stated we have purchased two vans with that funding source previously and felt that might be a viable source now. D. Brennan stated we would need information as to whether we can hold a public hearing to change the use of funds previously received.

Councilor G. Steere questioned if this could be an item on the application to be submitted this year. After discussion, the consensus was to try to utilize CDBG funds previously received after all the necessary steps are followed.

Councilor W. Steere questioned what the town would do if the matching funds use is not allowed through CDBG. The Chief stated he will be filtering down a vehicle to Human Services.

No budget action necessary.

Kent Property: Councilor W. Steere stated the Kent Property Committee had requested advertising money. Councilor W. Steere also stated if matching funds for a grant is needed he wouldn't have a problem using part of the \$50,000 set aside. Councilor Reichert questioned whether it was a possibility to purchase the property outright. Councilor G. Steere suggested we allocate approx. \$1,500 - \$2,000 for printing and/or advertising.

Councilor Sette brought up the discussion of filling the Planner's position, and felt the Town should consider a part-time Planner. Councilor Sette stated there is approx. \$85,000 budgeted for that full time position and we could now consider alternatives, such as allocating approx. \$35,000 for a part time planner. Councilor Sette also stated sharing this resource with other communities is also an option. Councilor Sette stated the substantial savings possible could be used to fund some of the items mentioned tonight.

Councilor Sette stated we haven't started the interview process, therefore, this may be the right time to consider a change. Councilor Sette stated that even using a consultant for big projects is cheaper than a full time planner. Councilor Burlingame stated that he is not prepared at the eleventh hour to consider this change. Councilor Sette stated Council just learned of the opening.

Councilor Burlingame agreed but stated again he was not prepared to consider this change. Councilor Sette stated he felt this job could be done part time if the tasks were prioritized. Councilor Sette stated if it doesn't work out we could build the position back up in the future. Councilor Sette again reiterated that could be a \$50,000 savings. Councilor Burlingame stated one of the reasons for a full time planner was to have someone to find grant opportunities for the town and he is not comfortable changing that position. Councilor Sette stated he believe obtaining grants is not as time consuming as you would believe.

Councilor G. Steere stated he agreed and disagreed with Councilor Sette. Councilor G. Steere stated we brought in a Building/Zoning Official for four days a week and things have worked out very well in that department but he isn't sure 19 hours per week is enough time. Councilor W. Steere stated we could probably get a consultant to apply for a grant and save funds. Councilor Sette stated the Clerk in that office can handle the paper work five days a week. Councilor W. Steere stated it doesn't sound like a bad idea and might be a consideration. Councilor Burlingame stated timing would be right but he still doesn't feel it should be done at this time.

Councilor W. Steere said we had discussion as to what we were designating as a set aside for the school this year. Councilor W. Steere questioned if we were staying with the same figure of \$90,000 that we set aside last year or did Council want to propose more or less. Councilor Sette stated he had suggested 1% over the levy , in addition, which would be approx. \$43,000. Councilor Burlingame felt the \$90,000 is sufficient and referenced the fund balance the school has.

Councilor Sette stated he understands if Council does not want to increase the amount of the set aside for the school above the \$90,000 but did request the following: Reserve the \$ 79,000 to be received from Factory Mutual, Phase 3, in a set aside for future recreation fields. Councilor Sette stated he would like that to stay in there year on year and he would like to do that with a vote of the Council.

Councilor Sette stated that \$79,000 would now not become part of the operational part of the budget. Councilor Sette stated he would like to ensure that money is not used for any other purpose, and referred back to a previous situation were money was to be set aside for a specific use and was used for something else.

David Steere, Budget Board, stated that the F.M. funds is a payment in lieu of taxes and should be used to offset operating expenses. D. Steere stated the Budget Board is trying to build up the capital reserve fund by taking money from surplus this year for the type of items Councilor Sette referred to.

Councilor Sette stated he would like to see those funds go to work for something and would like to put \$80,000 away year after year for future purchase/development of recreational properties.

Councilor Sette stated he would like to take the opportunity to earmark funds for a future need. Councilor Sette stated he tried to get this done with Phase 2 funds for infrastructure but it was used and now every year we have to find a way to get funds for what is needed.

Councilor Burlingame stated we set aside 2% of our budget for capital expenses and suggested we use those funds instead of the payment in lieu of taxes. Councilor Burlingame stated he agrees with D. Steere. Councilor Burlingame expressed his concerns about being a high tax community and he doesn't want to tax the people more. Councilor Burlingame stated he wants to let tax base growth help taxpayers.

Councilor Reichert stated he felt it was a good idea to set aside those funds for future use.

Councilor G. Steere asked why some of the end of year surplus couldn't be reassigned for these uses.

David Steere stated there is a difference in the funds that can be assigned, funds from Capital cannot be assigned. Councilor Sette stated the Council could then assign \$79,000 from Surplus to Capital Reserve each year for future recreation use. Councilor's Burlingame & G. Steere agreed with Councilor Sette. Councilor Burlingame stated we are at 17.8% with our surplus and we need 12%, \$80,000 wouldn't be a problem.

Dave Steere stated the 17.9 % at the end of June and now you are down around 15.5% and any further deductions would lower that surplus. D. Steere stated each percent is equal to \$272,000. Dave Steere also stated the Budget Board felt comfortable at 15% , which is 3% (approx. \$800,000) over the cap. Consensus of the Council was to assign \$79,000 from Surplus to the Capital Reserve each year for recreational fields.

Parade: Mike DeGrange, Parade Committee Chair, stressed the parade committee is trying their best to raise money through fund-raising but would welcome help from the town. Councilor W. Steere stated he would like to try to find an additional \$5,000 to help with the fireworks. D. Steere, Budget Board, spoke regarding the parade committee's budget. D. Steere stated the committee currently has \$38,000 and an additional \$10,000 is currently in the budget.

D. Steere stated Council is now suggesting giving them another \$5,000 for a total of \$53,000 and the last two parades cost \$25,000 & \$24,000. D. Steere stated the Budget Board felt there was sufficient funds to accomplish what the parade committee wants to do without an additional \$5,000. M. DeGrange discussed the "rough" numbers with the Council and stated he does not want to run to a zero budget. M. DeGrange is looking to the future and will continue to plan fund-raising events.

Councilor W. Steere stated the Budget Board has done a great job and thanked them for their efforts.

Councilor W. Steere stated he would like to try to contribute if possible. Councilor Sette questioned how much money the committee has coming in due to fundraisers. M. DeGrange reviewed some of the current events planned and ideas for the future. M. DeGrange stated this

year's fund-raising goes towards next years events. Councilor G. Steere agreed. There was a consensus of the Council to consider additional funding.

Community Resource: Councilor W. Steere stated that this Committee is requesting more funds for advertising. Councilor W. Steere suggested at least \$250. Councilor G. Steere stated the Committee should utilize Code Red for items such as announcing the lighting fares or other events for the public. Councilor G. Steere stated we should utilize the system more often, as it is already paid for. Councilor W. Steere stated we could also use the town website. Councilor Sette suggested the parade committee consider also using the Code Red. Councilor G. Steere stated his only concern was spending too much money on advertising. The consensus was not to put in additional funds but to suggest other means of getting the word out.

To recap actions agreed upon:

Councilor W. Steere stated the first issue we discussed is the upgrade to GEO Thermal. There was a consensus to do all the work needed at once and fund the work, approx. \$32,000, with a transfer to Capital from surplus. Councilor Burlingame stated there is already \$5,000 in the budget for a wall heater in the budget (under building maintenance) so only \$27,000 is needed to be transferred.

Councilor Burlingame stated we could take the \$5,000 out of repair and maintenance (page 16) , put \$3,000 (of the \$5,000) into parade and \$2,000 (of the \$5,000) for the Kent property advertising.

Councilor Sette stated if there isn't a line item for the Kent Property the \$2,000 could go into the Town Council contingency and could be spent by the Kent property committee from there.

The consensus was to handle funding this way:

Transfer \$32,000 from Surplus to Capital for Geo Thermal work.

Transfer \$25,000 from Surplus to Capital for SUV vehicle for Police Department.

Human Services: the town will attempt to transfer CDBG funds to purchase and allocate (at the May 1, 2014 meeting) matching funds from a matching funds account.

Diane Brennan suggested increasing the capital item already listed for Geo Thermal from \$10,500 to the \$32,000 (\$21,500); the appropriation for the school will stay at the \$90,000 (as last year); Take \$5,000 out of repair and maintenance (page 16) , put \$3000 (from that \$5,000) into the parade and put the other \$2,000 to the Kent property for advertising. Councilor Sette suggested putting the \$2,000 into council contingency and give to committee as needed.

Community Resource remains the same.

Recreational fields: Transfer annually \$80,000 from surplus into capital reserve.

Councilor G. Steere questioned the vote taken at a Special Financial Meeting reserving \$150,000 for a recreational field. There was discussion about the motion language and the funds being transferred into capital reserve. This will be reviewed.

Consensus to Move \$80,000 to capital reserve from surplus for recreational fields (purchase & development).

D. Steere stated that money, approved at Financial Town meeting, was taken out of unreserved Capital Reserve for land acquisition.

Anne Ejnes questioned if the \$150,000 voted on at (2013 Special Financial meeting) can be used for a land purchase or development.

Diane Brennan asked the Council where they want the threshold to be for the Surplus Account. Councilor Burlingame stated he feels a range close to 14% over the cap is a good place to be.

Councilor Sette reminded the Council of the possible scenarios for the Region in coming years. Discussion followed on evaluations and future levies.

Councilor G. Steere brought up the issue of reserving funds for road work.

MOTION was made by Councilor Reichert to move to item V.A. Temporary Part Time Planner to this point on agenda; seconded by Councilor Burlingame

Discussion: none

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

V. Appointment

A. Temporary Part Time Planner - Discussion and/or action

Council discussed bringing Ray Goff back for a day a week and agreed on the following: one day a week plus meetings until the end of the fiscal year June 30, 2014, not to exceed 12 hours per week, \$35 per week, at council discretion .

MOTION was made by Councilor Reichert to continue with Ray Goff as an independent contractor at the rate of \$35.00 per hour, not to exceed 12 hours per week, at the Town Council's discretion, until the end of the Fiscal Year (June 30, 2014); seconded by Councilor Burlingame.

Discussion: None

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Sette to move to VI. Open Forum; seconded by Councilor Burlingame

Discussion: None

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VI. Open Forum

1. W. Steere, Jr. questioned if it would be more beneficial to purchase the Kent Property than to build on it to keep it and Mr. Steere suggested the Town look into how much we could purchase it for.

Councilor Sette stated he would also like to inquire about purchasing the State Police Barracks.

Back to item IV.

IV. Budget 2014/2015

- B. Adoption of Budget for Financial Town Meeting, 2014/15
Discussion and/or action

D. Brennan, Finance Director, came back with the following figures: Total expenses \$ 27,712,538: reserve down to 14.6% by adding \$126,000 = \$80,000 and \$46,000 Geo thermal

D. Brennan stated the capital is \$734,437.

Councilor G. Steere recommended the .1% (approx \$27,000) from reserve (from 14.6% to 14.5%) be placed into the asphalt account, as there is not a lot in there this year and roads still need to be repaired. There was a consensus of the Council to reserve the .1% for asphalt.

D. Brennan explained none of the new requests were added to the budget , they were taken from surplus.

D. Brennan came back with the following figures:

Total expense budget: \$27,740,078

Total capital budget: \$761,977

MOTION was made by Councilor Burlingame to ADOPT the Proposed Operating Budget, including debt service, \$27,740,078 for Fiscal Year 2014-15 for presentation at the Town Financial Meeting on May 3, 2014; seconded by Councilor Reichert.

Discussion: none

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Sette to ADOPT the Proposed Capital Improvement Budget \$761,977 for Fiscal Year 2014/15, which includes \$80,000 to be specified as reserved for recreational purchase/development/ & maintenance of ball fields, for presentation at the Town Financial Meeting on May 3, 2014; seconded by Councilor Reichert.

Discussion: none

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

V. Appointment

A. Temporary Part Time Planner - Discussion and/or action

Previously held.

VI. Open Forum

Previously held.

VII. Adjourn

MOTION was made by Councilor Sette to ADJOURN at 9:08 p.m.; seconded by Councilor G. Steere.

Discussion: none

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the May 1, 2014 Town Council Meeting.

April 9, 2014

9 of 9

At a meeting of the Town Council holden in and
for the Town of Gloucester on **April 17, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; George O. (Buster) Steere; Edward C. Burlingame; and Steven A. Sette.

Also present: Susan Harris, Deputy Town Clerk; Tim Kane, Assistant Town Solicitor; Raymond Goff, Town Planner; Diane Brennan, Finance Director; Gary Treml, Director of Public Works; Judy Branch, Director of Human Services; Anthony Parrillo, Recreation Director; David Steere, Budget Board chair; and Walter Steere, Jr., School Committee member.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Rose LaVoie.

IV. Open Forum - Agenda Items

Ed Brennan, Christine St. Denis and Bruce Bowen were present to speak regarding the Zoning Map Amendment which is on tonight's agenda. Councilor W. Steere stated that they could speak now or wait until the Public Hearing. All stated that they will speak during the Public Hearing.

V. Resolutions - Discussion and/or action

A. Chepachet Grange 2014 Awards

Councilor W. Steere stated that on April 15th, Councilor G. Steere and Jean Fecteau, Town Clerk, attended the Chepachet Grange Award ceremony. They brought and presented to all the recipients a resolution of the Town Council with the Council's congratulations.

MOTION was made by Councilor G. Steere to Ratify Resolution # 2014-04 **Chepachet Grange 2014 "Community Service Awards"**; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. 2014 Sister Charlene Tedeschi Distinguished Service Award

Councilor W. Steere stated that we have a Resolution to honor Beth Keeling tonight. Councilor Sette read the following into the record:

**Resolution #2014-05
Recognition of
RIIAAA 2014 Distinguished Service Award**

WHEREAS: for the past twelve years Beth Keeling has coached and coordinated the TOPS Program, a community based training and team placement program for young athletes with special needs. TOPS provides additional opportunities for these athletes, through organized sports, to help in developing their physical fitness, motor skills, self esteem and social skills; and

WHEREAS: for the last four years Beth has served as coach with the Unified Sports team and is the Unified Liaison for the program; and

WHEREAS: Beth Keeling has also served, diligently, on the Gloucester and the Foster/Glocester School Committees; and

WHEREAS: Gloucester's own, Beth Keeling, has given unselfishly of herself for many years working for all of Gloucester's young people; and

WHEREAS: a community of people can only be successful when its citizens choose to help sustain that community; and we all humbly express our gratitude to a woman who has given so much of herself and continues to do so daily; and

NOW THEREFORE BE IT RESOLVED: The Town Council wishes to sincerely thank Beth Keeling for her commitment to the young people of the Towns of Gloucester and Foster, and we wish to proudly express our congratulations on the occasion of Beth being awarded the:

**Rhode Island Interscholastic Athletic Administrators Association
2014 Sister Charlene Tedeschi Distinguished Service Award**

Walter M.O. Steere, III President
Gloucester Town Council

ATTEST:

Jean M. Fecteau, CMC
Town Clerk

ADOPTED THIS 17TH DAY OF APRIL, 2014

seconded by Councilor Reichert.

Discussion: Beth Keeling stated that the success of the TOPS program is due to the efforts of many people, not just herself. B. Keeling noted that there are over 40 students from the high school and middle school who volunteer each Sunday to help children with special needs. B. Keeling stated that it is also a testament to Gloucester, noting that she is assisted by the Recreation Director, the Gloucester Little League and the Ponaganset Basketball Association.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VI. Proclamations

A. Earth Day - April 22, 2014

Councilor Reichert read the following into the record:

PROCLAMATION 2014-1 Earth Day

WHEREAS, the Town of Gloucester recognizes that the First Earth Day in 1970 was the beginning of the modern environmental movement which helped shape the values and priorities of a whole generation. As a result of citizen demand, Congress passed the Clean Air Act, the Clean Water Act, the Endangered Species Act, as well as superfund legislation putting a lasting framework for our future in place; and

WHEREAS, Rhode Islanders, and Gloucester residents in particular, have demonstrated leadership in environmental action and awareness, and have also expected sound environmental action from their leaders; and

WHEREAS, in observation of Earth Day, April 22nd, the Conservation Commission has planned many activities, that include: Volunteering to clean up the historic Gloucester Town Pound, located near the Gloucester Police Station; clean up of several historical cemeteries; maintenance of public open spaces such as the Shady Oak Brook Tree Orchard/Community Garden, Heritage Park trails and exercise stations, the Williams Mills Conservation area, the Cutler Brook Drainage Basin adjacent to Putnam Pike; the building & posting of bluebird boxes at the Shady Oak Brook Tree Orchard/Community Garden; and on May 3rd, in conjunction with the Gloucester Heritage Society and other concerned local organizations, at the Gloucester Town Hall, the Commission will distribute nearly 1000 tree seedlings to residents; and

WHEREAS, Earth Day is being recognized in Rhode Island by activities that will take place statewide all month. The Town Council supports the activities of the 44th year of Earth Day in Gloucester, statewide, nationally, and on a global level, and we encourage our youth and adults alike to take a pledge to keep Rhode Island Clean and Green; and

NOW THEREFORE BE IT RESOLVED: that the Town Council and Town Clerk encourages Gloucester residents to participate in neighborhood cleanups, as well as our Conservation Commission's efforts and celebrations of Earth Day.

Walter M.O. Steere, III President
Gloucester Town Council

Jean M. Fecteau, CMC, Town Clerk

Dated this 17th, day of April 2014

seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. Arbor Day - April 25, 2014

Councilor G. Steere read the following into the record:

PROCLAMATION
2014-2 Arbor Day

WHEREAS, In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees. This holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska and is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, clean the air, produce oxygen and provide habitat for wildlife. Trees are also a renewable resource of wood for our homes, and fuel for our fires. Trees in our Town enhance our property, beautify our community and are a source of joy and spiritual renewal, and

WHEREAS, in observation of Arbor Day, April 25th, the Conservation Commission will hold its 40th Annual Tree Give Away on Saturday, May 3rd where, in conjunction with the Gloucester Heritage Society and other concerned local organizations, at the Gloucester Town Hall, 900 tree seedlings, including

Winterberry Holly, Northern Bayberry, and Colorado Blue Spruce will be distributed free of charge to Gloucester residents; and

WHEREAS, there are many events planned statewide for the celebration of Earth Day & Arbor day that will help promote and teach our families the values of preserving our environment while providing a fun family experience; and

NOW THEREFORE BE IT RESOLVED that the Town Council and Town Clerk of the Town of Gloucester do hereby proclaim April 25th as “Arbor Day” in the Town of Gloucester, and urge all citizens to celebrate by supporting efforts to protect our trees and woodlands, and encourage all to go to www.whatgrowsonri.com to view a listing of state wide events.

Further, we urge all citizens to plant trees and promote this celebration of nature for future generations.

Walter M.O. Steere, III, President
Gloucester Town Council

Jean M. Fecteau, CMC, Town Clerk

Dated this 17th Day of April, 2014.

seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VII. Public Hearing

A. Gloucester Code of Ordinance

Proposed Zoning Chapter 350, Zoning Map - Discussion and/or action

1. **Applicant:** Bella Vista Group, LLC & **Owner:** Bella Sand

Location: Property located off Steere Farm Road (Route 98) and Victory Highway (Route 102) also known as Assessor's Plat 10, Lots 105, 106, 106A, and 116

Proposal: to amend the Zoning Map to re-zone an A-4, (Agricultural 4 acres) parcel to a Planned District (PUD) district

Councilor W. Steere stated that this Public Hearing was advertised in the Valley Breeze/Observer on March 27th, April 3rd & April 10th.

Councilor G. Steere recused himself from this matter.

Councilor W. Steere DECLARED the Public Hearing OPEN and read the following opinion from the Planning Board:

MOTION was made by Member DeGrange to forward a positive recommendation to the Town Council for the granting of Zoning Map amendment to 350-Attachment 3:1, Official Zoning Map regarding properties located at along Victory Highway and Steere Farm Road further described as Assessor's Plat 10, Lots 105, 106, 106A, 107 and 116, in an Agricultural 4 Zone to a Planned District.

The applicant seeks to create a Planned District which requires an amendment to the Official Zoning Map for the parcels from A-4 zone to Planned District which includes 32 duplex buildings totaling 74 dwelling units and a commercial zone of 13.95 acres.

In making this decision, the Board considered the following information presented by the applicant in the submission package and presentation at the March 3, 2014 Planning Board meeting:

- Application for a zone change;
- The plans entitled "Site Plan and Bella Vista, Sheets 1-4 dated February 2014 submitted by the applicant;
- Testimony by the applicant, Rico DiGregorio, and representative, Nicholas Piampiano, Professional Engineer.

This amendment is found to be consistent with the Gloucester Comprehensive Community Plan sections:

Land Use:

3.2.2 Encourage responsible land use decisions by public officials and public bodies.

3.2.3 Take steps that will enable Gloucester to be a pleasurable place in which to live, work and raise a family.

Housing:

4.2.1 Maintain, protect and enhance Gloucester's desirable living attributes.

4.2.2 Allow a full range of housing options, including style, setting, cost and location.

4.2.3 Encourage the provision of innovative housing layout, design and living arrangements that allow affordability, choice and compliance with the state building codes for accessibility.

4.2.4 Remain flexible to current and future economic, social and environmental characteristics by allowing housing opportunities for all citizens.

4.5.1 Revise zoning to promote affordable housing and housing that meets the needs of Gloucester's residents. The Town has identified the following actions in its Affordable Housing Plan:

c. Allow Two-Family Housing with lower lot area.

4.5.2 Identify locations for affordable housing through rehabilitation, adaptive reuse and new construction.

4.5.4. Identify and evaluate other affordable housing options.

Economic Development:

5.2.1 Allow for future economic development to occur that does not conflict with or degrade the desirable attributes of the Town and that help to sustain the Gloucester Vision.

5.2.3 Broaden and diversify the Town's economic base to reduce the residential sector's property tax burden.

5.4.8 Support expansion of the Town's economic base in instances that are appropriate, compatible and consistent with the Goals, Objectives and provisions of this Plan.

If this application is approved, all development proposals within the commercial property will be subject to Development Plan Review prior to the issuance of building permits. During said review, all development impact considerations will be addressed for each specific building proposal.

The Planning Board Hereby recommends approval of the Planned District and the Zoning Map Amendment to Section 350-Attachment 3:1, Official Zoning Map and forwards this recommendation to the Town Council for consideration, with the following recommendations:

no more than 70 residential units with ten percent (10%) to be affordable housing to be age restricted to 55 and older

the Planning Board recommends that a waiver be granted so that end units shall be no closer than 65 feet apart as opposed to the 80 feet as set forth in Section 350-17(H)(2)

uses allowed in the Town's B-2 zone shall be allowed on the front 14 acres either as a matter of right or by special use permit, as set forth in the Zoning Ordinance and subject to Development Plan Review.

to allow a commercial indoor recreational facility, subject to obtaining a Special-Use Permit, in a PD zone

MOTION was seconded by Member Furney.

DISCUSSION: None

VOTE: Ayes- Unanimous (Charette, Calderara, DeGrange, Furney, Pitocco, Folcarelli, Gross)

(End of memo)

Councilor W. Steere read the following recommendation from the Chepachet Fire Chief:

To: DiGregorio Corporation

Re: Proposed Residential and Commercial Site at the Bella Sand Pit

This is regarding the proposed Bella Vista Condominiums and Commercial Building proposal on the existing property of Bella Sand and Gravel Pit on Victory Highway. The proposal is for 35 duplex buildings for a total of 70 occupancies.

A proposed 39,640 sq ft sports complex. After speaking with the developer today, it will consist of two indoor soccer fields as well as locker rooms and rooms that will be used for "kid's parties". This will be considered an assembly occupancy. Since it is over the 300 occupant load, this building will require a full coverage sprinkler system. There is a proposed 20,000 gross square foot mixed mercantile business building.

The developer states that it was preliminary and unknown what kind of occupancies were going to be in the building. This building will also require a sprinkler system since it is above the 12,000 gross square foot allotment in the new mercantile code. Both building will also require full coverage fire alarm systems.

The proposed 35 duplex buildings are reported to be approx. 1350 square feet and will be two stories in height. There will be a total of 70 residential spaces. I am recommending that a 10,000 gallon water cistern be placed at 1000 foot intervals. The first one being placed at the main entrance. This will require four cisterns total. Be advised that the water cisterns can be deleted with the addition of residential sprinklers in each residential structure.

Sincerely
Robert G. Dauphinais, Fire Chief

(end of memo)

Councilor W. Steere stated that anyone wishing to be heard during this public hearing must come to the microphone and state their name for the record.

Discussion:

1. David Igliazzi, attorney for the applicant, distributed information regarding this application to the Council members. D. Igliazzi stated that this is an application to request a PD zone on approximately 50 acres. D. Igliazzi stated that the applicant proposes to merge several lots and form two (2) lots. The proposed Lot 1 would become 36.15 acres and the proposed Lot 2 would become 13.95 acres. Lot 1 would provide 70 units of condominiums, age restricted to 55 and over, with 10% designated as low/moderate income housing (affordable housing).

Lot 2 would have an indoor recreational facility which would require further approvals from the Zoning Board or Town Council as well as a commercial building. D. Igliazzi stated that present tonight are experts such as a traffic engineer, civil engineer and architect who will speak briefly regarding the proposal. D. Igliazzi reviewed the fiscal impact of the project, stating that the total estimated tax revenue for the Town would be \$446,560.

D. Igliazzi pointed out that the plans have been altered due to guidelines indicated by the Planning Board at their meeting. The size of the recreation building has been reduced and the waiver concerning setbacks has been removed.

D. Igliazzi stated that he will take a moment to qualify the experts, who will then each testify, and added that they will then answer questions from the Council and the public.

2. Nicholas Piampiano, Professional Engineer, briefly outlined his background and 20 years of experience. D. Iglizzo asked the Council to accept Mr. Piampiano as an expert in the area of civil engineering. N. Piampiano spoke first about the residential portion of the project, which would consist of a 24-foot wide collector road to service the 70 units. N. Piampiano noted that every three (3) units would share a well and every two (2) buildings would share a septic system. N. Piampiano stated that the site is currently a bowl-shaped gravel pit, therefore drainage should not be an issue.

Regarding the commercial component of the proposal, N. Piampiano stated that the size of the sports complex has been reduced by about 50% and was moved further from the property line. N. Piampiano stated that each building would be serviced by its own septic system.

3. D. Iglizzo introduced John Shevlin, who is an expert in the area of Traffic Engineering. John Shevlin, Registered Professional Engineer, stated that he has worked in the field of Traffic Engineering for 27 years and is currently Senior Vice President of Pare Corporation. J. Shevlin reviewed his education and stated that his full resumé is included in Section 2 of Exhibit A.

J. Shevlin stated that, due to the age restriction of the condominiums, he does not foresee a significant traffic impact during peak hours and the sports complex would be used mostly on weekends and in the evening. J. Shevlin stated that he has met with the Department of Engineering and referred to a letter from the Engineering Division stating that they have no objections to the site layout.

4. Frank Karpowicz III, Architect, outlined his background and stated that he has been licensed since 1987. Based on the resumé in Section 3 of Exhibit A, D. Iglizzo asked that the Council accept Mr. Karpowicz as an expert in the area of architecture. F. Karpowicz stated that the design of the house puts the guest bedroom in the front of the structure along with a garage, and the master suite, kitchen/dining/living area in the back facing the open space. D. Iglizzo asked if the plans will comply with all building and fire codes. F. Karpowicz replied that the design will meet or exceed the codes.

D. Iglizzo stated that the experts as well as the applicant, Mr. DeGregorio, are available to answer any questions the Council may have.

Councilor W. Steere asked if anyone from the public had any questions or comments regarding this proposal.

1. Anthony DePetrillo, who lives on the corner of Money Hill Road and Harrisville Road, expressed concern regarding the entrance on Harrisville Road, stating that the road is too narrow. John Shevlin, Traffic Engineer, replied that the entrance on Harrisville Road is appropriate for the residential portion of the project because there is less traffic and lower speeds than Victory Highway. J. Shevlin stated that the Department of Transportation does not expect any safety issues with this plan.

2. Councilor Sette inquired if there will be any connection between the residential and commercial portion of the project. J. Shevlin replied that there will be a pedestrian connection with emergency vehicle access only with a breakaway fence. It was stated that there will be no possibility of people using the residential exit from the commercial side.
3. Councilor Burlingame asked which entrance/exit is expected to have the highest volume of traffic. John Shevlin replied that the residential entrance will be a low generator of traffic, adding that the sports complex will have more traffic at particular times, such as a weekend. Councilor Burlingame asked what consideration has been given regarding sports events which result in a lot of people exiting at the same time onto a high-speed highway. J. Shevlin responded that the sight lines are such that drivers can see clearly up and down the road, making it safe for access and egress.
4. Councilor W. Steere asked if any consideration has been given to increased traffic on Cross Road. John Shevlin replied that he does not see this as a cut-through road, due to the width and alignment of the roadway.
5. Ed Brennan stated that he is representing his son, an abutting property owner, who could not attend this meeting. E. Brennan stated that his son is concerned that there will be a “small city” built next to his property. E. Brennan also stated that his son has chickens in his back yard and wondered if there would be any objection from residents in the development. E. Brennan asked if the houses would have foundations with basements. The reply was yes.

E. Brennan asked if there would be any retention ponds for runoff. Nicholas Piampiano replied that DEM permits will be required, but he stated that due to soil conditions and the configuration of the land, any runoff will stay on site and infiltrate back into the ground. Regarding the chickens in Mr. Brennan’s yard, David Iglizzi noted that the Council could make a condition that the condominium documents would contain notice to make buyers aware that there may be livestock in the vicinity.
6. Christine St. Denis, of 4 Cross Road, expressed concern that Cross Road would be used as a cut-through to Route 98. C. St. Denis noted that the road is only about 18 feet wide with no buffers. C. St. Denis commented that this is an Agricultural Zone and this proposal would create a lot of traffic. C. St. Denis also expressed concern regarding the impact of the well and septic system for the sports complex. C. St. Denis expressed her opinion that this is too large a project for a small town.
7. Councilor W. Steere asked if any studies have been conducted regarding water usage at both the commercial and residential portions of this project. N. Piampiano replied that analysis will be done as this project moves forward, adding that if DEM finds issues of possible contamination, advanced treatment would be necessary. N. Piampiano noted that this is at the Master Plan level at this time; however they have done due diligence to look at potential issues.

8. Bruce Bowen, of 32 Cross Road, asked how many bathrooms will be in the sports complex and if the septic system will be adequate. B. Bowen also asked why the sports complex will be built on the south side rather than the north side, where there would be a bigger buffer zone between the complex and neighboring houses.
9. Marie Sweet, of Chestnut Hill Road, stated that we do not have municipal trash pickup and asked if arrangements would be made for a private trash company to service the condominiums. It was stated that a private company would provide door-to-door trash pickup and the fee would be incorporated into the condo association fee.
10. Anthony Autiello, of 33 Keach Dam Road, stated that he has served on the Planning Board in the past and expressed his support for this proposal. A. Autiello noted that the property is a gravel bank which has been stripped and this is a great opportunity to do something other than just building houses on 4 acres of land. A. Autiello stated that the Planning Board and Zoning Board have the ability to control a Planned Development, which mixes commercial and residential uses. A. Autiello also pointed out that the location is appropriate with regard to soil and water. A. Autiello commented that the over 55 age restriction puts no impact on our schools.
11. Buster Steere, Town Council member, stated that he must recuse himself from voting on this matter because he is an abutting property owner. B. Steere stated that he supports this proposal, although at first he had concerns regarding the septic issue. B. Steere stated that he deals with DEM every day in his business as he installs septic systems. B. Steere stated that the applicant will have to abide by DEM's guidelines the same as anyone else. B. Steere stated that, even with his experience in septic design and working with DEM for as long as he has, he is not too concerned regarding wells and septic.

With regard to traffic, B. Steere stated that many trucks are in and out of the property every day for the earth removal operation and he feels that traffic from the sports complex, especially in the evening, will not be a major issue. B. Steere pointed out that the Gloucester Housing Authority has built units which are three (3) per acre, which is denser than this proposal. B. Steere stated that we need a tax base in this town which would take the burden off the residents. B. Steere noted that the road will be privately maintained and not impact the Highway Department. B. Steere again expressed his support for this project.

12. Pat Landry, of 26 Cross Road, expressed concern about groundwater issues and increased traffic on Cross Road. P. Landry also feels that traffic in Chepachet will be impacted due to the sports complex. John Shevlin, Traffic Engineer, replied that the size of the sports complex has been reduced by half and will generate less traffic than the original plan.
13. Councilor W. Steere addressed Mr. Shevlin, stating that since there is no egress on Route 102, people from the residential units may use Cross Road as a shortcut to get to Route 102. Councilor W. Steere commented that this is an important issue for the residents of Cross Road. J. Shevlin replied that due to the narrow and winding characteristics of Cross Road, it will not be used as a cut-through. Councilor Reichert suggested that the Council

work with the Police Department and Safety Commission to restrict traffic on Cross Road if this becomes a problem.

14. Ed Brennan questioned why the setback was changed from 65 feet to 80 feet. Councilor W. Steere replied that our Zoning Ordinance requires 80 feet for this district. R. Goff, former Town Planner, noted that the 80 feet requirement was due to septic design placement.
15. Walter Steere, Jr., of Putnam Pike, stated that there is a portion of Harrisville Road that is very narrow due to a stream and a stone wall. W. Steere, Jr. stated that although he feels that the development will not generate a lot of traffic, this stretch of road could be a problem. W. Steere, Jr. also expressed concern that when we had the 200-year storm several years ago, this location became flooded.

W. Steere, Jr. suggested that the retaining ponds and drainage be identified to determine if they are sufficient. Regarding the tax aspect of the proposal, W. Steere, Jr. pointed out that since this is an over-55 development, the residents will receive an elderly tax exemption when they turn 65. W. Steere, Jr. also expressed concern regarding the concentration of septic systems in a relatively small area. W. Steere, Jr. asked about the maintenance of the road and the type of street lighting within the development. Councilor W. Steere stated that some of these issues will be addressed during Development Plan Review.

N. Piampiano, Engineer, stated that regarding the bridge on Harrisville Road, this has been deemed acceptable by DEM and will be looked at even further as we go through the process. N. Piampiano noted that the residential area is close to 36 acres and can handle the drainage. Regarding the roadway, N. Piampiano stated that it will be maintained by the condo association.

16. Buster Steere responded to Walter Steere, Jr.'s concern about the tax exemption, stating that even after the residents become eligible at age 65, it will still be a win for the Town, as the development will not be using Town services nor will there be any students in the school system.

Councilor W. Steere asked if the Council members had any comments.

1. Councilor Burlingame stated that this proposal is a natural extension of the Overlay District which was implemented several years ago. Councilor Burlingame commented that this is a win/win situation for the Town from a tax point of view. Councilor Burlingame stated that he has confidence that DEM will monitor the development closely and expressed his support for the project in general.
2. Councilor Reichert spoke regarding traffic, stating that for a year, there were trucks continually going in and out of the property. Councilor Reichert noted that this property could have been made a fully commercial use, such as the industrial park down the road in Burrillville. Councilor Reichert expressed his opinion that this proposal is a good way to go. Regarding the sports complex, Councilor Reichert stated that the smaller plan will not generate much activity.

3. Councilor Sette stated that some of his concerns have been answered tonight. Councilor Sette stated that there is always concern regarding water and he would like to see the consideration of tying in to the Harrisville water district and perhaps also sewers. Councilor Sette stated he realizes the Council cannot force the applicant to do so. In reference to traffic issues, Councilor Sette noted that there are traffic calming methods which could be implemented if necessary.
4. Councilor W. Steere stated that overall, the concept is good, but he is still a little leery regarding the density of the buildings. Councilor W. Steere stated that he is happy that the applicant is willing to follow our rules. Councilor W. Steere stated that he does not think the economic effect will be as favorable as presented, but believes that it would be a win/win situation for the Town.

Councilor W. Steere expressed concern regarding fire services, stating that the Fire Department's equipment and manpower may not be sufficient with regard to the commercial building. Councilor W. Steere asked why the proposed location of the commercial building is on the southern side of the property as opposed to the northern side. N. Piampiano replied that the existing terrain indicated that this would be the best layout.

Anthony Autiello stated that this would not be the first over-55 development in Gloucester, noting that there is one on Pound Road. A. Autiello stated that the Planning Board took a long, hard look at that application before giving a positive recommendation.

Buster Steere stated that the property abuts a golf course which at any time during the summer could have up to 80 cars in the parking lot. B. Steere noted that there have been no well or septic problems caused by the golf course. B. Steere also pointed out that DEM is very cautious and he feels that well and septic will not be an issue.

Councilor W. Steere stated that the applicant will need to prove that they can provide enough water for the development before moving forward.

Tim Kane, Assistant Town Solicitor, stated that there are many things in a B-2 zone that the Council does not want to see there, such as auto body shops, gas stations, etc. David Iglizzi suggested that if the Council has specific exclusions regarding uses, this could be made a condition of approval.

T. Kane advised the Council to take this application under advisement until he can formulate a motion which incorporates the uses that the Council does not wish to see. T. Kane stated that an easier way would be to have a B-2 Zone limited to certain uses. D. Iglizzi stated that he would rather the Council exclude any objectionable uses so the applicant knows what cannot be done with the property.

There was discussion regarding whether to close the Public Hearing or continue it until a later date. T. Kane advised that the Council close the Public Hearing and take the application under advisement. D. Iglizzi commented that if the Council comes back with a decision and somebody in the audience wishes to speak, their comments would not be part of the Public

Hearing. T. Kane agreed and out of an abundance of caution, reconsidered his recommendation to close the Public Hearing. D. Igliazzi asked the Council if they will require the experts to attend the next meeting. Councilor W. Steere replied that if any issues arise requiring their presence, the Council will contact him.

MOTION was made by Councilor Sette to CONTINUE the Public Hearing until the Town Council meeting of May 15, 2014, at which time the Solicitor will have recommendations for the Town Council; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

RECUSED:G. Steere.

MOTION PASSED

VIII. Consent Items

- A. Approval of Town Council Minutes of March 20, 24, April 3, & 9th, 2014 Discussion and/or action
- B. Tax Assessors Additions & Abatements - March 2014 - Discussion and/or action
- C. Finance Director's Report - March 2014 - Discussion and/or action

MOTION was made by Councilor Sette to APPROVE the Town Council minutes of March 20th & 24th, to TABLE the minutes of April 3rd & 9th; to APPROVE the Tax Assessor's Abatements to the 2013 Real Estate Tax Roll in the amount of \$687.10; Abatement to the 2013 Motor Vehicle Tax Roll in the amount of \$199.67; Abatement to the 2012 Motor Vehicle Tax Roll in the amount of \$321.44; Abatement to the 2011 Motor Vehicle Tax Roll in the amount of \$700.64; and to ACCEPT the Finance Director's Report of March 2014; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

IX. Unfinished Business

- A. Bds. & Commissions - Discussion and/or action
 - 1. Appointments
 - a. Community Resource and Wastewater Advisory Commission
One two year term to expire 1/2015

MOTION was made by Councilor Sette to appoint Linda Laliberte to the Community Resource and Wastewater Advisory Commission for a two year term to expire 1/2015; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

X. New Business

A. Town Planner - Temporary position terms - Discussion and/or action

Councilor W. Steere stated that at the Council meeting of April 9th a motion was made as follows:

MOTION was made by Councilor Reichert to continue with Ray Goff as an independent contractor at the rate of \$35.00 per hour, not to exceed 12 hours per week, at the Town Council's discretion, until the end of the Fiscal Year (June 30, 2014); seconded by Councilor Burlingame.

Discussion: None

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Councilor W. Steere explained that the Council has been asked to reconsider the terms of that agreement.

Discussion: Councilor Reichert stated that at the time the previous motion was made, the Council was unaware that an agreement had been reached between Mr. Goff and the Finance Director which set the salary rate at \$55.00 per hour. Tim Kane, Assistant Town Solicitor, recommended that the Council make a motion to rescind the motion made at the last meeting. Diane Brennan, Finance Director, stated that for clarity the Council should indicate that the position is not a Form #1099 position as was originally stated, but an employee with an hourly rate defined by the Council.

MOTION was made by Councilor Burlingame to RESCIND the Motion made at the last Council meeting; seconded by Councilor Sette.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Reichert to continue with Ray Goff as a part-time Town employee at the rate of \$55.00 per hour, not to exceed 12 hours per week at the Town Council's discretion, until the end of the Fiscal Year (June 30, 2014); seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. Boards & Commissions - Discussion and/or action

1. Appointment

a. Recreation Commission

One term to expire 1/2015

Anthony Parrillo, Recreation Director, stated that there are no candidates at this time.

MOTION was made by Councilor Burlingame to TABLE the appointment to the Recreation Commission; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

C. Senior Center, Use of Building Request - Discussion and/or action

Councilor W. Steere stated that the Clerk has received a request from Navigant Bank to hold educational seminars regarding Social Security and retirement planning at the Senior Center. The Clerk brought it to the Council as it goes against the stated policy:

Item #1 states: Only non- profit Gloucester Community Groups/Organizations will be considered for use of the building.

Discussion: Councilor G. Steere stated that he has spoken with people from Navigant and was told that these seminars usually bring in approximately 85 people and they wish to serve refreshments afterward. Marie Sweet stated that the Job Armstrong Store could be used for this type of event. Councilor Sette stated that he would not object to the use of the Senior Center, as long as the seminar did not include a sales pitch to solicit clients.

Councilor Burlingame stated that a stipulation could be made that no sales materials are allowed. Councilor Burlingame asked if this is a one-time request or if they plan to have several seminars. Councilor Sette replied that are three (3) different subjects, therefore Navigant would want to hold three (3) seminars.

Councilor Sette recommended that the Council approve the first seminar and if it does not go the way we want, the Council could deny future requests. Councilor W. Steere stated that he does not have a problem with this one time, but he feels that we should start looking to move this type of event away from the Senior Center because it puts a lot of wear and tear on the building.

Councilor Burlingame concurred, stating that we now have several rooms at the Town Hall which could be used. Susan Harris, Deputy Town Clerk, stated that when the application was submitted, she specifically asked if there would be any sales and was told that there would not. Councilor Burlingame stated that the motion would include a stipulation to that effect. Rose LaVoie stated that we should do what we can for Navigant because they have been a good neighbor and have contributed to many local organizations.

MOTION was made by Councilor Sette to APPROVE the request of Navigant Credit Union for use of the Senior Center to provide educational seminars on June 11, 2014 from 6:00 to 8:00 p.m. with the stipulation that the activity be educational only with no solicitation of clients; seconded by Councilor G. Steere.

Discussion: Councilor Reichert stated that a Council member will need to sponsor the event. Councilor G. Steere volunteered to sponsor and Councilor Burlingame stated that he is also available if necessary.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

D. Town Business Request: Use of Town Well - Discussion and/or action

Councilor W. Steere stated that the Council has received a request from a local business in town that wants to be able to utilize the Senior Center and GMP well for their business.

Discussion: Dinesh Patel, owner of Country Farms on Putnam Pike, stated that he currently uses bottled water for coffee because his water supply is rusty and has an odor. D. Patel further stated that he is unable to use a water treatment system because the holding tank fills up within two (2) days and must be emptied. D. Patel asked if his business could tie in with the well which services the Senior Center.

Tim Kane, Assistant Town Solicitor, stated that he advises against it because the well serves Gloucester Memorial Park as well as the Senior Center, and this would set a legal and practical precedent. T. Kane stated that while we would like to help businesses in Town, he sees this as legally problematic.

MOTION was made by Councilor Sette to DENY the request for the use of the Town well; seconded by Councilor B. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

E. Gloucester Memorial Park facility use & maintenance - Discussion and/or action

Councilor W. Steere stated that there have been some issues lately concerning the restrooms at Gloucester Memorial Park.

Anthony Parrillo, Recreation Director, explained that the facilities were used before the water was turned on for the season, causing them to become blocked up. A. Parrillo noted that many people have keys to the restroom and stated that it was probably one of the coaches who allowed the players to use the facilities. A. Parrillo stated that it was necessary to use porta-johns on Little League Opening Day.

A. Parrillo stated that the same locks have been in place for 15 years, therefore many people have obtained keys during that time. A. Parrillo stated that the president of the Little League suggests changing the locks because he has had equipment stolen from the storage shed. It was recommended that the keys be unable to duplicate and only several sets be made.

Gary Trembl, Director of Public Works, stated that he has gotten a price quote of between \$1,700 and \$2,000 to replace the locks. G. Trembl commented that the players should be allowed to change their clothes at school before being transported to the park and should not be using the restrooms for that purpose. G. Trembl added that anyone who uses the facility should have responsibility and lock the doors afterward.

Councilor Burlingame stated that he has heard that the managers of the Little League all have keys. Councilor Burlingame recommended that a padlock be placed and porta-johns be used. Councilor G. Steere suggested that only 3 or 4 keys be given out and those people would be responsible.

A. Parrillo stated that only Little League uses the facilities in the Spring and they should be responsible for keeping them clean. A. Parrillo stated that when the Town's Summer Program begins, it is only the adult tennis players that use the park and they lock the facilities when they are done. Councilor Burlingame expressed concern that the restrooms could be left open all day and all night if unsupervised.

Councilor Sette asked if we could require that the Little League provide cleaning of the restrooms as part of their agreement to use the fields. T. Kane, Assistant Town Solicitor, replied that it is a Town facility and the Town can set the criteria. Councilor Sette stated that this may make the Little League more aware of the condition of the restrooms, causing them to police the situation better. Councilor G. Steere noted that he heard that the kitchen area was also atrocious.

Councilor W. Steere stated his opinion that the locks should be changed and any keys given out should be turned in at the end of the season. There was discussion regarding where the funding would come from. Councilor W. Steere stated that there is not much left in the Council Contingency Fund. Councilor Sette stated that it could come out of the Recreation budget, if there is anything left at the end of the year.

Councilor Sette stated that perhaps the Council should speak to the Athletic Department at the High School to recommend that the teams change in the locker room at school before coming to the park. A. Parrillo stated that this is due to the timing of the school buses, adding that the boys change in the woods and the girls use the restrooms. Councilor W. Steere stated that this is a problem. Councilor Sette suggested that the Council send a letter to the School Administration notifying them that the locks will be replaced and the facilities will no longer be used for changing.

David Steere, Budget Board chair, stated that there was \$5,000 in the Budget under Building and Grounds for carpeting, which was paid out of Capital. D. Steere stated that the Finance Director could look at that as a source of funding for changing the locks.

Rose LaVoie suggested that an assembly be held at the school to tell the students that if they leave the facilities in poor condition, they will have to clean them.

Councilor Sette suggested that instead of keys, a swipe card system be installed. Councilor Sette noted that this type of system records who uses the facilities so if something happens, we would know who is responsible. A. Parrillo agreed, stating that at the end of the season, the cards could be deactivated. It was stated that this would be more expensive than changing the locks.

A. Parrillo stated that instead of sending a letter, he will speak to the Athletic Director to let him know that the locks will be changed and the facilities will no longer be available for players to change clothes.

MOTION was made by Councilor Sette to authorize the Public Works Director to change the locks on the bathroom facilities at Gloucester Memorial Park, subject to finding an appropriate funding source; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XI. Council Correspondence/Discussion

- A. Councilor W. Steere stated that a letter was received from North Kingstown regarding a Resolution which supports the repeal of the straight party vote option on the ballot in future elections.
- B. Councilor W. Steere stated that the Council received a request for support from the State with regard to the Municipal Road and Bridge Revolving Fund. Councilor W. Steere commented that this would not help our Town at all and Councilor Sette agreed.
- C. Councilor W. Steere stated that a request for permission to install a dock was received from a resident on the Pascoag Reservoir. Tim Kane, Assistant Town Solicitor, stated

that the Town just holds tax title to the property and therefore does not have the right to give permission. Councilor W. Steere asked T. Kane to respond to the resident.

- D. Councilor W. Steere stated that a Resolution was received from the Smithfield School Committee pertaining to contract continuation.

XII. Department Head Report/Discussion Bds. & Commissions - Discussion

- A. Gary Treml, Director of Public Works, spoke but was inaudible on the recording.
- B. Diane Brennan, Finance Director, informed the Council that according to the numbers from the statistical revaluation, there is a reduction in the overall property values which will result in a rate increase in all three (3) tax categories. D. Brennan noted that Vision Appraisal is currently conducting hearings on the new tax values. Regarding the van for the Department of Human Services, D. Brennan stated that she has begun the process of applying for block grant funding.
- C. Walter Steere, Jr., School Committee member, stated that full regionalization was discussed at the Committee's recent meeting, although no votes were taken. W. Steere, Jr. stated that four (4) of Gloucester's six (6) members appear to be against it, however the Town of Foster may be more in favor of the concept. W. Steere, Jr. stated that the Committee has asked their attorney, Mr. Piccirilli, to attend the Financial Town Meeting. Councilor G. Steere asked if the Committee voted to have the attorney attend. W. Steere, Jr. replied that it is the chair's prerogative. Tim Kane pointed out that it is the Gloucester Financial Town meeting, not the Regional meeting.
- D. Mike Ahnrud, Conservation Commission chair, thanked the Council for the Proclamations regarding Earth Day and Arbor Day. M. Ahnrud noted that on Saturday, May 3rd at 9:00 a.m., the Commission will be distributing free seedlings at the Town Hall. Lastly, M. Ahnrud stated that on Saturday, May 24th at 10:00 a.m., the Conservation Commission will be at Heritage Park to repair foot paths and exercise shelters.
- E. Councilor Sette wished Council President Steere good luck on Monday when he will be running in the Boston Marathon for the fourth time. Councilor Sette also expressed congratulations to Jean Fecteau, Town Clerk, on the birth of her grandson earlier today.

XIII. Open Forum

- A. Rose LaVoie reminded the Council members about the Heritage Society Gala on April 30th. R. LaVoie stated that she wishes that past Councilors had the vision to bring water to this Town, adding that lack of water is holding people back from doing things. R. LaVoie spoke regarding the situation at Gloucester Memorial Park, stating that the students should be spoken to about it.
- B. Walter Steere, Jr. spoke regarding the recent revaluation, stating that many people's valuation went up, giving them a "double whammy" if the tax rate goes up. W. Steere,

Jr. stated that the valuations are based on recent sales in a neighborhood, and he feels that this is not fair.

XIV. Seek to Convene to Executive Session Pursuant to:

1. R.I.G.L. 42-46-5 (a) (1) Personnel- Zoning Official Certification
Discussion and/or action

No Executive Session held.

XV. Reconvene Open Session (Disclose votes taken in Executive Session)

No Executive Session held.

XVI. Adjourn

MOTION was made by Councilor Burlingame to ADJOURN at 10:25 p.m.; seconded by Councilor

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the May 1, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **May 1, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; George O. (Buster) Steere; Edward C. Burlingame; and Steven A. Sette.

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Diane Brennan, Finance Director; Carl Riccio, Building/Zoning Official; Jane Steere, Tax Collector; Judy Branch, Director of Human Services; David Steere, Budget Board chair; and Walter Steere, Jr., School Committee member.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Rose LaVoie.

IV. Open Forum - Agenda Items

None.

V. Resolution

A. Support of S-2034 and H-7593 - Discussion and/or action

Councilor W. Steere stated that the Council has been asked by the Town of Jamestown to support Senate Bill 2034 and House Bill 7593. These bills, if passed, would amend the Constitution of the State, to provide that the Ethics Commission would have jurisdiction over the members of the General Assembly.

Councilor Sette read the following into the record.

Resolution 2014-06
A Referendum Relating to the Code of Ethics

WHEREAS, the influence of special interests are increasingly providing opportunities for conflict of interest thereby corrupting the process of transparent and accountable governance; and

WHEREAS, current RI Code of Ethics legislation is intended to prevent conflict of interest and promote transparency and accountability in the course of elected and appointed public officials performing their public duties without condition; and

- WHEREAS, the Town of Glocester supports the RI Code of Ethics and the RI Ethics Commission; and
- WHEREAS, all elected and appointed officials in the State of Rhode Island including the Town of Glocester are required to comply with the RI Code of Ethics, and
- WHEREAS, all elected and appointed officials in the State of Rhode Island including the Town of Glocester, with the single exception of the RI General Assembly, fall under the jurisdiction of the RI Ethics Commission for adjudication for non-compliance or violation of the RI Code of Ethics; and
- WHEREAS, the current proposal for a Referendum to amend RI Code of Ethics legislation would, as it did prior to the Irons Ruling by the RI Supreme Court, again include the RI General Assembly under the jurisdiction of the RI Ethics Commission; and
- WHEREAS, this proposed amendment would enhance and complete the original intent of this statute which is to prevent conflict of interest in the course of elected and appointed public officials performing their public duties without condition; and
- WHEREAS, it would consequently contribute toward the improvement of a more transparent and accountable government for both the Town of Glocester and the State of Rhode Island.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Glocester expresses its support for the substance, intent and spirit of the proposed Referendum to put before the voters a Constitutional amendment to include the RI General Assembly under the jurisdiction of the RI Ethics Commission for adjudication for non-compliance or violation of the RI Code of Ethics as presented in the Joint Resolutions S-2034 and H-7593, and cause a copy of this Resolution to be mailed to Governor Chafee, Senate President M. Teresa Paiva Weed, Speaker of the House Nicholas Mattiello, and Representative Deborah L. Ruggiero, as well as Glocester's Legislators for their support.

ATTEST:
Jean M. Fecteau, CMC
Town Clerk

By order of the Town Council
Walter M.O. Steere, III
Town Council President

Adopted this 1st day of May, 2014

seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Sette to go back to Open Forum for Agenda Items; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Kathy Roberts, representing the Gloucester Business Association, spoke regarding the Relay for Life, a fundraiser for the American Cancer Society. In support of the relay, K. Roberts stated that the GBA will be holding an event at Crystal Lake on June 26th at 6:00 for which tickets are available for \$20.00. K. Roberts noted that the Association was able to raise \$700 at last year's event.

VI. Public Hearing

A. Earth Removal License - CONTINUATION

1. Applicant: George O. Steere, Jr. et al

Location of Business: Route 102, further described as AP 13, Lot 2

Discussion and/or action

Councilor W. Steere stated that this public hearing was advertised in the Valley Breeze/Observer on March 13, 2014 and was opened at the Town Council meeting of April 3, 2014.

Councilor G. Steere stated that he will recuse himself from this matter.

Councilor W. Steere DECLARED the Public Hearing Open and asked if anyone wished to be heard regarding this application.

Discussion: None.

Councilor W. Steere DECLARED the Public Hearing Closed.

MOTION was made by Councilor Reichert to Grant the Earth Removal License to: Applicant: George O. Steere, Jr. et al; Location of Business: Route 102, further described as AP 13, Lot 2; contingent upon: 1) Building/Zoning approval; 2) all Town fees being paid; 3) current bonding secured; said license to be valid April 1, 2014 to March 31, 2016; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.
NAYS: 0
RECUSAL: G. Steere

MOTION PASSED

VII. Consent Items

- A. Approval of Town Council Minutes of April 3, 9, & 17th 2014 - Discussion and/or action

MOTION was made by Councilor Burlingame to APPROVE the Town Council minutes of April 3rd, 9th, & 17th, 2014; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.
NAYS: 0

MOTION PASSED

VIII. Unfinished Business

- A. Easement Request: Putnam Pike (Sleiman) - Discussion and/or action

Councilor W. Steere explained that this request was continued for further review by the Solicitor:

Discussion: Tim Kane, Assistant Town Solicitor, stated that he has researched the location of public wells in the area and has spoken to a representative from the Department of Health, and is advising the Town Council to deny Mr. Sleiman's request. T. Kane explained that granting the easement would be pitting one property owner against another.

T. Kane advised the Council to deny the request without prejudice, which would allow the applicant to come back with his request in the future, if he and the abutting property owner can come to an agreement. T. Kane noted that Mr. Sleiman's other option would be to tie in with another public well in the area if he can work something out with the owner of the well.

Councilor G. Steere expressed his opinion that he would like to help the business owner, but not at the expense of the abutting property owner.

Councilor W. Steere read the following letter into the record:

May 1, 2014
Glocester Town Council
Re: Easement

Dear Council members:

Please be advised that I have hired an engineer, done soil testing and have an ISDS design completed. I will be installing a septic system in my field for a pool house. I will not be

giving an easement on my property to facilitate Mr. Sleiman's proposed public well. I wish to maintain full control of my property without any limitations. Mr. Sleiman's proposal would not only severely limit the use of my property, but a permanent easement on my deed would seriously devalue my property while increasing the value of Mr. Sleiman's property.

It is not my obligation nor responsibility to enhance Mr. Sleiman's property. While I understand that business is an important factor in our town, I firmly believe that it should not be the obligation of a private citizen to facilitate someone else's business. I would hope my decision to maintain control of my property would be understood and that all involved may remain on amicable terms. My husband and I have worked for many years to be able to have what we have and I have faithfully paid my taxes. It isn't right that someone wanting to make money could do it on my hard work.

Sincerely,
Lori Blanchflower
30 Douglas Hook Road
(end of letter)

MOTION was made by Councilor Reichert to Deny without prejudice, per the Solicitor's recommendation, Mr. Sleiman's request for an easement on Putnam Pike; seconded by Councilor G. Steere.

Discussion: Councilor G. Steere asked for confirmation that "without prejudice" means that the applicant can come back if an agreement is reached with the abutting property owner. T. Kane, Assistant Town Solicitor, replied in the affirmative.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B Bds. & Commissions

1. Appointments - Discussion and/or action

a. Recreation Commission

One term to expire 1/2015

MOTION was made by Councilor Sette to TABLE the appointment to the Recreation Commission for the unexpired two year term to expire 1/2015; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

IX. New Business

A. Boards & Commissions

1. Resignations - Discussion and/or action

a. Historic District Commission

One three year term to expire 11/2014

Councilor W. Steere stated that the Clerk has received the resignation of Pete Skeffington from the Historic District Commission.

MOTION was made by Councilor Reichert to ACCEPT the resignation of Pete Skeffington from the Historic District Commission for an unexpired three year term to expire 11/2014; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Councilor W. Steere expressed thanks to Mr. Skeffington for his service on the Historic District Commission.

b. Budget Board

One three year term to expire 1/2015

Councilor W. Steere stated that the Clerk has received the resignation of Joel Wrona from the Budget Board; however, the Chair of the Budget Board informed the Clerk today that Mr. Wrona has agreed to stay on until the end of his term in January, 2015.

MOTION was made by Councilor Sette to REMOVE from the TABLE the resignation of Joel Wrona from the Budget Board for a three year term to expire 1/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Councilor W. Sette thanked Mr. Wrona for staying on the Budget Board until the end of his term.

c. Community Resource Commission

One two year term to expire 1/2015

Councilor W. Steere stated that the Clerk has received the resignation of Cheryl Commendatore from the Community Resource Commission.

MOTION was made by Councilor G. Steere to ACCEPT the resignation of Cheryl Commendatore from the Community Resource Commission for the unexpired two year term to expire 1/2015; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Councilor W. Steere thanked Ms. Commendatore for her service on the Community Resource Commission.

- d. Parade Committee
One Voting member

Councilor W. Steere stated that the Clerk has received the resignation of Lawrence O'Keefe from the Parade Committee.

MOTION was made by Councilor Reichert to ACCEPT the resignation of Lawrence O'Keefe from the Parade Committee, voting member; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Councilor W. Steere thanked Mr. O'Keefe for his service on the Parade Committee.

- 2. Appointments - Discussion and/or action
 - a. Historic District Commission
One three year term to expire 11/2014

MOTION was made by Councilor G. Steere to TABLE the appointment to the Historic District Commission to fill one unexpired three year term to expire 11/2014; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- b. Budget Board
One three year term to expire 1/2015

It was stated that this item is no longer necessary.

MOTION was made by Councilor Reichert to REMOVE from the Table an appointment to the Budget Board; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- c. Community Resource Commission
One two year term to expire 1/2015

MOTION was made by Councilor Sette to TABLE the appointment to Community Resource Commission to fill an unexpired two year term to expire 1/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- d. Parade Committee
One Voting member

Councilor W. Steere stated that Stephanie Westgate is currently 1st alternate and she would like to move up to regular position.

MOTION was made by Councilor G. Steere to APPOINT Stephanie Westgate to the position of Parade Committee, Regular voting member; seconded by Councilor Burlingame.

Discussion: An Alternate position created by this appointment will be on a future agenda.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- B. Public Works - Appointment - Part time seasonal lawn maintenance worker -
Discussion and/or action

Councilor W. Steere stated that the Council has received a request from the Public Works Director to hire a part time seasonal lawn maintenance worker:

April 24, 2014

May 1, 2014

8 of 22

To: Honorable Town Council
From: Gary Trembl
Public Works Director
RE: Appointment - Part Time Seasonal Lawn Maintenance

Last season I hired Doug Colwell, former DPW Assistant Director, to do the lawn maintenance for all of the Town facilities. Doug is a very conscientious worker and respectful of the town's equipment. This worked out very well so I contacted Doug to see if he would be interested in doing the lawn maintenance again this season and he agreed.

He will be paid the same rate and have the same schedule as last year. He will work approximately 8 hours per day 2 days per week for 23 weeks at the rate of \$20.93 per hour, which is the top step of the Driver/Laborer II pay scale, (16 hrs x 23 wks = 368 hrs. x \$20.93/hr = \$ 7,702.24). Doug will start the week of April 21, 2014 and work until approximately September 30, 2014. I request you appoint Douglas Colwell to this position at the rate of \$20.93 with a start date of April 21, 2014.

Thank you, Gary Trembl
(end of memo)

Discussion: None.

MOTION was made by Councilor Burlingame to APPOINT Doug Colwell to the position of Part Time Seasonal Lawn Maintenance for approximately 8 hours per day, two days per week, for 23 weeks at the rate of \$20.93 per hour, effective April 21, 2014 until approx. September 30, 2014; seconded by Councilor Reichert.

Discussion: Councilor W. Steere inquired whether this number of hours would impact any health care benefit issues. Diane Brennan, Finance Director, replied that it would not.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

C. Town Planner screening committee: recommendation for interview process -
Discussion and/or action

Councilor W. Steere stated that the Town Planner search committee was to review the applications submitted and forward a recommendation to the Council.

Discussion: Councilor Burlingame explained that three (3) candidates have been interviewed and now the Council must decide how they want to go forward. Councilor Sette made a recommendation to move the top candidate forward and proceed from there.

Councilor G. Steere stated that he attended the last Planning Board meeting and was asked by two (2) of the long-term members if there was any possibility that they could sit in on the interviews and ask questions of the candidates. Councilor Reichert stated that he discussed this

with the Finance Director, who stated that it may be better to get the questions from the Planning Board for the Council to ask the candidates. Councilor Burlingame agreed, stating that if the Planning Board has specific questions, they could get them to the Council.

MOTION was made by Councilor Sette to move forward the top candidate for Town Planner for the Council to interview on May 15, 2014; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

D. Senior Tax Exemption

Councilor W. Steere read the following letter into the record:

Anthony DePetrillo 189 Money Hill Rd.
Chepachet, RI 02814
April 25, 2014

Town Council members,

I find myself in an unfortunate situation that my hopes are can be rectified. As a background to myself and my family, I am married, have a 20 year old son in his 3rd year in college and have lived in this town for over 20 years. About 10 years ago I built a new home on my property after which my taxes about tripled. Last year, not counting car or fire taxes, I paid \$6800 in property taxes.

During a recent council meeting I became aware that the town allows for a senior exemption which I was entitled to as of last year. Now I just found out that I won't get the exemption this year because I missed the March 15 deadline.

I understand that rules have to be followed but how am I supposed to take advantage of this if I have no knowledge of it. I was told that it states it on the back of the tax bill, but I haven't seen one in years as it goes directly to my bank and paid automatically. I believe that more proactive measures should be taken to make this information available.

My son went to private school for all 12 years and has 3 more years of college ahead of him and never stepped foot in a Gloucester school. We sacrificed to send him to a private school not because we are wealthy but because we felt it was in his best interest. My hope is that I can at the least take advantage of the exemption this year.

Thank you in advance for your consideration in this matter.

Anthony Depetrillo

(end of memo)

1. Notification process - Discussion and/or action

Discussion:

Councilor Reichert stated that his taxes are also paid by his mortgage company, therefore does not receive the bill. Councilor Reichert agreed that the exemption should be advertised and felt strongly that Mr. DePetrillo should receive the exemption. Councilor Sette commented that this information is also on the Town's website. Councilor G. Steere stated that if you didn't know about it, why would you go looking for something you didn't know existed. Councilor Sette replied that every city and town in the State has a senior tax exemption. Councilor G. Steere recommended placing an ad in the newspaper a month before the deadline.

Councilor W. Steere read the following letter from Jennifer Mooney, Tax Assessor:

In regard to Senior Tax Exemption Item on Agenda for May 1, 2014:

I reviewed the agenda for the Town Council meeting on May 1, 2014 and I saw that there will be a discussion regarding the notification process for exemptions and that there may also be a possibility of granting a resident the senior tax exemption even though he has missed the deadline of March 15, 2014.

Mr. DePetrillo inquired about the senior tax exemption after March 15th and was told by my office that he would not be receiving this exemption for the 2014 Tax Roll as the deadline had passed and he would have to wait until the 2015 Tax Roll to benefit from this exemption. Councilor G. Steere brought to my attention that Mr. DePetrillo was now seeking approval on this senior tax exemption from the Town Council. On April 25, 2014, Mr. DePetrillo came into the Tax Assessor's office and filled out a senior tax exemption application and included a letter which was addressed to the Town Council.

The exemptions that the Town of Gloucester offers to their residents and the deadline for these exemptions are located on the back of every tax bill (Real Estate and Motor Vehicle). This information is also located on our Town website. In the letter Anthony DePetrillo wrote to the Town Council dated April 25, 2014 he states that his real estate taxes are escrowed and therefore the bill goes directly to his bank. Mr. DePetrillo does in fact receive motor vehicle tax bills, notifying him of all exemptions the Town offers and when the deadline is to apply.

The reason that a deadline to apply for tax exemptions exists is to furnish the Finance Department with the net assessed values required in order to complete the budget process. If a deadline was not in place, the total tax exemption amount would keep changing therefore changing the net assessed values and making it extremely difficult to set a tax rate.

I feel if an exception is made for one resident, then it should be given to everyone else who misses the filing deadline. Thank you for your time and consideration on this matter.

(End of letter)

Jane Steere, Tax Collector, stated that she agrees with the Tax Assessor and Councilor Sette, stating that the deadlines are on the back of each tax bill, along with other important information, such as Town Financial Meeting dates. J. Steere stated that if we grant this exception, where will we draw the line? J. Steere commented that there are many scenarios which could come before the Council if an exception is made in this case. J. Steere further stated that it could affect all other Town offices with regard to deadlines.

Councilor G. Steere stated that the deadline should have been advertised in the paper a month before, adding that he has never looked at the back of his tax bill. Councilor Sette asked if this is granted tonight, and two more people come to the next meeting asking for exceptions, will they be granted also. Councilor Sette commented that we have deadlines for a reason. Councilor G. Steere asked "Don't you usually advertise a deadline?" Councilor Sette replied that we could do so in the future.

Councilor W. Steere stated that he agrees with the Tax Collector and Councilor Sette to a certain point, adding that if we grant this exception, where does it stop. Councilor Sette suggested that a notice be posted at the Senior Center.

Rose LaVoie commented that she cannot believe that there is anybody who is not aware of the tax exemption.

Anthony DePetrillo stated that he is well aware of what happens around Town and when he pays his taxes, he does not question it. He stated that his real estate tax bill goes directly to the bank and noted that there is no exemption on car taxes, so why would he look at the back of the bill. A. DePetrillo stated that there are many people who are eligible but are unaware and that is a systemic problem. A. DePetrillo asked the Council to consider granting him the tax exemption for this year.

Councilor G. Steere asked Jean Fecteau, Town Clerk, if she advertises for other Town deadlines in her office. J. Fecteau replied in the affirmative.

Councilor Reichert stated that he understands about deadlines, but feels that an exception should be made in this case. Councilor G. Steere suggested advertising it now and instituting a 5-day grace period for people who missed the deadline. Councilor W. Steere stated that the problem is that we are two days away from the Town Financial Meeting and the tax rates have been set.

Councilor G. Steere stated that it may be too late for this year, but there has to be an ad placed every year to notify taxpayers about the exemptions. Councilor G. Steere suggested using Code Red to get the message to residents.

Diane Brennan, Finance Director, stated that it is correct that the tax rate has been set based on the number of exemptions already in the system. D. Brennan also noted that approximately \$915,000 goes to exemptions, indicating that many people are aware of it.

Councilor Burlingame asked if the tax base certification has been finalized. D. Brennan replied that the State has certified the numbers and made the disclosure, but the final certification comes

a little later. D. Brennan added that the first step has been taken and the tax rates have been advertised in the paper. Councilor Burlingame asked theoretically, if the Council grants Mr. DePetrillo's request and advertises a 5-day window for other taxpayers, would this throw off our certification. D. Brennan replied in the affirmative, stating that the Budget has been determined based on the information we have already.

MOTION was made by Councilor Sette to authorize the Finance Director and the Town Clerk to carry out notification via Senior Center postings, Code Red, and other advertisements including the Bargain Buyer on or before 30 days prior to the deadline, and to explore the possibility of inserting a separate notice with the tax bills,; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. Extension/exception for 2013 tax roll exemption - Discussion and/or action

MOTION was made by Councilor Sette to deny the exception to the 2013 Tax Roll; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

E. Gloucester Arts Council - Discussion and/or action

Councilor W. Steere stated that the Council has received a suggested charge from Ray Goff for a new group he has expressed interest in. Councilor W. Steere also stated a presentation was made to the Planning Board.

Discussion: Councilor W. Steere stated that the Council may wish to wait until a new Town Planner is appointed before moving forward on this matter.

Sam Shamoan, Planning Board consultant, stated that this is coming up now because it is one of the key recommendations in the Comprehensive Plan. S. Shamoan stated that at a Planning Board meeting in December, the Council Chambers were filled with local artists who expressed an interest in forming an organization sanctioned by the Town Council.

S. Shamoan noted that arts are a huge economic driver in many communities such as Wickford and Warren, adding value to a town's economic base. S. Shamoan stated that by-laws have been drafted, adding that they can be amended if the Council so wishes. S. Shamoan stated that he would be happy to answer any questions from the Council.

Councilor Burlingame stated that he has seen the proposal and commented that it is quite comprehensive. Councilor Burlingame stated that it involved many people who already put in

much time and effort. Councilor Burlingame recommended that we wait until a new Planner is on board, adding that the Council must look at the proposal and decide how far we want to go. Councilor Burlingame stated that he would like to take it under advisement.

S. Shamoon suggested that when the Council does address the subject, the artists should be invited so the Council can hear from them directly.

Councilor W. Steere stated that he agrees with Councilor Burlingame that the overall concept is good, but we should wait until a new Planner is appointed.

MOTION was made by Councilor Burlingame to take off the table the concept of a Gloucester Arts Council until more information is obtained; seconded by Councilor Sette.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

F. Community Development Block Grant - Gloucester Home Repair

1. Reallocation of CDBG Funds for purchase of Senior Van - Discussion and/or action
Councilor W. Steere stated that Gloucester Home Repair has received a request from the Human Services Director:

April 25, 2014
Diane Brennan
Finance Director
RE: Transportation Vehicle

Diane,

I am writing this letter to request your consideration for the purchase of a new vehicle for the Department of Human Services. Our department transports approximately 40 different clients who are mostly elderly, low to moderate income, and have no other means of transportation. We offer transportation services Monday through Friday from 8:00a.m. to 2:30 p.m.

The current vehicles we are using are retired police cars with high mileage and maintenance issues.

These vehicles are difficult for our client population to get in and out as they are not designed for routine transportation. In order to facilitate the easy entry and exit for our elderly and disabled residents, it is requested that a new vehicle with side door access be

acquired. This request would ensure the safe transportation of Gloucester residents using our service.

Thank you for your consideration in helping to ensure the Department of Human Services for the Town of Gloucester provides the best service possible to our residents.

Respectfully,
Judy Branch, Director of Human Services
(end of memo)

Discussion: Councilor W. Steere asked Diane Brennan, Finance Director, what steps need to be taken next. D. Brennan replied that she has prepared a letter of support to send to the State in which she made the commitment from the Town Council to match the funds for the van. D. Brennan noted that the price range for the vehicle is between \$21,000 and \$26,000.

D. Brennan stated that an advertisement will be placed in a general circulation newspaper and there will be a 7-day waiting period during which residents may make comments regarding the modified plan. D. Brennan stated that once approval is received, we will go out to bid for the purchase of the vehicle.

2. Approval of Matching funds for purchase of Senior Van - Discussion and/or action

MOTION was made by Councilor Burlingame to approve the matching funds from CDBG grant funds, received by the Town of Gloucester, for the purchase of a Senior Van, not to exceed \$12,000; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

G. Regional Financial Town Meeting - Procedures

1. Proposed changes to procedure - Discussion and/or action

Discussion:

Tim Kane, Assistant Town Solicitor, stated that there are several ways to amend the Regional Charter. T. Kane stated that there could be a majority vote of the Regional Committee, which has to be approved at each Financial Town Meeting. T. Kane stated that it could also be done with a petition signed by 10% of the registered voters of either town, which would also have to be approved at each Financial Town Meeting. T. Kane stated the third option would be to change the Enabling Legislation to state that there could be no full regionalization without a majority vote at a General Election.

Councilor Sette stated that several years ago, there was a majority vote in both towns to approve the funding for the new school. Councilor Sette stated that he assumes that the same would be needed to approve full regionalization. T. Kane stated that it ought to be. Jean Fecteau, Town

Clerk, agreed, but stated that there is something in their Charter that is very loose. T. Kane stated that it is too late for this year, but next session we could introduce a Bill stating that full regionalization must be approved by a majority of voters at the next General Election. Councilor Sette commented that it is too big of an issue to be decided by 40 voters at a Financial Meeting.

Councilor Burlingame stated that it would be a nightmare if we regionalize grades K through 12, with regard to financial matters. Councilor Burlingame spoke about when several fire districts in Coventry were consolidated recently, they went bankrupt because the voters no longer had control of the budget.

J. Fecteau asked T. Kane if it is too late to submit legislation, and if the Council chose to do so, does Foster also have to submit. T. Kane stated that his recommendation is to do it next year early. Councilor Sette stated that the two towns have to see a plan before moving forward. J. Fecteau stated that she was referring to legislation to protect the system so that the question doesn't get asked at a Financial Town Meeting. Councilor Sette asked if, at the Town Financial Meeting on Saturday, somebody tried to make such a motion, would it be ruled out of order. T. Kane replied in the affirmative. T. Kane stated that the Council does not need to take any action at this time.

H. Recreation Department

1. Appointments: Seasonal summer employment positions - Discussion and/or action

Councilor W. Steere stated that the Recreation Director has asked for this item to be tabled until the next Council meeting.

MOTION was made by Councilor Reichert to TABLE until the meeting of May 15, 2014 the Appointments for the 2014 Seasonal summer employment positions; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

I. Personnel- Building Official Certification - Discussion and/or action

Councilor W. Steere stated that Carl Riccio, Building/Zoning Official, has agreed to discuss this issue in open session.

Councilor Sette stated for the record that this is not a performance evaluation. Carl Riccio, Building Inspector/Zoning Official, stated that he wanted to address this in public to try to explain the situation. C. Riccio stated that he is a Certified Building Inspector II, according to the State of Rhode Island. C. Riccio noted that he was a Certified Building Official until ineptness at the State Building Commissioner's office caused that to go away, due to a mixup of paperwork. C. Riccio stated that his option at that time was to sit before the Board again to see if they could

certify him, but in the meantime, new laws were passed which would require national certification.

C. Riccio noted that there are only two (2) people in the State who hold that certification; the State Building Commissioner and the Building Official in West Greenwich. C. Riccio stated that the State of Rhode Island does not supply the books he needs to take the test, so he took it on his own but did not quite make it. C. Riccio stated that the only thing he cannot do legally is sign a Certificate of Occupancy; Joe Raymond from Burrillville has been signing them since this all started. C. Riccio stated that he can do everything else; inspections, paperwork, etc.

Regarding the exam, C. Riccio stated that it is a 2-part test, 100 questions each, and he does not know when he will be able to get through the books to prepare for the exam. C. Riccio noted that he will have only one opportunity because if you don't pass, you cannot take it again. C. Riccio expressed his opinion that the Town of Glocester does not need a Building Official, but that is for the Council to decide.

Councilor Sette stated that when we advertised for a Building Official in 2008, it stated that the Building Official must be certified. Councilor Sette stated that when C. Riccio was hired in 2011, it was said that within 30 days he would have his certification. Councilor Sette further stated that last July, C. Riccio stated that he needed until the end of the year, to which the Council agreed.

Councilor Sette stated that it was C. Riccio's responsibility to obtain the certification. Councilor Sette stated that he has no objection to keeping C. Riccio on as a Building Inspector, but he is being paid as a Building Official. Councilor Sette stated that the original agreement was to pay C. Riccio for each individual inspection and for his time at Zoning. Councilor Sette stated that the job description says that certification is required.

Councilor Sette asked Tim Kane, Assistant Town Solicitor, if RI General Law states that we must have a Certified Building Official. T. Kane replied in the affirmative, but C. Riccio disagreed, stating that cities and towns are allowed to share services. T. Kane read from the law which states that a Certified Building Official (CBO) is required, except in cases where the Building Official holds a current State certification prior to July 1, 2010.

C. Riccio stated that if the Council feels that they need to adjust his compensation, that is up to them.

C. Riccio pointed out that he is doing the same work in 4 days that 2 former employees did in 5 days.

C. Riccio stated that there is no liability to the Town with regard to sharing services with Burrillville. Councilor Sette asked if we are paying Burrillville for the services of their Building Official. C. Riccio replied that in the negative, adding that it is to sign approximately 14 pieces of paper per year.

Councilor Reichert expressed concern regarding the Town's liability. C. Riccio reiterated that there is none. Councilor Reichert stated that he would like to hear from an attorney that the Town would not be liable. T. Kane stated that he will contact the Interlocal Trust to inquire about liability.

Councilor G. Steere stated that a person recently fell through the kitchen floor of a house which was built in 2009, noting that the house was inspected by 2 of our former Building Officials. Councilor G. Steere asked what good did the certificates do for the Town of Gloucester in this instance. Councilor G. Steere pointed out that the job is getting done, we are no longer a year behind in our paperwork for the State and permits are issued in a timely manner. Councilor G. Steere stated that he doesn't see a problem as long as there is no liability regarding Joe Raymond signing the Certificates of Occupancy. Councilor G. Steere further stated that the current Building Inspector makes 4/5 the salary of his predecessor.

Councilor Burlingame stated that the liability issue is a valid point and asked C. Riccio if he can do everything else except sign the Certificates of Occupancy. C. Riccio replied in the affirmative. C. Riccio stated that he also coordinates the activities of the other inspectors and handles zoning issues. Councilor Burlingame stated his opinion that the signing of the certificates is a small piece of the activity which takes place.

Councilor Sette asked if C. Riccio has stayed up to date on all of the continuing education credits. C. Riccio replied that he has done so, and has more credits than he will need.

Councilor Burlingame stated that the former Building Official's office was in shambles; reports were not filed on time, they were over budget, etc. Councilor Burlingame stated that he now hears that people are happy going into both the Planning and Zoning offices.

Councilor Sette asked if the Council should change the position title to Inspector, and if so, do we change the salary accordingly. Councilor Burlingame commented that C. Riccio is also the Zoning Official. T. Kane replied that we may have to change the title to protect ourselves.

Councilor W. Steere stated that at the beginning of this discussion, it was stated that this is not a performance issue. Councilor W. Steere stated that we have had no complaints, but what we are looking at is accountability, on both the Council's level and the Building Official's level.

Councilor W. Steere stated that there will be some big projects coming up in the next couple of years and asked if Burrillville will continue to allow Mr. Raymond to sign off on the Certificates of Occupancy for no fee. Councilor W. Steere noted that liability is his biggest concern.

Councilor W. Steere stated that if the position title is changed, the Council will have to consider a lower pay because there will be less responsibility. Councilor G. Steere stated that the level of responsibility will be the same except for the last step of signing the Certificates. Councilor W. Steere stated that this is a big responsibility. Councilor G. Steere noted that it does not cost us a dime to have the certificates signed.

Councilor G. Steere stated that C. Riccio had no concept of what he would have to go through to take the State-mandated test, adding that only 2 people in the State have taken it.

Councilor Sette suggested that, in addition to getting an answer from the Trust regarding liability, we should get a written statement from Mr. Layden, State Building Commissioner, indicating when the requirements were changed. Councilor Sette stated that any decisions should be tabled until we get some answers.

Councilor Sette stated that certification was discussed with C. Riccio 7 months ago and asked why he waited until 2 weeks ago to obtain the books. C. Riccio replied that the books just came in from the RI Building Officials' Association; they are worth \$1,500 and are not supplied by the State.

C. Riccio asked Tim Kane to find out why Mr. Layden certified C. Riccio as a Building Inspector II after the date had already passed for Building Official, July 10, 2010.

T. Kane asked if, as Building Officials retire, new hires will have to go through the testing process. C. Riccio replied that they will have to go through it on their own.

Councilor W. Steere stated that we are looking at: 1) are we in compliance with State Law; 2) is there any liability to the Town; and 3) a letter from Mr. Layden explaining the situation. Councilor W. Steere reiterated that this is not a performance issue. Councilor Sette stated that we must make a decision regarding whether to change the position title from Building Official to Building Inspector. Councilor W. Steere stated that this will be discussed after we receive answers to our questions. It was decided to continue the matter until the first meeting in June.

MOTION was made by Councilor Sette to authorize the Solicitor to make inquiries to the Interlocal Trust and the Rhode Island Building Commissioner; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

X. Council Correspondence/Discussion

A. Councilor W. Steere thanked Rose LaVoie and the Heritage Society for hosting the Gala the previous evening. Councilor W. Steere stated that it was a nice event with approximately 90 people in attendance.

B. Councilor W. Steere stated that correspondence was received from the Department of Environmental Management stating they have not received our 2013 RI Pollutant Discharge Elimination System (RIPDES) report. It was stated that the letter was addressed to the Town Planner, who will respond tomorrow.

- C. Councilor W. Steere stated that correspondence was received from the RI Department of Revenue, Division of Municipal Finance, indicating that they have approved Gloucester's Notice of Proposed Property Tax Rate Change.
- D. Councilor W. Steere stated that the Council received a letter from the State Traffic Commission regarding a request from the Department of Transportation to determine an appropriate speed limit on Victory Highway.
- E. Councilor W. Steere issued a reminder that the Financial Town Meeting is Saturday, May 3rd at 1:00 p.m. at the High School Auditorium. There was Council consensus to notify all residents via Code Red.

XI. Department Head Report/Discussion & Bds. and Commissions/ Discussion

- A. Joseph DelPrete, Chief of Police, stated that his Department is putting 2 cars on the road this week and will be taking one car from the fleet for the Department of Human Services to use until the van comes in.
- B. Walter Steere, Jr., School Committee member, stated that full regionalization is on the agenda for the next Regional meeting, but noted that it will be a slow process and will not be addressed this year. Councilor Burlingame asked if W. Steere, Jr. anticipated any challenges regarding the Motions at the Financial Town Meeting. W. Steere, Jr. replied that he has not heard anything, but the Chair of the Committee has asked their attorney to be present. Councilor Burlingame asked who is paying for the attorney to attend. W. Steere, Jr. replied that he does not know if this is part of his retainer and will ask the question at the Committee's meeting next week.

W. Steere, Jr. commented that it is a good idea to use Code Red to notify residents of the Financial Town Meeting. W. Steere, Jr. stated that the more people who attend, the better.

XII. Open Forum

- A. Rose LaVoie thanked all those who attended and supported the Heritage Society Gala.

R. LaVoie spoke about the Resolution adopted tonight pertaining to the Ethics Commission and urged everyone who has an interest in good government to call their senators and representatives to voice support for this Resolution.

R. LaVoie spoke about signage on Putnam Pike, stating her opinion that it is redundant and is ruining the aesthetics of the Village. R. LaVoie also commented on the poor condition of 2 houses in the Historic District. There was discussion regarding the Ordinance regarding bank-owned properties, which the Town can clean up and subsequently place a lien for the cost.

- B. Marie Sweet, of Chestnut Hill Road, Heritage Society member, stated that Elephant Day will be celebrated on May 25th and the URI Master Gardeners will hold a plant sale on June 7th at the Dorr Museum.

M. Sweet commented that we had a tough winter and Public Works did a great job, but there is an excessive amount of sand on the sidewalks and streets in the Village. M. Sweet asked who is responsible for removing sand from the road. It was stated that Putnam Pike is a State road, therefore it is the State's responsibility. M. Sweet asked if there is somebody we could contact to have the street swept prior to Elephant Day. Joseph DelPrete replied that he will look into it.

- C. Ian Dinges, of Burrillville, stated that he recently bought property in Glocester at 375 Lake Drive and is attempting to have a dock built. I. Dinges stated that he needs a sign-off from the Town for the property under the lake. Tim Kane, Assistant Town Solicitor, stated that the Town only owns tax title to the property, due to unpaid taxes.

T. Kane noted that the Town is not legally liable for anything that happens on the property. T. Kane advised Mr. Dinges to contact Pascoag Reservoir LLC, who has right of redemption of the property and stated that he will write a letter to that effect. Councilor G. Steere suggested that the letter contain a statement that the Town does not take a position one way or another regarding the building of the dock. Councilor G. Steere stated that this might help Mr. Dinges get the necessary permit from DEM.

- D. Walter Steere, Jr. spoke regarding tax exemptions stating that Glocester offers an exemption to Brown University professors. It was stated that this is a statewide exemption dating back many years.

W. Steere, Jr. brought up property valuations stating that three years ago properties on the lakes had their values go way up and this time they went way down. W. Steere, Jr. stated that we have a new company that may have a different manner of doing things, but expressed his opinion that the Council should look into this. Councilor Sette stated that there are only two (2) companies that do revaluations in Rhode Island.

Regarding the Building Inspector, W. Steere, Jr. commented that this is a "catch 22" situation. W. Steere stated that C. Riccio has been doing a good job for the Town and we should make some accommodation for him.

- E. Charlie Wilson agreed that if the Building Inspector is doing a good job and getting things done, we should not "upset the apple cart". C. Wilson stated that the State and Federal certification process is a nightmare as the regulations keep changing.

Regarding revaluation, C. Wilson stated that his went up over \$100,000. C. Wilson stated that when he questioned the increase, he was told that it was because he is renting the property out and is receiving \$132,000 in rent. C. Wilson stated that this is untrue; he lives in the building. C. Wilson stated that if his tax bill comes in with this assessment, he will retain a lawyer.

- F. George Charette stated that he had a similar experience with revaluation. His property value went from \$322,000 to \$500,000 in 2007, and three years later it went back to \$322,000. G. Charette expressed his opinion that the appraisal companies are hooked

up with the State. G. Charette stated that this year, his assessment increased by \$65,000. G. Charette noted that he has not made any improvements to his property and stated that the “bank is broken in Providence”.

G. Edna Kent spoke about a property on Dorr Drive, where there are broken down vehicles stored in the back. E. Kent stated that she is concerned about oil and gasoline leaking into the ground.

XIII. Seek to Convene to Executive Session Pursuant to:

1. R.I.G.L. 42-46-5 (a) (1) Personnel- Building Official Certification
Discussion and/or action

None.

XIV. Reconvene Open Session (Disclose votes taken in Executive Session)

None.

XV. Adjourn

MOTION was made by Councilor Burlingame to ADJOURN at 9:34 p.m.; seconded by Councilor Sette.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the May 15, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **May 15, 2014**

I. Call to Order

The meeting was called to order at 6:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; George O. (Buster) Steere; and Edward C. Burlingame.

Member Absent: Steven A. Sette

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Susan Harris, Deputy Town Clerk; Joseph DelPrete, Chief of Police; Diane Brennan, Finance Director; Gary Treml, Director of Public Works; Jane Steere, Tax Collector; Jennifer Mooney, Tax Assessor; and Walter Steere, Jr., School Committee member.

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Seek to Convene to Executive Session Pursuant to:

MOTION was made by Councilor Burlingame to ADJOURN to R.I.G.L. 42-46-5 (a) (1) Personnel- Town Planner Interview; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame

NAYS: 0

MOTION PASSED

MOTION was made by Councilor G. Steere to ADJOURN Executive Session; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame

NAYS: 0

MOTION PASSED

V. Reconvene Open Session - Disclose votes taken

Councilor W. Steere stated that no votes were taken in Executive Session.

VI. Open Forum - Agenda Items

None.

VII. Public Hearing

A. Gloucester Code of Ordinance

Proposed Zoning Chapter 350, Zoning Map - Discussion and/or action

1. **(Continued from 4/17/2014)**

Applicant: Bella Vista Group, LLC & **Owner:** Bella Sand

Location: Property located off Steere Farm Road (Route 98) and Victory Highway (Route 102) also known as Assessor's Plat 10, Lots 105, 106, 106A, and 116

Proposal: to amend the Zoning Map to re-zone an A-4, (Agricultural 4 acres) parcel to a Planned District (PUD) district

Councilor W. Steere stated that this Public Hearing was advertised in the Valley Breeze/Observer on March 27th, April 3rd & April 10th, opened on April 17th, and continued to this meeting. Councilor W. Steere stated that anyone wishing to speak regarding this application will have the opportunity to do so.

Councilor G. Steere stated that he must recuse himself from this matter.

Discussion:

Bruce Bowen, of 32 Cross Road, noted that Bella has been a very good neighbor and he appreciates the concessions that they have made with regard to this application. B. Bowen stated that his only concern is that the land south of the sports center, which is set aside as a buffer between the center and the houses on Cross Road, is zoned commercial; therefore if the land is sold, the next owner would not be bound by the agreement. B. Bowen asked if the zoning could be changed to something other than commercial so it would remain as a buffer.

Tim Kane, Assistant Town Solicitor, replied that if the Council approves the application, the language in the Zoning Ordinance could read "No building shall be constructed within 315 feet of the southwesterly property line of Assessor's Plat 10 Lot 116 as the same abuts Cross Road". T. Kane explained that this would be indefinitely codified in the Zoning Ordinance and is binding upon anybody who owns the land.

Councilor W. Steere asked if anybody else wished to be heard. Hearing none, Councilor W. Steere DECLARED the Public Hearing CLOSED.

T. Kane explained that he has prepared a Motion for the Council to consider. T. Kane pointed out that this is a concept plan which has been approved in principle; the footprints provided by the applicant are not locked in stone and could change. T. Kane stated that one thing the Council has to decide is whether to permit the indoor recreation as a matter of right, as the applicant has requested. T. Kane noted that the Planning Board has recommended that this be permitted by Special Use Permit, as is stated in the Zoning Ordinance.

T. Kane stated that he reviewed uses in a B-2 zone and deleted several things which would not fit in with the applicant's vision of the proposal. T. Kane noted that he did include Specialty Services, which is not normally allowed in a B-2 zone, but the Council could allow by Special Use Permit.

Councilor W. Steere asked Russell Gross, Planning Board member, why the Board recommended that the indoor recreation be subject to a Special Permit. R. Gross replied that this is how it is listed in the Zoning Ordinance. Councilor W. Steere asked if the Council goes with “by right”, would it set a precedent with regard to future Planned Districts. T. Kane replied that each proposal is unique, and the Council wants to be fair and consistent, but this would not create a legal precedent. Councilor W. Steere commented that he does not want to give up all control once the application is approved. T. Kane noted that the applicant is, at best, halfway through the process, and will have to prove through engineering that they can do what they are proposing to do.

Councilor W. Steere asked the Council members for their thoughts. There was Council consensus that the commercial indoor recreation should be permitted by right.

MOTION was made by Councilor Burlingame to grant a Zoning Map amendment to Gloucester Zoning Ordinance, Section 350-Attachment 3:1, Official Zoning Map, and to amend Gloucester Zoning Ordinance, Section 350-22, to create a new Planned District for properties located along Victory Highway and Steere Farm Road further described as Assessor’s Plat 10, Lots 105, 106, 106A, 107 and 116 from an Agricultural 4 Zone to a Planned District subject to the following conditions:

A maximum of 32 duplex buildings totaling 74 residential dwelling units shall be allowed in the Planned District. The dwelling units shall contain a maximum of two-bedrooms and shall be age restricted in that at least one principal owner/occupant shall be 55 or older.

Seven (7) units shall be designated as low and moderate income housing units as provided in Chapter 53 of Title 45 of the Rhode Island General laws and shall be available for initial and subsequent purchase at an “affordable sales price” (as hereinafter defined) only to a purchaser whose gross annual household income does not exceed one hundred and twenty percent (120%) of area median income (adjusted for household size) for the Relevant Metropolitan Statistical Area as established from time to time by the Department of Housing and Urban Development of the United States of America (“HUD”).

An “affordable sales price” is one that results in monthly housing costs (principal, interest, taxes, insurance and condominium fees, if any) that do not exceed thirty percent (30%) of the gross income of a family earning one hundred and twenty percent (120%) of area median income.

The following B-2 Uses shall be allowed on approximately 13.95 acres, being a portion of Assessor’s Plat 10, Lot 116 as the same abuts Route 102 also known as Victory Highway, in accordance with the Preliminary Development Site Plan for Bella Vista Group, LLC, Sheets 1-4 dated February 2014 as submitted by Bella Vista Group, LLC which said site plan received approval, in principal, by the Gloucester Planning Board on March 3, 2014:

1. Municipal or commercial swimming area
2. Swimming pool as an accessory use
3. Church or other place of worship

4. Clubs, fraternity houses, lodges, social and community center buildings, provided, however, that they are nonprofit organizations and that all services shall be for members and their guests only
5. Trade, vocational or other school
6. School conducted as a private gainful business for teaching subjects such as instrumental music, singing, dancing, etc.
7. Charitable institution (no commercial activity)
8. Hospital clinic, or rehabilitative facility (not for mental, alcohol or drug treatment)
9. Municipal and government building (except penal)
10. Fire or police station
11. Municipal recreation hall/center or municipal visitor center
12. Grange halls, nonprofit community halls, and similar uses incidental to the promotion and development of sound agricultural uses
13. Professional office building
14. Temporary real estate office (one-year renewal)
15. Bank, credit union or office building
16. Lunchroom or restaurant:
 - a. Not including live entertainment or liquor
 - b. Including live entertainment and liquor
17. Tavern or nightclub
18. Theater or concert hall
19. Indoor commercial recreation
20. Personal convenience services, including but not limited to the following: barbershop, shoe repair, laundry pickup
21. Specialty services, including but not limited to the following: printing and Photostat shop, photo studio, tailor, catering service, taxidermist, interior decorating shop, by Special Use Permit
22. Mortuary or funeral home
23. Veterinary office or animal hospital
24. Drive-in business
25. Radio or television studio
26. Pet shop
27. General retailing activities, including but not limited to the following:
 - a. Grocery, specialty goods, drug, hardware and variety
 - b. General merchandise, department store, furniture and household goods (including storage up to 30% of the gross floor area)
28. Package store
29. Firearms/Dealers
30. Art galleries and studios
31. Dry-cleaning pickup and delivery
32. Any accessory use customarily incidental to a use permitted in the district and located on the same site
33. Any accessory use customarily incidental to a use permitted by a special use permit in the district and located on the same lot

All of the above uses shall be governed (permitted by right, special use permit or not permitted) in accordance with the Gloucester Zoning Ordinance Land Use Table in effect at the time application for such use is made.

However, notwithstanding any provision herein to the contrary commercial indoor recreation shall be permitted as a matter of right, and the uses listed in #21 shall be permitted by Special Use Permit.

Furthermore, no building shall be constructed within three hundred and fifteen (315) feet of the southwesterly property line of Assessor's Plat 10, Lot 116 as the same abuts Cross Road. Said uses shall be subject to Development Plan Review should the same be required by the Gloucester Zoning Ordinance and/or Land Development Regulations in effect at the time said use is applied for.

Any use not specifically enumerated above shall be prohibited unless approved by the Town Council. Said Planned District and uses proposed therein shall be subject to further review and approval by the Gloucester Zoning Board where applicable and by the Gloucester Planning Board in accordance with applicable provisions of the Gloucester Zoning Ordinance and Land Development and Subdivision Regulations.

In making this motion the Town Council makes the following findings:

- A. The proposed P-District, or given unit thereof, can be substantially completed within four years of the establishment of the P-District.
- B. Each individual unit of development, as well as the total development, can exist as an independent unit capable of creating an environment of sustained desirability and stability or that adequate assurance will be provided that such objective will be attained; that the uses proposed will not be detrimental to present and potential surrounding uses, but will have a beneficial effect which could not be achieved under other zoning districts;
- C. The streets and thoroughfares proposed are suitable and adequate to carry anticipated traffic, and increased densities will not generate traffic in such amounts as to overload the street network outside the P-District;
- D. Any proposed commercial development can be justified economically at the location proposed to provided for adequate commercial facilities of the types proposed;
- E. The area surrounding said development can be planned and zoned in coordination and substantial compatibility with the proposed development;
- F. The P-District is in conformance with the Comprehensive Plan of the Town of Gloucester as set forth in the positive recommendation from the Planning Board;
- G. Existing or proposed utility services are adequate for the population densities proposed.

Seconded by Councilor Reichert.

Discussion:

Councilor W. Steere questioned why Lot 107 is listed in the Motion, as this lot is not included in the application. Tim Kane stated that this is an error and Lot 107 should not be referenced.

MOTION was made by Councilor Burlingame to WITHDRAW Lot 107 from the Motion; seconded by Councilor Reichert.

Discussion:

Councilor W. Steere asked what would happen if the property would not sustain what the applicant proposes in the future. T. Kane replied that the applicant would have to come back to get the Planned District amended. Councilor W. Steere asked if they would have to go to the Town Council or the Planning Board. T. Kane replied that if the applicant wishes to do anything outside the parameters of the Council's approval, they would have to come to the Town Council.

Jean Fecteau, Town Clerk, questioned the Solicitor's addition of the phrase "by Special Use Permit" on #21 of the list of uses. T. Kane stated that since this use, "Special Services", is not permitted in the Zoning Ordinance, he is recommending this as a compromise, on #21 only.

There was further discussion regarding Lot 107. It was noted that Lot 107 is not listed on the application; however it is included in the Planning Board motion. T. Kane recommended that the Motion be amended to include Lot 107, if owned by the applicant.

Councilor Burlingame WITHDREW his Motion and Councilor Reichert WITHDREW his second.

J. Fecteau stated that Lot 107 is listed in the Planning Board's motion of recommendation.

MOTION was made by Councilor Burlingame to amend the Motion to include Lot 107, if owned by the applicant; seconded by Councilor Reichert.

Discussion:

Tim Kane researched Lot 107 and determined that it is owned by Patrick Brennan, along with Lot 107A. Councilor W. Steere voiced concern that the application says one thing, and we have the Planning Board recommendation which says another and includes a lot which should not be included. Councilor W. Steere asked if the Council should wait until this matter is cleared up before proceeding.

T. Kane commented that the Council cannot refer to Lot 107 in their Motion because it was not included on the application and it was not advertised. Jean Fecteau, Town Clerk, stated that the Planning Board is her concern. T. Kane stated that he is not worried about the Planning Board as theirs is an advisory opinion, but if the applicant acquires Lot 107 in the future, they would have to come back to the Planning Board and Town Council to ask that it be included.

Councilor Burlingame WITHDREW his Amended Motion and Councilor Reichert WITHDREW his second.

Councilor Burlingame stated his original motion with the exception of Lot 107 and Councilor Reichert seconded the motion.

The Town Clerk polled the Council:

- Councilor W. Steere - Aye
- Councilor Reichert - Aye
- Councilor Burlingame - Aye
- Councilor G. Steere - Recusal

MOTION PASSED

VIII. Consent Items

- A. Approval of Town Council Minutes of May 1, 2014 - Discussion and/or action
- B. Tax Assessor's Additions & Abatements - April 2014 - Discussion and/or action
- C. Finance Director's Report - April 2014 - Discussion and/or action

MOTION was made by Councilor Burlingame to APPROVE the Town Council minutes of May 1, 2014; to APPROVE the Tax Assessor's Abatement to the 2012 Tax Roll in the amount of \$35.80; and the 2013 Tax Roll in the amount of \$367.18; and to TABLE the Finance Director's Report of April 2014; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame

NAYS: 0

MOTION PASSED

IX. Unfinished Business

- A. Bds. & Commissions
 - 1. Appointments - Discussion and/or action
 - a. Recreation Commission
 - One term to expire 1/2015

MOTION was made by Councilor Reichert to TABLE the appointment to the Recreation Commission for one unexpired term to expire 1/2015; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame

NAYS: 0

MOTION PASSED

- b. Historic District Commission
One three year term to expire 11/2014

Councilor W. Steere stated that we have a recommendation from the Chair to move the alternate member up to fill this regular position.

MOTION was made by Councilor Reichert to APPOINT Alternate Diana Seaver to the Regular member position of the Historic District Commission position for a three year unexpired term to expire 11/2014; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame

NAYS: 0

MOTION PASSED

- c. Community Resource Commission
One two year term to expire 1/2015

Councilor W. Steere stated that we have a recommendation from the chair that Roy Anderton be moved up from Alternate and Jenna Degre be appointed to Alternate.

MOTION was made by Councilor G. Steere to APPOINT Roy Anderton to the Community Resource Commission (from Alternate to Regular member) for one unexpired two year term to expire 1/2015 and to fill the Alternate vacancy with Jenna Degre; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Burlingame to return to Item VII. A. Proposal to amend the Zoning Map; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert and Burlingame

NAYS: 0

RECUSAL:G. Steere

MOTION PASSED

Tim Kane, Assistant Town Solicitor, stated that the Motion passed by the Town Council includes a typographical error in the second paragraph. "Maximum of 32 duplex buildings" should read "maximum of 37 duplex buildings." T. Kane stated that this can be corrected by rescinding the vote.

MOTION was made by Councilor Reichert to RESCIND the prior vote concerning Bella Properties; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert and Burlingame

NAYS: 0

RECUSAL:G. Steere

MOTION PASSED

MOTION was made by Councilor Burlingame to restate the Motion as authored by the Solicitor with a correction from 32 duplex buildings to 37; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert and Burlingame

NAYS: 0

RECUSAL:G. Steere.

MOTION PASSED

MOTION was made by Councilor Burlingame to resume with Recreation Appointments; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame

NAYS: 0

MOTION PASSED

B. Recreation Department

1. Appointments: Seasonal summer employment positions - Discussion and/or action
Councilor W. Steere read the following recommendation from the Recreation Director:

TO: Town Council
FROM: Anthony Parrillo
DATE: May 12, 2014
SUBJECT: Summer Recreation Employment

Below are my recommendations for the summer recreation positions. Recommendations in bold are applicants that worked for the Town Recreation Department last year.

Tennis Instructor

1. Richard Lawrence \$20.00

Arts & Crafts Instructor

1. AnaCapri Mauro \$10.50

Water Safety Instructor

- | | |
|-----------------------|---------|
| 1. Emma Nadeau | \$14.50 |
| 2. | \$14.50 |

Tennis Aide

- | | |
|----------------------------|--------|
| 1. Sadie Campanella | \$8.50 |
| 2. Olivia Campanella | \$8.50 |
| 3. Jacob Lawrence | \$8.50 |
| 4. Jonathan Wahl | \$8.50 |
| 5. Patrick Wahl | \$8.50 |
| 6. Caitlin Coleman | \$8.50 |

Lifeguard

- | | |
|---------------------------------|---------|
| 1. Fiona Beltram | \$11.50 |
| 2. Elizabeth Coburn | \$11.50 |
| 3. Adam Jacques | \$11.50 |
| 4. Krista Shuckerow | \$11.50 |
| 5. Phoebe Shuman-Goodier | \$11.50 |
| 6. Shannon Milligan | \$10.50 |
| 7. David Glasberg | \$10.50 |
| David Shuckerow (sub) | \$11.50 |
| Tim Gelsomino (sub) | \$10.50 |

Water Safety Aide

- | | |
|-----------------------------|--------|
| 1. Faith Belleavoine | \$8.50 |
| 2. Lucy Contrino | \$8.50 |
| 3. Katharynne Hebert | \$8.50 |
| 4. Daniel Richardson | \$8.50 |
| 5. Declan Beltram | \$8.50 |
| 6. Koehl Drexler | \$8.50 |

Parks & Grounds

- | | |
|-----------------|---------|
| 1. Tyler Noury | \$10.00 |
| 2. Connor Kehoe | \$10.00 |

Parking Lot Attendant – pick 6

- | | |
|-------------------|--------|
| Jennifer Lawson | \$8.00 |
| Christopher Lyon | |
| Timothy Gelsomino | |
| Shannon Milligan | |
| Joseph Ballou | |
| Kyle Blanchard | |
| Emily Boss | |
| Ashlie D’Agostino | |
| Kayla DiLorenzo | |

Bethany Johnson
Cheyenne McGuire
Kristin Stricklend

Non-Resident or Late applicant:

Ryan Peck
Tobin Ferretti
Colby Ferretti
Mackenzie Ferretti

(end of request)

MOTION was made by Councilor Burlingame to APPOINT

Richard Lawrence to the position of Tennis Instructor at an hourly rate of \$20.00;
Ana Capri Mauro to the position of Arts & Crafts Instructor at an hourly rate of \$10.50;
Emma Nadeau to the position of Water Safety Instructor at an hourly rate of \$14.50;
Sadie Campanella, Olivia Campanella, Jacob Lawrence, Jonathan Wahl, Patrick Wahl, & Caitlin Coleman as Tennis Aides at an hourly rate of \$8.50;
Fiona Beltram, Elizabeth Coburn, Adam Jacques, Krista Shuckerow, Phoebe Shuman-Goodier, as Lifeguards at an hourly rate of \$11.50, David Shuckerow as (sub) Lifeguard at an hourly rate of \$11.50;
Shannon Milligan & David Glasberg as Lifeguards at an hourly rate of \$10.50;
Tim Gelsomino as Lifeguard (sub) at an hourly rate of \$10.50;
Faith Belleavoine, Lucy Contrino, Katharynne Hebert, Daniel Richardson, Declan Beltram, & Koehl Drexler as Water Safety Aides at an hourly rate of \$8.50;
Tyler Noury & Connor Kehoe as Parks & Grounds workers at an hourly rate of \$10.00;
seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame

NAYS: 0

MOTION PASSED

Councilor W. Steere stated that we need to have a lottery for parking lot attendant positions, the first six being regular appointments and the rest in order, as pulled, for alternate members.

Anthony Parrillo, Recreation Director, stated that two of the candidates for parking lot attendant, Timothy Gelsomino and Shannon Milligan, have been appointed to other positions and their names should be removed from the lottery.

MOTION was made by Councilor Reichert to APPOINT (first 6 chosen) to the position of Parking Lot Attendant at an hourly rate of \$8.00 and to name the following as Alternates:

Kayla DiLorenzo
Kristin Stricklend
Bethany Johnson
Kyle Blanchard
Christopher Lyon

Emily Boss
(Parking lot attendants)

Cheyenne McGuire
Jennifer Lawson
Ashlie D'Agostino
Joseph Ballou
(Alternates)

Non-Resident or Late applicant:
Ryan Peck
Tobin Ferretti
Colby Ferretti
Mackenzie Ferretti

seconded by Councilor Burlingame.

Discussion:

Councilor W. Steere asked if the non-residents and late applicants were included in the lottery. A. Parrillo replied that they were not. Councilor W. Steere noted that we have four (4) alternates, but if necessary we can come back to conduct another lottery for the non-residents and late applicants.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame
NAYS: 0
MOTION PASSED

- X. New Business
 - A. Appointments - Discussion and/or action
 - 1. Parade Committee
 - One Alternate member

MOTION was made by Councilor G. Steere to APPOINT Beth DeGrange to the position of Parade Committee, Alternate member; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame
NAYS: 0
MOTION PASSED

2. Police Department
One Part-time employee

Councilor W. Steere read the following request from Chief DelPrete:

To: Honorable Town Council
From: Joseph DelPrete, Chief of Police
Date: May 7, 2014
Ref: Part-time employment

I am respectfully requesting to appoint Melissa M. Chaput age 40, of Smithfield as a part-time employee at the Gloucester Police Department. This appointment would start on the week of Monday May 19, 2014 and end on or before June 30, 2014.

I would like to utilize this part time employee to continue the work on the Gloucester Police Department records management, records retention schedule, and expungement project. It is imperative to this agency that police arrest and juvenile records be purged manually and electronically dating back to 1988.

Mrs. Chaput is currently employed as a crossing guard in the Town of Smithfield and has familiarity with the Smithfield Police Department records management system and CALEA Accreditation standards. She will need minimal training and can immediately assimilate to the position. She also has had previous background and criminal security clearance at the Smithfield Police Department.

This project will continue to bring Gloucester Police Department records into compliance with Rhode Island State Law and Rhode Island Accreditation Standards. I would request that she be paid \$12.00 per hour not to exceed 16 hours per week on a flex schedule. Her employment will be probationary for six weeks and be contingent on successfully completing an updated criminal background investigation.

This position will be funded as an unbudgeted line item and with the anticipated savings in the year ending FY-2014 budget will counteract this expense.

Respectfully Submitted,
Joseph DelPrete
(End of request)

Discussion:

Joseph DelPrete, Chief of Police, stated that we had a summer intern last year and he would like to do so again. Chief DelPrete explained that there are many manual records which must be discarded and electronic records which must be expunged. Chief DelPrete noted that this is necessary to comply with State Law and RI Accreditation Standards. Chief DelPrete stated that he plans to pursue grants to continue this in the future.

MOTION was made by Councilor G. Steere to APPOINT Melissa M. Chaput to the position of part-time employee at the Gloucester Police Department to continue the records management, records retention schedule, and expungement project. This appointment would start the week of Monday May 19, 2014 and end on or before June 30, 2014 at the hourly rate of \$12 not to exceed 16 hours per week. Employment will be probationary for six weeks and is contingent on successfully completing an updated criminal background investigation; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame

NAYS: 0

MOTION PASSED

B. Bid Awards

1. Extension IFB 2001-10 Gas & Diesel - Discussion and/or action

MOTION was made by Councilor Burlingame to TABLE the Bid Award for Extension of IFB 2001-10 Gas & Diesel until the next Town Council meeting; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame

NAYS: 0

MOTION PASSED

2. RFP 2014-03

Fireworks - July 5, 2014 - Discussion and/or action

Councilor W. Steere read the following recommendation from the Board of Contracts and Purchases minutes:

Minutes of May 15, 2015:

Present: Diane Brennan-Finance Director
Jean Fecteau- Town Clerk
Jane Steere-Tax Collector

One (1) bid was received for **2014-03 Fireworks-** The Bid was as follows:

Ocean State Pyrotechnics Inc.
\$15,000.00 for proposed Gloucester Independence Display
Additional set pieces at approximately \$1,200.00 each.

J. Fecteau made a motion to award the bid to Ocean State Pyrotechnics Inc. for the amount of \$15,000, contingent upon the certificate of insurance. Seconded by J. Steere. Approved by all.

D. Brennan made a motion for optional items as stated in the bid, if sponsor funding provided and approved by the parade committee. J. Steere seconded. Approved by all.
(End of minute excerpt)

MOTION was made by Councilor G. Steere to AWARD RFP 2014-03 Fireworks to Ocean State Pyrotechnics Inc., of Hope Valley, RI for the bid price of \$15,000 ; contingent upon the receipt of the certificate of insurance, and to approve the optional items provided in the bid at a cost of approximately \$1,200 each, if sponsor funding is provided and approved by the Parade Committee; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame

NAYS: 0

MOTION PASSED

C. Special Event License

1. Healing in Harmony - Wellness Fair - Discussion and/or action

Councilor W. Steere stated that the Clerk has forwarded a request for a Special Event License from a local business to the Council for Council decision on granting.

Discussion: The Clerk has received approval from the Police and Fire Departments.

MOTION was made by Councilor Burlingame to Grant the Special Event License to Healing in Harmony for a Wellness Fair to be held on June 1, 2014, at 185 Putnam Pike, from 11:00 a.m. to 3:00 p.m. subject to Police & Fire approval; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame

NAYS: 0

MOTION PASSED

D. Taxation Evaluations -

1. 2013 Tax Roll Reval process and/or methodology - Discussion and/or action
2. Future Revaluations - Discussion and/or action

Discussion: Councilor W. Steere stated that he has heard from residents that the revaluation process seems to be inconsistent this year. Councilor W. Steere commented that it is a State mandate that it has to be done, however he would like the Council to address the methodology involved.

Tim Kane, Assistant Town Solicitor, stated that the company that did the work could be called in to explain how they arrived at the property assessments. There was discussion concerning an increase in motor vehicle values. Councilor Burlingame explained that the wrong value was being used previously and this has since been corrected. Regarding real estate values, Councilor Burlingame stated that there are some people whose assessments increased by \$50,000 or

\$60,000. T. Kane stated that if a property owner does not agree with the valuation, they could come in to talk to a representative and if they are still not satisfied, they could file an appeal.

Councilor Burlingame stated that he was surprised to see that some values went down even though the real estate market is improving. Councilor W. Steere stated that some of the answers from the revaluation company were not satisfactory, in his opinion. Councilor G. Steere stated that one gentleman was told that a penalty was imposed because the company had not gone inside the house. Councilor G. Steere agreed that somebody from the company should come in to explain, because it is the Council members who are asked the questions.

Jennifer Mooney, Tax Assessor, explained that in a statistical revaluation, they review recent sales and only go out to those specific properties to verify validity. J. Mooney stated that they also reviewed building permits which were issued in 2013. J. Mooney further stated that she spoke to the representative who is conducting the hearings and she was told that it is not considered a penalty, but rather an estimate. J. Mooney stated that the representative was not familiar with some aspects of revaluation.

Regarding motor vehicles, J. Mooney explained that there was a person outside of the Town who was pricing vehicles for the Assessor and was pricing them as clean trade-in rather than average retail. J. Mooney stated that this has since been corrected, resulting in an increase in value.

Councilor W. Steere stated that there may be a bill in the General Assembly which would extend the time between revaluations. Tim Kane stated that he believes there is and will verify it tomorrow. If so, Councilor W. Steere expressed his support.

There was discussion regarding whether to ask somebody from Vision to come before the Council to answer questions. It was stated that the Tax Assessor provided a clear explanation of the process. Councilor G. Steere commented that the representative was not user friendly and was not familiar with some of the terms used. Also, Councilor G. Steere stated that a phone number was listed on the notices, but when taxpayers called, the phones were not in service for several days. Councilor Burlingame stated that we could call them in to tell them that their performance was unacceptable.

MOTION was made by Councilor Burlingame to request that the Tax Assessor have a representative of the revaluation company attend the next Council meeting to answer questions; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame

NAYS: 0

MOTION PASSED

E. Regional School Fund Balance Proposal - Discussion and/or action

Discussion: Councilor W. Steere stated that he requested this discussion because the Regional School Committee voted to have a 10% fund balance in their budget. Councilor W. Steere asked to table this until there is a full Council in attendance.

MOTION was made by Councilor Burlingame to TABLE discussion regarding Regional School Fund Balance Proposal until the next Town Council meeting; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame

NAYS: 0

MOTION PASSED

F. Town Planner Position

1. Future Interviews (if necessary) - Discussion and/or action

MOTION was made by Councilor Burlingame to continue the evaluation process with regard to the position of Town Planner; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame

NAYS: 0

MOTION PASSED

2. Hiring process - Discussion and/or action

Discussion: None.

XI. Council Correspondence/Discussion

- A. Councilor W. Steere stated that a letter was received from the Department of Transportation Engineering Division with regard to improvements on Money Hill Road. Councilor W. Steere explained that the resurfacing will not proceed this year due to lack of available funding.
- B. Councilor W. Steere stated that another letter was received from the DOT with regard to 90% Design Plans for a crosswalk at St. Eugene's Church on Putnam Pike, which has been approved by the State Traffic Commission.
- C. Councilor W. Steere stated that correspondence was received from the Department of Health concerning funding which will be offered to every city and town to reduce lead exposure to children in Rhode Island.
- D. Councilor W. Steere stated that a notice was received which states that Glocester has been awarded a grant from Rhode Island Recreation Acquisition & Development. Councilor W. Steere stated that the grant is for \$100,000 to be used with regard to the

Kent Property. It was stated that this is a 90/10 grant, meaning that the Town will be responsible for 10%. Councilor W. Steere stated that this will help us move forward to develop the property.

E. Councilor W. Steere read the following letter from a resident:

“I would like the Town to consider purchasing the O’Donnell property that the Gloucester Land Trust voted to seek funding to purchase. It has been brought to my attention that the owners are putting the property up for private sale as they have not received any confirmation that funding has been made available for this purchase. I know that there are grants for conservation, and this property being in the watershed area is a great piece of land to protect and conserve for all of the people.”

(End of letter)

Councilor W. Steere stated that this is not in the Council’s purview and suggested that the correspondence be forwarded to the Land Trust.

XII. Department Head Report/Discussion & Bds. and Commissions/Discussion

A. Joseph DelPrete, Chief of Police, stated that Daniel Lefebvre will graduate from the Municipal Academy next Friday and will start on May 26th as a Probationary Officer. Regarding accreditation, Chief DelPrete stated that the Director of the Rhode Island Accreditation Commission will be visiting Gloucester the first week of June to check on the Department’s progress and to give a preliminary assessment. Chief DelPrete stated that we are going in the right direction, but he feels that it will be at least another year. Chief DelPrete commented that the Special Olympics Torch Run will be held on Friday, May 30th, beginning at 10:00 a.m.

XIII. Open Forum

A. Dennis Waters stated that he resides at 25 Richardson Clearing Trail during the summer months and in Florida the remainder of the year. D. Waters noted that he and his wife have previously lived in Connecticut also. While residing in Connecticut, D. Waters stated that he observed that Town Financial meetings are conducted differently than in Rhode Island.

D. Waters stated that all property owners are allowed to vote on a budget, regardless of their voter registration status. D. Waters noted that at a recent Gloucester Financial meeting, he and his wife were not allowed to vote because they were not registered to vote in Gloucester. D. Waters distributed copies of the Connecticut law which states that any property owner with at least \$1,000 in assessment is allowed to vote at the Budget meeting only.

D. Waters stated that he researched the RI General Laws to determine what constitutes an elector. D. Waters stated that the law refers to residence, but does not say anything for or against property owners. D. Waters stated that the Home Rule Charter does not address the matter and asked if this could be included when the Charter is amended.

Councilor W. Steere stated that we would have to refer to our legal department. T. Kane, Assistant Town Solicitor, stated that the Charter Review process is about to wrap up after several months of activity. Councilor Burlingame stated that the process would be to have the question on the November ballot for the voters to decide, if the Council agrees to include it. T. Kane stated that he will look into the matter and report back to the Council.

- B. Marie Sweet of Chestnut Hill Road, thanked all those who supported the Heritage Society Gala. M. Sweet expressed appreciation to the Chief of Police for having the sidewalks swept. M. Sweet stated that Elephant Day is scheduled for May 25th. M. Sweet stated that she recently attended a seminar about Lyme Disease and cautioned anybody who has been bitten by a tick and develops symptoms to seek treatment even if they do not have a rash. M. Sweet stated that this is a controversy among the medical community but people must be their own advocate in this case.
- C. Walter Steere, Jr., School Committee member, spoke about the Region's new policy. W. Steere, Jr. stated that the Committee had a first reading and are scheduled to have a second reading at their next meeting. W. Steere, Jr. explained that the Committee wishes to build up their fund balance in case there are Budget cuts at the Financial Meeting. W. Steere, Jr. stated that as of June 30th, the School Committee has an unassigned fund balance of approximately \$870,000. Councilor Burlingame stated that the Council must find out if the School Committee can legally do this without a Charter change.

W. Steere, Jr. stated that it is great that the Town is receiving the grant award for the development of the Kent Property, however he feels that we could have purchased the property at Tax Sale.

W. Steere, Jr. spoke about the crosswalk at St. Eugene's Church, stating that the striping was done and numerous signs placed, but people still walk across the road wherever they are parked.

W. Steere, Jr. addressed Dennis Waters, stating that he is on the Charter Review Commission and all discussion has been concluded. W. Steere, Jr. noted that the Commission provides recommendations, but the Town Council has the final say.

XIV. Adjourn

MOTION was made by Councilor Burlingame to ADJOURN at 9:16 p.m.; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, and Burlingame

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the June 5, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **June 5, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; George O. (Buster) Steere; Edward C. Burlingame; and Steven A. Sette.

Member Absent: William E. Reichert, Vice-President

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Diane Brennan, Finance Director; Jennifer Mooney, Tax Assessor; Judy Branch, Director of Human Services; Gary Treml, Public Works Director; Jason Rhodes, EMA Director; David Steere, Budget Board chair; Diane Wrona, Gloucester Home Repair Program Administrator; and Walter Steere, Jr., School Committee member.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Rose LaVoie.

IV. Open Forum - Agenda Items

None.

V. Public Hearing

A. Gloucester Home Repair/2014 Community Development Block Grant

1. 2nd Hearing (Final) - Discussion and/or action.

Councilor W. Steere stated that this is the 2nd Public Hearing for the 2014 Community Development Block Grant application process. Councilor Steere stated the first Public Hearing was held on April 3, 2014 and this Public Hearing was advertised in the Valley Breeze Observer on May 22, 2014.

Councilor W. Steere DECLARED the Public Hearing OPEN and read the following memo from the Program Administrator, Diane Wrona:

June 2, 2014
Town Council Members
RE: 2014 CDBG Proposed Activities

The Gloucester Home Repair Program has completed the Community Development Block Grant application and made the following recommendations for the FY14 Community Development Block Grant.

The activities were reviewed by the Planning Board on May 5, 2014. The activities were found to be consistent with the Town of Gloucester's Comprehensive Community Plan.

Please prioritize the proposed activities as follows:

Glocester Food Pantry	\$4,000.00
Administration/Operating	\$2,400.00
Community Housing Land Trust	\$3,000.00
RI Center for Law and Public Policy	\$5,000.00
Total Proposed Activities	\$14,400.00

The CDBG Grant application will be delivered to the Office of Housing and Community Development, One Capitol Hill, Providence, RI before June 27, 2014.

Sincerely,
Diane Wrona
Program Administrator
(end of memo)

Councilor W. Steere stated that we also have a recommendation from the Planning Board:

IV. Recommendation to the Town Council

1. Review of Community Development Block Grant Application/Program - Review proposed activities for consistency with the Gloucester Comprehensive Community Plan

MOTION was made by Member Pitocco for a positive recommendation to the Gloucester Town Council regarding the activities proposed in the Community Development Block Grant application, dated March 31, 2014, as submitted by Diane Wrona, Program Administrator for the Gloucester Home Repair Program.

The grant application includes: Public Service Programs that consist of the "Glocester Food Pantry" and the "RI Center for Law & Public Policy", and Planning Activities which include the "Community Housing Land Trust".

The application, as submitted, is found to be consistent with the Comprehensive Community Plan.

MOTION was seconded by Member Furney.

DISCUSSION: None

VOTE: Ayes- Unanimous (Charette, Calderara, Furney, Pitocco, Folcarelli, Gross)
(end of minutes)

Councilor W. Steere asked if anyone wished to be heard on this subject.

Hearing none, Councilor W. Steere DECLARED the Public Hearing Closed.

2. Prioritization of grant requests & Authorization: Final Application Discussion and/or Action

Councilor W. Steere explained that, as stated in Diane Wrona's correspondence to Council, this is the recommended priority order for the funding request to be included on the grant application:

Glocester Food Pantry	\$4,000.00
Administration/Operating	\$2,400.00
Community Housing Land Trust	\$3,000.00
Rl Center for Law and Public Policy	\$5,000.00
Total Proposed Activities	\$14,400.00

Discussion: All Council members stated that they are in favor of this recommendation.

MOTION was made by Councilor G. Steere to PRIORITIZE the 2014 CDBG application requests as follows:

Glocester Food Pantry	\$4,000.00
Administration/Operating	\$2,400.00
Community Housing Land Trust	\$3,000.00
Rl Center for Law and Public Policy	\$5,000.00
Total Proposed Activities	\$14,400.00

and to AUTHORIZE the Town Council President to sign the 2014 CDBG application to be submitted by the Glocester Home Repair Program to the Rhode Island Office of Housing & Community Development; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VI. Consent Items

A. Approval of Town Council Minutes of May 15, 2014 - Disc. and/or action

MOTION was made by Councilor Burlingame to APPROVE the Town Council minutes of May 15, 2014; seconded by Councilor G. Steere.

Discussion:

Councilor Sette abstained from the vote as he was not present at the meeting of May 15th.

VOTE: AYES: W. Steere, G. Steere and Burlingame

NAYS: 0

ABSTENTION: 1 (Sette)

MOTION PASSED

VII. Unfinished Business

- A. Extension IFB 2001-10 Gas & Diesel - Discussion and/or action
Councilor W. Steere read the following memo into the record:

May 12, 2014

To: Honorable Town Council
From: Gary Trembl
Public Works Director

Re: IFB 2001-10

The existing bid IFB 2001-10 for gas and diesel from Reichert and Sons expires on May 31, 2014. Reichert and Sons Fuel Oil Co., Inc. has agreed to extend the bid, with pricing, terms and conditions remaining the same until May 31, 2015.

I am requesting that the IFB 2001-10 extension be approved

Thank you
Gary Trembl
(end of memo)

Discussion: None.

MOTION was made by Councilor Sette to EXTEND IFB 2001-10 Gas & Diesel, between Reichert Oil and the Town of Gloucester to supply low sulfur diesel and gasoline (89 octane) at a price of \$0.085/gal over cost to May 31, 2015, original pricing and conditions apply; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. Bds. & Commissions

1. Appointments - Discussion and/or action
 - a. Recreation Commission
One term to expire 1/2015

It was stated that there are no recommendations from the Recreation Director at this time.

MOTION was made by Councilor G. Steere to TABLE the appointment to the Recreation Commission for a term to expire 1/2015; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

C. Regional School Fund Balance Proposal - Discussion and/or action

Councilor W. Steere stated that this was continued for further discussion at the last Council Meeting.

Discussion:

Councilor W. Steere stated that the Regional School Committee has voted, as a policy, to have a fund balance of 8%. Councilor W. Steere questioned the Committee's reasoning for this and whether or not it can be done without a Charter change. Councilor W. Steere noted that Dr. Barnes, Superintendent, is present tonight as well as several members of the School Committee.

Councilor Sette stated that an email was received today from the Business Manager which suggests that the Town Council and the School Committee meet to discuss this further. Councilor Sette stated that the reason that the Town has a reserve fund is because taxes are not collected until September, and the reserve fund allows us to pay the bills until then. Councilor Sette noted that the majority of those bills are school-related.

Councilor Sette added that maintaining a reserve fund guarantees the Town favorable bonding rates. Councilor Sette stated that the School District does not have the ability to raise and appropriate taxes; they are a pass-through of the two towns. Councilor Sette spoke about Senate Bill 3050, known as the Paiva-Weed Bill, which states that the Town cannot raise taxes more than 4% over the current year's levies.

Councilor Sette stated that there is a misunderstanding that the Schools can raise their request by 4%, which if approved at the Regional Financial meeting, could force the Town to cut services or reduce the appropriation to the local schools. Councilor Sette further stated that State Law, pertaining to schools, says that it is the responsibility of the towns to fund the schools, but not to have a reserve fund, which technically double-taxes the people.

Councilor Sette stated that reserve fund transfers should be for emergencies and should not contribute to the maintenance of effort. Councilor Sette stated that the laws are very complicated now, with funding formulas in place. Councilor Sette stated that there needs to be more discussion regarding this matter.

Councilor Burlingame expressed his agreement with Councilor Sette and stated that we, as a community, have agreed to have a surplus at the Town level to avoid tax anticipation notes. However, Councilor Burlingame stated that having a multi-tiered surplus is a problem. Councilor Burlingame stated that there should be a joint discussion between the Gloucester Town Council, the Foster Town Council and the Region.

Councilor W. Steere asked the School Committee members if they wished to comment.

Walter Steere, Jr., co-chair of the Regional School Committee, agreed that it would be a good idea for the parties to meet for discussion. W. Steere, Jr. stated that surplus is getting out of control, noting that the Town of Gloucester and the Gloucester schools have huge fund balances.

W. Steere, Jr. stated that Gloucester is a high-tax town as a result. W. Steere, Jr. commented that we have a great town which everybody loves, but people balk at buying property in Gloucester because the taxes are too high. W. Steere, Jr. noted that the recommended fund balance was lowered from 10% to 8%, which will not be raised through taxation, but taken from money assigned to capital projects. W. Steere, Jr. stated that the only problem in doing that is when a capital project is done in the future, it will raise taxes.

Councilor Burlingame stated that a capital project is something that the voters would want to vote on. Councilor Burlingame pointed out that as far as the Gloucester School surplus is concerned, the Council has been examining that for the past several months, asking why the surplus has gone from \$450,000 to over 2 million dollars when they have been level-funded each year.

Councilor Burlingame stated that the maintenance of effort requires that they be funded at the same level; we have no control over that. Councilor Burlingame explained that when the Funding Formula was implemented, we began receiving \$80,000 less in State aid each year, cumulatively. Councilor Burlingame stated that the Town funded the schools this year, but rather than taking the funds from taxpayer money, we took it out of surplus.

W. Steere, Jr. stated that the School Committee has had a policy for the past three (3) years which allowed 4 ½% to 5 ½%. W. Steere, Jr. stated that he was surprised that nobody from the Town Council attended the School Committee meeting at which the second reading took place.

Sarah Mangiarelli, Business Manager for the Region, stated that the Region voluntarily went below zero, breaking the maintenance of effort rule, twice. S. Mangiarelli noted that this was technically against State Law, but they felt it was the right thing to do for taxpayers. S. Mangiarelli commented that the Region's financial statements are transparent and they do not want to be held to a different standard.

S. Mangiarelli stated that the Region needs to maintain a strong financial condition in order to offer the education that they offer. S. Mangiarelli noted that we have Teacher of the Year, Superintendent of the Year and Principal of the Year, therefore we are doing something right. S. Mangiarelli stated that the School Department has worked very hard to be responsible.

Councilor Sette stated that the Region's budgets have had no increase but likewise, on the Town's side, the budget has gone up approximately 1% each year for the last several years. Councilor Sette stated that by not increasing taxes by 4%, the max allowed, we are reducing the threshold going forward. Councilor Sette stated that if the Region asks for a 4% annual increase over a couple of years, the Towns would not be able to afford the increase and would have to cut services.

Sarah Mangiarelli stated that there are no audited financial statements for the Gloucester Schools, as they are considered a component unit of the Town. The Region, however, has a full-blown audit and must comply with all GASB standards because they are a separate legal governmental entity without taxing authority. S. Mangiarelli pointed out that long-range planning is essential for everybody. S. Mangiarelli stated that we should not jump to the conclusion that the Region is

going to start asking for 4% every year when they have demonstrated that they will not do so unless it is needed.

Councilor Burlingame stated that after the Regional Financial Meeting, two (2) members of the School Committee indicated that there would be 4% increases from now on. Councilor Burlingame stated that it was probably an emotional reaction when it was said, but it causes a red flag to go up. S. Mangiarelli agreed that this past Regional Financial Meeting was unpleasant on many counts, but we must separate political or emotional responses from what has actually happened. S. Mangiarelli stated that the Region has a similar cash-flow problem that the Town has at certain times of the year and must have that resource to fall back on.

Councilor W. Steere stated that the taxpayer's voice was heard at the Regional Financial Meeting, not the Foster or Gloucester Town Council. Councilor W. Steere stated that a full-day referendum should be considered, where people have a whole day during which to vote on a school budget. S. Mangiarelli disagreed, stating that this would take away the opportunity for the taxpayers to be heard. Councilor W. Steere stated that many people at the meetings are only concerned about one thing - the bottom line.

Dr. Michael Barnes, Regional School Superintendent, stated that the School Committee would very much welcome the opportunity to have a discussion with the Town Councils. Dr. Barnes stated that they try to be a good partner with the Town and do not ask for more than is needed. Dr. Barnes stated that the Regional School District's budget is approximately 35% of the overall spending of the Town. That means in the event that the budget is raised by 4%, it would only impact the Gloucester budget by 1.4%.

Councilor Burlingame expressed congratulations regarding the Teacher of the Year award at Ponaganset High School. Dr. Barnes noted that one of our principals has been named Administrator of the Year as well.

Dave Steere, Budget Board chair, commented that the Region does have Public Hearings, but a 52 page budget is passed out just as the meeting begins, allowing no time to review the budget. D. Steere stated that this makes it difficult to come up with any questions that night. D. Steere suggested that the budget be made available to the public prior to the meeting.

After discussion, there was Council consensus to send correspondence to the School Committee and the Foster Town Council suggesting that a meeting be scheduled to discuss this matter.

VIII. New Business

A. Taxation Re-Evaluations

1. Vision Government Solutions representative present to discuss Statistical Reval process and/or methodology - Discussion and/or action

Discussion:

Neil Dupuis, Project Manager, was present to answer questions regarding the recent revaluation process. Councilor W. Steere stated that he has heard from many taxpayers that compared to previous years, they felt that the process was inconsistent. Councilor W. Steere stated that some

were told that if they had let the appraiser into their home, their assessment would not have increased as much. Councilor W. Steere stated that he was unaware that this would be the case during a statistical revaluation. N. Dupuis stated that in a statistical revaluation, the data is carried over from the last full revaluation which took place in 2010, adding that there were some estimates done that year.

Councilor Burlingame stated that the Tax Assessor identified several glitches and data problems, and asked N. Dupuis if he could explain further. N. Dupuis stated that his former company had previously serviced the Town of Gloucester and he subsequently merged with Vision Appraisal. N. Dupuis explained that data was converted to a new software program which resulted in the system duplicating features on some properties.

N. Dupuis noted that this issue was corrected for all property owners, whether or not they came in for a hearing. Councilor Burlingame stated that there are indications that when property owners came in to discuss their assessment, they were met with less than courteous comments. Councilor Burlingame stated that this needs to be addressed, adding that the taxpayers are our customers and must be treated properly. Councilor G. Steere agreed, stating that he heard similar comments from property owners. N. Dupuis stated that he will speak to the personnel involved.

Regarding the inconsistencies in the property values, N. Dupuis stated everyone should ask themselves if they could sell their house for the assessed value and if it is consistent with neighboring properties. Councilor W. Steere stated that many people would say no, they could not sell their house for that amount. N. Dupuis stated that from an analysis standpoint, they use sales from 2012 and 2013 as a basis for comparison.

Councilor G. Steere stated that some people who were told that their values went up because they did not let anybody into their home were never given notice to that effect. N. Dupuis replied that this reverts back to the 2010 revaluation when we had a different Tax Assessor. N. Dupuis noted that we had a very bad winter that year, which made it difficult to gain access to every house.

N. Dupuis stated that notices went out asking homeowners to contact the company if they had not yet had an inspection. N. Dupuis stated that, in fairness to those whose values went up after inspection, the Tax Assessor felt that estimates should be made for the other properties. Councilor Burlingame suggested that for the next statistical revaluation three (3) years from now, notices should be sent out with the tax bills.

A resident (not at the microphone) spoke regarding her assessment, stating that she was told that if an appraiser was allowed inside, her increase would be removed, but this was not the case. N. Dupuis stated that he will look into it.

Walter Steere, Jr. asked if, as a new company doing the revaluation, did they start from scratch? N. Dupuis stated that there was no difference in methodology and all the data was brought forward from the last revaluation. W. Steere, Jr. asked if this is the case, why did some values go up or down \$40,000 or \$50,000? W. Steere, Jr. commented that several houses in his neighborhood went down by \$15,00 to \$20,000, but his assessment increased by \$16,000. N.

Dupuis stated that he would have to look at the records regarding the style of house, year built, etc.

Councilor Burlingame commented that one individual's property value in a business area rose by \$100,000 even though he had done nothing to the property. Councilor Burlingame stated that if Mr. Dupuis and the former Tax Assessor had an agreement regarding homes which were not inspected, the Council should have been made aware of it so that when questioned about it, they are not blind sided. N. Dupuis agreed that the Council should be involved in the process. N. Dupuis pointed out that in 2010, all properties were visited on four (4) occasions, and two (2) letters were sent, asking those who had not been inspected to call for an appointment.

Melissa Provencial stated that her property has been appraised several times in the past ten (10) years due to refinancing, and the recent revaluation has reduced the assessment to \$250,000. M. Provencial asked if her taxes will be reduced, adding that she is still paying the same amount through her mortgage escrow account. It was stated that the taxes would probably be adjusted by the mortgage company.

Kevin LaVoie commented that he had an appointment at the Town Hall to appeal his valuation but when he arrived, the conference room was empty. He found the representative in the Tax Assessor's office and when he stated that he was there for his appointment, the representative replied that he was on break and would be with him shortly. K. LaVoie was told that the reason his assessment went up by \$25,000 was because nobody went into the home to inspect.

K. LaVoie stated that the representative advised him that if he would allow the inspector into the house, the \$25,000 would be removed, but if not, the assessment would remain. K. LaVoie commented that this sounded like an ultimatum. K. LaVoie stated that he expressed his concerns to the Tax Assessor and received the same response. Neil Dupuis stated that if this is the reason the assessment went up by \$25,000, then it was already there since 2010, but if it increased since then, there were other factors.

Neil Dupuis stated that it is up to the Council whether to keep the policy in place. Councilor Burlingame stated that there are other ways to handle it than if people are not aware of the policy, they have to appeal their assessment and learn the hard way.

Councilor W. Steere thanked Neil Dupuis for his time.

B. Kent Property

1. Volunteers and/or donations of services, funds, etc. - Discussion and/or action
2. Authorization for signature:
ISDS Septic Design Application - Discussion and/or action

Councilor W. Steere stated that the Chair of the Board has the design application being prepared for D.E.M., and would like the Council to authorize the Council President to sign the application, when complete, so it can be submitted as soon as it is ready.

Discussion:

Councilor G. Steere stated that the septic design came back from Norbert Therrien, adding that there are some changes to be made with regard to the foundation of the system. Councilor G. Steere stated that as soon as the changes are completed, we must send it in because it takes time for DEM approval.

Councilor W. Steere pointed out that the Council has never seen a plan submitted regarding the type of building that is proposed. Councilor W. Steere asked if we want to have public bathrooms, given the issues which have come up at Gloucester Memorial Park. Councilor W. Steere stated that there are questions regarding the size of the ISDS. Councilor G. Steere replied that there has been discussion and the Committee decided that the system should be designed to handle an event with 200 or 300 people.

Councilor W. Steere reiterated that the Council has not seen a plan nor have they approved anything. Councilor G. Steere stated that the Council approved having the septic design done. Councilor W. Steere stated that he would not approve a system to handle an event with 300 people, noting that it would be less expensive to have porta-potties for this type of event. Councilor W. Steere again mentioned the problems at GMP.

Councilor Sette stated that now that there is a budget and funding is in place for the project, the Council should send a letter to the Committee asking for an update. Councilor W. Steere agreed, stating that we need to know what is being done.

Councilor W. Steere asked if the design is for a large system. Councilor G. Steere replied that it would be about the same as for a 3-bedroom home, noting that certain elements of the system would cost the same as a system for a bathroom for one employee. Councilor G. Steere felt that it should be built to accommodate a function in the field. Councilor Burlingame stated that it makes sense to plan for the future.

After further discussion, there was Council consensus to ask the Kent Property Oversight Committee to attend the next Council meeting to provide an update. It was stated that the ISDS site design plan should be submitted to DEM in a timely manner.

MOTION was made by Councilor Sette to AUTHORIZE the Town Council President to sign the ISDS site design plan for the Kent Property to be submitted to D.E.M. for approval; seconded by Councilor Burlingame.

Discussion:

Councilor G. Steere noted that it does not matter what type of building is designed; the septic design will accommodate it.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Regarding volunteers and/or donation of services, Councilor G. Steere stated that there are people who wish to volunteer, and asked Tim Kane, Assistant Town Solicitor, if a waiver would be required. T. Kane replied that a procedure will be in place which would require a waiver and/or proof of liability insurance. It was stated that this will be discussed further at the next meeting.

C. Resignations

1. Gloucester Land Trust

One five year term to expire 2/2017

Councilor W. Steere stated that the Council has received the resignation of Mark Karmozyn from the Land Trust.

MOTION was made by Councilor Sette to ACCEPT the resignation of Mark Karmozyn from the Gloucester Land Trust for the five year term to expire 2/2017; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

D. Appointments - Discussion and/or action

1. Local Board of Appeals (Building)

One expired 5 year term to expire 6/2019

Councilor W. Steere noted that this appointment is for the expired term of engineer, Bill Drexel. Councilor W. Steere stated that it appears that Mr. Drexel is no longer a registered voter in town, therefore Council needs to find another volunteer that is an engineer. Councilor W. Steere stated that we also have an architect position we have never filled.

MOTION was made by Councilor Burlingame to TABLE the appointment to the Local Board of Appeals (for Building Codes) for a five year term to expire 6/2019, and to advertise for candidates; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. Historic District Commission

One Alternate unexpired one year term to expire 11/2014

Councilor W. Steere stated that an Alternate was moved up last meeting, therefore a new Alternate is now needed.

Councilor W. Steere stated the chair of the HDC has asked this item be tabled, so unless a Councilor has a recommendation we should table.

MOTION was made by Councilor Sette to TABLE the Appointment to the Historic District Commission for one Alternate unexpired term to expire 11/2014; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

3. Gloucester Land Trust

One unexpired five year term to expire 2/2017

Councilor Sette, liaison to the Land Trust, recommended that the Council give the Board the opportunity to reassess their situation before a new member is appointed. Councilor Sette stated that there has been turmoil and the Land Trust should take the time to redefine their goals.

MOTION was made by Councilor Sette to TABLE the appointment to the Gloucester Land Trust for the unexpired five year term to expire 2/2017; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

E. Bid Award:

1. RFP 2014-03 Fireworks - July 5, 2014 - Discussion and/or action

- a. To consider and act upon modifying liability insurance requirements with respect to awarded bid - Discussion and/or action

Councilor Sette stated that if the Trust feels that five million dollars of insurance is sufficient, then he is okay with that, but we must also be aware that the Town might be liable if something happens. Councilor Sette noted that there was only one (1) bidder, and the bid included five million dollars of liability insurance.

MOTION was made by Councilor Sette to MODIFY the liability insurance requirement for RFP 2014-03 Fireworks - July 5, 2014, from ten million dollars to five million dollars, and to accept the bid received; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

F. Town Planner Position

1. Future Interviews (if necessary) - Discussion and/or action
2. Hiring process - Discussion and/or action

Diane Brennan, Finance Director, stated that several more interviews were conducted and she is now in the process of checking references and will pass the information on to the Council. There was Council consensus to wait until then before taking further action.

G. State Purchasing (Atty. General correspondence)

1. Authorization to utilize recommended sources for purchasing

Diane Brennan, Finance Director, explained that there are several purchasing groups of reputable vendors who provide a variety of things, similar to the statewide MPA (Master Price Agreement). D. Brennan stated that the list of collaboratives has been approved by the Attorney General to assist municipalities in the process of going out to bid. D. Brennan asked for the Council's approval, adding that it would not preclude us from continuing our common practices; it will just expand our opportunities.

MOTION was made by Councilor Sette to AUTHORIZE the Finance Director to include those organizations identified in the Attorney General's correspondence, dated May 20, 2014 to the president of the RI Municipal Purchasing Agents' Association; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

H. Finance Director's - Request for Approval of Expenditures

1. Police vehicles - Discussion and/or action

Diane Brennan, Finance Director, noted that the pricing includes lettering, safety lighting and computers.

MOTION was made by Councilor Sette to APPROVE the expenditure of \$23,240 for a 2014 Dodge Charger Patrol Vehicle and \$22,554 for a 2014 Dodge Charger Administrative Vehicle, less \$18,500 in trade for a forfeiture vehicle, for a total cost, with light package, etc. of \$38,726 from the Plymouth County Commissioner's Procurement Bid; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. DPW compactors for the transfer station - Discussion and/or action

MOTION was made by Councilor Burlingame to APPROVE the expenditure of \$28,274.40 for DPW compactors from A. J. Equipment Repair; seconded by Councilor G. Steere.

Discussion: None

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- I. Gloucester Home Repair - Environmental Review (Exempt Activity)
(To be included in Request for 2010 Grant Amendment for Human Services Vehicle) Authorization for signature: Discussion and/or action

Councilor W. Steere explained that Home Repair is processing the request to amend a previous grant award to reallocate funds for a Human Service Vehicle. Councilor W. Steere stated that Council previously approved the process and one of the documents needed for the grant amendment request is an Environmental Review that is to be signed by the Town Council President.

Diane Brennan, Finance Director, stated that there were many steps in this process and hopefully, this is the last one. D. Brennan noted that we cannot go out to bid for the vehicle until the Environmental Review is signed.

MOTION was made by Councilor G. Steere to AUTHORIZE the Town Council President to sign the Gloucester Home Repair Environmental Review (for an Exempt Activity) to be included in the 2010 Grant Amendment request; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- J. Gloucester Community Septic Program - Discussion and/or Action

1. Exception Debt to Income Ratio

Councilor W. Steere stated that the Council has received a request from Rhode Island Housing regarding a loan application filed through the Gloucester Community Septic Loan Program. Councilor W. Steere stated the loan amount would be \$20,000.00 for 10 years with monthly payments of \$192.78. Councilor W. Steere stated the debt to income ratio exceeds the Town's program loan criteria of 45% as the applicant's current debt to income ratio is 76% and now Rhode Island Housing is asking the Town to make an exception to the Debt to Income Ratio.

Discussion:

Diane Brennan, Finance Director, explained that funds are set aside by the Clean Water Finance Agency for Gloucester residents who fall within a certain category. Diane Brennan also stated the

application which is before them is for Mr. Florio, who is present tonight to speak on his own behalf.

Mr. Florio stated that he only has two (2) monthly bills, his mortgage and his Visa card. Mr. Florio stated that he needs a septic system installed to replace a failing cesspool. Mr. Florio noted that he can afford the monthly payments for this loan and asked the Town Council to approve this exception.

Councilor Burlingame stated that the Council has done this before and he is willing to take the risk. Councilor W. Steere agreed in this instance, but stated that the Council must be careful on any exceptions they make going forward. Councilor G. Steere asked if a lien is placed on the property to protect the Town. Councilor Sette replied that Rhode Island Housing puts a lien on the property, similar to what is done at a tax sale. Tim Kane, Assistant Town Solicitor, disagreed, stating that the Town would be responsible. Councilor Burlingame noted that the loan amount is \$20,000 as opposed to the maximum of \$50,000, and since this is for a septic system near the water, he stated that he is in favor of the exception.

MOTION was made by Councilor Burlingame to APPROVE the Exception of Debt to Income ratio required for a loan through the Gloucester Community Septic Loan Program for property located at 44 Lake View Dr.; seconded by Councilor Sette.

Discussion:

Councilor G. Steere recused himself from the vote.

VOTE: AYES: W. Steere, Burlingame and Sette.

NAYS: 0

RECUSED: G. Steere

MOTION PASSED

K. Gloucester Safety Commission- Discussion and/or action

1. Request for Call of Meeting by Town Council re: July 5, 2014 Fireworks

Councilor W. Steere stated that the Chief of Police has asked for permission to hold a Safety Commission meeting regarding the July 5th event.

Discussion: Joseph DelPrete, Chief of Police, stated that there are safety concerns regarding the venue and location of the event. Chief DelPrete stated that he would like the chair of the Parade Committee to present a safety plan for review by the Fire Chiefs. Chief DelPrete stated that we will then coordinate with the EMA Director to formulate an action plan for the weekend's activities.

MOTION was made by Councilor Burlingame to AUTHORIZE the Chief of Police to call a meeting of the Safety Committee with regard to the July 5, 2014 Fireworks; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

IX. Council Correspondence/Discussion

- A. Councilor Sette stated that Mr. Moscarelli of Ponaganset High School has been named RI Teacher of the Year, and Pat Marcotte, Principal of Ponaganset Middle School, has been named one of the Administrators of the Year. There was Council consensus to have recognition for both at the next Council meeting.
- B. Councilor W. Steere stated that correspondence was received from the Blackstone Valley Tourism Council with regard to support of strategy to push for the Blackstone Valley National Historic Park and the completion of the Blackstone River Bikeway.
- C. Councilor W. Steere stated that a quarterly report was received from the Budget Board, as required by the Home Rule Charter, stating that for the current Fiscal Year (July 1, 2013 - June 30, 2014), revenues, receipts and expenses incurred through March 13, 2014 were found to be within normal parameters.
- D. Councilor W. Steere stated that a letter was received from DEM regarding the removal of public trees. This was forwarded to the Tree Warden.
- E. Councilor W. Steere stated that a 2014 HAVA Grant Review Form was received from the Governor's Commission on Disabilities stating that the grant proposal submitted on 5/23/14, by the Town Clerk, has been reviewed and several items have been approved. Councilor W. Steere noted that the reimbursement grant award is not to exceed \$340.65.

X. Department Head Report/Discussion & Bds. and Commissions/ Discussion

- A. Jean Fecteau, Town Clerk, asked if the Council intends to meet on July 3rd, adding that she must advertise if the meeting is cancelled for the holiday.

J. Fecteau stated that the Charter Review Commission has completed their task and the Council must now decide which issues to bring forward. A Public Hearing will then be scheduled.

Regarding the Election, J. Fecteau stated that the period to file papers to run for office will begin on June 23rd and run until June 25th.

- B. Gary Treml, Director of Public Works, stated that a structural design company is working on the foundation for the Transfer Station and he is waiting for their recommendations. G. Treml presented conceptual designs for the Council's consideration.

G. Treml stated that discussion needs to occur regarding what is accepted at the

Transfer Station. G. Treml commented that we are getting inundated with large amounts of trash, such as tires and TV's, and he feels that some is coming from outside the Town. G. Treml noted that tire disposal fees have gone up and will probably do so again when the disposal facility closes. Councilor Burlingame suggested that a fee be imposed to mitigate the outside dumping. G. Treml stated that he will put together a proposal to gain control of the operation of the Transfer Station.

- C. Jason Rhodes, EMA Director, reported that the annual Medical Emergency Distribution System (MEDS) contract has been completed for this Fiscal Year. J. Rhodes stated that the \$4,500 will be put toward the Code Red system.
- D. Walter Steere, Jr., School Committee member, spoke about the awards for Teacher of the Year, Administrator of the Year and Superintendent of the Year, stating that it is probably the first time a school system in Rhode Island has received three (3) awards in one year. W. Steere, Jr. stated that the Superintendent and the Business Manager do a very good job and will address any concerns brought before them. W. Steere, Jr. noted that Sarah Mangiarelli, Business Manager, has submitted her resignation and a new regional Business Manager will be sought.
- E. Steve Mitchell, Land Trust member, spoke about upcoming events and projects. S. Mitchell stated that reorganization of the board will take place at their next meeting on Wednesday. S. Mitchell stated that while there are currently two (2) scheduled meetings per month, the second meeting will be used as a workshop at which time management plans for the Land Trust properties will be reviewed.

XI. Open Forum

- A. Rose LaVoie stated that Henry Beltram, World War II veteran, is being escorted tomorrow to Washington, D.C. to the WWII Memorial for the D-Day ceremony.

R. LaVoie referred to the correspondence from the Blackstone Valley Tourism Council, stating that they are looking for a letter of support from the cities and towns that are in the Blackstone Valley. R. LaVoie stated that this is important because the Tourism Council does a great job for this area.

Regarding the revaluation issue, R. LaVoie stated that we spend a lot of the taxpayers' money on the revaluation process and people should be treated with respect when they come in to appeal.

R. LaVoie stated that it is wonderful for such a small town to have three (3) of our educators receive awards.

- B. Allison Rykowsky spoke regarding the Cumberland Farms proposal for the Purple Cat property. A. Rykowsky asked what is the process for approval or disapproval. Councilor W. Steere replied that at this time, it is hearsay, as the Town has not been approached by representatives of Cumberland Farms. Councilor G. Steere stated that a preliminary meeting was held with the Town Planner to determine what the procedure

would be. A. Rykowsky asked if meetings such as these are open to the public. Councilor W. Steere replied that this was just gathering information on the process. Tim Kane, Assistant Town Solicitor, stated that if Cumberland Farms plans to go forward, they would have to appear before the Zoning Board for a Public Hearing which would be advertised in the newspaper. T. Kane further stated that they may be subject to Development Plan Review before the Planning Board. It was stated that the Historic District Commission would also be involved.

- C. Tom Sanzi expressed concern regarding the possibility of Cumberland Farms locating in the Village. T. Sanzi mentioned the contamination at the site of the former Texaco station and stated that this could happen again.

XII. Adjourn

MOTION was made by Councilor Burlingame to ADJOURN at 9:57 p.m.; seconded by Councilor G. Steere.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the June 19, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **June 19, 2014**

I. Call to Order

The meeting was called to order at 6:00 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President (arrived at 6:28 p.m.); George O. (Buster) Steere; Edward C. Burlingame; and Steven A. Sette.

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Diane Brennan, Finance Director; Joseph DelPrete, Chief of Police; Gary Treml, Director of Public Works; Susan Harris, Deputy Town Clerk; Judy Branch, Director of Human Services; and Walter Steere, Jr., School Committee member.

III. Pledge of Allegiance

The Pledge of Allegiance was recited after Executive Session.

IV. Open Forum - Agenda Items

V. Seek to Convene to Executive Session Pursuant to:

MOTION was made by Councilor Sette to ADJOURN to Closed Executive Session pursuant to R.I.G.L. 42-46-5 (a) (1) Personnel- Town Planner Interviews; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Sette to ADJOURN Closed Executive Session; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Regular Meeting back in session at approx. 7:30 p.m.

VI. Reconvene Open Session - Disclose votes taken

MOTION was made by Councilor Sette to RECONVENE Open Session and disclose that no votes were taken in Closed Executive Session and to SEAL the minutes of Executive Session; seconded by Councilor G. Steere.

Discussion: None

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VII. Citations

A. Eagle Scouts, Troop 44

Councilor W. Steere stated that we have Citations this evening for 8 young men who will participate in an Eagle Scout Court of Honor on June 22 where they will obtain the rank of Eagle Scout: Alex Berthiaume, Scott Bowen, Hayden Bryant, Brad Leach, Shivam Mehta, David Tassoni, Collin Travers, and John Mack.

Councilor W. Steere stated that we have individual citations for each young man for the Court of Honor and we will present one to Troop 44 tonight.

**Be it hereby known to all that:
The Town of Gloucester
hereby offers its sincerest congratulations to:
Boy Scout Troop 44, Gloucester, Rhode Island
in recognition of
it's Scouts achieving the highest ranking honor of
Eagle Scout in the
*Boy Scouts of America.***

To achieve this award Alex Berthiaume, Scott Bowen, Hayden Bryant, Brad Leach, Shivam Mehta, David Tassoni, Collin Travers and John Mack did work diligently and consistently for several years, have been leaders of other young men and are followers of good examples set forth in Scouting.

The Town Council, Town Clerk, and citizens of Gloucester are proud to have these Eagle Scouts of Boy Scout Troop 44, Gloucester, as members of our community.

Proposed this 19th day of June, 2014

by Walter M.O. Steere, III President
GLOCESTER TOWN COUNCIL

Jean M. Fecteau, CMC
TOWN CLERK

seconded by Councilor G. Steere.

Discussion:

Councilor Sette stated that to have 8 Scouts in one troop attaining the rank of Eagle Scout is an incredible achievement and the Town should be very proud of these young men and their leaders.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VIII. Consent Items

- A. Approval of Town Council Minutes of June 5, 2014 - Disc. and/or action
- B. Tax Assessor's Additions & Abatements - Discussion and/or action
- C. Finance Director's Report: April & May 2014 - Discussion and/or action

MOTION was made by Councilor Reichert to APPROVE the Town Council minutes of June 5, 2014; to APPROVE the Tax Assessor's Additions to the 2004 Tax Roll in the amount of \$94.10; the 2005 Tax Roll in the amount of \$109.84 ; the 2006 Tax Roll in the amount of \$115.34; the 2007 Tax Roll in the amount of \$126.85 ; the 2008 Tax Roll in the amount of \$216.28 ; the 2009 Tax Roll in the amount of \$228.35 ; the 2010 Tax Roll in the amount of \$226.95; the 2011 Tax Roll in the amount of \$216.60; the 2012 Tax Roll in the amount of \$212.50; the 2013 Tax Roll in the amount of \$212.40; and to ACCEPT the Finance Directors Report for April & May 2014; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

IX. Unfinished Business

- A. Bds. & Commissions
 - 1. Appointments - Discussion and/or action
 - a. Recreation Commission
 - One term to expire 1/2015

Councilor Sette stated that a talent bank application was received from Melissa Previte and suggested that the Town Council appoint her to the Recreation Commission.

MOTION was made by Councilor Sette to APPOINT Melissa Previte to the Recreation Commission for an unexpired term to expire 1/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES

NAYS

MOTION PASSED/FAILED

- b. Local Board of Appeals (Building)
One expired 5 year term to expire 6/2019

Councilor W. Steere stated that we have a new name in the Talent Bank for the Board of Appeals. The applicant is an architect which is one of the positions vacant.

MOTION was made by Councilor Sette to APPOINT Richard Ventrone, Jr. to the Local Board of Building Code Appeals for one expired 5 year term to expire 6/2019; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- c. Gloucester Land Trust
One unexpired five year term to expire 2/2017

MOTION was made by Councilor Burlingame to TABLE the appointment to the Gloucester Land Trust for one unexpired five year term to expire 3/2017; seconded by Councilor Reichert

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- d. Historic District Commission
One Alternate unexpired one year term to expire 11/2014

MOTION was made by Councilor G. Steere to TABLE the appointment to the Historic District Commission for an alternate one year term to expire 11/2014; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- B. Town Planner Position
 - 1. Appointment or Future Interviews (if necessary) - Discussion and/or action

MOTION was made by Councilor Sette to AUTHORIZE the Town Council President and Finance Director to offer the position of Town Planner to a certain candidate, subject to a favorable BCI check; position to be a four (4) day work week position at an annual salary of \$45,000, said appointment to be approved officially upon acceptance by the candidate; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

C. Recreation Department

1. Appointments: Seasonal summer employment positions - Discussion and/or action

Councilor W. Steere stated that we have received a request from the Recreation Director to consider the appointments for Recreation positions for 2014: Corynne Silvia - Arts & Crafts Instructor and Tim Gelsomino - reappointment from Lifeguard to Water Safety Aide.

Anthony Parrillo, Recreation Director, explained that the Arts & Crafts Instructor who was originally appointed has found a job elsewhere and Tim Gelsomino was hired as a lifeguard, but has not received certification, therefore will be moved down to Water Safety Aide.

MOTION was made by Councilor Sette to APPOINT:

Corynne Silvia to the position of Recreation, Arts & Crafts Instructor
at the hourly rate of \$10.50; and

Timothy Gelsomino shall be reappointed (original appointment made 5/15/2014) from
Lifeguard to Water Safety Aide at the hourly rate of \$8.50;

seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

X. New Business

A. Transfer Station

1. Proposal for fees, staffing, procedures - Discussion and/or action

Gary Treml addressed the Town Council as follows:

I'm speaking this evening on our transfer station and trash disposal in our town. As your DPW director, I am responsible for the operation of our transfer station, and making recommendations for possible changes that will benefit its continued service to the town.

I will touch on several issues that cost the town thousands of dollars every year. Each of these issues could be resolved with cooperation from the residents that use our facility.

First: Litter. All folks have to do is secure their loads while responding to the facility. Every year we have 3 person litter crew to try and keep up with this problem. If everyone would just make sure nothing blows off their trucks, which I believe is not much to ask, we could save \$3,000 dollars in wages along with gas and a vehicle. This runs for 6 weeks in the summer, and after that falls on DPW.

Second: Out of town TV's, and tires. We have seen a huge influx of TV's and tires. We do not pay for TV disposal, but still have to load the POD that is provided, thus costing us for personnel. Last year we disposed of 30 tons of tires. Tire disposal has increased this year from \$25.00 per ton to \$50.00 per ton. As of this time we fill one container per month equal to 2.5 tons. The tipping fee is \$125 dollars, 1 1/2 hours of driver time \$50.00, fuel \$21.51, not counting wear and tear on the truck. Total cost per container is \$196.51. With no fee for tire disposal I feel we are receiving tires from out of town being disposed of by residents.

Third: Out of town trash. Several years ago I proposed moving to a pay as you throw program. In researching other communities that have initiated this program, they have reduced their trash intake from 35 to 50%. An increase in recycling along with a reduction in out of town trash drove the reduction in waste disposal. We dispose 2,800 tons of trash per year with a tipping fee of \$32.00 per ton or \$89,600 per year.

If the town was to implement this program, and we could reduce our trash by just 33% we would realize the following savings:

933 ton reduction overall in trash saving \$29,856 in tipping fees.

98 less trips to the top of the landfill.

3,626 less miles traveled by our roll-off truck.

\$2,107 in fuel costs

147 man hours. @30/hr. \$4,410

Not counting wear and tear on the truck & flat tires.

Fourth: Extra help on weekends:

I propose hiring a part-time person to work Saturday & Sunday. This person would work a total of 16 hrs/wk at \$14.00 per hr. with no benefits. Cost per year \$14,237.50. If we cannot find a person to work every weekend we may have to hire two and alternate weekends. This could be paid from the metal and battery recycling. This person would make sure things being disposed of are being put in the proper containers.

Remedies for litter:

Require all loads to be covered and refuse load at T.S. if not covered.

Remedies for tires:

Charge fee for each tire.

If we go to a fee, people will be dumping them on the side of the road which will be a problem.

Remedies for out of town trash:

Pay as you throw.

(End of memo)

Discussion:

Councilor Sette asked if the fee would be the same for both car and truck tires. G. Treml replied that truck tires are not supposed to be accepted, but the Landfill does not charge extra if there are one or two truck tires mixed in. Councilor Sette stated that we receive a large number of TV's and asked if a fee should be charged. G. Treml stated that the only thing we charge for now are mattresses and box springs, because we are charged for them at the Landfill. G. Treml expressed concern that if we begin to charge a fee or restrict the ability to dispose of items, they will be left on the side of the road, and he will have to send a crew to pick them up.

Councilor Sette stated that several years ago, the Town began to accept tires and appliances one weekend a month. G. Treml stated that somebody could take a Burrillville resident's refrigerator and there is no way to get around that. G. Treml noted that the cities and towns that implement a pay as you throw program see a huge reduction in their trash. G. Treml commented that it is time to make a stand.

Councilor Sette suggested that we implement fees on other things first to see how it works out. G. Treml stated that the Town makes money by recycling certain items such as refrigerators and air conditioners and suggested that these funds be used to hire another person to work at the Transfer Station on weekends. G. Treml stated that some towns have a limit of one barrel and if an extra bag is put out, the resident must pay for it. Councilor Burlingame pointed out that these towns have trash pickup.

Councilor W. Steere stated that G. Treml's request for a part-time employee on weekends is reasonable because those are the two busiest days. Councilor Burlingame asked when this could begin. G. Treml replied that he will have to determine if it could be paid for with the funds from selling metal and recycling batteries.

Councilor G. Steere stated that he is not opposed to hiring an employee for weekends and also feels that we should begin charging a fee for tire disposal. Councilor Burlingame expressed agreement. G. Treml commented that some cities and towns do not accept tires at all and others charge a fee. Councilor G. Steere stated that if we are going to charge, it should only be on Saturdays and Sundays when the extra person is there. There was discussion regarding how much to charge. G. Treml stated that he will check with other cities and towns.

There was discussion regarding the hiring process for the part-time Transfer Station employee. Councilor W. Steere asked if a 16-hour position would put us over the threshold for employee benefits. G. Treml replied that it would not. G. Treml further stated that it may be difficult to get somebody to work every weekend and suggested that we hire two (2) people who would work alternate weekends.

Regarding tire disposal, G. Treml stated that he will contact other Transfer Stations for input and report back to the Council before the next meeting.

MOTION was made by Councilor Sette to AUTHORIZE the Finance Director and Public Works Director to advertise for two (2) part-time positions for weekend work at the Transfer Station at

\$14.00 per hour with no benefits, not to exceed 16 hours per week, and to explore other Transfer Station fees for disposal of items such as tires; seconded by Councilor Burlingame.

Discussion:

Discussion took place regarding the total salary amount. Diane Brennan, Finance Director, stated that the dollar amount should be capped at \$14,000, whether one (1) or two (2) employees are hired.

Councilor Sette withdrew his motion and Councilor Burlingame withdrew his second.

MOTION was made by Councilor Sette to AUTHORIZE the Finance Director and Public Works Director to advertise for two (2) part-time positions for weekend work at the Transfer Station at \$14.00 per hour with no benefits, not to exceed 16 hours per week and the amount of \$14,237.50 per year, funding source to be identified, and to explore other Transfer Station fees for disposal of items such as tires; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. Appointment

1. Public Works: Litter Crew 2014 Supervisor - Discussion and/or action

Councilor W. Steere read the following request from Public Works for the appointment of a Litter Crew 2014 Supervisor:

June 17, 2014

To: Town Council
From: Gary Trembl
Public Works Director
Re: Appointment Litter Crew Supervisor

I am requesting that Cory Greene be appointed to the position of Litter Crew Supervisor. He worked on the litter crew a couple of years ago and is familiar with the job and the responsibilities. Cory will be working 16 hours per week at a rate of \$11.00/hour starting June 23, 2014. The program will run from 6/23/14 - 8/1/14.

Gary
(end of memo)

Discussion: None.

MOTION was made by Councilor G. Steere to APPOINT Cory Greene to the position of Public Works, Litter Crew 2014 Supervisor, effective June 23, 2014 at the hourly rate of \$11.00 for approx. 16 hours per week; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. Litter Crew 2014 Lottery for workers - Discussion and/or action

Councilor W. Steere stated that we also have the lottery to choose workers for this years Litter Crew. Diane Brennan, Finance Director, stated that all names will be drawn and numbered, the first two (2) applicants being appointed and the remainder designated as alternates. Jean Fecteau, Town Clerk, noted that there are five (5) residents and one (1) non-resident. D. Brennan stated that the non-resident will be the last alternate.

MOTION was made by Councilor Sette to APPOINT:

1) Joseph Ballou, and

2) Stephanie Laythe

as Public Works, Litter Crew 2014 effective June 23, 2014 at the hourly rate of \$8.00; and

3) Aaron Dupuis,

4) Mark Howard,

5) Nathan Baker and

6) Andrew Bates (non-resident) as alternates;

seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

C. Zone Change - Bella Vista

1. Correction of Motion (Voted on 5/15/2014) - Discussion and/or action

Councilor W. Steere explained that Atty. Kane has requested another action item to correct the Motion made on 5/15/2014.

Discussion:

Tim Kane read the following into the record:

June 19, 2014

Glocester Town Council

1145 Putnam Pike

Chepachet, RI 02814

Re: Correction on Motion made on May 15, 2014 to grant Zoning Map amendment to Gloucester Zoning Ordinance Section 350-Attachment 3:1, Official Zoning Map, and to amend Gloucester Zoning Ordinance Section 350-11 to create a new Planned District for properties located along Victory Highway and Steere Farm Road further described as Assessor's Plat 10, Lots 105, 106, 106A and 116 from an Agricultural 4 Zone to a Planned District (revised to include Lot 106)

Dear Honorable Council Members:

As you may be aware, I represent Bella Vista Group, LLC. Please be advised that both myself and my client are aware that a clerical error was made on the above referenced motion by which it was stated that 37 duplex buildings for a total of 74 units would be allowed. The application for the zone change requested a total of 35 duplex buildings for a total of 70 units as shown on the plans submitted in support of the application.

It is my understanding that there is an item on tonight's Town Council agenda to correct the clerical error to reflect approval for a total of 35 duplex buildings totaling 70 residential dwelling units. Please be advised that my client has no objection to correcting the motion and in fact concurs that the motion should be corrected.

Sincerely,
David Igliazzi
(end of letter)

MOTION was made by Councilor Burlingame to correct the motion made on May 15, 2014 with respect to the zone change to a Planned District for property identified as Assessors Plat 10, Lots 105, 106, 106A and 116, property owner Bella Vista Group, LLC, the correction being that approval should have been for a total of 35 duplex buildings for a total of 70 units as opposed to a total of 37 duplex buildings for a total of 74 units. All other terms, conditions and stipulations of the May 15, 2014 motion shall remain in full force and effect; seconded by Councilor Reichert.

Discussion:

Councilor G. Steere stated that he will recuse himself from the vote.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

RECUSAL: G. Steere

MOTION PASSED

D. Gloucester Home Rule Charter

1. Town Council proposed Charter Amendments - Discussion and/or action

Councilor W. Steere stated that the Council has received the report of the Charter Review Commission for items they would like considered for inclusion on the 2014 ballot. At a public hearing to be held on July 17th after hearing those present, the Council will vote on each item and

it will be determined which items will be forwarded for presentation to the voters at the General Election on November 11, 2014.

Council will now decide if there are any additional sections they would like to propose for amendment, elimination, or addition at this public hearing.

Discussion:

Councilor W. Steere thanked the Charter Review Committee for their time and effort in reviewing the Home Rule Charter for possible amendments. Councilor W. Steere stated that there are eight (8) recommendations for the Council to consider. Councilor W. Steere asked the Council members if there is anything they wish to add.

Councilor W. Steere stated that he would like to look at other options with regard to the Town Financial Meeting, such as an all-day referendum. Councilor W. Steere explained that there would be a series of public meetings prior to that where people could voice their opinions.

Councilor W. Steere noted that Town Financial Meetings are often sparsely populated and we barely have a quorum. Councilor W. Steere stated that there is the possibility of a group of people influencing the decision of a meeting which affects the whole Town. Councilor W. Steere stated that an all-day referendum would allow more people to participate in the vote.

Councilor W. Steere further stated that if we went in this direction, it may be a catalyst for the Region to do the same with their Financial Meeting. Councilors Burlingame and Sette expressed agreement. Councilor W. Steere commented that if the Financial Town Meetings were well-attended, he would not make this suggestion. Councilor Sette stated that an all-day referendum might get more people involved in the budget process.

Tim Kane, Assistant Town Solicitor, stated that this would necessitate other changes to the Charter because it would be an up and down vote. Councilor W. Steere recommended that if this amendment is approved, it would not take effect until 2016.

Councilor G. Steere pointed out that if a budget is voted down at a all-day referendum, a procedure would have to be implemented to create another budget. T. Kane replied that if a budget is not approved, the Town would operate on the previous year's budget.

MOTION was made by Councilor G. Steere to include the item "All Day Referendum" in the Public Hearing of July 17, 2014; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. Discussion and/or Action: Non-voting member voting at Financial meeting

Atty. Kane explained that while he feels that it is fair to allow non-resident taxpayers to vote on a budget, it would open up the issue of real estate which is owned by a corporation or LLC. T. Kane also pointed out that residents who live in a Town have a greater interest in the way the Town is run, such as public safety, schools, etc. T. Kane recommended that the Council think long and hard before making a decision.

Councilor G. Steere stated that T. Kane has brought up some good points. Councilor G. Steere stated that he is familiar with this situation because his brother pays taxes in Gloucester, but is a resident of Massachusetts. Councilor Burlingame commented that when the Council considered this, they were thinking about individuals, but when corporations are involved, it is another matter and could be a potential problem.

Councilor Sette pointed out that if the voters approve an all-day referendum, this would become a non-issue as it would eliminate the Financial Town Meeting. Councilor Sette suggested that this discussion be tabled until the Council knows if they will be going forward with the Charter amendment.

MOTION was made by Councilor Sette to TABLE until the meeting of July 17, 2014, the discussion regarding non-resident taxpayers voting at Town Financial Meetings; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

E. Safety Commission Meeting Report - Discussion and/or action

1. Re: Mtg. of 6/11/2014
Independence Day celebrations

Councilor W. Steere stated that the Chief would like the opportunity to report to Council the outcome of the Safety Commission meeting held on June 11th to discuss various events centered around the 4th of July.

Discussion:

Joseph DelPrete, Chief of Police, stated that the carnival is described as a Kiddie Carnival, similar to what was held last year, and will be at one of the fields at the BGYSA complex. Chief DelPrete stated that the fireworks will also take place at that location. Chief DelPrete reported that the fireworks vendor has met with the fire chiefs regarding safety precautions and they are satisfied. Chief DelPrete commented that it will be a busy, but safe, weekend.

MOTION was made by Councilor Sette to APPROVE all activities pertaining to the 4th of July weekend, including carnival, fireworks and parade, as put forth by the Parade Committee; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

F. Authorization: Heart Safe Community Application - Discussion and/or action

Councilor W. Steere explained that Jason Rhodes, EMA Director, has completed the Heart Safe Community application and is now requesting the Council President sign the application.

Discussion: None.

MOTION was made by Councilor Sette to AUTHORIZE the Town Council President to sign the 2014 Heart Safe Community Application as prepared by Gloucester's Emergency Management Director; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

G. Bds. & Commission - Discussion and/or action

1. Resignation

- a. Community Resource and Wastewater Advisory Commission
One unexpired two year term to expire 01/2015

Councilor W. Steere stated that the Council has received the resignation of Cheryl S. Haynes from the Community Resource Commission.

MOTION was made by Councilor G. Steere to ACCEPT the resignation of Cheryl S. Haynes from the Community Resource & Wastewater Advisory Commission for the unexpired two year term to expire 1/2015; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. Appointment

- a. Community Resource and Wastewater Advisory Commission
One unexpired two year term to expire 01/2015

Councilor W. Steere stated that the Chair of the Community Resource Commission has asked that alternate #1 Jenna Degre be moved up to Cheryl Hayne's position.

MOTION was made by Councilor Sette to MOVE Alternate #1 Jenna Degre to the unexpired two year term to expire 01/2015; seconded by Councilor G. Steere.

Discussion:

Councilor Sette explained that next month we will need an item on the agenda to fill the newly vacated Alternate spot, we will move up Alternate #2 to the Alternate #1 position and appoint a new person to the Alternate #2 position.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

H. Kent Property

1. Volunteers and/or donations of services, funds
2. Waivers for volunteers- Discussion and/or action

Discussion:

Tim Kane, Assistant Town Solicitor, stated that he has drafted a waiver for anybody who is providing labor, services or materials, and he also recommends that anybody who operates heavy equipment on the property have proof of liability insurance and that they are licensed to do that type of work.

Councilor G. Steere stated that somebody will have to be in charge of the project, other than the Director of Public Works. Councilor W. Steere stated that there is a committee with a chair, adding that they should determine who will run the show, such as a project manager or clerk of the works. Councilor Sette suggested that the Council ask the committee to forward their recommendations on how they wish to proceed.

Regarding the waiver policy, there was Council consensus to wait until the project is about to begin before adopting the policy.

XI. Council Correspondence/Discussion

- A. Councilor Sette noted that an email was received today from Superintendent Barnes regarding the Region's policy on fund balance. Councilor Sette stated that Dr. Barnes is requesting that the Town Council, as a whole, meet with the School Committee and possibly include the Foster Town Council.
- B. Councilor W. Steere stated that a letter was received from residents who encouraged the Town Council to support Cumberland Farms coming into Town.
- C. Councilor W. Steere stated that an invitation was received for the Troop 44 Eagle Scout Court of Honor on June 22nd at the Chepachet Union Church. Councilor Burlingame stated that he will attend the ceremony on behalf of the Town Council.
- D. Councilor W. Steere stated that an invitation was received from the Mayor of Newport regarding the City of Newport's 375th Anniversary Parade.

- E. Councilor W. Steere stated that a letter was received from a resident regarding their property valuation.
- F. Councilor W. Steere stated that correspondence was received from the Division of Planning regarding Rhode Island Highway Functional Classification. Councilor Sette commented that this deals with resources that are available for roads which are considered part of the national highway system. Councilor Sette stated that Route 44 is the main road through Town, but he wondered if Route 102 would qualify for any resources for upgrades. There was Council consensus to forward the correspondence to the Planner.

XII. Department Head Report/Discussion & Bds. and Commissions/ Discussion

- A. Jean Fecteau, Town Clerk, pointed out that unless the Town Council plans to extend the agreement with the Town Planner, his employment will end on July 1st.
- B. Joseph DelPrete, Chief of Police, stated that a steak fry will be held at Snow's Clam Box on Friday night to benefit the Special Olympics, Toys for Tots, and a Thanksgiving turkey drive.
- C. Anthony Parrillo, Recreation Director, gave a report on the summer programs, stating that the beaches have been cleaned for the opening on Saturday, with swim lessons beginning next week. A. Parrillo noted that we are short one (1) swim instructor and he is working on getting somebody certified. A. Parrillo stated that this will not affect the swim program as there are a number of experienced aides who will run the lessons. Councilor W. Steere asked if this is a safety issue. A. Parrillo replied in the negative. A. Parrillo stated that tennis lessons began this week and the concerts will start next Wednesday.

Regarding Winsor Park, A. Parrillo stated that he received a letter from a resident who is grateful for the work done on the road by the Department of Public Works, however now there are cars speeding in and out of the park. A. Parrillo stated that there are similar issues at Gloucester Memorial Park.

- D. Walter Steere, Jr., School Committee member, stated that Dr. Barnes had spoken to the Ray Goff, Town Planner, regarding land at the Middle School to possibly be used for baseball. Dr. Barnes wanted to express to the incoming Town Planner that the offer still stands to lease the property for \$1 per year.

XIII. Open Forum

- A. Richard Tarlaian, 51 White Pine Drive, stated that he has lived at that address for 25 years. R. Tarlaian stated that approximately 6 or 7 years after he moved there, he received a letter from the Town of Burrillville stating that after a survey was done, the Town line had been moved, causing his residence to be located in Burrillville. R. Tarlaian stated that he had a title search conducted which indicated that his property was totally in Gloucester, however at that time he stated that if Burrillville and Gloucester got together and agreed that his property was in Burrillville, he would have no problem

with it. R. Tarlaian stated that Gloucester never agreed, so he has been paying taxes to Gloucester. R. Tarlaian stated that he recently discovered that a lien had been placed on his property by Burrillville. R. Tarlaian asked the Council to direct the Solicitor to get to the bottom of this.

Tim Kane, Assistant Town Solicitor, stated that he has looked into this matter and will attempt to determine what role Gloucester has in it. T. Kane noted that the majority of Mr. Tarlaian's property is in Gloucester, with just a small sliver in the town of Burrillville. Mr. Tarlaian stated that there is such a thing as a tax treaty where an agreement is made to allow a resident to pay taxes in just one town, and made a formal request that the Solicitor get Burrillville to agree. T. Kane stated that he does not know if this can be done because a town has the right to tax all properties within the town. R. Tarlaian commented that he does not trust the survey and wants this matter resolved.

- B. Rose LaVoie stated that she has empathy for Gary Treml for what he is going through at the Transfer Station and wishes people would recycle more.

R. LaVoie commented that Teddy Carter from Burrillville was recently named head of the United States Naval Academy and suggested that the Council congratulate him for this prestigious honor. Councilor Sette stated that it is hoped that Mr. Carter will speak at the next Wreaths Across America celebration.

- C. Marie Sweet, of Chestnut Hill Road, stated that a film crew from PBS was at the Job Armstrong Store filming for a series called "Our Town", for which Gloucester will be one of the first places presented. Councilor W. Steere stated that he received a phone call from Margie O'Brien from PBS regarding this upcoming program.
- D. Walter Steere, Jr. asked if there are plans to replace the trees which were taken down from in front of the Transfer Station. G. Treml, Director of Public Works, stated that the trees were red pines and were cut down due to disease. G. Treml stated that he will plant new trees and grass after the area is cleaned up. Rose LaVoie suggested that G. Treml ask the Master Gardeners for advice and assistance.

XIV. Adjourn

MOTION was made by Councilor Burlingame to ADJOURN at 9:04 p.m.; seconded by Councilor G. Steere.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the July 17, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **July 17, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; George O. (Buster) Steere; Edward C. Burlingame; and Steven A. Sette.

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Diane Brennan, Finance Director; Joseph DelPrete, Chief of Police; Tim Inacio, Town Planner; Susan Harris, Deputy Town Clerk; Judy Branch, Director of Human Services; and Jason Rhodes, EMA Director.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Linda Nichols.

IV. Open Forum - Agenda Items

None.

V. Resolutions

Councilor W. Steere stated that the Town Council would like to recognize the accomplishment of some of the individuals in our school system that have shown exemplary service in their profession:

A. #2014-07 Teacher of the Year - Moscarelli

Councilor W. Steere noted that Mr. Moscarelli couldn't be here this evening, but we wanted to acknowledge his accomplishment as he is named 2015 Rhode Island Teacher of the Year. Councilor Sette read the following into the record:

RESOLUTION # 2014-07
Educational Achievement Award

WHEREAS; the State of Rhode Island, Deborah A. Gist, Commissioner of Elementary and Secondary Education & Governor Lincoln Chafee has awarded Gloucester Science Teacher, David Moscarelli, the 2015 Rhode Island Teacher of the Year; and

WHEREAS; David teaches Alternative Energy, Biology, Physical Science, AP Environmental Science and has served as Digital Portfolio Coordinator working for the Foster/Glocester Regional system for 22 years. During that

time he has also designed and taught an Animal Behavior and an Ecosystems class; and

WHEREAS; Commissioner Gist stated “As the Instructional Technology Coordinator, David Moscarelli is committed to using technology to provide each student with personalized support for success” and as one of his colleagues put it: “David stands alone as an outstanding teacher and contributor to our school community”; and

WHEREAS; Dr. Michael Barnes, Foster/Glocester Superintendent, stated: “Perhaps most importantly, David demonstrates a genuine compassion and commitment to his students” and further that “David will be an outstanding ambassador for teachers and the education profession as Rhode Island Teacher of the Year”; and

WHEREAS; this achievement reflects the ability of an educator to utilize their skills, resources, and drive to give our students the best opportunities possible; and

WHEREAS; The Glocester Town Council and the Town Clerk join all our residents to thank

DAVID MOSCARELLI

for his dedication to our children, and to congratulate this outstanding teacher on this achievement in his career of being awarded the:

2015 Rhode Island Teacher of the Year

Walter M.O. Steere, III
President, Glocester Town Council

Jean M. Fecteau, CMC
Town Clerk

Adopted this 17th day of July, 2014.

seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. #2014-08 Principal of the Year - Marcotte

Councilor W. Steere stated that we have another impressive distinction to honor. Patricia Marcotte was named by the Board of Directors of the Rhode Island Association of School Principals the 2014 RI Middle Level Principal of the Year. Councilor G. Steere read the following into the record:

RESOLUTION # 2014-08
Educational Achievement Award

- WHEREAS; The Board of Directors of the Rhode Island Association of School Principals has awarded Ponaganset Middle School Principal, Patricia Marcotte, the distinction of being the 2014 RI Middle Level Principal of the Year; and
- WHEREAS; Pat began her Ponaganset career in 1989 and was promoted to Principal in 2004 where, as stated by her peers, she has “facilitated a climate at Ponaganset Middle School that is vibrant; an engaging place where all students are involved in a multitude of meaningful, connected, and relevant learning opportunities”; and
- WHEREAS; The Principals’ Association stated “they believe she has worked diligently to create a school climate in which faculty, students and parents flourish; that Ms. Marcotte relates extraordinarily well with students, teachers and staff, and treats everyone in a kind, caring and supportive manner”; and
- WHEREAS; Dr. Michael Barnes, Foster/Glocester Superintendent, stated “She is an incredibly hard-working and dedicated administrator who always keeps the needs of her students, staff and teachers in the forefront of her decision-making”; and
- WHEREAS; This achievement reflects the ability of an educator to utilize their skills, resources, and drive to give our students the best opportunities possible; and
- WHEREAS, The Glocester Town Council and the Town Clerk join all our residents to thank

PATRICIA MARCOTTE

for her dedication to our children; and to congratulate this outstanding Principal on this achievement in her career of being awarded the:

2014 Middle School Principal of the Year

Walter M.O. Steere, III
President, Glocester Town Council

Jean M. Fecteau, CMC
Town Clerk

Adopted this 17th day of July, 2014.

seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Councilor W. Steere expressed congratulations and the audience gave a round of applause to Ms. Marcotte. Councilor Sette noted that in addition to these two awards, our Superintendent was named Superintendent of the Year as well. Councilor Sette stated that this is an impressive accomplishment for the School District.

C. #2014-04 Ratify Amendment to Resolution

Councilor W. Steere explained that on April 17, 2014 the Town Council adopted Resolution #2014-04 to acknowledge the Community Service Awards given to citizens chosen by the Grange for their contribution to the community. Councilor W. Steere stated one of the names was left off the list given to the Clerk. Councilor W. Steere further stated the Clerk created another resolution for a ceremony held last night and she is now asking Council to ratify the amendment:

MOTION was made by Councilor Burlingame to RATIFY #2014-04 Chepachet Grange 2014 “Community Service Awards” to include Richard S. Hopkins for his 50 years of Grange Service; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VI. Proposed Referendum (11/4/2014) Home Rule Charter Amendments

A. Public Hearing on Charter Amendment Proposals - Discussion and/or action

Councilor W. Steere stated that this Public Hearing was advertised on July 3rd & July 10th in the Valley Breeze/Observer and copies of the proposals from the Charter Review Commission have been available for review.

Councilor W. Steere DECLARED the Public Hearing OPEN.

Councilor W. Steere expressed appreciation to the members of the Charter Review Commission for their hard work. Councilor W. Steere stated that we have letters from two members of the commission that couldn't be present. Councilor W. Steere read the following into the record:

July 13, 2014

Town Council

Dear Town Councilors,

I am writing in reference to the public hearing on the Home Rule Charter. Unfortunately, I am unable to make it tonight due to previously scheduled obligations. However, I would

like you all to note that each item forwarded to the Town Council for consideration was thoroughly researched, discussed, voted upon. At no time were any debated issues taken lightly. All matters forwarded have the interests of the Town, and its residents, as a foremost concern.

Moreover, it was an honor to have served with each and every member of the Commission. All members contributed meaningful positions and information on the items discussed. Further, it was each individual doing their part which made this commission successful. Everyone did a great job.

In addition to all the members of the commission being noted above, one member in particular deserves additional recognition. Anne Ejnes served as our Commission Secretary. She logged extra hours completing meeting minutes, and documenting topics of discussion and/or action. Anne's organizational skills, exceptional writing abilities, experience, and dedication was a driving factor in our progression. I hope the Town Council will join me in thanking her for an exceptional job well done.

In closing, I know the Town Councilors will do their part in considering each item brought forward for consideration. I am in high hopes that the hard work of the members of this commission will pay off when the citizens of this great Town are afforded their say by way of vote on these important topics. At this point, I want to thank all the members of the commission, Town Clerk Jean Fecteau, Clerk Maureen Baxter, and the members of the Town Council for allowing us this opportunity to contribute to this town's government, and for all the assistance we received along the way.

Respectfully,
Brian L. Fernandes, Chairmen
Glocester Home Rule Charter Review Commission.

(End of memo)

Councilor W. Steere read the following into the record:

Glocester Town Council
Dear Town Council Members,

I am sorry that I will not be able to attend the July 17 hearing about the recommendation from the Charter Review Commission because I planned a trip to visit family before I knew the date of the hearing. However, I did want to let you know that it was an honor to serve on the Commission and that all members of the Commission took our work seriously. I fully support the suggested changes passed by the Commission. While the reasons for each recommendation are included in the material the Commission passed onto the Council, I did want to address two of the recommendations which generated a good deal of discussion during our meetings.

Recommendation 2 is to change the form of government from a Town Council form to a Town Council-Manager form of government. Although I personally support making this

change as I think it will benefit the Town, I believe that the voters should have a chance to examine the pros and cons of making this change and make this decision for the Town. I do not think that a change this significant should be decided only by the nine of us on the Commission or by the five of you on the Council. It has been 18 years since the citizens of Gloucester last had the chance to vote on a similar change. Whether you support changing the form of government or not, I encourage you to put this issue on the ballot so that all voters in Gloucester can have their say on how our town is run.

Recommendation 3 deals with Section C3-8(3) restricting what proposals can be considered at Financial Town Meetings. As you are aware, there has been much discussion of this section over the years. Whether you accept the change recommended by the Commission or not, I hope you will address the problems with this section to make it less confusing. Voters should know how and when they can suggest changes to the proposed budget.

Thank you for giving me the chance to be a part of reviewing the Charter and for considering the recommendations from the Commission.

Sincerely,
Anne E. Ejnes
(End of memo)

Councilor W. Steere stated that there is one other letter from a resident/employee of the town, which was also read into the record:

Town Council
July 16, 2014
Town Council Members:

In response to the recommendation of the Charter Review Commission I wanted to voice my opinion as someone who is in the Town Hall daily. I cannot attend the meeting as a member of the public this evening as I am working.

Please read my letter into the Public Hearing record.

I have been working in this town hall for 23 years. In that time there have been no situations that our Council or Department Heads, working together, have not been able to handle.

During hurricanes we stood together and set up aid distributions, we have maintained our excellent credit rating, we have become a model government center with innovative energy sources in our Town Hall, we have eliminated major printing costs, map reproduction costs, and the need for outside help to name a few, by doing the work ourselves.

We have built and run a beautiful Senior Center used by neighboring communities. We do not make the local newspapers for open meeting violations, all access to public records

requests are met, and no one has been arrested for inappropriate handling of assets. We maintain our properties, our fleet of vehicles, and provide services for those in need.

We have received grants for property, equipment, vehicles, & community programs.

We have been successful at pushing out bad state legislation proposals and having beneficial legislation adopted.

We have had a majority of our department heads represent Gloucester at the State House (when pending legislation needed hearings), serve as Presidents of their professional associations, & receive awards from their peers and State agencies.

I can list many more accomplishments if necessary.

I feel the Commission did a professional, diligent job but, on this issue, as a taxpayer, I do not want to spend well over \$100,000 annually for something that, I believe, is unnecessary.

If in the future the Council feels a position is needed they can create a position which could be customized to address any reoccurring needs that may arise. There appears to be, in my opinion, no need to create a position to handle what is already being handled.

I ask the Council for their consideration of my letter.

Jean Fecteau
(end of memo)

Councilor W. Steere stated that we have proposals from the Charter Review Commission and one from Town Council:

A. Council proposes an all day referendum for the voters to determine the adopted budget (after Town Council Public Hearings)

Councilor W. Steere asked if anybody wished to be heard regarding this proposal.

1. Charlie Wilson, of 1177 Putnam Pike, stated that he is in favor of an all day referendum because it would get more voters and more people involved in our government.
2. David Steere stated that he is not in favor of the proposal, noting that the Town Financial Meeting is one of the last places that a taxpayer can affect Town government. D. Steere stated that some of the Council members feel that a meeting can be “hijacked” by a certain number of people, but he stated that if that happens, the ultimate decision on how the money will be spent rests with the Council. D. Steere stated that an all day referendum would not allow the taxpayers to have a say in the Budget, adding that at the end of the day, the Budget will be decided by three (3)

Councilmen. D. Steere noted that the people who go to the meeting are the ones that are interested.

3. Dennis Waters, of Richardson Clearing Trail, stated that he also opposes the all day referendum, stating the it would not be as productive as a meeting would be. D. Waters stated that a referendum may produce more votes, but we would not know the reason behind the yes or the no. D. Waters noted that at a Town meeting, voters have the opportunity to speak.
4. Rose LaVoie expressed her opinion that she is not in favor of the proposal. R. LaVoie stated that she knows that not many people attend the Town meeting, but everybody there has a chance to be heard.

Councilor W. Steere asked the Council members if they had any comments.

Councilor Burlingame stated that it doesn't matter if the Council is in favor of it or not, the question is whether we want to put the proposal before the voters and let them decide.

Councilor Sette stated that there had been discussion that this would encourage the Region to also conduct an all day referendum instead of their annual Financial Meeting. Councilor Sette stated that if the Council does not support a referendum for the Town's budget, how can it recommend that the Region change their budget process. Councilor Sette noted that the Region's Financial Meeting takes place on a weeknight and many people cannot attend. Councilor Sette stated that the question should be put to the voters.

Councilor Burlingame stated that our high taxes are a result of the Region's budget. Councilor Burlingame stated that we cannot ask the Region to go to an all day referendum if we do not do it ourselves. Councilor Burlingame noted that a quorum of 25 is required, which means that a 20 million dollar budget can be decided by 13 voters.

Councilor G. Steere referred to a recent meeting where \$100,000 was cut from the budget. Councilor G. Steere asked what would be the next step if a budget was defeated at an all day referendum. Councilor Burlingame replied that a new budget would be presented and the Town would operate under the previous budget until then. Councilor G. Steere expressed concern regarding deadlines. Councilor W. Steere commented that this puts the onus on the people developing the budget to come up with a sound budget.

Councilor W. Steere stated that while he may not agree with all of the recommendations presented tonight, a lot of work was put into the proposals and ultimately the voters should be allowed to hear them.

Councilor W. Steere stated that there had been a question of whether the public would be heard prior to an all day referendum and stated that there would be a number of meetings prior to any vote at which the people would be able to voice their opinions.

Councilor Reichert stated that the main reason for this proposed amendment is to avoid a meeting being hijacked, but an all-day referendum would give more people the opportunity to vote.

5. David LaPlante asked if a budget is defeated, do the voters have to come back another day to vote again? D. LaPlante noted that since there is no discussion, the budget could conceivably be defeated 3 or 4 times. Councilor G. Steere stated that this is his concern. Councilor Sette stated that it could be stated that the budget could only be defeated a certain number of times before the previous year's budget is adopted. Tim Kane, Assistant Town Solicitor, stated that this is already stated in the Charter and noted that there are a number of meetings and Public Hearings at which the public can express their opinions to their Elected Officials.

B. Recommendations from the Commission:

RECOMMENDATION 1 Passed at the meeting on April 10, 2014

Motion- Should the Commission forward a recommendation to the Town Council to have the Director of Human Services be an appointed position instead of an elected position?

Change C13-1

There shall be a Director of Human Services ~~who shall be elected at each General Election for a term of two years and serve until a successor is elected and qualified. Should a vacancy occur in the Office, the Council shall fill the same until the next General Election following the vacancy.~~ **appointed by the Council to serve at the pleasure of the Council.**

The Director of Human Services shall administer all welfare statutes of the State or Federal government, the administration of which is delegated to the Town, and shall have all powers and duties relating to the poor, needy, and dependent persons as shall by law be appropriate to the office. The Director of Human Services shall receive such compensation ~~as shall be fixed by the Financial Town Meeting.~~ **as may be set by a vote of the Council.**

(Editor's note- We did not discuss whether the person in this office must be a qualified elector in the town. See C13-11 which states that all offices covered by C13-1 to C13-9 with a few listed exceptions be qualified electors.)

Reasons for Recommendation:

- Less turnover in this position
- Make the position more professional - Town Council can establish minimum qualification, job description, etc.
- Give the Town Council more responsibility for overseeing the work of this office and the services it provides

Councilor W. Steere asked if anyone wished to speak regarding this proposed amendment.

1. Marie Sweet, of Chestnut Hill Road, stated that she has read through all of the recommendations and the reasons for them, but wondered if the public will get the opportunity to hear what the cons are. M. Sweet asked what is going wrong now that we need these recommendations? M. Sweet asked what are the cons of having this position appointed rather than part of the electoral process?

Councilor Reichert replied that years ago, there have been people elected to that position who did not do a good job. Councilor Burlingame agreed that the only qualifications some Human Services Directors had was that they received more votes than the other candidate. Councilor Burlingame stated that Judy Branch, the current Director, has done a wonderful job and has brought the Department to a new level.

Councilor Burlingame stated that this amendment would allow the Council to have specifications and requirements and the chance to interview candidates and not wait to see what happens on Election Day. Councilor Burlingame stated that Judy Branch supports this idea and he does also, adding that this is the right thing to do at the right time.

2. Linda Nichols, Resource Commission chair, commented that in this economy, we need somebody with expertise to help people in need.

Councilor W. Steere referred to the Editor's Note regarding whether the position should be a qualified elector in the Town, stating that it is his personal opinion that it should.

RECOMMENDATION 2 Passed at the meeting on May 8, 2014

(Note that this recommendation includes changes/additions to two sections of the Charter C1-2 and C13-12.)

Motion - Should the Commission move forward with a recommendation to the Town Council for a town-manager form of government?

Change C1-2

The form of Town government provided by this Charter shall be the Town Council-**Manager** form of government. Pursuant to its provisions and subject only to the limitations imposed by the State Constitution and by this Charter, all powers of the Town, except those vested in and exercised by the Financial Town Meeting, shall be vested in an elected Town Council which shall enact local legislation ~~and be responsible for the execution of the laws and the administration of the Town Government.~~ **and in an appointed manager, who shall be responsible for the execution of the laws and the administration of the Town government under the direction of the Town Council.**

(Additional wording below passed at the meeting on May 22, 2014.)

Add C13-12 Town Manager

- A. The Town Council may appoint a Town Manager and fix his/her compensation. The Town Manager shall be chosen by the Town Council and shall have a minimum of a master's degree in public administration, business administration or another related field from an accredited college or university and a minimum of three (3) years administrative experience in some facet government. The Town Manager appointed by the Town Council shall be given an employment contract by the Town Council, with a term of three (3) years, subject to such conditions and clauses negotiated by the Town Council and the Manager. The Town Manager may be reappointed by the Town Council for a term of two (2) to five (5) years. The contract shall stipulate that the Manager may only be removed for cause during the term of his/her contract.**
- B. The Manager shall devote his/her entire time and attention to his/her duties as Manager and shall not, during his/her appointment, be actively engaged in any employment, or business, or in the practice of any profession, or hold any public office other than the office of Town Manager of the Town of Gloucester without prior Town Council approval.**
- C. The powers and duties of the Town Manager shall be set forth by the Town Council. Such powers and duties shall be outlined in a detailed job description, and provided in any employment contract approved by the Town Council. Such Town Manager shall be the point of contact for all department heads, commissions, and boards, except where otherwise excluded by law; and may act as the liaison between any such department head, commission, and board to the Town Council as necessary.**

Reasons for Recommendation:

This puts a dedicated person in place charged with the forward progression of the town, available during normal business hours on a full-time basis to work on projects, programs, aid, grants, and community relations.

This provides a professional with education, training, and/or experience in government management practices, state and federal laws and mandates, and cost-effective service delivery techniques.

This would help the Town Council in making informed decisions as a town manger would be responsible for performing research on issues and making recommendations to the Council when appropriates.

There would be one person responsible for keeping the Town Council fully informed as to the needs of the town and its residents, and to recommend to the Council ways to address these needs.

There would be an individual to provide leadership and to carry out the mission of the

Town Council between meetings of the Council, and to direct and coordinate the activities and work programs of Town departments.

This would put an individual in place to whom department heads would report and who would be responsible for holding department heads accountable for their day-to-day performance. A town manager would also be available to department heads to address issues that arise between Council meetings.

This position will streamline communication from all town departments, and keep those lines of communication open, by having a central point of leadership which will then report back to the Council.

A town manager could represent the town, and interact with federal and state agencies and other local governments and agencies.

A town manager could review, coordinate, and oversee the submission and administration of federal, state, and foundation grants.

A town manager could monitor proposed state legislation which could impact the Town, inform the council about such legislation, and represent local government interests at the State House.

Response to concerns raised by citizens may be quicker as some issues can be addressed by a town manager in a more timely fashion than having to wait to be addressed at a Council meeting.

Councilor W. Steere asked if anyone wished to be heard regarding this proposed Charter amendment.

1. Carl Bomar, of 17 Powers Lane, stated that he does not agree with this recommendation. C. Bomar stated that the Town Council is doing a wonderful job and we should not be bringing in more government, there should be less government. C. Bomar asked what the salary would be and where the money would come from.
2. Rose LaVoie spoke about the reasons given for the recommendation and stated that she has never had a problem reaching any of our Council members. R. LaVoie commented that a Town Manager would be another level of bureaucracy which we do not need nor can we afford.
3. Roy Anderton stated that he was on the School Committee for eight (8) years and noted that the Superintendent was a type of manager which he feels is invaluable. R. Anderton stated that the Town Council has served us well, but this form of government should be considered for the future, if we can afford it, as it would make the Council's job a lot easier.

4. Charlie Wilson expressed opposition to the proposal, stating that we have a committee now which does diligent, hard work and makes the right decisions. C. Wilson commented that everything is going fine.
5. Kevin LaVoie, of Pound Road, stated that he read the job description and it sounds like the job that the Council is doing right now. K. LaVoie feels that creating a \$100,000 per year job for someone who will probably also need a secretary is not a good idea. K. LaVoie stated that he would rather have important decisions made by five (5) Council members than one (1) Manager.
6. Steve Sette of, 176 Snake Hill Road, speaking as a member of the public, stated that he had no input into this recommendation or any decisions that the Charter Review Commission has made. S. Sette stated that he has been a Town Manager in both Rhode Island and Massachusetts. S. Sette stated that he was the first Town Administrator for the town of Richmond and had a Council to which he reported. S. Sette stated that he helped the Council make policy decisions that the Council still had the responsibility to make.

He did not have that responsibility as Town Administrator and he does not believe that a Town Manager in Gloucester would have that type of authority; the Elected Officials would have the final say. S. Sette stated that it would be beneficial to have somebody in place to handle day to day matters. Regarding the salary, S. Sette noted that the Town sets the amount, not the employee. S. Sette pointed out that he does not want the job, but both sides need to be heard. S. Sette reiterated that the Town Council would still have the final say on policy and financial decisions.

Councilor W. Steere asked the Council members for their comments.

Councilor Burlingame stated that if the Council felt that this is needed, they could create the position on their own without it being structured into the Charter. Councilor Burlingame stated that in some communities, the Town Manager has the responsibility of hiring and firing Department Heads.

Councilor Burlingame stated that he would not want to relinquish that kind of authority. Councilor Burlingame expressed his opinion that the Council has taken steps in the right direction to reduce costs, such as changing the Building Official and Planner positions from 5 days per week to 4. Councilor Burlingame stated that putting this amendment forward would send a message which is contradictory to what we are trying to do.

Councilor Burlingame stated that he is uneasy about putting this before the voters because there could be unintended consequences. Councilor Burlingame stated that he appreciates the work of the Charter Review Commission, but stated that we do not want to put the elements of a job description in the Charter because if we wanted to change one word, it would have to go before the voters. Councilor Burlingame stated that he agrees with Jean Fecteau's memo that the Council is getting the job done for \$13,500 and will not support putting this on the ballot.

Councilor Sette agreed that the job description should not be in the Charter. Councilor Sette further stated that he feels that the hiring authority should remain with the Council, with recommendations.

Councilor Burlingame asked if anybody on the Town Council asked that this be considered by the Charter Review Commission. The Council members replied in the negative.

Councilor Reichert asked if the Council has the authority to create the position of Town Manager. Councilor Sette replied that the Council could create an Administrative Assistant position which would have limited responsibility and would not have the authority to make decisions.

Councilor Burlingame stated that we have the advantage of Council liaisons who assist the Department Heads with issues. Councilor Burlingame stated that this has worked out well. Councilor Sette commented that we have been fortunate to have great Department Heads who take their jobs seriously and manage their departments on a day to day basis, and Council members who have experience. Councilor Sette wondered if there were new people on the Council, would the same relationship exist between the Department Heads and the Town Council.

Councilor Burlingame stated that he has been on the Council for many years and has never experienced the challenge of the last year with many new Department Heads. Councilor Sette commented that we have five (5) experienced Council members to help the new Department Heads.

Councilor Reichert asked if this is approved by the voters, is it mandatory that the Council hire a Manager, or can we have it in our “toolbox” in case we need it. T. Kane replied that the wording is “The Town Council may appoint a Town Manager”, so it would not be mandatory.

Councilor Reichert stated that some people do not understand that the Council members do not have the single authority to direct a Department Head to do something. Councilor Reichert stated that it would be nice to have someone in the position to do so. Councilor Burlingame stated that it is a form of protection that it is a Charter violation for a Council member to give direction to a Department Head.

Councilor G. Steere stated that he agrees with Councilor Burlingame’s comments and Jean Fecteau’s letter. Councilor G. Steere commented that the job is getting done for \$13,500, which is the Council’s collective salary. Councilor G. Steere stated that he does not support this amendment the way it is written.

Councilor W. Steere stated that there is a cost factor, but what is the cost of not having a Town Manager? Councilor W. Steere noted that our budget is roughly 30 million dollars, which is a business. Councilor W. Steere agreed that we have been fortunate to have a good group of Councilors and Department Heads. Councilor W. Steere stated that the last time a Town Manager was considered was 18 years ago, when things were very different than they are today. Councilor W. Steere stated that the Council is limited to what they can do on a day to day basis

and feels that we are missing a level of management. Councilor W. Steere expressed his opinion that there is a need for daily oversight, adding that the Council members have jobs and are not always available when situations arise. Councilor W. Steere stated that he is in favor of presenting this to the voters.

Councilor W. Steere asked if anyone else wished to be heard at this time.

7. Dan Savitt, of Douglas Hook Road, stated that he moved to Gloucester from a town which had a Town Manager. D. Savitt commented that when he has needed help here, he has gotten it right away from the members of the Town Council. D. Savitt stated that if we abandon that, we will be giving up something very valuable.
8. Roy Anderton questioned the wording of the proposed amendment which reads “The form of Town government provided by this Charter shall be the Town Council-Manager form of government”. R. Anderton noted that in Section A. it states that the Town Council may appoint a Town Manager. R. Anderton asked if this means that the Council will not have to actually appoint somebody if this amendment is approved. T. Kane, Assistant Town Solicitor, stated that this is a good point; there is a conflict in the wording. T. Kane stated that if we go forward with this, it must be one way or the other.
9. Dennis Cipriano, of Robin Vale Drive, asked if the Town Council has the final say with regard to the wording of the Charter Amendments. The Council replied in the affirmative. Tim Kane stated that the first part could be deleted and Section A., which states that the Town Council may appoint a Manager, could be left in. This would leave it up to the Council.

RECOMMENDATION 3 Passed at the meeting on May 8, 2014

Motion - Should “unless it shall have been filed in writing with the Town Clerk and signed by at least 2% of the number of electors who voted at the previous regular Town election not less than 15 calendar days previous to the date of such meeting. Notice of such proposition shall be included by the Town Clerk in the call for such meeting.” be deleted from C3-8(3)?

Change C3-8(3)

(3)

Restriction of financial proposals: No proposition for the expenditure of money, other than the budget recommended by the Council, which can be amended on the floor of the Annual or Special Financial Town Meeting, shall be acted upon at the Financial Town Meeting unless it shall have been filed in writing with the Town Clerk and signed by at least 2% of the number of electors who voted at the previous regular Town election not less than 15 calendar days previous to the date of such meeting. Notice of such proposition shall be included by the Town Clerk in the call for such meeting.

Reasons for Recommendation:

- . This section needs to be more clearly written as there has been much confusion and disagreement about the interpretation of this section over the years.
- . The part recommended for deletion seems to contradict the previous part of the section which reads, “which can be amended on the floor of the Annual or Special Financial Town Meeting.”
- . Disagreement over this section could lead to expensive litigation.
- . There is concern that it is not realistic to expect a concerned taxpayer to gather the required number of signatures between when the Town Council adopts a proposed budget and the required 15 calendar days before the Financial Town Meeting.

Discussion:

Councilor W. Steere asked for clarification on this proposed amendment.

Dave Steere, member of the Charter Review Commission, explained that the last part of the section would be eliminated to make it less confusing. Councilor Burlingame stated that this would eliminate any possibility for the voters to make a change to the budget which has been adopted. Councilor Burlingame stated that you may as well not have a Financial Town Meeting if that is the case.

D. Steere stated that the intent was for a person to be able to get up at the meeting and add money or take money out without having to go through the process of getting signatures of at least 2% of the number of electors who voted at the previous Election. Councilor Burlingame commented that the reason this is in the Charter is to prevent having a meeting “hijacked” by a simple majority of voters. Councilor Burlingame asked why we would want to take that out. D. Steere stated that this is better than having an all day referendum where the taxpayers would have no say in the budget.

Tim Kane asked D. Steere if it is his interpretation that the voters could only cut the budget with this proposed change. D. Steere replied in the affirmative. Councilor Burlingame stated that the way it is worded, a budget could either go up or down. Councilor G. Steere noted that it is more confusing with the language taken out than it was before. T. Kane stated that he would prefer to clarify the first sentence and to leave the 2% reference. T. Kane noted that the Council has a 4-month budget process and voters can attend any of the meetings and public hearings, at which they can voice their opinions and impact the budget. D. Steere commented that these are only recommendations and the Council has the final decision.

D. Steere spoke about the 2% of signatures, asking if there is a certain format which must be used. Jean Fecteau, Town Clerk, replied that there is a petition form which would state what is being petitioned along with names, addresses and signatures of voters. D. Steere asked if somebody does not use the form but presents the required amount of signatures, would they be accepted. J. Fecteau replied that the Board of Canvassers would make that determination. D.

Steere suggested that this be written into the Charter so the general public is aware of the format of the petition.

It was stated that if the all day referendum is approved, this amendment will not be necessary. Councilor W. Steere asked if anyone wished to be heard.

1. Lorraine O’Connors, of Tucker Street, stated that she does not support the all day referendum because the opportunity for the voters to have a say at the Financial Town Meeting is a valuable and viable alternative. L. O’Connors further stated that we have added money to a budget and taken money out at Financial Town Meetings without having to present a certain number of signatures. L. O’Connors stated that she would not want to lose the voters’ right to have their say.

Councilor W. Steere commented that good points have been brought up. Councilor W. Steere stated that the whole essence of a Financial Town Meeting is for people to be heard and vote on a budget. Councilor W. Steere expressed his opinion that the 2% clause is unfair and should be reviewed.

RECOMMENDATION 4 Passed at the meeting on May 8, 2014

Motion - Should the Commission forward a recommendation to the Town Council to change C6-9 to read:

“The Town Department of Finance will perform all business functions for the Gloucester School Department. The Finance Director will serve as the Business Manager for the Gloucester School Department or the title that is required by the Rhode Island Department of Education.”?

Change C6-9

~~The financial accounting responsibilities of the School Department shall be performed by the Town Department of Finance.~~ **The Town Department of Finance will perform all business functions for the Gloucester School Department. The Finance Director will serve as the Business Manager for the Gloucester School Department or the title that is required by the Rhode Island Department of Education.**

Reasons for Recommendation:

- . The previous wording was vague. The new wording more clearly reflects current practice which is working well.
- . The new wording assures that there will be a business manager for the Gloucester School Department which is required.

Discussion:

Councilor Burlingame stated his opinion that this amendment is not necessary. Councilor Burlingame felt that the existing language is sufficient, adding that it states elsewhere in the Charter that we comply with the State’s rules and regulations. Councilor Burlingame stated that he is concerned that putting too many words into it will lead to trouble in the future. Councilor

Burlingame gave the example that if the State changes the name of a title , such as Business Manager, we would have to go back to the voters to change the wording of the Charter.

RECOMMENDATION 5 Passed at the meeting on May 8, 2014

Motion - Should the Commission forward a recommendation to the Town Council to add the following to section C7-2(3)- “o. Act as the Business Manager for the Gloucester School Department or the title that is required by the Rhode Island Department of Education and to perform all business functions for the Gloucester School Department.”?

Add to C7-2(3)

- o. Act as the Business Manager for the Gloucester School Department or the title that is required by the Rhode Island Department of Education and to perform all business functions for the Gloucester Schools.**

Reasons for Recommendation:

- . This is needed to reflect C6-9 School Department- Financial Accounting.
- . It clarifies the current practice of this as a duty of the Director of Finance and his/her office.

Discussion:

Councilor Burlingame commented that this amendment is not necessary, for the same reasons as the previous proposed amendment.

RECOMMENDATION 6 Passed at the meeting on May 8, 2014

Motion - Should the Commission forward a recommendation to the Town Council to add “emergency medical services” at the end of C11-3 after Fire Department. The section would read- “Authorization: In the event any of the legislatively created fire districts are no longer able to provide adequate fire and rescue protection, the Council may by Ordinance, and subject to approval at a Financial Town Meeting, create a Fire Department *and/or emergency medical services.*”?

Add to C11-3

Authorization: In the event any of the legislatively created fire districts are no longer able to provide adequate fire **protection and/or emergency medical services** ~~and rescue protection~~, the Council may by Ordinance, and subject to approval at a Financial Town Meeting, create a Fire Department **and/or emergency medical services.**

Reasons for Recommendation:

- . This is needed so this section includes all of the services currently provided by the fire districts.
- . This gives the Council more options should any fire district(s) become unable to provide adequate fire and/or emergency medical services.

Discussion:

The Council members were in agreement with this amendment. Councilor Sette noted that this is in response to what happened regarding the Central Coventry Fire District.

RECOMMENDATION 7 Passed at the meeting on May 8, 2014

Motion - Should the Commission forward a recommendation to the Town Council to add "State Health Department" at the end of section C11-4(3). The section would read- "Be the liaison with the State Office of Emergency Management *and the State Health Department.*"?

Add to C11-4(3)

(3)

Be the liaison with the State Office of Emergency Management **and the State Health Department.**

Reason for Recommendation:

- . This is need to reflect that the Health Department should be included in the management of some emergencies related to public health as we do not have a local department of health. Examples include outbreaks of flu, whooping cough, etc.

Discussion:

The Town Council was in agreement with this change.

RECOMMENDATION 8 Passed at the meeting on May 8, 2014

(Note that this recommendation includes changes to two sections of the Charter C4-8 and C14-3.)

Motion - Should the Commission forward a recommendation to the Town Council to propose changes to sections C4-8 and C 14-3 to reflect the recommendation of the town solicitor to reflect the state's open-meetings laws and voting in executive session?

C4-8 would read - The first meeting of the newly elected Council for induction into office and organization shall be held on the first day of January following its election or the first business day thereafter. The Council shall meet regularly at such time and at such place as may be prescribed by its rules but not less frequently than once each month. A special meeting of the Council shall be called by the Town Clerk at the request of the Council president or a majority of the members of the Council. Notice of a special meeting shall be delivered to each member at the member's place of residence by the Town Clerk or by the Clerk's designee at least 48 hours previous to the time of such meeting. The Council may meet upon shorter notice by an affirmation vote of a majority of the members of the Council which shall be entered in the record of proceedings. The purpose of a special meeting shall be stated in the notice of the meeting and no business shall be transacted at any special meeting other than that which has been stated in the notice. All meetings of the Council shall be open to the public, and citizens shall have a reasonable opportunity to be heard, except that this provision shall not be deemed to prevent the holding of executive sessions **in accordance with the Open Meetings Act.** ~~provided that all votes are taken in~~

~~public.~~ Nothing contained herein shall prevent the Council from holding an emergency meeting, upon an affirmative vote of the majority of its members when said meeting is deemed necessary where the public welfare so requires. Nothing contained herein.

C14-3 would read - All meetings of the Council, the School Committee, and every other Board, Committee and Commission created by this Charter or which may be hereafter created by the Council, except when in Executive or closed session sanctioned by Law, shall at all times be open and accessible to the public. ~~No final action shall be taken on any matter, by the Council, the School Committee or by any Board, Committee or Commission meeting in Executive Session, but shall be voted in open meeting.~~

Reason for Recommendation:

- . There are times when voting in executive session is appropriate and is allowed by the state's open meetings laws.

Discussion:

Tim Kane, Assistant Town Solicitor, explained that there are times when votes are taken in closed session regarding issues such as litigation, security and negotiations. T. Kane stated that this is just a housekeeping matter which will keep the Charter consistent with State Law.

Non-registered voters - voting at Financial Town Meeting

Discussion:

Tim Kane stated that the proponents of this proposed amendment are present. T. Kane stated that to put this in the Charter would be premature because State Law would have to be amended first. The State's definition of "elector" is a resident who is a registered voter. T. Kane stated that this is a policy decision and cautioned the Council not to make a policy decision based on one or two proponents. T. Kane stated that although these people have roots in the community and attend Town meetings, there are other property owners who never step foot in this Town and this would allow them to vote at a Financial Meeting. T. Kane recommended that no change be made until such time that State Law is changed.

Councilor W. Steere asked if anyone had any questions or comments.

1. Dennis Waters stated that a lot has been discussed regarding hijacking meetings, voter rights and taxpayer rights. D. Waters noted that students who do not pay taxes have the right to vote on a budget. D. Waters stated that in Connecticut, they rule out LLC's, shareholders, corporations and trustees; only taxpayers are allowed to vote. T. Kane replied that LLC's are taxpayers and somebody could be a sole owner of property which is in an LLC for management purposes. T. Kane stated that he is leery to advise the Council to allow people who do not live in the community to vote on the budget.

Councilor Burlingame stated that there is a difference between "electors" and "taxpayers", by definition. Councilor Burlingame stated that he recalls when a person could not vote if they owed car taxes, or did not own property. Councilor Burlingame stated that State Law refers to the term "elector" quite often throughout all of their regulations.

D. Waters commented that it has been said that the Financial Town meetings are not well-attended and stated that by opening up the voting to taxpayers rather than just registered voters, more people may attend. D. Waters expressed his opinion that this is an opportunity that is being lost and he asked for consideration.

Councilor W. Steere asked if anybody would like to be heard on any of the recommendations presented. Hearing none, Councilor W. Steere DECLARED the Public Hearing closed.

B. Vote on Local Questions & Authorize Resolution to Secretary of State with final ballot questions - Discussion and/or action

MOTION was made by Councilor Sette to Submit:

Proposal A. All day voter referendum & all amendments necessary to reflect the elimination of the Town Financial Meeting for inclusion on the November 4th, 2014 General Election Ballot; seconded by Councilor Burlingame.

Discussion: None.

VOTE: SETTE - Yes
G. STEERE - Yes
BURLINGAME - Yes
REICHERT - Yes
W. STEERE - Yes

MOTION PASSED

MOTION was made by Councilor Burlingame to Submit:

Proposal B. 1. (Change C13-1) "Shall the Director of Human Services be an appointed position instead of an elected position?" for inclusion on the November 4th, 2014 General Election Ballot; seconded by Councilor G. Steere.

Discussion: None.

VOTE: SETTE - Yes
G. STEERE - Yes
BURLINGAME - Yes
REICHERT - Yes
W. STEERE - Yes

MOTION PASSED

MOTION to Submit:

Proposal B. 2. (includes changes/additions to two sections of the Charter C1-2 and C13-12.)
"Shall the Town of Glocester have a town council/town-manager form of government?" for inclusion on the November 4th, 2014 General Election Ballot

Discussion:

There was discussion regarding the proposed wording of these sections of the Home Rule Charter. Tim Kane stated that either both sections should contain the word "shall", or the word

“Manager” should be taken out of section C1-2. T. Kane explained that if the word “Manager” is removed from Section C1-2, the Town Council would still have the ability to appoint a Manager if they chose to.

MOTION was made by Councilor Sette to take the word “shall” out, inclusive of the word “may”, so it doesn’t bind the Council to having to make an appointment; seconded by Councilor Reichert.

It was stated that the job description would not appear in the Charter. Councilor Burlingame stated that if the Council saw a need for this, they would have notified the Charter Review Commission. Councilor Burlingame stated that he will not support this because he does not feel it is necessary. Councilor Sette stated that he will also not support it because he feels that the Town is not ready for it. Councilor Sette suggested that it be discussed again in two (2) years.

VOTE: SETTE - No
G. STEERE - No
BURLINGAME - No
REICHERT - No
W. STEERE - No

MOTION FAILED

MOTION was made by Councilor Sette not to forward the proposed amendment to sections C1-2 and C13-12 of the Charter to the voters at the November 4, 2014 General Election; seconded by Councilor G. Steere.

Discussion: None.

VOTE: SETTE - Yes
G. STEERE - Yes
BURLINGAME - Yes
REICHERT - Yes
W. STEERE - Yes

MOTION PASSED

MOTION was made by Councilor G. Steere to Submit:

Proposal B.3. (Change C3-8(3)) “Restriction of financial proposals”. “The budget recommended by the Council can only be amended as to overall amount on the floor of the annual or special Financial Town Meeting on the condition that the motion to amend has been filed in writing with the Town Clerk by at least 25 electors who voted at the previous regular Town Election not less than 10 calendar days previous to the date of such meeting.” for inclusion on the November 4th, 2014 General Election Ballot; seconded by Councilor Burlingame.

Discussion:

It was stated that the amendment clears up this section of the Charter. It was also noted that if the all day referendum question is approved by the voters, this amendment will be moot.

VOTE: SETTE - Yes
G. STEERE - Yes
BURLINGAME - Yes
REICHERT - Yes
W. STEERE - Yes

MOTION PASSED

MOTION was made by Councilor Burlingame to Submit:

Proposal B.4. to change C6-9 to read- “The Town Department of Finance will perform all business functions for the Gloucester School Department. The Finance Director will serve as the Business Manager for the Gloucester School Department or the title that is required by the Rhode Island Department of Education.”? for inclusion on the November 4th, 2014 General Election Ballot; seconded by Councilor Sette.

Discussion: None.

VOTE: SETTE - No
G. STEERE - No
BURLINGAME - No
REICHERT - No
W. STEERE - No

MOTION FAILED

MOTION was made by Councilor Sette to Submit:

Proposal B.5. to add the following to section C7-2(3)- “o. Act as the Business Manager for the Gloucester School Department or the title that is required by the Rhode Island Department of Education and to perform all business functions for the Gloucester School Department.” for inclusion on the November 4th, 2014 General Election Ballot; seconded by Councilor Burlingame.

Discussion: None.

VOTE: SETTE - No
G. STEERE - No
BURLINGAME - No
REICHERT - No
W. STEERE - No

MOTION FAILED

MOTION was made by Councilor W. Steere to Submit:

Proposal B.6 add “emergency medical services” at the end of C11-3 after Fire Department for inclusion on the November 4th, 2014 General Election Ballot; seconded by Councilor Burlingame.

Discussion: None.

VOTE: SETTE - Yes
G. STEERE - Yes
BURLINGAME - Yes
REICHERT - Yes
W. STEERE - Yes

MOTION PASSED

MOTION was made by Councilor Sette to Submit:

Proposal B.7. State Health Department” at the end of section C11-4(3) for inclusion on the November 4th, 2014 General Election Ballot; seconded by Councilor Burlingame.

Discussion: None.

VOTE: SETTE - Yes
G. STEERE - Yes
BURLINGAME - Yes
REICHERT - Yes
W. STEERE - Yes

MOTION PASSED

MOTION was made by Councilor Burlingame to Submit:

Proposal B.8 propose changes to sections C4-8 and C 14-3 to reflect the state’s open-meetings laws and voting in executive session for inclusion on the November 4th, 2014 General Election Ballot; seconded by Councilor Reichert.

Discussion: None.

VOTE: SETTE - Yes
G. STEERE - Yes
BURLINGAME - Yes
REICHERT - Yes
W. STEERE - Yes

MOTION PASSED

MOTION was made by Councilor Burlingame to AUTHORIZE the Town Council President to sign a Resolution stating the proposed approved amendments to be included on the ballot for submittal to the Secretary of State, Elections Division; seconded by Councilor Sette.

Discussion: None.

VOTE: SETTE - Yes
G. STEERE - Yes
BURLINGAME - Yes
REICHERT - Yes
W. STEERE - Yes

MOTION PASSED

MOTION was made by Councilor Sette to move item IX. A. under New Business, Gloucester Transfer Station - Solar Site Presentation, to this point of the meeting; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

IX. New Business

A. Gloucester Transfer Station - Solar Site Presentation - Discussion and/or action

Linda Nichols, Community Resource Commission chair, introduced Bruce Morris, Director of Engineering and Operations at Great Eastern Group, who will explain his site review of the Gloucester Transfer Station.

B. Morris stated that his company provides feasibility studies to both government and commercial entities with regard to alternative energy projects. B. Morris noted that he has conducted a study at no cost to the Town. B. Morris stated that Massachusetts has many of these solar sites. B. Morris noted that the area of the Transfer Station has been pre-approved as a solar site by the Department of Environmental Management.

B. Morris stated that the area consists of 1.5 acres of usable plateau, which is very small for a solar field, but can reap some benefits. B. Morris stated that approximately \$25,000 of electricity per year could be produced from the site. B. Morris noted that this would provide power for the Transfer Station, Animal Shelter, DPW Garage and Office, and perhaps the Town Hall.

B. Morris explained that a 1.5 acre site would cost 1 to 1.5 million dollars for the engineering, permitting, construction, the interconnection, and bidding with National Grid to agree on a rate. B. Morris stated that we, like most cities and towns, do not have that in our budget. B. Morris noted that the payout is huge and within three (3) years, we could get that money back from renewable energy credits.

B. Morris explained another option, where the municipality leases the land to one of the major companies that are putting these in, and the Town doesn't have to do a thing. B. Morris estimated that the lowest amount the Town would get is \$5,000 per year for twenty years.

B. Morris stated that the next step would be a feasibility study, for which his company has submitted a proposal to the Community Resource Commission. B. Morris explained that the services would include obtaining all permits required, and his company would also arrange for the three (3) main companies to come in and do individual site visits, eliminating the Town's need for an RFP.

B. Morris commented that the Town is fortunate to have such a good site for this pilot project. B. Morris stated that we may wish to install a larger one on other property in Town, adding that the more we put up, the better, as there are many benefits. B. Morris pointed out that if the land is

leased to a company, the Town will not receive Federal or State money, however we may qualify for up-front seed money from the State to pay for the feasibility study. B. Morris asked if the Council had any questions.

Councilor G. Steere questioned why the investors would only pay the Town \$5,000, since they would be getting their million dollars back within 3 to 4 years. B. Morris replied that some companies will say that it takes 8, 9 or 10 years to get their money back.

Councilor Reichert stated that he has signed an agreement for a solar field on his property and it has been almost 2 years. Councilor Reichert stated that he obtained zoning approval, but National Grid has not come through with whether they will buy the power. Councilor Reichert commented that his land is now tied up in a contract. B. Morris stated that it sometimes is harder for residential or commercial properties to be approved than it is for municipalities.

Councilor W. Steere asked who is responsible for the equipment after its useful life has expired. B. Morris replied that it would be our responsibility.

Dennis Cipriano referred to a solar facility in New Bedford, MA and asked how many acres it is. B. Morris replied that it is 20 acres in size. D. Cipriano asked what they are getting for a return. B. Morris responded that he does not know. Councilor Reichert stated that the going rate is between \$3,200 and \$4,000 per acre per year.

Kevin LaVoie asked B. Morris how much his services are costing the Town. B. Morris replied that there is no cost at this time, adding that the proposal for the feasibility study is \$4,800. B. Morris noted that there may be seed money from the State for this cost.

Councilor W. Steere asked the Council members if they had any further questions. Hearing none, Councilor W. Steere thanked Mr. Morris for his time and his presentation.

Councilor W. Steere stated that the Council must determine the next step, if any, that they wish to pursue. Councilor Sette stated that the Council should evaluate the proposal which has been submitted and authorize the Resource Commission and/or the Town Planner to move forward with any further action. Tim Kane, Assistant Town Solicitor, stated that the Resource Commission would work in conjunction with the Planner.

Councilor W. Steere asked if we need to have something done by a certain time. B. Morris stated that if a system is installed within the next two (2) years, National Grid will lock in at a lower rate for twenty years.

Councilor W. Steere suggested that this item be placed on the agenda for the next Town Council meeting. Councilor Burlingame stated that the Council could direct the Planner and the chair of the Resource Commission to review the proposal and notify the Council when they are ready, and then place it on a Town Council agenda. Councilor W. Steere agreed and stated that it is worth looking into. Councilor W. Steere thanked the members of the Community Resource Commission for their time and effort.

VII. Consent Items

- A. Approval of Town Council Minutes of June 19, 2014 - Disc. and/or action
- B. Tax Assessor's Additions & Abatements - Discussion and/or action
- C. Finance Director's Report: June 2014 - Discussion and/or action

MOTION was made by Councilor Reichert to APPROVE the Town Council minutes of June 19, 2014; to APPROVE the Abatements to the 2009 Tax Roll in the amount of \$86.22 ; the 2010 Tax Roll in the amount of \$77.77; No additions; and to TABLE the Finance Director's Report for June 2014; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VIII. Unfinished Business

- A. Bds. & Commissions
 - 1. Appointments - Discussion and/or action
 - a. Gloucester Land Trust
One unexpired five year term to expire 2/2017

MOTION was made by Councilor Burlingame to APPOINT Rebecca Schultz to the Land Trust for the unexpired term to expire 2/2017; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- b. Historic District Commission
One Alternate unexpired one year term to expire 11/2014

MOTION was made by Councilor G. Steere to TABLE the appointment to the Historic District Commission for the unexpired term to expire 11/2014; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- B. Non-registered voters- voting at Financial Mtg.- Discussion and/or Action

MOTION was made by Councilor Burlingame to REMOVE from the table Non-registered voters - voting at Financial Meeting; seconded by Councilor Sette.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

IX. New Business

A. Gloucester Transfer Station - Solar Site Presentation - Discussion and/or action
(Moved to after VI.B)

B. Recreation Department

1. Appointments: Seasonal summer employment positions - Discussion and/or action
(Lifeguard, Water Safety Instructor)

Councilor W. Steere stated that Anthony Parrillo has asked for two appointments, lifeguard and water safety instructor.

MOTION was made by Councilor Burlingame to APPOINT Julie Barrows to the position of Water Safety Instructor at a rate of \$14.50 per hour, retroactive to 6/30/14 and to APPOINT Brad Leach to the position of lifeguard at the rate of \$10.50 per hour, retroactive to 6/26/14, both positions for the 2014 recreation season; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

C. Personnel

1. Resignation

a. Building/Zoning Official - Discussion and/or action

Council has received the resignation of the Building/Zoning Official.

MOTION was made by Councilor Sette to ACCEPT the resignation of Carl Riccio from the position of Building/Zoning Official; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. Building/Zoning Official - Procedure to fill position - Discussion and/or action

Diane Brennan, Finance Director, stated that she will forward a job description to the Council for the position of Building/Zoning Official and asked for the Council's recommendation regarding full time or 4/5 time. D. Brennan stated that the position will be advertised in the newspaper as

well as on various municipal websites, including our own. Councilor W. Steere stated that the 4/5 position has worked well and felt that it should remain as such. Councilor Sette stated that the Council must determine if they will hire someone who is certified, and if so, it should be posted with the Building Official's Association. Councilor Sette further stated that if it is a problem to get somebody who is certified, the position could be changed to Building Inspector.

Councilor G. Steere commented that this is a good point; it may be a problem to find someone who is certified. Councilor Sette suggested that we post the position with its current criteria and see what the responses are. Councilor Burlingame noted that this person would also have zoning responsibility. Councilor Sette stated that if a candidate does not have any zoning experience, we could create 2 part-time positions, one for building and one for zoning. D. Brennan stated that even with an aggressive schedule, we are looking at September or October for filling this position.

Tim Kane, Assistant Town Solicitor, noted that the Burrillville Building Official, who has been helping us, has expressed the desire to serve on the interview committee. There was Council agreement that he should be included. T. Kane stated that the Burrillville Building Official will continue to assist us during the hiring process. Councilor G. Steere stated there should be discussion regarding the Burrillville Building Official's compensation, since this is more than just signing a Certificate of Occupancy. Councilor W. Steere suggested that we first contact Burrillville to determine if the arrangement is acceptable. T. Kane stated that he will speak to the Town Manager.

MOTION was made by Councilor Burlingame to authorize the Finance Director to start the process of advertising for the position of Building/Zoning Official; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Sette to authorize the Solicitor and Finance Director to contact Burrillville officials to formalize an arrangement with the Burrillville Building Official; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

3. Planning Office

- a. Extend previous Planner part-time employment hours- Discussion and/or action

Discussion:

Diane Brennan, Finance Director, stated that the former Town Planner has graciously agreed to extend his employment for as long as needed. There was Council consensus to extend the agreement until September 1st.

MOTION was made by Councilor Reichert to approve the continuation of the employment of the former Town Planner Ray Goff to allow for the transition of the new Planner. This is to be retroactive to July 1, 2014 and continue until September 1, 2014. The rate of pay will remain the same and all hours will be reviewed by the Council in order to process payment; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- b. Appointment - Town Planner- Discussion and/or action

MOTION was made by Councilor Sette to APPOINT Timothy Inacio to the position of Town Planner, effective July 17, 2014, the job is to be a 4/5th position or 30 hours pro-rated from a full time position of 37.5 hours. The position will offer full medical and dental benefits to include employee contributions as set forth in the stratification schedule. This schedule is based on employee compensation. The position provides retirement benefits as the employee will participate in the State Municipal Employee Retirement System.

Vacation and sick time will be accrued based on the 4/5th time allotment. The 4/5th salary for the position is \$45,000. The position does not provide life insurance due to the carrier's requirement to be provided only to full time employees 37.5 hours or more. All other benefits as described in the Personnel Handbook will be pro-rated accordingly. The position requires attendance at Planning Board meetings and at least one monthly council meeting; seconded by G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

4. Police Chief - Vacation Buy Back Benefit - Discussion and/or action

Discussion:

Diane Brennan, Finance Director, explained that this would allow carry-over vacation time to be part of the buyout option in the current Police Chief's contract, similar to what is available to the Police Officers.

MOTION was made by Councilor Burlingame to APPROVE, for the current Police Chief, the ability to carry over vacation time or select a buyout option at the end of each fiscal year as defined in the International Brotherhood of Police Officers contract dated July 1, 2013 to June 30, 2016. There has been consideration made for the current Police Chief to follow the provisions in the police contract for the fiscal years ending 2012 and 2013. The motion is to approve the buyout provision as has been past practice for subsequent years. The item is to be addressed in a comprehensive review of personnel policies in the employee hand book; seconded by Councilor Sette.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

D. Bds. & Commission - Discussion and/or action

1. Resignation

a. Land Trust

One 5-year term to expire 2/2015- Discussion and/or action

Council has received the resignation of Matthew Clegg.

MOTION was made by Councilor G. Steere to ACCEPT the resignation of Matthew Clegg from the Gloucester Land Trust for the unexpired term to expire 2/2015; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. Appointments

a. Community Resource and Wastewater Advisory Commission

One Alternate one year term to expire 01/2015- Discussion and/or action

MOTION was made by Councilor Sette to TABLE the appointment to the Community Resource Commission for one Alternate, one year term to expire 1/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

b. Land Trust

One 5-year term to expire 2/2015- Discussion and/or action

MOTION was made by Councilor Burlingame to APPOINT Gene Cavaliere to the Land Trust for a 5 year term to expire 2/2015; seconded by Councilor G. Steere.

Discussion: None

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

c. Gloucester Housing Authority

One expired 5-year term to expire 7/2014- Discussion and/or action

Councilor W. Steere stated that this position is for the expired term of Kai Goto to the Housing Authority. Councilor W. Steere noted that Mr. Goto wishes to be reappointed.

MOTION was made by Councilor G. Steere to REAPPOINT Kai Goto to the Gloucester Housing Authority for a five year term to expire 7/2019; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

E. Foster/Glocester Regional School District

1. Discussion and/or action re: joint meeting to discuss Spending Policies/Fund Balance

Discussion:

Councilor Sette stated that he has an issue with the response received from Dr. Barnes, Superintendent. Councilor Sette stated that the School Department wants to have the co-chairs of the Regional School Committee meet with the Gloucester Town Council, but not meet with Foster. Councilor Sette stated that he would be interested in what Foster has to say, adding that he believes that Foster would not be in favor of the policy. Councilor Sette stated that there has to be an understanding between the two Towns and the School Committee. Councilor Sette expressed that he would still like to see the meeting take place between representatives from the two Town Councils and the Regional School Committee.

Councilor W. Steere stated that he also has the same concerns and noted that the Superintendent now wants to have all of the Council members in attendance instead of two representatives.

Councilor Sette stated that he feels that Foster and Gloucester should, as two joint governing bodies, let their constituents know that they are not in favor of that portion of the budget. Councilor W. Steere stated that the policy has already been put in place.

Councilor W. Steere asked the Council members how they wish to respond to Dr. Barnes' letter. There was Council consensus to indicate that they wish to go with the original proposal, which was to meet with Foster, Gloucester and the Region.

F. State Pension Suit Update & Meeting - Discussion and/or action

Discussion:

Diane Brennan, Finance Director, stated that League of Cities and Towns has scheduled a meeting on July 23rd and is looking for cities and towns to add on to the pension lawsuit. Tim Kane, Assistant Town Solicitor, stated that he will be in attendance for the Town of Burrillville, and D. Brennan stated that she will represent Gloucester. T. Kane expressed his opinion that we should be part of the process because it could have a tremendous impact. T. Kane further stated that it may be economical for the cities and towns that are a part of MERS to hire one attorney and split the fees.

Councilor Sette stated his concern that, as a Town, we have faithfully made our annual retirement contributions, but we have people retiring who will be penalized. Councilor Sette stated that we should follow this very closely.

G. Solid Waste and Recycling Services Agreement - Between Rhode Island Resource Recovery Corporation & Town of Gloucester- Discussion and/or action

Councilor W. Steere stated that Public Works has forwarded the newest contract with RI Resource Recovery Corp. T. Kane, Assistant Town Solicitor, stated that this is a standard contract which is signed by all cities and towns.

MOTION was made by Councilor Sette to AUTHORIZE the Town Council President to sign the Solid Waste and Recycling Services Agreement Between the Rhode Island Resource Recovery And the Town of Gloucester, said term of this agreement is a three-year term from July 1, 2014 through June 30, 2017; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

X. Council Correspondence/Discussion

A. Councilor W. Steere expressed thanks to all those involved with the 4th of July activities. Councilor W. Steere stated that everything went well and he has heard great reviews of the fireworks.

- B. Councilor Sette spoke about correspondence from the Department of Administration regarding the Comprehensive Planning Grant, stating that this may be an opportunity to get help in completing the Comprehensive Plan.
- C. Councilor Sette spoke about the notice from the Division of Taxation regarding a change in the Real Estate Conveyance Tax. Councilor Sette noted that the amount retained by the Town has been reduced from 55% to 47.83%.
- D. Councilor W. Steere stated that a letter was received from the Department of Transportation regarding the Rhode Island State Law which prohibits political signs on State property.
- E. Councilor W. Steere stated that a notice was received from the Land Trust stating that they will be changing their meeting schedule to the second and fourth Tuesdays of the month, beginning in July. Jean Fecteau, Town Clerk, noted that they have also changed the time to 7:00 PM.

XI. Department Head Report/Discussion

- A. Diane Brennan, Finance Director, reported that she has received approval from the State to change the funding of the Community Development Block Grant, which will allow the purchase of a van for the Human Services Department.

XII. Bds. and Commissions/Discussion

None.

XIII. Open Forum

- A. Richard Tarlaian, 51 White Pine Drive, stated that he was at the last meeting to discuss the fact that the town of Burrillville had moved the town lines and is trying to tax him on an acre of his property. R. Tarlaian noted that he has been paying taxes for the entire property to the town of Glocester. R. Tarlaian stated that the relocation of the town line also affects other properties and Glocester is losing more land to Burrillville.

R. Tarlaian stated that Viviane Valentine, former Tax Assessor, had asked the Council if they agreed with Burrillville, but no further action was taken. R. Tarlaian stated that he is not complaining or criticizing, but someone dropped the ball years ago and the situation remains unresolved.

Tim Kane, Assistant Town Solicitor, stated that he will research the adjoining properties. R. Tarlaian commented that T. Kane represents both towns and asked if this causes a conflict. T. Kane replied that he can report to both towns at this time, but if he sees a conflict, he will advise his clients to get another attorney.

B. Rose LaVoie read the following letter to Jean Fecteau into the record:

Dear Jean and staff,

The Gloucester Heritage Society thanks you very much for displaying our anniversary t-shirts, hats, key chains and so forth, at the Town Hall. It has helped very much informing people of the 100th anniversary of Trolley Day and the 200th anniversary of the Job Armstrong Store. Again, thank you for all your continued support of our efforts in preservation.

Sincerely,
Rose LaVoie
Corresponding Secretary

(End of memo)

XIV. Seek to Convene to Executive Session Pursuant to:

1. R.I.G.L. 42-46-5 (a) (5) Land Acquisition
Discussion and/or action

MOTION was made by Councilor G. Steere to CONVENE to Executive Session pursuant to R.I.G.L. 42-46-5(a)(5) Land Acquisition; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XV. Reconvene Open Session - Disclose votes taken

MOTION was made by Councilor Burlingame to reconvene Open Session and to disclose one vote were taken in Executive Session (stated below); seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Sette to decline the offer from the State of Rhode Island to sell to the Town the former State Police barracks for a price of \$195,000; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XVI. Adjourn

MOTION was made by Councilor Reichert to ADJOURN at 11:17 p.m.; seconded by Councilor Burlingame.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the August 7, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **August 7, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: William E. Reichert, Vice-President; George O. (Buster) Steere; and Edward C. Burlingame.

Member Absent: Walter M. O. Steere, III, President and Steven A. Sette

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Diane Brennan, Finance Director; Joseph DelPrete, Chief of Police; Gary Treml, Director of Public Works; Susan Harris, Deputy Town Clerk; and Walter Steere, Jr., School Committee member.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Jean Fecteau, Town Clerk.

IV. Open Forum - Agenda Items

A. Marie Sweet, of Chestnut Hill Road, referred to the agenda item pertaining to the RI Historical Preservation and Heritage Commission and stated that she will speak about it when it is addressed during the meeting.

B. Roland Rivet also stated that he will speak later regarding this matter.

V. Public Hearing

A. Gloucester Licensing Board

1. Earth Removal License Renewal- Discussion and/or action

Applicant: Stephen E. Hopkins, Trustee

Location of Business: Keach Dam Road: AP 12 Lot 134

Councilor Reichert stated that this Public Hearing was advertised in the Valley Breeze Observer on July 17, 2014 and abutters letters have been sent. It was noted that no changes are proposed from their previous license.

Councilor Reichert DECLARED the Public Hearing OPEN and asked if anyone wished to speak regarding the earth removal license renewal. Hearing none, Councilor Reichert DECLARED the Public Hearing Closed.

Discussion: None.

MOTION was made by Councilor G. Steere to GRANT the Earth Removal License to: Applicant: Stephen E. Hopkins, Trustee, Location of Business: Keach Dam Road, further described as AP 12, Lot 134; contingent upon: 1) Building/Zoning approval; 2) all Town fees being paid; 3) current bonding secured; said license to be valid to March 31, 2016; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: Reichert, G. Steere and Burlingame.

NAYS: 0

MOTION PASSED

VI. Consent Items

A. Approval of Town Council Minutes of July 17, 2014 - Disc. and/or action

MOTION was made by Councilor Burlingame to APPROVE the Town Council minutes of July 17, 2014; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

VII. Unfinished Business

A. Bds. & Commissions

1. Appointments - Discussion and/or action

a. Historic District Commission

One Alternate unexpired one year term to expire 11/2014

MOTION was made by Councilor G. Steere to TABLE the appointment to the Historic District Commission for one alternate one year term to expire 11/2014; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

b. Community Resource and Wastewater Advisory Commission

One Alternate one year term to expire 01/2015

MOTION was made by Councilor Burlingame to TABLE the appointment to the Community Resource and Wastewater Advisory Commission for one alternate one year term to expire 01/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

VIII. New Business

A. RI Historical Preservation & Heritage Commission- Discussion and/or action

30th Annual RI Statewide Historic Preservation Conference 2015

Councilor Reichert stated that Sam Shamoan is present tonight to explain to the Council what the event involves and which town buildings he would like to use.

Sam Shamoon announced that the RI Historic Preservation and Heritage Commission will be holding its annual statewide conference in Chepachet on April 25, 2015. S. Shamoon stated that over 400 people are expected to participate in the all-day event. S. Shamoon commented that the Commission will give the Town Council periodic updates as the program develops.

S. Shamoon stated that the Commission plans to use the Town Hall, the library, the Senior Center, and the three (3) churches in the Village. It was emphasized that local vendors will be used as food providers for the event. S. Shamoon stated that Council members will be invited to any workshops that will be held by the Commission and suggested that the Council President welcome the group to Town on the day of the event. S. Shamoon stated that this will be a great opportunity for the Town and will not cost a dime.

Jean Fecteau, Town Clerk, asked where we would feed 400 people. S. Shamoon replied that they would be divided among several venues. S. Shamoon stated that they are only looking for permission from the Council for the use of the Town Hall, the Senior Center and the library, adding that the Council does not need to take action on this matter tonight. S. Shamoon thanked Jean Fecteau for her help in facilitating this request.

Councilor Burlingame asked who is the Commission's liaison with the Town. S. Shamoon replied that the Town Planner would be the liaison. Councilor Burlingame asked if the Council will receive monthly updates prior to the event. S. Shamoon replied that information will be provided as it becomes available.

Rose LaVoie, Wilmarth Road, stated that she has attended several of these conferences and they are very well done. R. LaVoie stated that the Commission had to choose between Glocester and Newport, adding that the Town should be proud to have been selected.

Marie Sweet stated that she, along with other members of the Heritage Society, went on the tour with representatives of the Commission, who were very impressed with the Village.

Roland Rivet, president of the Heritage Society, stated that the opening session is tentatively scheduled to be at St. Eugene's Church because the building can accommodate the number of people expected. R. Rivet commented that this event will put Chepachet in the forefront and will generate business at the shops and restaurants in Town.

B. Town Planner: Ratify Comprehensive Planning Grant Application - Discussion and/or action

Tim Kane, Assistant Town Solicitor, explained that the Planner has filed a grant application with RI Dept. of Administration/Div. of Planning to assist with the remaining expenses of the Comp Plan review.

MOTION was made by Councilor Burlingame to RATIFY the Comprehensive Planning Grant Application, filed July 31, 2014, with the RI Dept. of Administration/Div. of Planning in the amount of \$11,940; said funds to provide technical and financial assistance toward the ongoing preparation of the Town's Comprehensive Plan; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

C. Bds. & Commission

1. Resignation - Discussion and/or action

a. Community Resource and Wastewater Advisory Commission

One Two year term to expire 01/01/2015

Councilor Reichert stated that the Council has received the resignation of George Kain from the Community Resource and Wastewater Advisory Commission.

MOTION was made by Councilor Burlingame to ACCEPT the resignation of George Kain from the Community Resource and Wastewater Advisory Commission for one two year term to expire 1/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

b. Recreation Commission

One Two year term to expire 01/01/2015

Councilor Reichert stated that the Council has received the resignation of Melissa Previte from the Recreation Commission.

MOTION was made by Councilor Burlingame to ACCEPT the resignation of Melissa Previte from the Recreation Commission for a two year term to expire 1/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

2. Appointment - Discussion and/or action

a. Community Resource and Wastewater Advisory Commission

One Two year term to expire 01/01/2015

It was stated that there are no recommendations at this time.

MOTION was made by Councilor Burlingame to TABLE the appointment to the Community Resource and Wastewater Advisory Commission for one Two year term to expire 1/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

- b. Recreation Commission
One Two year term to expire 01/01/2015

There are no recommendations at this time.

MOTION was made by Councilor G. Steere to TABLE the appointment to the Recreation Commission for one Two year term to expire 1/2015; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

- D. Personnel
 - 1. Clerk Step Increases- Discussion and/or action

Councilor Reichert stated that these step increases were recommended some time ago by each person's supervisor (Council has received the recommendations). Councilor Reichert stated the increases were presented to the Budget Board, the Council during Public Hearings, and was part of the adopted budget voted on at the Financial Town Meeting. Councilor Reichert stated the Personnel Director is now requesting Council make a final authorization so these raises can be applied retroactively.

- a. Planning Office: Clerk I to Clerk II

MOTION was made by Councilor G. Steere to APPROVE the step increase for Denise Cadoret from Planning Office Clerk I to Planning Office Clerk II effective July 1, 2014; seconded by Councilor Burlingame.

Discussion:

Councilor G. Steere noted that this was discussed at length previously. Councilor Burlingame commented that this motion formalizes the action.

VOTE: AYES: Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

- b. Finance Office: Clerk I to Clerk II

MOTION was made by Councilor G. Steere to APPROVE the step increase for Jeanne Carcieri from Finance Office Clerk I to Finance Office Clerk II effective July 1, 2014; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

2. Appointments - Discussion and/or action
 - a. Part time Transfer Station Monitor

Councilor Reichert stated that Gary Treml and the Personnel Director would like to table these appointments. G. Treml, Director of Public Works, stated that 24 applications were submitted and the interview process is underway. G. Treml noted that he will be ready to appoint by the next Town Council meeting.

MOTION was made by Councilor G. Steere to TABLE the appointment of part time Transfer Station Monitors until the next Town Council meeting; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

- b. Temporary Part time Building Official

Councilor Reichert stated that the Solicitor has prepared an agreement between the Towns of Burrillville and Glocester regarding Burrillville's Building Official assisting Glocester while we search for a new official.

Tim Kane, Assistant Town Solicitor, explained that Joe Raymond, Burrillville Building Official, has always helped out when needed, however the workload has increased lately. T. Kane stated that there is an interlocal agreement in place and the Burrillville Town Manager has verbally given his approval for Mr. Raymond to be appointed part-time interim Building Official.

MOTION was made by Councilor Burlingame to APPROVE the Memorandum of Understanding between the Towns of Burrillville and Glocester regarding Joseph Raymond serving as part-time interim Building/Zoning Official, and to appoint Joseph Raymond as interim part-time Building Official retroactive to July 14, 2014 with compensation set at \$30 per hour not to exceed 15 hours per week; seconded by Councilor G. Steere.

Discussion:

T. Kane explained that when Mr. Raymond works for the Town of Glocester on his own time, he will be paid directly \$30 per hour, but when he has to take time from Burrillville, Glocester will pay Burrillville \$35 per hour. Councilor G. Steere asked if this should be in the motion. T. Kane replied that it is stated in the Memorandum of Understanding, which is approved by the motion.

VOTE: AYES: Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

3. Appoint Search Committee & Discuss procedure - Discussion and/or action
 - a. To fill Building/Zoning Official/Inspector position

Councilor Reichert stated that the Council must set the procedure and appoint a committee, if needed, to interview candidates for this position.

Discussion:

Councilor Burlingame stressed the importance of having people familiar with what is going on, adding that Joe Raymond, Burrillville Building/Zoning Official would be of great help, as would Councilor G. Steere, liaison to the department. Councilor Burlingame stated that Mr. Raymond, Councilor G. Steere and Diane Brennan, Personnel Director, could act as a committee to get this done efficiently.

MOTION was made by Councilor Burlingame to Authorize Diane Brennan, Joe Raymond and Councilor Buster Steere to serve as an ad-hoc committee for the purpose of interviewing the first "round" of potential candidates for the position of Building/Zoning Official/Inspector; seconded by Councilor G. Steere.

Discussion:

Councilors Reichert and Burlingame offered their assistance if needed.

VOTE: AYES: Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

- E. Public Works - Transfer Station
 1. Policy amendments and/or new policies - Discussion and/or action
 - a. Resident Transfer Station sticker for vacant property

Councilor Reichert stated that Gary Treml, Director of Public Works, has reworded the current policy to make the policies regarding taxpayers with vacant property clearer. Councilor Reichert read the following into the record:

TRANSFER STATION/BEACH PASS

Permanent Gloucester Resident stickers are available at the Public Works Office Monday - Friday from 7:00 AM - 3:00 PM and at the Transfer Station Tuesday - Friday from 9:00 AM - 5:00 PM and Saturday and Sunday from 8:00 AM - 4:00 PM. To obtain a Resident Sticker the vehicle must be registered in town and the current registration must be shown.

Temporary Gloucester Resident tags are available at the Public Works Office **ONLY**. Current vehicle registration is required along with proof of residency containing the physical address (i.e. utility bill, mortgage bill, lease etc.).

NO pass will be issued to a non resident who pays taxes on a vacant piece of property.

NO pass will be issued to a vehicle with an expired registration.

A permanent sticker or temporary tag is also required to enter either of the two Town Beaches.

(End)

Discussion:

Gary Treml, Director of Public Works, stated that there are non-residents who own vacant property in Gloucester that come to the Transfer Station to dump their trash. G. Treml noted that these property owners are not allowed to vote at the Town Financial Meeting and he feels that they should not be allowed to use the Transfer Station. G. Treml stated that the policy should be amended accordingly.

MOTION was made by Councilor Burlingame to ADOPT the updated Transfer Station/Beach Pass policy dated 8/7/2014; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

b. Tire Disposal policy

Councilor Reichert read the following proposed policy into the record:

**GLOCESTER TRANSFER STATION
TIRE DISPOSAL POLICY**
(effective August 7, 2014)

1. Tires may be discarded at the Transfer Station during regular hours on Saturday & Sunday.
2. The fee for disposal is set at \$5.00 per tire, payable in cash or check.
3. You must have a valid Transfer Station Pass or temporary tag.

(End)

Discussion:

Councilor G. Steere noted that there is a problem with tire disposal and this policy would address it, at a reasonable price. Councilor G. Steere noted that our disposal fees have increased and we have been absorbing the cost. Gary Treml, Director of Public Works, noted that there will be an extra employee on weekends to help monitor the transactions.

MOTION was made by Councilor Burlingame to ADOPT the Gloucester Transfer Station Tire Disposal Policy effective 8/7/2014; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

2. Approval of design of proposed Transfer Station structure (bldg) Discussion and/or action

Gary Trembl, Director of Public Works, distributed copies of the conceptual design of the new Transfer Station. G. Trembl explained that the design allows for better monitoring of both disposal containers at the same time. G. Trembl noted that when a station is upgraded, there must be compliance with OSHA regulations. G. Trembl stated that if the Council wishes to make any changes or additions to the proposed design, now is the time to do so as he is preparing to go out to bid.

Councilor G. Steere mentioned that the new design will not allow for four (4) vehicles to unload at the same time like they do now and expressed concern that there will be traffic backups on weekend when the station is busy. Councilor G. Steere suggested that the overhead door be made a little wider to accommodate vehicles on the back side. G. Trembl stated that the dimensions could be amended. Councilor Burlingame stated that Councilor G. Steere and G. Trembl could review the plans and come to a consensus.

Tim Kane, Assistant Town Solicitor, asked how long the construction will take after the RFP goes out. G. Trembl replied that it should not take more than four (4) months, adding that he hopes not to have the temporary containers during the winter.

MOTION was made by Councilor Burlingame to APPROVE the design of the proposed Transfer Station, subject to changes discussed by the Town Council; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

F. Code Red - Call list issues - Discussion and/or action

Councilor G. Steere stated that the last time a call went out from Code Red regarding the Town Financial Meeting, some residents did not receive the call. Councilor G. Steere stated that there are several lists, depending on what type of calls people want to receive. Councilor G. Steere expressed his opinion that there should only be one list. Jean Fecteau, Town Clerk, stated that she printed out a list of people who received her last call and there are some names which indicated that the call was intercepted or there was no answer.

Joseph DelPrete, Chief of Police, stated that there are two (2) databases; one for emergency calls and one for non-emergency calls. Chief DelPrete noted that the only difference between the lists are 48 people who do not want to get called unless it is an emergency. Chief DelPrete stated that geo-mapping was done when we first entered into the agreement, but the best way for the system to work is through sign-ups. Chief DelPrete stated that advertising might get more people to register their phone numbers.

IX. Council Correspondence/Discussion

- A. Councilor Reichert read a newspaper ad, the Clerk has prepared, for the Boston Globe Golden Cane Award, which will be presented to Gloucester's oldest resident.
- B. Councilor Reichert stated that correspondence was received from RIPTA regarding 5-year bus passes which will be issued at the Senior Center on August 8, 2014 to residents 65 and older.
- C. Councilor Burlingame stated that he attended the monthly staff meeting and will forward the minutes to the Council members. Councilor Burlingame noted that the meeting was lively and productive.

X. Department Head Report/Discussion

- A. Jean Fecteau, Town Clerk, stated that she will be in the office on Sunday from 1:00 PM to 4:00 PM for voter registration.
- B. Gary Treml, Director of Public Works, reported that our recycling rate has dropped to 29.6%. Councilor Reichert asked if this is due to out-of-town people being here for the summer. Councilor G. Steere asked if the recycling tonnage is down or is the trash up, making the percentage less. G. Treml replied that the percentage is based on numbers from Resource Recovery for the Fiscal Year. G. Treml commented that we had been around 31% or 32% consistently, but have slipped down several percentage points. G. Treml stated that if we recycle 35%, we would receive a rebate off our dumping fees.
- C. Joseph DelPrete, Chief of Police, gave an update on the Police Department accreditation. Chief DelPrete stated that he met with the Executive Director of Rhode Island Accreditation, who was pleased with the direction that the Department is going in. Chief DelPrete stated that the person hired for Records Management did a great job and he is in the process of applying for a grant to hire her back at the end of September. Chief DelPrete reported that Officer Daniel Lefebvre has finished field training and is officially on the road. Chief DelPrete stated that Senior Patrolman Jenison is acting Sergeant for the next four weeks as a result of one of the Sergeants being out on sick leave.
- D. Councilor Burlingame spoke about an article in the Observer in which the Council was criticized for not putting the Town Manager issue on the ballot. Councilor Burlingame stated that he has responded, saying that it was a 5-0 vote by the Council and was a 4-3 vote by the Charter Commission. Councilor Burlingame stated that he wanted to reinforce the fact that the position is not cost-justified, adding that if the Council needed help, they could hire an administrative assistant. Councilor Burlingame pointed out that his response was his personal point of view and he was not speaking for the Council.

Councilor Reichert stated that people who do not come from here criticize our form of government and do not understand how it works. Councilor Reichert commented that there may come a day when a Town Manager is necessary.

Rose LaVoie stated that those who criticize are not here at the meetings and do not know what is going on. R. LaVoie commented that anybody can go to into the Town Clerk's Office and get any information they want, Monday through Friday.

XI. Bds. and Commissions/ Discussion

None.

XII. Open Forum

A. Rose LaVoie spoke regarding recycling, stating that more people would do it if it was more convenient. R. Lavoie further stated that Resource Recovery is part of the problem.

R. LaVoie stated that she would like to see some signs in front of the Town Hall which would indicate "T" for Tourist and "WC" for Water Closet. R. LaVoie stated that she would like the Council to make a formal request to the Department of Transportation to remove some of the street signs at the corner, which she feels are unsightly.

R. LaVoie commented that when David Balfour was the Chepachet Village Coordinator, he attended every Council meeting and reported to the Council regularly. R. LaVoie stated that D. Balfour was only paid \$22,000 a year, but did a wonderful job and was an asset to the Town.

B. Councilor Reichert stated that the Town Planner is looking into several potential site for ball fields and will report to the Council at the next meeting.

C. Marie Sweet thanked Gary Treml and his department for road work which has been done on Chestnut Hill Road.

D. Judi Rix, of Glasko Way, stated that on the back of the tax bill there is a list of exemptions available. J. Rix asked why Brown University professors are offered a tax exemption and asked how this can be removed. Councilor Burlingame stated that he has asked that question for many years. Tim Kane, Assistant Town Solicitor, replied that this is State Law. There was consensus to place this on the agenda for the next Town Council meeting.

XIII. Adjourn

MOTION was made by Councilor Burlingame to ADJOURN at 8:46 p.m.; seconded by Councilor G. Steere.

VOTE: AYES: Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the August 21, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **August 21, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: William E. Reichert, Vice-President; George O. (Buster) Steere;
Edward C. Burlingame; and Steven A. Sette.

Member Absent: Walter M. O. Steere, III, President

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Diane
Brennan, Finance Director; Joseph DelPrete, Chief of Police; Tim
Inacio, Town Planner; and Susan Harris, Deputy Town Clerk.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Councilor G. Steere.

IV. Open Forum - Agenda Items

A. Paul Colardo, of 644 Lake Washington Drive, president of the Lake Washington
Association, spoke regarding the application for the expansion of Cady's Tavern. P.
Colardo stated that the Association is not against the proposal, but there are concerns
regarding how other residents of the lake will be affected. P. Colardo stated that the
Association received the notice yesterday, therefore they have not had much time to
address their concerns.

P. Colardo stated that he is curious about the outdoor entertainment and alcohol which
is being proposed. P. Colardo stated that he is also concerned about noise that will be
generated from the establishment. P. Colardo stated that they have no information
regarding the location of the expansion or the hours of operation if this application is
approved. P. Colardo commented that the owners of the tavern are great people and he
has nothing against them, but these are concerns that the neighbors have.

Councilor Reichert stated that these questions will be answered during the Public Hearing.

V. Public Hearing

A. Gloucester Licensing Board

1. (New) Victualing License - Discussion and/or action

Applicant: Philanthropy Tea & Coffee Co.

Location: 11 Money Hill Road

Councilor Reichert stated that the Town Council, acting as the Licensing Board, has received an
application for a new victualing license. This Public Hearing was advertised in the Valley
Breeze/Observer on August 4th, 11th, and 18th, 2014.

Councilor Reichert DECLARED the Public Hearing OPEN and asked if anyone wished to speak regarding this application.

Gina Fligg, applicant, stated that she would like to open a café at 11 Money Hill Road and wishes to serve coffee, tea, smoothies, sandwiches, soups and salads.

Councilor Reichert asked if anyone else would like to speak regarding this application. Hearing none, Councilor Reichert DECLARED the Public Hearing CLOSED.

Discussion:

The Council members stated that they have no issues with this application.

MOTION was made by Councilor Sette to APPROVE a license for a (New) Victualing License to: Applicant: Philanthropy Tea & Coffee Co.; Location: 11 Money Hill Road, also known as AP 10B, Lot 2 pursuant to: 1) payment of all Town taxes; 2) Building/Zoning approval as needed; 3) Police and or Fire inspection approval as needed; 4) Health Department approval; 5) Food Manager Certificate; 6) Rhode Island Permit to Make Sales; 7) copy of current menu to remain on file in Clerk's Office; this license shall be for the interior of the premise only and is valid to November 30, 2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. Expansion of Outdoor Consumption Area - Discussion and/or action

Applicant: Tyo-Ristaino Corp., d/b/a Cady's Tavern

Location: 2168 Putnam Pike

Councilor Reichert stated that this Public Hearing was advertised in the Valley Breeze/Observer on August 14th and August 21st, 2014.

Councilor Reichert DECLARED the Public Hearing OPEN and stated that this application has been forwarded to Police and Fire for their review.

Discussion:

Applicant Steve Tyo, of 35 South Atlantic Avenue, explained that this request is because they would like to have two horseshoe pits and several picnic tables. S. Tyo noted that there would be no outside entertainment or lighting. S. Tyo commented that the expanded area would be used mostly on weekends. S. Tyo further stated that a 6-foot high fence would enclose an area which would be approximately 60 feet across the front and 30 feet around the side. S. Tyo stated that he does not foresee any problems as they respect the neighborhood and will make sure that the area is supervised.

Councilor Reichert asked if anyone wished to be heard for or against the expansion of outdoor consumption area.

1. Eleanor Heuberger, of 12 Cady Lane, stated that her property abuts Cady's Tavern. E. Heuberger stated that there are problems with noise and the existing fence, which was damaged during the winter and has not yet been repaired. E. Heuberger stated that she would prefer an 8-foot or 10-foot fence. E. Heuberger commented that on Sunday afternoons, the tavern does a good business which results in people parking on the road, making it difficult to see when pulling out of her driveway. E. Heuberger asked about occupancy. Councilor Sette stated that the total number of patrons inside and outside cannot exceed the maximum interior capacity of 142. E. Heuberger asked the applicant to communicate to his patrons to be quiet when they leave and not to rev their motorcycles.
2. Steve Tyo, applicant, stated that they plan to address the parking situation referred to by E. Heuberger. S. Tyo stated that there is an area on the west end where they will remove trees to make room for 20 to 30 additional parking spaces. S. Tyo noted that on Sundays patrons who park in the breakdown lane are told to move or their cars will be towed. Regarding the fence, S. Tyo stated that he was unaware that it was damaged.
3. Don Koons, 22 Cady Lane, stated that the fence has not been fixed since the current owners purchased the property. D. Koons noted that he installed the fence years ago. D. Koons stated that he picks up litter and broken bottles every Sunday morning. D. Koons stated that the owner said he would put up pine trees six months ago, but has not done so. D. Koons stated that on Saturdays and Sundays, it is very difficult to pull out of his driveway due to cars parked on the road.
4. Eleanor Heuberger again spoke asking the applicant if the trees to be taken down for parking are the ones between the tavern and the rental property next door. The applicant replied in the affirmative.

Councilor Reichert stated that the Clerk received an email this afternoon and read the letter into the record as follows:

August 20, 2014

Re: Tyo-Ristaino Corp., d/b/a Cady's Tavern, 2168 Putnam Pike, Chepachet, RI.

Dear Town Council:

My wife and I moved onto 26 Lake Washington Drive, Chepachet, RI in March 1985. When we purchased our home Cady's was a Tavern with very few patrons, Cady's had no Entertainment License and Frank Anderson went to the Town for the Entertainment License under the statement "for an acoustic guitar and piano" that has since expanded to live bands with amplified sound and business has picked up.

Now Cady's has a thriving business and is a destination location especially on Sunday Blues Jam. Now the parking lot is full of motorcycles, a second parking lot full of cars and with this event so successful the lots overflow and cars have to park along Rte. 44. The present owners have worked hard to make the business a success and help the Lake

Washington Association with events, try to control the squealing of tires during departure of the motorcycles and cars to respect the peace and enjoyment of their neighbors.

The last permit to expand to outdoors liquor license was handled well by the owners only on the rare occasion is the noise from Cady's heard on the lake from the outside area. The music from the live bands is another story but improving from the last owner. During the summer months the noise can be heard on the lake but is better, this is because the trees have full leaf but when winter comes the noise is again loud enough where I have to turn up the volume on my TV to hear my own TV in my living room.

Though I applaud the new owners on the improvements, noise is still an issue, might I suggest an evergreen planting that has been used to screen commercial properties from residential areas in other areas of conflicts with neighbors of commercial properties in Town already. The previous owner had agreed to make such a screen but it was never completed nor maintained. This maybe a stipulation the Town may impose on this liquor service area expansion.

There was no mention of outdoor music in the application though I hate to assume there will be none, but please do not allow this as it will remove any amount of the peaceful enjoyment of my property I have left. Even without the live music, noise from outside patrons will disturb the residential neighborhood. There also was no mention or notation of lights on the plan so again another item I as a neighbor would not like to see, again the proper evergreen or noise/light canceling screen would resolve this issue.

At the last public hearing regarding Cady's many people stood up in favor of the expansion but few were actually living in the area or they were employees and renters nearby not tax paying residents.

If you think I do not understand bar business ownership then I would like to mention that in the 1990's I was a partner in a bar on the Cape called Pufferbellies this establishment was in a commercial park with NO residential neighbors, I THOUGHT AHEAD and respected the residents that were there before my business, I hope this Town Council will do the same. Thank you for your time and consideration.

Sincerely,
Bruce B. Payton
26 Lake Washington Drive.
Chepachet, RI 02814

PS. Was the Lake Washington Association notified as the owner of Lake Washington?

Answer: no

(end of memo)

Councilor Reichert asked if anyone else wished to speak for or against the expansion. Hearing none, Councilor Reichert DECLARED the Public Hearing Closed.

Councilor Reichert asked the applicant if it would be possible to put up plantings to eliminate some of the noise. Steve Tyo replied that he will take care of that along with the fence repair. S. Tyo commented that they have consideration of the neighbors and will keep trying to improve.

Councilor Burlingame noted that the expansion is only to add some horseshoe pits and tables and will not create an impact, provided that the applicant takes care of the neighbors concerns by installing a fence and planting trees. Councilor Sette asked if this should be included in the motion or if the meeting minutes would be sufficient.

Tim Kane, Assistant Town Solicitor, replied that wording could be added to the motion with regard to the fence, planting of arborvitae, and that there will be no additional lighting. Regarding lighting, E. Heuberger commented that the outdoor use must end before dark. Councilor Reichert stated that the application states that outdoor use will be limited to 10:00, as does their current license.

Paul Colardo, president of the Lake Washington Association, stated that he did not hear Councilor Reichert close the Public Hearing and asked if he is allowed to speak. Councilor Reichert stated that he could approach the microphone. P. Colardo asked if outdoor entertainment and/or alcohol are allowed. The response was that entertainment is not allowed and alcohol service is already allowed with the current liquor license.

It was stated that glass containers are prohibited in the outdoor service area. Councilor G. Steere reiterated that there will be no lighting in the outdoor area. P. Colardo asked if the fence would be solid as opposed to chain link. The response was yes. P. Colardo stated that although it is not the applicants' fault, there is a noise issue that is of great concern.

Rose LaVoie, Wilmarth Road, stated that she thought the application was to put in a horseshoe pit and picnic tables, but now we are addressing things which have been addressed in the past. R. LaVoie stated that this is not what the Public Hearing is for. Councilor Burlingame replied that it is important that, with this expansion, the rules that are already in place are restated. Councilor Reichert also pointed out that there is a new president of the Lake Washington Association who may not be aware of the existing stipulations. R. LaVoie commented that it sounds like the owners are very reasonable.

Doris Villandry, of Durfee Hill Road, spoke regarding the new owners, stating that they are very respectful and insist that their clientele watch their language. D. Villandry noted that there are quite a few older people who go to Cady's in the afternoon for the quiet atmosphere and good food. D. Villandry noted that the owners have improved Cady's since they have owned the establishment.

Councilor G. Steere commented that this application will not expand the capacity of the establishment, only the area that they currently use outside. Councilor Reichert concurred, stating that all that will be added are a couple of horseshoe pits which will be fenced in.

MOTION was made by Councilor Burlingame to APPROVE the Expansion of Outdoor Consumption Area to Applicant: Tyo-Ristaino Corp., d/b/a Cady's Tavern, Location: 2168 Putnam Pike to allow the expansion of an outdoor area previously approved (on August 18, 2011); said expansion is for a 30' X 60' area, fenced in area adjacent to the west parking lot. The same stipulations previously granted apply as follows:

- 1) An updated diagram of the outdoor area must be submitted to the Town Clerk's Office.
- 2) The outdoor area shall be completely contained and have no less than two (2) exits with the appropriate mechanism to allow individuals to go through in the event of an emergency.
- 3) The combined indoor and outdoor capacity, at any time, shall be no more than the legal capacity as sited for the interior of the building, per fire code.
- 4) There shall be no sale or storage of any alcoholic beverages within the outdoor enclosure.
- 5) No bottles, glasses, or any other breakable containers shall be utilized by any patron for any beverage.
- 6) The licensee shall provide sufficient monitoring of the outside area and must submit to the licensing authority and the Chief of Police a plan indicating the supervision that will be provided for the entrance into the establishment to maintain the correct capacity and/or the plan for the supervision of the outside area.
- 7) The granting of the outdoor service of alcohol is not transferable in the event that this business is sold or transferred to any other person and/or entity.
- 8) Outdoor Entertainment is prohibited in the patio area.
- 9) Outdoor use will be limited to 10:00 PM

The applicant has agreed to install a buffer of trees, to repair the existing fence and that there will be no lighting in the expanded area, as reflected in the minutes of the Public Hearing.

seconded by Councilor Sette

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VI. Consent Items

- A. Approval of Town Council Minutes of August 7, 2014 - Disc. and/or action
- B. Tax Assessor's Additions & Abatements - July 2014 - Discussion and/or action
- C. Finance Director's Report - July 2014

MOTION was made by Councilor G. Steere to APPROVE the Town Council Minutes of August 7, 2014, to APPROVE the Additions to the 2014 Tax Roll in the amount of \$14,775.55; the 2013 Tax Roll in the amount of 437.54; the Abatements to the 2014 Tax Roll in the amount of \$11,126.84; the 2013 Tax Roll in the amount of \$43.98; and the 2012 Tax Roll in the amount of \$33.85; and to ACCEPT the Finance Director's Report for July 2014; seconded by Councilor Burlingame.

Discussion:

VOTE on A: YES: Reichert, G. Steere and Burlingame

NAYS: 0

ABSTAIN: Sette

VOTE on B and C: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VII. Unfinished Business

A. Bds. & Commissions

1. Appointments - Discussion and/or action

a. Historic District Commission

1. One Alternate unexpired one year term to expire 11/2014

Councilor Reichert stated that the Chair has recommended Stephanie Kain for this position and the Council has her talent bank application.

MOTION was made by Councilor Sette to APPOINT Stephanie Kain to the Historic District Commission for one Alternate unexpired one year term to expire 11/2014; seconded by Councilor G. Steere

Discussion:

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

b. Community Resource and Wastewater Advisory Commission

1. One Alternate one year term to expire 01/2015
2. One Two year term to expire 1/2015

MOTION was made by Councilor Sette to TABLE the appointments to the Community Resource and Wastewater Advisory Commission; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

c. Recreation Commission

1. One Two year term to expire 01/01/2015

MOTION was made by Councilor Burlingame to TABLE the appointment to the Recreation Commission for one two year term to expire 1/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. Personnel

a. Part time Transfer Station Monitors - Discussion and/or action

Gary Treml, Director of Public Works, stated that he has one more interview scheduled and asked that this appointment be tabled.

MOTION was made by Councilor Burlingame to TABLE Part-Time Transfer Station Monitors - Discussion and/or action; seconded by Councilor Sette.

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VIII. New Business

A. Kent Property Use - Update - Discussion and/or action

Councilor Reichert stated that the Board has rescheduled their last meeting, so an updated report will be coming once they meet.

Discussion: Councilor G. Steere reported that the septic design has been submitted to DEM and we are awaiting approval.

MOTION was made by Councilor Burlingame to TABLE the Kent Property Use Update; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. Recreation Grant Agreement - (Kent Property) - Discussion and/or action

Discussion:

Councilor Sette stated that this is a \$100,000 grant, but we must pay up front, then get reimbursed. Councilor Sette asked if a funding source is needed from which to take these funds. It was stated that this grant is a 10% matching grant, and Councilor Sette stated that he believes we have already put at least that much into the project. G. Treml stated that he has kept track of the hours and materials used and will get a total number for the Council.

There was discussion regarding the septic design. Councilor Burlingame stated that the design submitted is for a 4-bedroom septic system. In terms of funding, Councilor Burlingame suggested that an account be set up for Unbudgeted Expense from which funds can be drawn down and later reimbursed. Councilor Reichert stated that this is what was done for Police details. Diane Brennan, Finance Director, stated that the Town has historically done this type of thing on a reimbursable basis.

MOTION was made by Councilor Burlingame to APPROVE the Recreation Grant for the Kent Property and to authorize the Town Council President and Vice-President to sign the agreement; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

C. M.E.D.S. Contract - R.I. Dept. of Health & Town of Gloucester - Discussion and/or action

Councilor Reichert stated that the Council has received the 2014-15 M.E.D.S. Contract between Rhode Island Department of Health and the Town of Gloucester and our EMA Director has requested the contract be approved.

MOTION was made by Councilor Sette to AUTHORIZE the signing of the 2014-15 M.E.D.S. Contract between the R.I. Dept. of Health and the Town of Gloucester; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

D. Review and/or Approval to design of proposed Transfer Station structure (bldg) (as amended) Discussion and/or action

Councilor Reichert stated that the Public Works Director has submitted an amended plan for Council to review and approve.

Gary Treml, Director of Public Works, stated that there was concern regarding the 10 foot door at the rear of the building on the original plan. G. Treml stated that the plan has been revised to allow for two (2) doors as the Council requested. Councilor G. Steere asked if the traffic will be handled as it is presently. G. Treml replied that there will always be a container available to accept trash.

Councilor Burlingame asked if any of the doors will be shut down when the container is being changed. G. Treml replied that the doors in the back won't have to be shut. Councilor

Burlingame asked if the new plan has more head room underneath the chute. G. Treml stated that this is a conceptual design upon which the proposal will be based. Councilor Burlingame asked what is the overriding benefit of changing the footprint of the building. G. Treml replied that when both ends are running, only one can be monitored.

Councilor G. Steere noted that he has heard comments from several Transfer Station employees who feel that the design will not work. Councilor G. Steere stated that he advised them to attend the meeting to express their concerns, but they were not in attendance. G. Treml stated that nobody has said anything to him.

G. Treml reiterated that this is just a concept of how we would like it structured, adding that when the proposals come in, changes can be made. G. Treml stated that this is not the final design.

Councilor Sette commented that the Council hired G. Treml as a Department Head and should support his final decisions. G. Treml stated that he will do whatever the Council wants and now is the time to hash it out.

Craig DiPetrillo, owner of DiPetrillo Properties, stated that he is willing to visit the site and write up an assessment of the proposal at no charge.

Councilor Burlingame stated that his questions have been answered regarding the doors, water issues, building height and rails around the bins.

MOTION was made by Councilor Sette to APPROVE the proposed design of the Transfer Station, as amended by the Director of Public Works; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

E. Personnel

1. Employee Request for Family Medical Leave Act - Discussion and/or action

Councilor Reichert stated that the Council has received a request for FMLA as follows:

August 18, 2014

Dear Diane,

As per our conversation on August 17, 2014 regarding my returning to work on September 2nd, 2014 I am requesting that I be placed on the Family and Medical Leave Act. Since my vacation hours and sick time have all been exhausted, I would like to use the FMLA leave for the additional nine days which my physician has requested.

I understand that during this time I will not be accruing sick and vacation time. I also realize that this has to be approved by Council.

Thank you so much for taking the time in explaining to me what I have available and for keeping in touch with me throughout all of this. I truly appreciate it.

Sincerely,
(end of memo)

Discussion:

Councilor Sette stated that this additional leave is without pay and must be stated as such. Councilor Sette noted that this is a Federal mandate to which employees are entitled.

MOTION was made by Councilor Sette to AUTHORIZE the Individual (Town Employee) be approved for Family Medical Leave Act; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. Clerk Step Increase- Discussion and/or action
 - a. Bldg./Zoning Clerk: Clerk I to Clerk II

Councilor Reichert stated that there is one employee left that was to be considered for a step increase, Clerk 1 to Clerk II, Sylvie Gauvin - Bldg./Zoning Clerk.

Councilor Reichert stated the step increases were recommended some time ago by each person's supervisor (Council has received the recommendations). Councilor Reichert stated the increases were presented to the Budget Board, the Council during Public Hearings, and was part of the adopted budget voted on at the Financial Town Meeting. Councilor Reichert stated the Personnel Director is now requesting Council make a final authorization so these raises can be applied retroactively.

Discussion:

Councilor Sette stated that there isn't a need to address this tonight and suggested that the matter be tabled until the first meeting in October. Councilor Burlingame asked why so late. Councilor Sette replied that he feels that the Council should review the original request.

MOTION was made by Councilor Sette to TABLE until the October 2, 2014 Town Council meeting the step increase for Sylvie Gauvin from Bldg./Zoning Office Clerk I to Bldg./Zoning Office Clerk II effective July 1, 2014; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

F. R.I. Tax Exemption Law - Legislative Request - Discussion and/or action

Councilor Reichert explained that the Town Council was to discuss what the course of action would be to request consideration from our legislators regarding R.I.G.L. 44-3-3 Property Subject to Taxation, Exempt Properties. Councilor Reichert stated this is the exemption that exempts Brown University Professors.

After discussion, there was Council consensus to address this matter by a Resolution which will be forwarded to all cities and towns.

MOTION was made by Councilor Burlingame to prepare a Resolution with regard to the RI Tax Exemption for Brown University Professors; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

G. Influx & effects of "Border Children" in Glocester - Discussion and/or action

Councilor Burlingame explained that he has been following this issue on the State level and stated that there are reports that 148 children have come into Rhode Island from other countries so far this year, but nobody knows who is paying for their education and Medicaid.

Councilor Burlingame stated that he sent a letter to Mike Barnes, Superintendent, asking if any of these children are in our district and if so, what is being done to ensure that their immunizations are up to date. Councilor Burlingame stated that Superintendent Barnes replied that, to his knowledge, there are none. Councilor Burlingame suggested that the Council formally send a letter to the School Committee regarding this matter.

Councilor Sette stated that he forwarded to the Town Clerk 2 articles which address this matter. Councilor Sette stated that there is a push to have the Federal Government reimburse whatever school system is paying for the children's education.

Councilor Burlingame stated that no one will tell us where these children are. Councilor Burlingame stated that the reason he put this on the agenda is to send letters to both School Committees asking them to let the Council know if they hear anything.

Anne Ejnes ,of the School Committee, stated that she spoke with the Glocester Superintendent who told her that she has checked with both elementary schools and none of these students are enrolled. A. Ejnes stated that these children are placed with a sponsor, usually a relative, therefore due to Glocester's demographics, it is highly unlikely that we will get any here.

MOTION was made by Councilor Sette to AUTHORIZE the Town Council president to send a letter to the local and regional School Committees addressing the Council's concerns regarding unaccompanied children and request that the Council be notified if there is an influx within Gloucester; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

IX. Boards & Commissions

A. Resignation

1. Personnel Board - Discussion and/or action

Councilor Reichert stated that the Council has received a resignation from Russell Gross of the Personnel Board.

Councilor Sette stated that he has spoken with Mr. Gross and understands his reasons for resigning from this committee. Councilor Sette suggested that the Council accept the resignation with regret.

MOTION was made by Councilor Sette to ACCEPT, with regret, the resignation of Russell Gross from the Personnel Board effective immediately; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. Appointment

1. Personnel Board- Discussion and/or action

Councilor Reichert stated that the Town Council has not used the Personnel Board and asked if the Council needs this board. Councilor G. Steere pointed out that this is why the Council just accepted Russell Gross's resignation. Councilor Burlingame stated that it would be a good idea for the Personnel Board to go through the resumés with the Human Resources Director.

Jean Fecteau, Town Clerk, stated that it should be automatic for the Personnel Board to be involved in the process. Councilor Reichert asked if Mr. Gross would reconsider his resignation. R. Gross replied in the negative.

MOTION was made by Councilor Burlingame to TABLE the appointment to the Personnel Board for one unexpired two year term to expire 1/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

X. Council Correspondence/Discussion

- A. Councilor Reichert spoke regarding a request for speed bumps on Paris Irons Road, stating that this should be referred to the Safety Commission for their review and recommendation.

- B. Councilor Sette stated that correspondence was received from residents of White Oak Estates requesting that the Public Works Department cut back brush 3 or 4 times a year. Councilor Sette commented that it is difficult to put this demand on the Public Works Department. Councilor Burlingame stated that he would leave it up to the discretion of the Public Works Director. Gary Treml, Director of Public Works, stated that if the pond is owned by the Town, he will mow the sides back, but he cannot take special orders and drive our trucks into the brush.

XI. Department Head Report/Discussion

- A. Gary Treml, Director of Public Works, spoke about a recent haz-mat incident at Resource Recovery where a chemical was thrown in with the recyclables. G. Treml stated that Resource Recovery is getting very strict regarding contaminated loads and he stated that people must be more diligent regarding what they throw in their recycle bins.

Councilor Reichert stated that residents of Eleanor Drive have requested that their road be repaired. G. Treml stated that he has fixed the ruts and graded the road.

- B. Tim Inacio, Town Planner, stated that there are no changes to the 10 items in his monthly report and that he would welcome feedback from the Council.

XII. Bds. and Commissions/ Discussion

None.

XIII. Open Forum

- A. Judith Tarlaian, 51 White Pine Drive, stated that she and her husband moved there in 1989, when the entire parcel was located in Gloucester and they paid taxes to Gloucester. J. Tarlaian stated that in 1997, the Town of Burrillville did a survey which moved the town line southward, encompassing part of her property. J. Tarlaian stated that they began receiving tax bills from Burrillville for property that they were already paying taxes on to Gloucester. J. Tarlaian stated that this week, they received a tax bill from the Nasonville Fire Department which stated that they were going to publicly advertise the property for tax auction for failure to pay taxes.

Tim Kane, Assistant Town Solicitor, explained that he has looked into the matter. T. Kane noted that this is not on the agenda, therefore the Council cannot vote on it, but

they could place it on an upcoming agenda. T. Kane stated that he agrees with the Tarlaian's history of the property and stated that the Gloucester Town Clerk and Tax Assessor at that time had recommended that a deed be recorded in Burrillville for land assessed at \$5,000. T. Kane stated that at that point "the ball was dropped" and nothing was ever done.

T. Kane commented that it is not uncommon for a property to be located in two (2) different towns, adding that the deed must be recorded in both. T. Kane stated that the Tarlaian's may wish to consult a title attorney or the two (2) towns could get together to work something out. Councilor G. Steere stated that there must be other property owners who were affected by the relocation of the town line.

Richard Tarlaian stated that Gloucester has been taxing them on the entire property, adding that while he does not mind paying the taxes, he does not want to pay twice. R. Tarlaian stated that he agrees with T. Kane that someone dropped the ball in the past. R. Tarlaian stated that this will become an issue when they try to sell the property.

Councilor Reichert asked if they have ever paid taxes to Burrillville. R. Tarlaian replied in the negative, adding that he has paid 100% to Gloucester and the Harmony Fire District. Councilor Sette stated that he has always heard that one should not make assumptions based on a GIS survey. Councilor Sette stated that maybe the survey should be done again.

R. Tarlaian commented that this issue is not between him and Burrillville; it is between Gloucester and Burrillville. T. Kane recommended that this be on the agenda for the next meeting and that we contact the surveyor for his input. R. Tarlaian commented that technology has advanced dramatically over the last 20 years and he does not want a decision to be made based on a survey from 1997. Judith and Richard Tarlaian stated that they will attend the next Town Council meeting.

- B. Rose LaVoie of Wilmarth Road spoke regarding Skip Battle's generous donation of \$250,000 to establish a scholarship for Ponaganset students.

R. LaVoie stated that PBS is going to be doing a series on villages in Rhode Island and Chepachet has been chosen for the first episode. There is a meeting scheduled for Sept. 3rd concerning what should be considered for the program. R. LaVoie stated that having the convention in Gloucester next year is another big plus for the Town.

R. LaVoie commented that the people who run Cady's Tavern are doing a good job and if the neighbors would talk to one another and resolve things, they wouldn't have to attend meetings to address their concerns. R. LaVoie spoke about Gloucester's rules that outside beverages must be in plastic as opposed to glass. R. LaVoie stated that other towns allow glass and she feels that we have too many restrictions on businesses.

- C. Anne Ejnes, member of the Ponaganset Education Foundation, suggested that the Council acknowledge the generosity of Mr. Battle. A. Ejnes noted that the Foundation

will be taking over the scholarship and is seeking donations as well as creative ways to sponsor a scholarship. A. Ejnes stated that the recipients of this year's scholarships are the first in their families to attend college. There was Council consensus to prepare a Resolution honoring Mr. Battle.

- D. Craig DiPetrillo, 86 Paris Irons Road, spoke regarding his request for 3 speed bumps and a crosswalk on Paris Irons Road. C. DiPetrillo explained that there is a lot of activity between his property and the horse farm across the street which causes a safety issue. Regarding the crosswalk, C. DiPetrillo noted that he and the other residents would be willing to pay for it themselves.

XIV. Seek to Convene to Executive Session Pursuant to:

- A. R.I.G.L. 42-46-5(a)(5) Land Acquisition - Discussion and/or action
- B. R.I.G.L. 42-46-5(a)(1) Personnel - Discussion and/or action

MOTION was made by Councilor Sette to CONVENE to Executive Session pursuant to R.I.G.L. 42-46-5(a)(5) Land Acquisition - Discussion and/or action & R.I.G.L. 42-46-5(a)(1) Personnel - Discussion and/or action; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette

NAYS: 0

MOTION PASSED

XV. Reconvene Open Session

MOTION was made by Councilor G. Steere to Seal the minutes of Executive Session and to Disclose that no votes were taken in Executive Session; seconded by Councilor Sette.

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XVI. Adjourn

MOTION was made by Councilor Sette to ADJOURN at 10:25 p.m.; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the September 4, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **September 4, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; George O. (Buster) Steere; and Edward C. Burlingame.

Member Absent: Steven A. Sette

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Diane Brennan, Finance Director; Gary Treml, Director of Public Works; and Tim Inacio, Town Planner.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Edna Kent, Town Historian.

IV. Open Forum - Agenda Items

A. Marie Sweet of Chestnut Hill Road spoke about the Resolution on the agenda, asking what we are asking to be repealed. Councilor Burlingame explained that the Resolution addresses the tax exemption allowed to Brown University professors.

V. Resolution

A. Resolution #2014-10

(Legislative request: Repeal of law allowing Brown University Professor exemptions)

Councilor W. Steere stated that the Council has decided to forward a Resolution to all cities and towns, as well as our legislators to request support in the repeal of R.I. General Law 44-3-3 (9) Taxation.

Councilor Burlingame read the following Resolution into the record:

**Resolution #2014-10
In opposition to R.I. General Law 44-3-3 (9) Taxation**

WHEREAS, in 1764, in the Brown University Charter King George II granted an exemption from taxation of property for the university and its professors; and in Rhode Island's Public Laws of 1863, Chapter 451, this exemption for professors, their estates, and their families was limited to the first \$10,000 in assessed value of their personal property; and

WHEREAS, in 1966, the Board of Directors of the University voted to require newly appointed professors to waive their right to this exemption and at that time there were nine professors "grand fathered in" ; and

WHEREAS, the law allowing this exemption, R.I.G.L. 44-3-3 (subsection 9) Taxation, is still an active Rhode Island General Law; and

WHEREAS, to avoid confusion and/or the right of someone to claim this exemption in the future the Town of Glocester is asking our Legislators to repeal the subsection in its entirety; and

NOW, THEREFORE, BE IT RESOLVED, the Town Council of the Town of Glocester respectfully requests our Legislators to call for the repeal of R.I.G.L 44-3-3(9) during the next legislative session and the Town Council request this Resolution to be forwarded to all R.I. cities & towns with a request for their Legislative support.

ATTEST: By order of the Town Council
Walter M.O.Steere, III
Town Council President

Jean M. Fecteau, CMC
Town Clerk

seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

VI. Consent Items

A. Approval of Town Council Minutes of August 21, 2014 - Disc. and/or action

MOTION was made by Councilor G. Steere to APPROVE the Town Council minutes of August 21, 2014; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

VII. Unfinished Business

A. Bds. & Commissions

1. Appointments - Discussion and/or action

a. Community Resource and Wastewater Advisory Commission

1. One Alternate one year term to expire 01/2015

2. One Two year term to expire 1/2015

MOTION was made by Councilor Reichert to TABLE the appointments to the Community Resource and Wastewater Advisory Commission; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

b. Recreation Commission

1. One Two year term to expire 01/01/2015

Jean Fecteau, Town Clerk, stated that there are no recommendations at this time.

MOTION was made by Councilor G. Steere to TABLE the appointment to the Recreation Commission; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

c. Personnel Board

1. One unexpired two year term to expire 1/2015

Councilor W. Steere stated that if there are any talent bank applications for this position, the individual should be contacted. Councilor W. Steere further stated that there should be discussion regarding the future of this board. Tim Kane, Assistant Town Solicitor, stated that there is an Ordinance in place, but the Council could vote to repeal the Ordinance. Councilor Burlingame suggested that the item be tabled for now.

MOTION was made by Councilor Burlingame to TABLE the appointment to the Personnel Board; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

B. Personnel

- a. Part time Transfer Station Monitors - Discussion and/or action

Gary Treml, Director of Public Works, asked the Council to table this appointment.

MOTION was made by Councilor G. Steere to TABLE the appointment of Part time Transfer Station Monitors; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

C. Kent Property Use - Update - Discussion and/or action

Councilor G. Steere stated that the septic design was submitted but was rejected by the Department of Environmental Management. Councilor G. Steere noted that DEM is requiring a sand filter design due to the water table. Councilor W. Steere stated that Diane Brennan, Finance Director, has been working on how to fund the project while waiting for reimbursement from the State. Councilor Reichert asked how the new design would affect the project financially.

Councilor G. Steere replied that it would change substantially. Councilor W. Steere asked if there are other options which would not include a septic system, such as portable facilities to be used at events. Councilor G. Steere expressed his opinion that if we are going to have a building, there should be restrooms. Councilor G. Steere stated that the Committee will be meeting soon to discuss the matter.

VIII. New Business

A. Land Trust Hunting Rules & Regulations 2014/2015 - Discussion and/or action

Discussion:

Councilor W. Steere stated that the Council has received the Land Trust's rules and regulations for this year. Jean Fecteau, Town Clerk, noted that there are no changes proposed from the previous year's regulations.

MOTION was made by Councilor Reichert to APPROVE the 2014/2015 Land Trust Properties/Sprague Farm Complex Hunting Regulations as adopted by the Gloucester Land Trust; seconded by Councilor G. Steere.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

Jean Fecteau, Town Clerk, has informed the Council there is no change proposed from what Council approved last year to the Conservation properties Rules & Regulations re: Williams Mills Conservation Property. J. Fecteau requested that the Council ratify the regulations at the next meeting, but allow her to issue permits beginning tomorrow.

J. Fecteau commented that both the Land Trust and Conservation Commission have questioned the need for Council approval, adding that she responded that since her office will be issuing the permits, she would be more comfortable having Council approval. There was Council consensus to place Williams Mills rules and regulations on the next Town Council agenda for ratification.

B. Personnel

1. Employee Request for Family Medical Leave Act - Discussion and/or action

Gary Trembl, Director of Public Works, explained that one of his employees suffered a heart attack recently and his sick time will soon be exhausted. The employee is requesting to be placed on Family Medical Leave.

MOTION was made by Councilor Reichert to AUTHORIZE the Individual (Public Works Employee) be approved for Family Medical Leave Act on an as needed basis; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

C. Election 2014: Polling Locations - Discussion and/or action

Councilor W. Steere stated that the polling locations for this year's elections are different due to the fact that the State has determined that the Town Hall is no longer a suitable polling place. Jean Fecteau, Town Clerk, commented that we have done the best we could with the few available polling locations in Town, and explained that redistricting in 2012 caused there to be too many voters for the Town Hall to accommodate.

J. Fecteau stated that she published Voting District Maps to assist voters in determining their polling locations. J. Fecteau stated that she has received many calls from voters who object to having to drive past a polling place to get to their designated location. J. Fecteau stated that she replied that there is nothing she can do about it and if it is a hardship for the voter, they are able to vote by mail ballot. J. Fecteau stated that after the election, she and the Council could work together to express their displeasure to the State.

Councilor W. Steere read the following letter from the Board of Elections into the record:

On 4/24/2014 I inspected Precinct 1301 Council Chambers at Gloucester Town Hall. Upon measuring the room I discovered there was roughly 1,056 square feet of useable space for voting. The precinct has 2,512 active voters which requires 15 voting booths per R.I.G.L. 17-19-4. For a precinct of this size, the Board of Elections recommends 1,700 square feet of useable space to accommodate for voting booths, voting equipment, poll workers and voters.

I gave my findings to Bob Rapoza, as he and Bob Kando had a meeting scheduled with the Gloucester Board of Canvassers. After their meeting, I was asked to return to Gloucester as polling places were going to be changed around and the Town Hall Council Chambers would no longer be used.

Gregory McBurney
(end of letter)

Lauren Niedel-Gresh, next State Committeewoman for the District, stated many voters do not know about the change in polling locations. Jean Fecteau noted that polling locations have been changed many times and voters should check before they vote. L. Niedel-Gresh suggested that a message be sent out via Code Red and asked if people will be getting a written notification.

L. Niedel-Gresh commented that the map that was published in the Bargain Buyer was difficult to understand. Councilor W. Steere stated that the notice directed voters to call the Town Hall if they had any questions. L. Niedel-Gresh stated that in the past, postcards were sent out.

J. Fecteau replied that notices are only mailed when districts change, but not for polling place changes, which could occur every election. L. Niedel-Gresh voice her opinion that although these changes were implemented by the State, voters may be disenfranchised. Councilor Burlingame stated his opinion that the map in the Bargain Buyer was clear, and people must accept responsibility for themselves.

Councilor Burlingame further stated that he does not want the Town to be on the receiving end of a problem caused by the State. J. Fecteau stated that she will send out a Code Red announcement on Friday and again on Monday, the day before the Primary. Councilor W. Steere stated that these are valid concerns, but the Clerk's office has done all they can to get the information out to the voters.

Russell Gross stated that he found the color-coded map to be easy to use.

Rose LaVoie stated that she could not find her polling place on the map, but she had the sense to call the Town Hall and ask. R. LaVoie stated that people have to take responsibility for their own actions.

D. Planning Department - Extend Former Planner hours on an as-needed basis
Discussion and/or action

Councilor G. Steere stated that he has spoken with Tim Inacio, Town Planner, who has indicated that there are many projects coming up. Councilor G. Steere asked if there is the possibility of having Ray Goff, former Town Planner, assist as needed, but not on a regular basis. Councilor G. Steere stated that this would give T. Inacio a tool to use if he needs it. Councilor Burlingame agreed that there is a lot going on and it would be a good idea for a couple of months. Councilor W. Steere suggested that this be extended until the end of October only. Councilor Reichert agreed, stating that T. Inacio has a good handle on things, but this would give him the option to receive assistance if necessary.

Tim Inacio, Town Planner, stated that R. Goff has been extremely helpful and it is always good to have a second set of eyes to review certain plans.

MOTION was made by Councilor G. Steere to approve the continuation of the employment of the former Town Planner Ray Goff on an as needed basis effective to the end of October. The rate of pay will remain the same as the agreement made on July 17, 2014 and all hours will be reviewed by the Council in order to process payment. The decision to have Ray Goff's assistance will be the call of the Town Planner; seconded by Councilor Reichert.

Discussion:

Councilor W. Steere asked if October, 2014 should be specified. Tim Kane, Assistant Town Solicitor, replied in the affirmative.

Councilor G. Steere withdrew his motion and Councilor Reichert withdrew his second.

MOTION was made by Councilor G. Steere to approve the continuation of the employment of the former Town Planner Ray Goff on an as needed basis effective to the end of October, 2014. The rate of pay will remain the same as the agreement made on July 17, 2014 and all hours will be reviewed by the Council in order to process payment. The decision to have Ray Goff's assistance will be the call of the Town Planner; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

E. Boards & Commissions

1. Parade Committee

a. Resignation

1. One regular member appointment - Discussion and/or action

Councilor W. Steere stated that the Council has received the resignation of Lauren Kitson from the Parade Committee.

MOTION was made by Councilor G. Steere to ACCEPT the resignation of Lauren Kitson from the Parade Committee; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

b. Appointments

1. One regular member appointment - Discussion and/or action

Councilor W. Steere stated that the Clerk has checked with the Chair of the Parade Committee to see if any ad hoc members could be moved up. There has been no response at this time.

MOTION was made by Councilor G. Steere to TABLE the Appointment of one regular voting member to the Parade Committee; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

2. F/G Juvenile Hearing – Three positions

Councilor W. Steere stated that there are two expired regular three year positions and 1 one-year alternate position. The Clerk has checked with those members and all wish to be reappointed.

MOTION was made by Councilor G. Steere to REAPPOINT Joseph Peters & John Pitocco to the Foster/Glocester Juvenile Hearing Board for three year terms to expire 9/30/2017 and to REAPPOINT Christopher VanPelt to a one year Alternate position to expire 9/30/2015; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

IX. Council Correspondence/Discussion

- A. Councilor W. Steere stated that the issue of Richard Tarlaian's property being taxed in two towns was inadvertently omitted from the agenda, therefore the Council can discuss the matter but cannot take action.

Discussion:

Tim Kane, Assistant Town Solicitor, stated that he has reviewed the matter and the town officials in Burrillville want a practical solution to the problem. T. Kane stated that there is concern that it may cause a "ripple effect" with other properties on the Burrillville/Glocester Town line. T. Kane noted that Burrillville is willing to waive any back taxes on the Tarlaian's property.

T. Kane stated that he feels that the problem goes back to the survey done in 1989 when the surveyor did not take the time to locate the town boundary. T. Kane commented that when it was a large tract of vacant land, nobody cared, but when houses were built, it became an issue. T. Kane recommended that this be placed on the next agenda and that the Tax Assessors for the two towns get together in the meantime to review the map.

- B. Councilor W. Steere stated that the Council received correspondence from the West Glocester Fire Department with regard to reflective markers which are available for \$15.00.
- C. Councilor W. Steere stated that a letter was received from the Department of Health regarding a Use Waiver Application for public water supply.
- D. Councilor W. Steere stated that an invitation to the Pawtucket Arts Festival was received from the Mayor of Pawtucket.

E. Councilor W. Steere stated that a letter was received from a resident of Elbow Rock Road with regard to the condition of the road.

X. Department Head Report/Discussion

A. Jean Fecteau, Town Clerk, stated that she has spoken with a Town resident who would like to hold several special events per year on his property. The events would be ATV races sponsored by an association. J. Fecteau stated that the resident drew out a map with a general layout of the property which will be forwarded to the Solicitor and the Council for review.

J. Fecteau stated that she met with Mr. Tarlaian today and she is glad that there is a possible solution; however, she feels that this is a Town issue and is concerned that it was allowed to happen to one of our residents.

B. Diane Brennan, Finance Director, reported that Standards & Poor has given Glocester an upgrade from AA stable to AA+ stable and the Finance Department has received a Certificate of Achievement for Excellence. Councilor W. Steere commented that there are very few towns in Rhode Island with such a high rating and stated that it is a group effort of all Town employees and Boards and Commissions.

XI. Bds. and Commissions/Discussion

None.

XII. Open Forum

A. Councilor W. Steere spoke regarding the "Our Town" project by PBS. Councilor W. Steere stated that a meeting was held at the Library which was very well-attended. Councilor W. Steere commented that this is quite an opportunity for Glocester residents to be able to tell people about our town. Jean Fecteau, Town Clerk, noted that PBS will be setting up on the Town Hall lawn for several days to allow people to stop by and tell their stories.

Councilor W. Steere stated that one of our volunteers, Matt Salisbury, has done a lot of work with regard to the flags that are mounted on the poles in the village. Councilor W. Steere stated that M. Salisbury has spent \$50 on supplies and Councilor W. Steere asked if the Council could reimburse those funds.

Councilor W. Steere spoke about election season and suggested that the candidates for Town Council donate to the Food Pantry instead of spending money on political signs.

B. Councilor G. Steere asked if the doors to the Town Hall could be unlocked. Councilor W. Steere replied that due to recent events, some of the doors are locked for the safety of the employees and the public. Councilor W. Steere noted that these safety measures were directed by Public Safety, not the Town Clerk or the Council.

C. Rose LaVoie stated that she agrees that the doors to the Town Hall should all be unlocked. R. LaVoie stated that she had an appointment with the Tax Assessor and had

to walk a long way to gain entrance to the building. R. LaVoie stated that the Council should put it to a vote.

R. LaVoie spoke about the Kent Property project. R. LaVoie suggested that before spending a lot of money, we should have a written plan with an estimate of cost. R. LaVoie commented that the \$30,000 grant will barely cover the septic system and she feels that the voters should decide whether to spend taxpayer money on the project.

R. LaVoie stated that it is wonderful that of all the villages in Rhode Island, Chepachet will be the first one to be highlighted on PBS. R. LaVoie further stated that the RI Historic Preservation Commission will be holding their convention in Glocester next April. R. LaVoie stated that over 500 people are expected to attend, adding that this will be good for local businesses.

D. Marie Sweet, representing the Glocester Heritage Society, stated that Heritage Day will be held on September 21st.

E. Lauren Niedel-Gresh stated that it is difficult to ride a bike in the Village and requested that bike racks be installed at several locations such as Citizens Bank and Town Hall. L. Niedel-Gresh stated that this would allow bike-riders to park and walk through the Village. L. Niedel-Gresh also suggested that bike racks be replaced at the schools. Councilor W. Steere replied that the Council can look into the Village, but anything pertaining to the schools must go through the Regional School District.

L. Niedel-Gresh suggested that there be a meet and greet with the candidates for local office. It was stated that in the past, the Glocester Business Association has conducted this type of event.

F. Richard Tarlaian, of White Pine Drive, stated that he would like to know what prompted Burrillville to change the town line in 1996. Mr. Tarlaian stated that he is bringing up this issue now because the last tax sale notice he received was the “last straw” and was very upsetting to him and his wife. R. Tarlaian expressed his opinion that the town of Burrillville did something unlawful.

R. Tarlaian asked if something went into the State Archives when the towns of Burrillville and Glocester split. If so, R. Tarlaian asked who would be the proper town entity to investigate this. R. Tarlaian stated that he met with the Town Clerk today and she was extremely helpful, but he feels that the State Archives should be researched. R. Tarlaian expressed concern that there is a conflict of interest regarding Tim Kane representing both Burrillville and Glocester.

Tim Kane, Assistant Town Solicitor, replied that with all due respect, that is up to the discretion of the client, and Mr. Tarlaian is not the client in this case. T. Kane stated that he is trying to find a solution, but he has no control over what the Burrillville Tax Assessor did in 1996. Councilor W. Steere noted that the Council cannot take action

because this was not on the agenda, but more research will be done prior to the next meeting.

- G. Tom Sanzi asked if proper notice was given to voters regarding redistricting. Councilor W. Steere replied that there have been numerous advertisements in the last two (2) weeks. T. Sanzi stated that he feels that the voters should have had at least a month's notice and suggested that the Council send a letter to the State to that effect. T. Sanzi stated that when people arrive at the Town Hall and discover that it is no longer a polling place, they will just go home and not cast their ballot.
- H. Councilor W. Steere referred to the Transfer Station policy on tire disposal and asked what he should do if somebody dumps tires on his property. Gary Treml, Public Works Director, stated that this has been an ongoing problem. G. Treml stated that people call the DPW to report that there are tires on the side of the road and he suspects that this will happen more frequently when the policy is put into action. G. Treml suggested that if a resident sees somebody dumping tires, they should call the Police.

XIII. Seek to Convene to Executive Session Pursuant to:

MOTION was made by Councilor Burlingame to Convene to Executive Session pursuant to: A. - R.I.G.L. 42-46-5(a)(5) Land Acquisition - Discussion and/or action and B. - R.I.G.L. 42-46-5(a)(2) Potential Litigation (State Pension law suit); seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

XIV. Reconvene Open Session

MOTION was made by Councilor Burlingame to reconvene open session and to disclose that one (1) vote was taken in Executive Session; seconded by Councilor Reichert:

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

MOTION was made by Councilor G. Steere to SEAL the minutes of Executive Session: seconded by Councilor Burlingame

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

Vote taken:

That the Town of Gloucester remain in the lawsuit regarding Pension Litigation as a dormant or passive defendant, but will be able to participate in settlement discussion and to participate in the lawsuit as the Town sees fit. Unanimous Ayes. Motion passed.

XV. Adjourn

MOTION was made by Councilor Reichert to ADJOURN at 9:26 p.m.; seconded by Councilor G. Steere.

VOTE: AYES: W. Steere, Reichert, G. Steere and Burlingame

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the October 2, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **September 18, 2014**

I. Call to Order

The meeting was called to order at 7:00 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; George O. (Buster) Steere; Edward C. Burlingame; and Steven A. Sette.

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Joseph DelPrete, Chief of Police; Diane Brennan, Finance Director; Susan Harris, Deputy Town Clerk Gary Treml, Director of Public Works; Tim Inacio, Town Planner; Judy Branch, Director of Human Services; Joe Raymond, Interim Building/Zoning Official; and Walter Steere, Jr., School Committee member.

III. Pledge of Allegiance

The Pledge of Allegiance was led by the Gloucester Police Department.

IV. Swearing in Ceremony - Gloucester Police Department

Patrolman Daniel J. Lefebvre

Councilor W. Steere stated that the first order of business tonight is the swearing-in of Patrolman Daniel J. Lefebvre.

Joseph DelPrete, Chief of Police, welcomed the family and friends of Patrolman Lefebvre. Chief DelPrete stated that Patrolman Lefebvre started as an intern after finishing college and worked on a records management project. He then became a full-time dispatcher and ultimately applied for this position. Dan was one of many candidates, but was highly qualified and did very well at the Academy. Chief DelPrete stated that he and the Department are proud to have Patrolman Lefebvre as a member of the Gloucester Police Department.

Jean Fecteau, Town Clerk, administered the Oath of Office to Patrolman Daniel Lefebvre.

Councilor W. Steere wished Daniel Lefebvre good luck and invited all present to join Patrolman Lefebvre in Room 6 for refreshments.

MOTION was made by Councilor Sette to recess; seconded by Councilor G. Steere.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

7:30 Reconvene

V. Open Forum - Agenda Items

- A. Richard Tarlaian, of 51 White Pine Drive, spoke about the agenda item regarding a Town Line discrepancy. R. Tarlaian stated that he visited the office of the State Archives and did not find anything to indicate that the Town Line has moved. R. Tarlaian stated that he believes the Town of Burrillville has erred in moving the line.

VI. Resolution

- A. To Authorize the Gloucester Finance Director to Execute Necessary Discharges, Assignments, and Other Mortgage and Promissory Note-Related Requirements Concerning the Former Western RI Home Repair Program- Discussion and/or action

MOTION was made by Councilor Burlingame to TABLE the Resolution regarding the Western RI Home Repair Program; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VII. Consent Items

- A. Approval of Town Council Minutes of Sept. 4, 2014 - Disc. and/or action
- B. Tax Assessors Additions and Abatements - Discussion and/or action
- C. Finance Director's Report - Discussion and/or action

MOTION was made by Councilor Sette to TABLE the Town Council minutes of September 4, 2014; APPROVE the Tax Assessor's Additions to the 2014 Tax Roll in the amount of \$1,937.29 and the Abatements to the 2014 Tax Roll in the amount of \$3,415.50 and to TABLE the Finance Director's Report for August 2014; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VIII. Unfinished Business

- A. Bds. & Commissions
 - 1. Appointments - Discussion and/or action
 - a. Community Resource and Wastewater Advisory Commission
 - 1. One Alternate one year term to expire 01/2015
 - 2. One Two year term to expire 1/2015

Councilor W. Steere asked Linda Nichols, chair of the Community Resource Commission, if she had any recommendations. L. Nichols replied that she is making calls to several individuals.

MOTION was made by Councilor Burlingame to TABLE the APPOINTMENTS to the Community Resource and Wastewater Advisory Commission for one Alternate term and one two year term; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

b. Recreation Commission

1. One Two year term to expire 01/01/2015

Jean Fecteau, Town Clerk, stated that there are no new Talent Bank applications at this time.

MOTION was made by Councilor Sette to TABLE the APPOINTMENT to the Recreation Commission for one two year term to expire 1/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

c. Personnel Board

1. One unexpired two year term to expire 1/2015

There was Council discussion regarding removing this item from the Council's agenda to allow for review of the Town Charter with regard to the Personnel Board.

MOTION was made by Councilor Burlingame to REMOVE FROM THE TABLE the appointment to the Personnel Board for one two year term to expire 1/2015, and to review the Charter; seconded by Councilor Sette.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

d. Parade Committee

1. One regular member appointment - Discussion and/or action

Jean Fecteau, Town Clerk, stated that the chair of the Parade Committee is calling potential candidates and has not gotten back to her at this time.

MOTION was made by Councilor G. Steere to TABLE the APPOINTMENT to the Parade Committee for one regular member term; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. Personnel

a. Appoint - Part time Transfer Station Monitors - Discussion and/or action

Councilor W. Steere stated that the position was advertised in the Bargain Buyer on July 1, 2014. There were twenty-four applicants with fourteen from the Town of Gloucester. There were six individuals interviewed for the position.

MOTION was made by Councilor Reichert to APPOINT Ronald Lemire and Brian J. McKay, both from the Town of Gloucester, to the part time position of Transfer station monitor. One individual will be working on Saturday and Sunday at the Transfer Station. The position is contingent upon the Town of Gloucester receiving a satisfactory BCI check and a medical work clearance report to satisfy our insurance carrier . The position will pay a wage of \$14.00 an hour. The start date will be at the discretion of the Director of Public Works; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

IX. New Business

A. Personnel

1. Resignation: Building/Zoning Clerk - Discussion and/or action

Councilor W. Steere stated that the Council has received the resignation of Sylvie Gauvin from the Building/Zoning Office.

MOTION was made by Councilor G. Steere to ACCEPT the resignation of Sylvie Gauvin from the position of Building/Zoning Clerk effective September 10, 2014; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. Appointment: Building/Zoning Clerk and/or Plan to fill position - Discussion and/or action

Councilor Sette stated that a proposal has been submitted by the current Planning Clerk to fill the position in the Building Office. Councilor Sette commented that it makes sense because she understands the job and knows what is required in that position. Councilor Sette stated that the second part of the proposal involves the clerk from Home Repair who has expressed an interest in the position of Planning Clerk as well as her current duties. Councilor Sette stated that he feels that this is a good fit for the Department and will save money for the Town, therefore he is willing to support the proposal.

Councilor W. Steere asked what is the process for filling this position and whether it has to be advertised. Councilor Sette replied that due to the Union Contract, the position must first be posted internally. Councilor W. Steere pointed out that we are only talking about the Building/Zoning Clerk position at this time, as the other position is not on the agenda.

MOTION was made by Councilor Sette to post the Building/Zoning Clerk position internally as stated in the Town Hall Clerks Collective Bargaining Agreement; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

3. Building/Zoning Official - process for filling position - Discussion and/or action

Diane Brennan, Finance Director, stated that there were 21 applicants, four (4) of which were interviewed for the position. D. Brennan asked the Council what would be the next step going forward. Councilor Sette suggested that D. Brennan and Councilor G. Steere determine the top two (2) candidates for the Council to interview. Councilor G. Steere stated that Joe Raymond, who has been filling in for Gloucester, should have input also.

MOTION was made by Councilor G. Steere to arrange for Council interviews as the Committee sees fit; seconded by Councilor Burlingame.

Discussion:

After discussion, a date was scheduled for Thursday, Sept. 25th at 6:30 p.m.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. White Pine Drive - Town Line discrepancy and/or Resident issues - Discussion and/or action

Tim Kane, Assistant Town Solicitor, stated that he does not think the Town line has ever been moved. T. Kane stated that he and the Town Clerk have spent a lot of time in the vault going over everything they could find. T. Kane noted that the Gloucester Tax Assessor had contacted the Burrillville Tax Assessor. T. Kane referred to the Assessor's map and stated that we should not confuse Town lines with lot lines.

T. Kane stated that unfortunately, the person who developed the plat never located the Town line on the recorded subdivision. T. Kane noted that Assessor's maps are not surveys and can contain inaccuracies. T. Kane stated that the Class 1 survey includes a Town line bound at Gazza Road. T. Kane's recommendation is to get a certified copy of Mr. Tarlaian's deed and record it in the

Town of Burrillville, who will waive any and all back taxes. The portion of land in Burrillville will be taxed and the Town of Gloucester will reduce the acreage accordingly.

Richard Tarlaian showed the Council two (2) maps which indicate that the Town line was relocated. Councilor Burlingame stated that if there are four (4) bounds on the survey which create the boundary between the Town of Gloucester and the Town of Burrillville, he will accept that as what it is. Councilor Burlingame read from a letter from 1997 which indicated that the tax bills would be adjusted upon perfection of the recordings.

R. Tarlaian stated that he wants assurance that his title will be free and clear with no liens when he decides to sell the property. R. Tarlaian stated that he would like something in writing to that effect. T. Kane replied that he can provide such documentation and he will need certified copies of the deeds to record in Burrillville to start a chain of title. Councilor Sette suggested that the Town of Burrillville receive a copy of the vote taken tonight so they will be aware of the situation when the deed is brought in for recording.

MOTION was made by Councilor Burlingame to follow the recommendation dated 6/11/97 and to notify the Town of Burrillville of the same; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- C. Emerald Estates – Town Acceptance Request for Road - Emerald Way - Discussion and/or action

Councilor W. Steere read the following Planning Board recommendation:

Advisory Opinion to the Town Council

1. **Emerald Estates** - Acceptance of Road and Improvements (Emerald Way) and Bond Reduction (9/3/14 TRC Report, 8/18/14 memo from Gary Treml, DPW Director, and 8/22/14 memo from Carol O'Donnell enclosed).

MOTION was made by Vice-Chairman Calderara to recommend to the Town Council that they accept the road known as Emerald Way into the Town road system, as recommended by Gary Treml, Public Works Director, in his letter dated August 18, 2014, to Timothy Inacio, Director of Planning. The Planning Board also recommends that all 'holds' placed on Building Permits for "Emerald Estates" be removed and that the Irrevocable Letter of Credit for the roadway be released.

MOTION was seconded by Member Furney.

DISCUSSION: None

VOTE: Ayes - Unanimous (Charette, Calderara, DeGrange, Furney, Pitocco, Folcarelli)
(end of motion)

Councilor W. Steere read the following recommendation from the Public Works Director:

August 18, 2014

To: Timothy Inacio
Director of Planning

From: Gary Trembl
Public Works Director

Re: Emerald Estates

Dear Mr. Inacio:

I inspected the above referenced sub division on Friday August 15, 2014. All recommendations from this department have been properly completed. I find no reason to hold back final approval of Emerald Estates sub division.

Sincerely
Gary Trembl
Public Works Director

(end of memo)

Councilor W. Steere stated that we also have a request from the developer as follows:

Carol O'Donnell
Narragansett RI

RE: Emerald Way

I am requesting the Town of Glocester accept Emerald Way as a finished town road. The road is built and completed to the town standards. We have worked with the public works director and the town specifications.

I am also requesting the release of the "hold" of building permits for the last five lots, along with my letter of Credit.

Please note, this was our agreement, which was made March 28, 2014.

Thank you,
Carol O'Donnell

(End of memo)

Discussion: None.

MOTION was made by Councilor Reichert to ADOPT Emerald Way to the approved Town Road List; seconded by Councilor G. Steere.

September 18, 2014

7 of 13

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

D. Conservation Commission: Ratify Hunting Rules & Regulations 2014-15 - Discussion and/or action

Councilor W. Steere stated that the Conservation Commission has stewardship over the town owned Williams Mills Conservation Area. Councilor W. Steere explained that each year the Conservation Commission forwards their rules to the Council. There is no change proposed and the Clerk has been issuing passes for this property. The Clerk is asking the Council to ratify these rules for 2014 - 2015.

MOTION was made by Councilor G. Steere to RATIFY the 2014-15 Hunting Rules & Regulations for the Williams Mills Conservation Area; seconded by Councilor Sette.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

E. Solar Field Project - progress and/or further action needed (Community Resource Commission) - Discussion and/or action

Linda Nichols, chair of the Community Resource Commission, stated that a proposal was submitted to the Council with regard to the installation of a Solar Field at the site of the Transfer Station. L. Nichols asked for feedback from the Town Council. Councilor W. Steere stated that it would cost approximately \$250,000 to upgrade to the appropriate power lines. Councilor W. Steere commented that there are several financial questions that come to mind.

Councilor Burlingame stated that we received a financial proposal from Bruce Morris and it did not hold water. Councilor Burlingame stated that it was a theoretical thing based upon expense numbers which didn't exist. L. Nichols replied that this was just an estimate. Councilor Burlingame expressed his opinion that the project should be dropped because there are problems on the State level concerning approval on this type of project. Councilor Burlingame further stated that with a field of that size, we would not get enough of a return on our investment.

Linda Nichols proposed that she seek grant funding which would combine hydro with solar, adding that the Commission has already done the research. Councilor Reichert commented that the power line upgrade would not be feasible and he is against the proposed location. Councilor Reichert suggested that the Commission consider the land on Route 94 where the garden was located, noting that there is 3-phase wire along that road.

Councilor Sette agreed that the Transfer Station would not be a suitable location. Councilor Reichert stated that if a solar field is placed on the Town's property on Route 94, we may be able to work with Factory Mutual regarding power.

Councilor W. Steere stated that the Council appreciates the time and effort put in by the Commission.

Linda Nichols stated that the Commission will be holding a Lighting Fair and Farmer's Market on October 11th at the Senior Center.

F. Kent Property Committee

1. Authorize spending funds allocated for signs/advertising (from Council Contingency Account)- Discussion and/or action

Councilor W. Steere Council stated that the Council agreed to "give \$2,000 to the Kent property Committee for advertising. Councilor W. Steere stated it was suggested the \$2,000 be put into council contingency and be given to the committee as needed" during the budget process.

Discussion:

Charlie Wilson, of the Kent Property Committee, stated that the Committee is requesting the approximate amount of \$600 for a graphic rendering of a proposed 20 by 30 foot municipal building and open air pavilion. C. Wilson stated that the Committee would then like to meet with the Council to discuss what will be done going forward. C. Wilson noted that FM Global is interested in participating in the pavilion portion of the project.

Councilor W. Steere stated that it is hard for him to make a decision to spend any money if he doesn't know what the building and pavilion would look like. C. Wilson replied that this request is to show what it would look like.

Councilor Sette stated that a similar approach was taken when the Senior Center was proposed, an architect provided a conceptual drawing of what the building would look like. Councilor Sette stated that he would not have an issue with allocating funds to get that process going. Councilor Burlingame agreed that we have to spend money to get something to look at.

C. Wilson stated that we would get a large 24" by 36" black and white rendering of what we think we can do. C. Wilson stated that changes can be made at that point and then a color rendering would be placed on the site for the public to view. It was stated that FM Global is interested in working on the pavilion. After discussion, a date of October 7th was set for the Town Council, the Kent Property Committee and FM Global to meet. Councilor Sette suggested authorizing up to \$750 so that several copies of the rendering could be obtained.

MOTION was made by Councilor Sette to AUTHORIZE expenditures from the Town Council Contingency Fund, not to exceed \$750, by the Kent Property Committee for advertising and/or signage; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. Potential Meeting with FM Global, Town Council & Committee- Discussion and/or action

MOTION was made by Councilor Sette to set a meeting date of October 7, 2014 at 7:00 p.m. with the Town Council, members of the Kent Property Committee and representatives of FM Global; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- G. Authorization: Town Council President to sign Public Records Officer Certificate of Compliance (update) - Discussion and/or action

Councilor W. Steere stated that Jean Fecteau, Town Clerk, as the Public Records Officer, submitted a certification to the Dept. of the Attorney General in January 2014 as a condition of State law. The Clerk has since attended another seminar and watched a video presentation of another authorized presentation. The Clerk would like to submit another form to update her previous filing with the State.

MOTION was made by Councilor G. Steere to AUTHORIZE the Town Council President to sign a Certificate of Compliance, Access to Public Records Act Section 38-2-3.16 Compliance by Agencies and Public Bodies form dated September 18, 2014 for Jean Fecteau; seconded by Councilor Reichert.

Discussion:

Councilor W. Steere complimented the Town Clerk for being proactive regarding compliance with Public Records laws.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- H. Security systems/plans for Town Hall - Discussion and/or action

Discussion:

Councilor G. Steere stated that he asked for this agenda item, because after seeing the proposed security measures, he feels that it is too extensive. Joseph DelPrete, Chief of Police, stated that as a result of an incident at the Town Hall, an assessment was conducted and upgrades have been recommended. Chief DelPrete stated that cameras are proposed for certain areas as well as panic

buttons in the Tax Collector's Office. Chief DelPrete commented that the cameras are not too expensive. Chief DelPrete stated that the emphasis will be on the entry point doors and a keypad type entry is proposed for the employee entrance in the back of the building. Chief DelPrete noted that the installation will be done by Town employees, reducing the cost of the system.

Councilor Burlingame stated that concerns regarding security were voiced by several employees at the last Department Head meeting. Councilor Burlingame agreed with Chief DelPrete regarding the cost of the cameras.

Councilor Sette stated that he has worked in two (2) municipal buildings and agreed on the importance of security. Councilor Sette commented that he feels that the number of cameras could be reduced, but they should be placed in the hallways and at the entrances. Councilor Sette stated that it would be a good idea to get other quotes and check if this type of thing is covered under the State Contract. Chief DelPrete stated that if our employees do the work we would only have to price costs for the materials. Chief DelPrete stated that he will meet with the Town Clerk to come up with a plan.

X. Council Correspondence/Discussion

A. Councilor Sette spoke about the Regional School District wanting to increase their Fund Balance and asked if the money is being spent adequately and efficiently. Councilor Sette stated that when you have a reserved Fund Balance, it is taxing the taxpayers for the same money again.

B. Councilor W. Steere stated that we received correspondence from the Deputy Fire Chief of the West Gloucester Fire Department requesting a proposed change to the Town Ordinance with regard to house numbering. There was Council consensus to refer this to the Safety Commission.

XI. Department Head Report/Discussion

A. Jean Fecteau, Town Clerk, expressed thanks to Bob Dauphinais of the Public Works Department for his work to install more outdoor lighting.

B. Joseph DelPrete, Chief of Police, thanked Jean Fecteau, Town Clerk for her assistance in the swearing in ceremony tonight.

Chief DelPrete stated that he has applied for a grant to be used to rehire Melissa Chaput for records management and accreditation clerical duties. Chief DelPrete stated that he will have the request at the next Council meeting.

Chief DelPrete stated that the Safety Commission met regarding the request concerning Paris Irons Road. Chief DelPrete stated that the Commission made some recommendations and he would like to put it on the next agenda for the Council's consideration.

C. Councilor Sette stated that there were questions regarding accordion strips which were installed on some of the roads in Town. Councilor Sette stated that Tim Inacio, Town

Planner, looked into the situation and reported that this was a State project which involved high risk rural roads where there have been numerous accidents. Councilor Sette thanked T. Inacio for his research and quick response.

XII. Bds. and Commissions/Discussion

- A. Walter Steere, Jr., of the School Committee, stated that he agrees 100% with Councilor Sette's comments regarding the School's surplus. W. Steere, Jr. stated that we should not overtax the taxpayers. W. Steere, Jr. commented that we have great schools, but we also have high taxes. Councilor Burlingame agreed, stating that unless the maintenance of effort is reduced, the surplus will continue to grow. There was discussion regarding the State Funding Formula.

XIII. Open Forum

- A. Tom Sanzi spoke about the Our Town project, stating that Margie O'Brien from PBS was at the Town Hall yesterday to advertise the event. T. Sanzi stated that anyone with personal stories, pictures or film footage is urged to contact Ms. O'Brien.
- B. Walter Steere, Jr. spoke about the Kent Property, stating that it may be cheaper to buy the whole property because there would not be a deadline for development. Tim Kane, Assistant Town Solicitor, stated that Wells Fargo owns the house but the Town owns the field, subject to a right of reverter. W. Steere, Jr. asked to whom the field would revert. T. Kane replied that it would revert back to the private party who owned it at the time the agreement was made. T. Kane noted that if an administrative building is built within a certain time, the right of reverter goes away. Councilor Burlingame commented that if the Town purchased the vacant house, we would then be responsible for maintaining it and making it safe.

XIV. Seek to Convene to Executive Session Pursuant to:

MOTION was made by Councilor G. Steere to Convene to Executive Session Pursuant to R.I.G.L. 42-46-5(a)(5) Land Acquisition - Discussion and/or action; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XV. Reconvene Open Session

MOTION was made by Councilor Sette to Reconvene Open Session, to seal the minutes of Executive Session and to disclose that no votes were taken in Executive Session.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XVI. Adjourn

MOTION was made by Councilor Sette to ADJOURN at 9:36 p.m.; seconded by Councilor Burlingame.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the October 2, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **October 2, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President;
Edward C. Burlingame; and Steven A. Sette.

Member Absent: George O. (Buster) Steere

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Joseph
DelPrete, Chief of Police; Diane Brennan, Finance Director; Susan
Harris, Deputy Town Clerk; Gary Treml, Director of Public Works; Tim
Inacio, Town Planner; Judy Branch, Director of Human Services; Joe
Raymond, Interim Building/Zoning Official; and Walter Steere, Jr.,
School Committee member.

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Open Forum - Agenda Items

A. Marie Sweet, of Chestnut Hill Road, spoke regarding Candlelight Shopping which will
take place on the three (3)Thursdays before Christmas. M. Sweet expressed concern
regarding traffic in the Village during those events. M. Sweet stated that the parking lot
behind the Post Office Antique Shop is ambiguous and cars often park in front of it,
blocking the cars that are parked in the lot.

V. R.I. HeartSafe Community (R.I. Dept. of Health)

Councilor W. Steere stated that Jason Rhodes, the Gloucester Director of Emergency
Management, has informed the Council that Gloucester has been designated a R.I. Heartsafe
Community.

Jason Rhodes introduced Michelle Baron from the RI Department of Health and David Hiltz
from the American Heart Association. J. Rhodes noted that we are the 10th community in the
State to be designated as Heart Safe. J. Rhodes encouraged people to learn how to use the AED
machine and how to perform CPR.

David Hiltz described heart disease and cardiovascular disease as the “scourge of Western
civilization”. D. Hiltz noted that he represents the Health Department in congratulating the town
of Gloucester for being designated as a Heart Safe Community. D. Hiltz presented the Council
with signs to be displayed throughout the town.

Jason Rhodes stated that this program can work but we need a community to make it happen. Councilor W. Steere agreed and thanked J. Rhodes and the Fire and Police Departments for their efforts to get us to this point.

VI. Resolution

- A. To Authorize the Gloucester Finance Director to Execute Necessary Discharges, Assignments, and Other Mortgage and Promissory Note-Related Requirements Concerning the Former Western RI Home Repair Program- Discussion and/or action

Councilor W. Steere explained that this Resolution was created to give the necessary authorizations and to put in place the processes needed to close out and/or transfer the interests of the now defunct Western RI Home Repair Program.

MOTION was made by Councilor Burlingame to WAIVE the reading of Resolution #2014-11 entitled “To Authorize the Gloucester Finance Director to Execute Necessary Discharges, Assignments, and Other Mortgage and Promissory Note-Related Requirements Concerning the Former Western RI Home Repair Program,” seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.
NAYS:0

MOTION PASSED

MOTION was made by Councilor Sette to ADOPT Resolution #2014-11 entitled “ To Authorize the Gloucester Finance Director to Execute Necessary Discharges, Assignments, and Other Mortgage and Promissory Note-Related Requirements Concerning the Former Western RI Home Repair Program”; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.
NAYS:0

MOTION PASSED

VII. Consent Items

- A. Approval of Town Council Minutes of Sept. 4 & 18th , 2014 - Discussion. and/or action
- B. Correction to August 2014 Tax Assessors Additions and Abatements - Discussion and/or action
- C. Finance Directors Report - Discussion and/or action

MOTION was made by Councilor Reichert to APPROVE the Town Council minutes of September 4th & 18th, 2014; to APPROVE the Correction to the August 2014 Tax Assessors Additions and Abatements as follows: Amend the Additions to the 2014 Tax roll from \$1,937.29 to read \$3,475.19 (the correct amount); and to ACCEPT the Finance Director’s Report of August 2014; seconded by Councilor Burlingame.

Discussion: None.

(Minutes of 9/4/14)

VOTE: AYES: W. Steere, Reichert and Burlingame

ABSTAIN: S. Sette

NAYS:0

MOTION PASSED

(Remainder of motion)

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS:0

MOTION PASSED

VIII. Unfinished Business

A. Bds. & Commissions

1. Appointments - Discussion and/or action

a. Community Resource and Wastewater Advisory Commission

1. One Alternate one year term to expire 01/2015

2. One Two year term to expire 1/2015

It was stated that there are no new talent bank applications.

MOTION was made by Councilor Sette to TABLE the APPOINTMENTS to the Community Resource and Wastewater Advisory Commission for one Alternate term and one two year term; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS:0

MOTION PASSED

b. Recreation Commission

1. One Two year term to expire 01/01/2015

MOTION was made by Councilor Sette to TABLE the APPOINTMENT to the Recreation Commission for one two year term to expire 1/2015; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS:0

MOTION PASSED

c. Parade Committee

1. One regular member appointment - Discussion and/or action

Councilor W. Steere stated that the Chair has asked the Clerk to put former member, Sheran Little's, name forward.

MOTION was made by Councilor Reichert to APPOINT Sheran Little to the Parade Committee for one regular member term; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS:0

MOTION PASSED

B. Personnel

1. Appointment: Building/Zoning Clerk and/or Plan to fill position - Discussion and/or action

Discussion: Diane Brennan, Finance Director, stated that the position was posted internally as required in the Clerk's contract. D. Brennan further stated that one person expressed interest and suggested that an interview be conducted.

MOTION was made by Councilor Sette to TABLE the appointment of Building/Zoning Clerk until the next meeting, with a recommendation from the Finance Director and Council liaisons to the Human Resources and Building Departments; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS:0

MOTION PASSED

IX. New Business

A. Personnel

1. Resignations
 - a. Police Department
 1. Animal Control - Part time - Discussion and/or action

Councilor W. Steere stated that the Council has received the resignation of Michael Beaulieu from his position as Assistant Animal Control Officer.

MOTION was made by Councilor Reichert to ACCEPT the resignation of Michael Beaulieu from the position of Part Time Assistant Animal Control Officer, effective October 11, 2014; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS:0

MOTION PASSED

2. Appointments
 - a. Building/Zoning Official - Discussion and/or action

Councilor W. Steere read the following memo from Councilor G. Steere into the record:

To the Gloucester Town Council, I apologize for being unable to attend tonight's meeting, and participate tonight in the possible hiring of our next Building /Zoning Official. I think we all realize what an important role this person plays in the daily service provided to residents, contractors, and developers. It is so important to find the right "fit" for the position, as this person certainly affects the overall function and efficiency of that office, and the morale and attitude, not only of employees, but also the customers being served.

There was much hard work put in by Diane Brennan, Joe Raymond, and myself, sorting through 21 applications, and actually picking 9 of those individuals for closer review. We then chose 6 of those 9 applicants to interview, and selected 2 of those that we considered capable and a "good fit" for final 2nd interviews with the entire council last week. It is my opinion that both candidates have a strong and extensive building industry background including years of hands on experience, and I believe either one could handle the Building part of the job position.

I also acknowledge that neither of these 2 applicants currently possess a Building Official Certification and would have to apply to the State Building Commission, with the backing of the Town, to obtain a temporary 12 month Certification (per code) while working to obtain the ICC Building Official Certification. I do however, clearly see that one candidate possesses a definite advantage when it comes to the Zoning Official part of the job. He has been for the past 10 years, and is currently, a voting member of the Burrillville Zoning Board .

This experience and knowledge is not something one can simply learn in a month or two by reading the Zoning ordinance, but comes with the hands on experience of participating in important decisions on many diverse applications over the past 10 years. With much due respect for the qualifications of the other applicant, and because I believe that Zoning issues constitute at least half of the workload of this position, I respectfully ask you to consider hiring Ken Johnson, conditionally as previously discussed, for the position.

Respectfully,
Buster Steere
(end of memo)

Discussion:

Tim Kane, Assistant Town Solicitor, stated that at this point, the Council can either table or make an appointment. T. Kane further stated that if the Council wishes to discuss the character or qualifications of the candidates, the candidates would have to be notified and given the opportunity to have it take place in open session. Councilor Burlingame noted that the Council has met in Executive Session after the candidates were interviewed and asked if an appointment with conditions could be made tonight.

Regarding the financial aspect, Councilor Burlingame recommended that the Council make a proposal and see if it is accepted. Councilor Reichert commented that he was not present for the interviews and asked if he can vote on this matter. Tim Kane replied in the affirmative.

MOTION was made by Councilor Burlingame to NOMINATE Kenneth Johnson for consideration for the Building/Zoning position; seconded by Councilor Sette.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS:0

MOTION PASSED

There was discussion regarding compensation. Councilor Sette noted that the position will be four (4) days per week for a total of 30 hours. Councilor Sette proposed an initial salary of \$40,000 per year for a 6-month probationary period, followed by an increase to \$42,500 per year. Councilor Sette stated that a permanent salary would be set after ICC certification is complete at the 12 month period.

Councilor Sette commented that the hiring offer must include the requirement to obtain the certification within the 12 month period. Councilor Burlingame agreed, stating that this should be made clear to the appointee and then we could see if the salary proposal is accepted. Councilor Burlingame asked if the motion should include the Council asking the State for approval of a temporary certificate. T. Kane replied that a separate motion or Resolution could be made to contact the State regarding the temporary certificate.

Councilor W. Steere asked if this should be done tonight, or if the Council should wait until after the Executive Session. Tim Kane replied that if the Council makes the motion, the candidate still has to accept, and it would not hurt to get the ball rolling.

Councilor Sette noted that the proposed salary is less than the current salary.

MOTION was made by Councilor Sette that the position of Building/Zoning Official include the following terms of employment: that the position will be four (4) days per week for a total of 30 hours. initial salary of \$40,000 per year for a 6-month probationary period, followed by an increase to \$42,500 per year and a permanent salary would be set after ICC certification is complete at the 12 month period; seconded by Councilor Burlingame.

Discussion:

Councilor W. Steere clarified that certification must be done within one (1) year of date of hire, and if not completed, the employee would be terminated, as part of the agreement.

Councilor Sette withdrew his motion and Councilor Burlingame withdrew his second.

MOTION was made by Councilor Burlingame to APPOINT Kenneth Johnson to the position of Building/Zoning Official, effective upon acceptance, at an initial salary of \$40,000 for the first six month probationary period, \$42,500 for six months thereafter, after initial one year period

salary be set if following qualifications are met: said position is a 30 hour per week position in addition to monthly meeting attendance at Town Council and Zoning Board meetings (meetings are not eligible for compensation).

Terms of employment are the appointee shall possess an international code council (ICC) certification as a certified building official (CBO). If employee does not have this certification at the time of hire they must obtain a temporary 1 year certification from the State of Rhode Island and fulfill the requirements of full certification within one year from date of hire and that the Gloucester Town Council shall support the application to the State of RI for temporary status for Kenneth Johnson; seconded by Councilor Sette.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.
NAYS:0
MOTION PASSED

Councilor Sette volunteered to communicate our intentions to the State Building Commissioner's Office. It was stated that the offer of employment to the candidate will be made by the Human Resources Director.

- b. Police Department
 - 1. Part time Employee - Discussion and/or action

Councilor W. Steere read the following request from Chief DelPrete:

To: Honorable Town Council
From: Joseph S. DelPrete, Chief of Police
Date: September 11, 2014

Re: Part-time employment

I am respectfully requesting to appoint Melissa M. Chaput of Smithfield as a part time employee at the Gloucester Police Department. This appointment would start on October 1, 2014 running through June 30, 2015.

Melissa Chaput was employed part time from May 19, 2014 through June 30, 2014 to continue with the Police Department records management, records retention schedule, and expungement project. This new part time position will further continue that project along with assisting the accreditation manager with any assigned clerical tasks. This project will continue to bring the Gloucester Police Department records into compliance with Rhode Island State law and Rhode Island Accreditation Standards. I would request that she be paid \$12.00 per hour not to exceed 12 hours per week on a flex schedule.

This position will be funded with Byrne/Jag state grant allocated funds during the operational period from October 1, 2014 through June 30, 2015. The total allocated funds of \$6,935 will fully support this part time position during this operational period with a

portion of these funds utilized to pay overtime for the accreditation manager exceeding normal shift hours.

Respectfully Submitted,
Chief Joseph S. DelPrete
(end of memo)

Discussion: None.

MOTION was made by Councilor Reichert to APPOINT Melissa M. Chaput to the position of part time employee at the Gloucester Police Department to continue work on records management, records retention schedule, and expungement project; hourly rate of \$12 not to exceed twelve hours per week on a flex schedule from October 1, 2014 to June 30, 2015; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.
NAYS:0

MOTION PASSED

B. Safety Committee Report - Paris Irons Road (speed bumps/crosswalks) - Discussion and/or action

Councilor W. Steere stated that the Safety Committee was asked to review a request received from a resident on Paris Irons Road. Councilor W. Steere read the following recommendation into the record:

To: The Honorable Town Council
From: Joseph DelPrete, Chief of Police
Date: September 9, 2014
Subj: Safety Commission Meeting

On Tuesday September 2nd, 2014 the safety committee convened to consider a request by Mr. Craig Depetrillo and residents of Paris Irons Road to install three speed tables and a crosswalk.

Mr. Depetrillo made a presentation outlining the increased pedestrian activity and potential public safety traffic hazards between two farms located at 86 and 93 Paris Irons Road.

The safety commission denied Mr. Depetrillo's request for speed bumps. However, the safety commission considered and unanimously voted to have a DOT standards painted crosswalk with signage between both farms at 86 and 93 Paris Irons Road. This designated crosswalk will aid and assist pedestrians and horse crossings with the anticipated increased activity. The safety committee further recommended a warning sign on a narrow portion of Paris Irons Road prior to the cross walk.

Based on the safety committee's recommendations, I would respectfully request that the Town Council consider and authorize the Public Works Department install this crosswalk between 86 and 93 Paris Irons Road with accompanying signage warning of limited visibility.

This designated crosswalk and new signage will increase awareness for both motorists and pedestrian traffic.

(End of memo)

Discussion:

Councilor Burlingame asked Gary Treml, Director of Public Works, if he can do this himself. G. Treml replied that his Department cannot do this themselves, but he has contractors who could do it. Councilor Burlingame asked why the Public Works Department cannot just paint the lines of the crosswalk. G. Treml stated that he does not have the equipment or special paint needed for what was requested by the resident.

MOTION was made by Councilor Reichert to AUTHORIZE the Public Works Director to use his own judgement and install a crosswalk between 86 and 93 Paris Irons Road; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS:0

MOTION PASSED

C. C.A.S.T. Contract July 1, 2014 to June 30. 2015 - Discussion and/or action

Councilor W. Steere stated that the Council is being asked to sign the annual CAST agreement

Discussion: None.

MOTION was made by Councilor Sette to AUTHORIZE the Town Council President to sign the Citizens and Students Together Contract, July 1, 2014 to June 30, 2015, between the State of Rhode Island acting by and through the Behavioral Health Care, Developmental Disabilities and Hospitals (Hereinafter Referred to as "The Department"), and Foster-Glocester Regional School District (Hereinafter Referred to as "The Contractor"); seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS:0

MOTION PASSED

D. Acceptance of Period Lighting in Chepachet Village - Discussion and/or action

Gary Treml, Director of Public Works, stated that he has met with representatives of the Department of Transportation, adding that he is comfortable with the lighting in the Village. Councilor Sette commented that the State was supposed to give us an additional supply of poles.

G. Treml replied that they gave us six (6) poles which he has placed in storage. Councilor Sette stated that he believes that the contract stated that they would supply ten (10) additional poles and suggested that we go back and look at the contract. Councilor Sette stated that the agreement also indicated that the State would provide maintenance for one year after which the Town would take over that responsibility.

Councilor Sette asked if everything on the punch list has been completed. G. Treml replied that the fence has been fixed as well as the sidewalk near the State Police barracks. G. Treml stated that as far as he knows, everything has been done on this project. Councilor W. Steere expressed concern that the crosswalk in front of the Town Hall is already chipped. G. Treml stated that this is between the contractor and the State of Rhode Island. Councilor Sette stated that this should be relayed before we sign off on anything.

Charlie Wilson reported that the bridge sidewalk has a big chunk missing and the State was supposed to repair it. After further discussion, there was Council consensus to table this matter until the next Town Council meeting to allow for clarification.

MOTION was made by Councilor Sette to TABLE the Acceptance of Period Lighting in Chepachet Village; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS:0

MOTION PASSED

E. Holiday Season/Chepachet Village

1. Light Pole decorations - Discussion and/or action

Councilor W. Steere stated that a person has volunteered to place wreaths on the light poles in Town at a cost of between \$300 and \$400. There was Council consensus to wait until we see what the wreaths look like before making a decision.

2. Traffic Details/Candlelight Shopping- Discussion and/or action

Councilor W. Steere referred to past practice and stated that the Town has taken care of the Police Detail for one of the three (3) nights. It was stated that the cost is minimal and could be taken out of the Council Contingency Account. Joseph DelPrete, Chief of Police, stated that the Department would take care of one night and Charlie Wilson stated that in the past, the Gloucester Business Association has covered the cost of the remaining night.

MOTION was made by Councilor Sette that the Council pay for one night of Candlelight Shopping Police Detail out of Council Contingency; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS:0

MOTION PASSED

F. Authorization for Reimbursement - Flags on Putnam Pike - Discussion and/or action
Councilor W. Steere stated that Matt Salisbury volunteered his time and funds to place flags on the poles in the village. Councilor W. Steere suggested that the Council reimburse M. Salisbury for the \$50 out-of-pocket expense.

MOTION was made by Councilor Sette to AUTHORIZE the expenditure of \$50 from the Town Council Contingency Fund to reimburse Matt Salisbury for the purchase of flag poles for the display on Putnam Pike; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS:0

MOTION PASSED

X. Council Correspondence/Discussion

A. Councilor W. Steere stated that an email was received from Dan Beardsley with regard to public debates involving the three (3) candidates for Governor. It was stated that two (2) of the candidates will address the members of the RI League of Cities and Towns next Thursday.

B. Councilor W. Steere stated that a letter was received from the Rhode Island State Grange regarding Michael DeGrange, who is being honored as Rhode Island State Grange Citizen of the Year for 2014.

C. Councilor W. Steere stated that correspondence was received from the Department of Environmental Management regarding the Recreation Development and Acquisition Matching Grant Program. Councilor W. Steere stated that this is for the Kent Property area.

D. Councilor W. Steere stated that the Council has received a list from the RI Division of Municipal Finance with regard to Motor Vehicle Exemptions.

E. Councilor W. Steere noted that the Fire Department is having their Steak Fry on Saturday at Watmough's. Councilor W. Steere noted that there will also be a flu shot clinic at the Chepachet Fire Station on Monday from 6:30 p.m. to 8:00 p.m.

XI. Department Head Report/Discussion

A. Jean Fecteau, Town Clerk, stated that Sunday is the deadline to register to vote in the General Election and her office will be open from 1:00 p.m. to 4:00 p.m. for that purpose.

B. Gary Treml, Director of Public Works, stated that the new attendant will start this weekend. G. Treml stated that beginning on October 18th, there will be a charge for the disposal of tires. This policy has been advertised on the message board and in the Bargain Buyer. G. Treml stated that we have received \$17,583 in profit sharing for

recycling. G. Trembl commented that it could be better and everybody needs to step up with regard to recycling.

Councilor Burlingame stated that he has received some positive feedback regarding the paving of Terrace Drive. Councilor Burlingame thanked G. Trembl for his work. G. Trembl stated that Highland, Narragansett, Curry and a portion of Elbow Rock will also be paved before the end of the year.

- C. Councilor W. Steere asked Judy Branch, Director of Human Services, if any of the water from the hurricane has been dispersed. J. Branch replied that it has all been distributed.

XII. Bds. and Commissions/ Discussion

- A. Walter Steere, Jr., School Committee member, reported that the Department of Education is holding back the science test scores from the NECAP tests because they are so bad. W. Steere, Jr. noted that other states in Northern New England also had poor results.
- B. Jason Rhodes, Emergency Management Director, noted that we were given four (4) signs by the Department of Health tonight, and the Council can decide where to place them. Councilor W. Steere thanked J. Rhodes for all of his work.

XIII. Open Forum

- A. Rose LaVoie, of Wilmarth Road, commended Jason Rhodes for his hard work. R. LaVoie noted that a defibrillator saved her son's life 13 years ago.

R. LaVoie commented on the request for speed bumps on Paris Irons Road, stating that there is not much traffic in that area.

R. LaVoie requested that she be notified when the Town meets with the Department of Transportation regarding the period lighting.

R. LaVoie stated that she was in touch with Bessie Lindenbaum, long-time resident and member of the Heritage Society. R. LaVoie noted that Mrs. Lindenbaum is now 104 years old and resides in Florida. R. LaVoie suggested that Mrs. Lindenbaum be interviewed for the PBS series about Gloucester.

XIV. Adjourn

MOTION was made by Councilor Burlingame to ADJOURN at 8:53 p.m.; seconded by Councilor Reichert.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS:0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the October 16, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **October 16, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; George O. (Buster) Steere; Edward C. Burlingame; and Steven A. Sette.

Member Absent: William E. Reichert, Vice-President

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Joseph DelPrete, Chief of Police; Diane Brennan, Finance Director; Gary Trembl, Director of Public Works; Jason Rhodes, Emergency Management Director; Judy Branch, Director of Human Services; and Walter Steere, Jr., School Committee member.

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Open Forum - Agenda Items

None.

V. Public Hearing

A. Zoning Map Amendment - Discussion and/or action

1. Applicant: Gregory Gabel, applicant and owner, Assessor's Plat 14, Lot 15, existing in an A-4 (Agricultural 4 Acres) zone and partially in a B-2 (Highway Commercial) zone, property located off Putnam Pike; to amend the Zoning Map in accordance with Article I, Administration & Procedures, Section 350-7 Administration and Enforcement, Subsection E, Adoption and Amendment(s): to re-zone the A-4 portion of Lot 15 to a B-2 zone. (Former Kitchen 44 Location)

Councilor W. Steere stated that this Public Hearing was advertised in the Valley Breeze/Observer for three consecutive weeks, October 2nd, 9th, & 16th 2014.

Councilor W. Steere DECLARED the Public Hearing OPEN and stated that the Council has not received a recommendation from the Planning Board at this time. Councilor W. Steere stated that if anyone has comments, they can speak tonight and the Council can continue the Public Hearing until the next meeting.

Discussion:

Councilor Burlingame commented that he feels that this application was not handled correctly on the Planning Board level. Councilor Burlingame stated that the applicant should have been alerted before the Planning Board meeting that a "red flag" had been raised regarding his proposal, adding that it was questionable whether it was legitimate. Councilor Burlingame stated

for the record that he is disappointed that the applicant was made to jump through hoops when the Council tries to make Gloucester more business-friendly. Councilor G. Steere stated that he was present at the Planning Board meeting and expressed agreement with Councilor Burlingame.

Rose LaVoie, of Wilmarth Road, stated her opinion that bringing business into Town is a good thing.

MOTION was made by Councilor Burlingame to CONTINUE the Public Hearing to November 6, 2014; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VI. Consent Items

- A. Approval of Town Council Minutes of October 2, 2014 - Discussion. and/or action
- B. Tax Assessors Additions and Abatements - Discussion and/or action
- C. Finance Directors Report - Discussion and/or action
- D. Pole Grants: Cooper Road, Pole 5.5 & Pole 62S - Discussion and/or action

MOTION was made by Councilor G. Steere to APPROVE the Town Council minutes of October 2, 2014; to APPROVE the Tax Assessor's Additions to the 2014 Tax Roll in the amount of \$1,370.88; Abatements to 2013 Tax Roll in the amount of \$391.67; Abatements to the 2014 Tax Roll in the amount of \$5,349.00; to ACCEPT the Finance Director's Report for September 2014; and to Grant the Pole Grants for Cooper Road (Pole 5.5 & Pole 62S); seconded by Councilor Sette.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VII. Unfinished Business

A. Bds. & Commissions

- 1. Appointments - Discussion and/or action
 - a. Community Resource and Wastewater Advisory Commission
 - 1. One Alternate one year term to expire 01/2015
 - 2. One Two year term to expire 1/2015

Jean Fecteau, Town Clerk, stated that the chair of the Commission has a prospective member and will get back to the Council after the individual attends their next meeting.

MOTION was made by Councilor Sette to TABLE the APPOINTMENTS to the Community Resource and Wastewater Advisory Commission for one Alternate term and one two year term; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

b. Recreation Commission

1. One Two year term to expire 01/01/2015

Councilor W. Steere stated that there are no recommendations from the Recreation Director.

MOTION was made by Councilor Burlingame to TABLE the APPOINTMENT to the Recreation Commission for one two year term to expire 1/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean Fecteau, Town Clerk, stated that she will run an ad for volunteers to serve on Boards and Commissions.

B. Personnel

1. Appointment: Building/Zoning Clerk and/or plan to fill position - Discussion and/or action

Councilor W. Steere read the following recommendation from the Human Resources Director:

To: Town Council
From: Diane L. Brennan
Subject: Building Clerk II
Date: October 6, 2014

On Friday October 3, 2014, Council member Ted Burlingame, liaison for Human Resources, and I interviewed Denise Cadoret for the vacant position of Building Clerk II. After the interview, I spoke with Buster Steere, liaison for Building/Zoning and Ted regarding Denise filling the position of Building Clerk II.

Upon discussion of Denise's qualifications and abilities it was our collective opinion to recommend to the full council the appointment of Denise to the job. She has demonstrated her willingness to assist the town in the transitional period and effectively provided the required services to the public.

This recommendation is for consideration at the next meeting Thursday October 16, 2014. If appointed, the recommended start date would be Monday October 20, 2014.

(End of memo)

Discussion:

Councilor Burlingame pointed out that D. Cadoret has been doing both jobs of Planning Clerk and Building Clerk simultaneously.

MOTION was made by Councilor Burlingame to APPOINT Denise Cadoret to the position of Building Office Clerk II, per provisions of the Gloucester Town Hall Clerks' Collective Bargaining Agreement, effective October 20, 2014. Said employee maintains all longevity, sick time and leave time accrued at the time of this appointment; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

C. Acceptance of Period Lighting in Chepachet Village - Discussion and/or action

Councilor W. Steere stated that this item was continued from the last Council meeting due to questions regarding whether several repairs were completed, such as crosswalk in front of Town Hall.

Discussion:

Gary Treml, Director of Public Works, stated that he has nine (9) poles and seven (7) light tops stored in the basement of the Public Works Department. As the Town Planner was not present, there was Council consensus to table this item until the next meeting. Tim Kane, Assistant Town Solicitor, stated that he will work with the Planner to clarify what was agreed upon.

MOTION was made by Councilor Burlingame to TABLE Item. C. Acceptance of Period Lighting in Chepachet Village; seconded by Councilor G. Steere.

Discussion: Councilor G. Steere noted that there are several substantial cracks in the westbound sidewalk on the bridge. Councilor W. Steere stated that he also noticed that and it must be addressed. Councilor Sette stated that once we sign off, we will be responsible for repairs.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VIII. New Business

A. Resignation (Bds. & Comm.) - Discussion and/or action

1. Senior Center Board of Directors: One five year term to expire 1/2019

Councilor W. Steere stated that the Clerk has received the resignation of Kathy Spink from the Senior Center Board of Directors.

MOTION was made by Councilor Burlingame to ACCEPT the resignation of Kathy Spink from the Senior Center Board of Directors; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. Appointments (Bds. & Comm.) - Discussion and/or action

1. Senior Center Board of Directors: One five year term to expire 1/2019

Jean Fecteau, Town Clerk, stated that there have been no recommendations from the chair at this time.

MOTION was made by Councilor Burlingame to TABLE the appointment to the Senior Center Board of Directors; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

C. Personnel

1. Building Official or Assistant to Interim Building Official
Zoning Official
Minimum Housing Inspector
 - a. Appointment (of above)- Discussion and/or action

Councilor W. Steere read the following memo from the Human Resources Director:

To: Gloucester Town Council
From: Diane L. Brennan
Subject: Building/Zoning Official
Date: October 6, 2014

After a visit from Kenneth Johnson on October 6, 2014, I am happy to report he has accepted the position as offered for the Building/Zoning Official. I outlined the job as passed by the Town Council and Mr. Johnson has agreed to all the terms. Mr. Johnson received the offer in a letter dated October 3, 2014

He will be in attendance for the next meeting on October 16, 2014 for full council consideration for his formal appointment to this position.

Mr. Johnson is excited about the appointment and is ready to begin in his new role of Building/Zoning Official for the Town of Gloucester
(end of memo)

Discussion:

Councilor Sette stated that he has contacted Mr. Leyden of the State Building Commissioner's Office and has been told that Mr. Johnson must take and pass several tests before a temporary certificate is issued. Councilor Sette pointed out that one of the tests is only offered once a year, in February.

Councilor Sette suggested adding to the motion that the Town will pay for books, if necessary, from the Council Contingency Fund. Councilor Sette also stated that when the time comes for Mr. Johnson to obtain the temporary certificate, the Council should send a Resolution of support.

Ken Johnson was present and stated that he is in the process of securing the necessary books. K. Johnson added that the tests can be taken as soon as he enrolls in ICC as a member.

MOTION was made by Councilor Sette to APPOINT Kenneth Johnson to the position of Assistant to the Interim Building Official/Zoning Official/and Minimum Housing Inspector (per the employment terms adopted October 2, 2014) in addition, the employee shall be entitled to employee benefits as outlined in the Employee Handbook; seconded by G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Sette that the start date for Kenneth Johnson's appointment will be October 20, 2014; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

b. Authorization for Certification expenses - Discussion and/or action

Tim Kane stated that K. Johnson is willing to pay for the B1 book which costs approximately \$50. T. Kane suggested that the Council wait to make a decision on whether to purchase the remaining books, which are quite expensive, or to borrow them.

MOTION was made by Councilor Sette to TABLE the Authorization for Certification expenses until the next Town Council meeting; seconded by Councilor G. Steere.

Discussion: None

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. Public Works Director
a. Compensatory Time Payout - Discussion and/or action

Diane Brennan, Finance Director, explained that the Director of Public Works has accumulated a lot of compensatory time and she has discussed with him ways to address the situation. D. Brennan stated that she has forwarded a memo to the Council outlining an agreement which addresses the current situation and will curtail the activity going forward. D. Brennan stated that there would be a payout over a three-year period because the Director cannot take the time off. D. Brennan stated that the salary (over the 8 hrs. per day) would be that of a normal highway driver at time and a half or the Director's normal hourly wage, whichever is less.

Discussion:

Councilor Burlingame stated that he has reviewed the proposal and feels that it would be a cost saving over what we would have to pay for the total amount. Councilor Burlingame pointed out that the job of Public Works Director is unique in that many hours are worked during snow emergencies. Councilor Burlingame stated that we have gotten caught with this issue too often and this procedure is a way to avoid potential problems in the future.

Councilor G. Steere agreed that this will fix it so that it doesn't keep happening. Councilor G. Steere further stated that if the Director is out plowing over and above his regular work week, he should be paid for it.

Councilor W. Steere stated that this policy addresses the situation we have now, but suggested that we have a benefit specialist look at our procedures to offer a professional opinion. Councilor W. Steere stated that it is important to make it clear to the employees.

Councilor Sette stated that small towns struggle with these issues, especially with Public Works Departments. Councilor Sette noted that in some cases, the Director stays home during snow emergencies and we are lucky that ours comes in to assist in plowing.

MOTION was made by Councilor Sette to APPROVE Compensatory Time Payout as outlined in a memo from Finance Director Diane Brennan to the Town Council dated October 1, 2014, and to further define the accumulation of hours going forward is to allow the Director to be paid for hours worked in addition to his normal eight (8) hours per day at a rate of time and one half the Senior Driver or his hourly wage, whichever is less, during snow-related activities; seconded by Councilor Burlingame.

Discussion: None

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

D. Bid Award: IFB 2015-01 for 2014/2015 Chevrolet Express 2500 Passenger Van or equivalent - Discussion and/or action

Councilor W. Steere read the following recommendation from the Board of Contracts and Purchases:

A portion of the minutes of the Board of Contracts & Purchases on October 9, 2014:

1. Four (4) bids were received for IFB 2015-01 2014/2015 Chevrolet Express 2500 Passenger Van or equivalent.

The bids were as follows:

	<u>Van Price</u>	<u>Trade-in</u>	<u>Total Bid</u>
Colonial Automotive Group (2015)	\$25,768.	\$1,500.	\$24,268.
Hurd Auto Mall (2015)	\$24,926.	\$3,000.	\$21,926.
Alt Bid w/locking Differential	\$25,365.	\$3,000.	\$22,365.
Premier/Liberty Chevrolet (2015)	\$26,488.	\$5,000.	\$21,488.
Columbia Ford (2015)			
LS w/o ext. temp & chrome pkg	\$25,652.85	\$4,100.	\$21,552.85
LS w/ ext. temp & chrome pkg	\$25,974.05	\$4,100.	\$21,874.05
LT w/ ext. temp & chrome std	\$26,086.25	\$4,100.	\$21,986.25

2. D. Brennan recommended bid be awarded to Hurd Auto Mall LLC for a 2015 van with a base price of \$25,365 which includes the locking differential option. This was the low bid without the trade-in. J. Steere seconded.

(End of except from minutes)

Discussion:

D. Brennan stated that it was decided not to go with the trade-in because the Blue Book value was greater than the trade-in values which were quoted. D. Brennan stated that she will look into a government program on ebay. D. Bennis noted that half of the funds for the new vehicle will come from the Community Development Block Grant.

MOTION was made by Councilor Sette to AWARD IFB 2015-01 for 2014/2015 Chevrolet Express 2500 Passenger Van or equivalent to Hurd Auto Mall LLC at a base price of \$25,365 to include the locking differential option; seconded by Councilor G. Steere.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- E. High Risk Rural Road Systemic Improvement Project - Mapping Update - Discussion and/or action

Councilor W. Steere stated that the Planner asked for this item but is not present.

MOTION was made by Councilor Burlingame to TABLE the High Risk Rural Road Systemic Improvement Project, Mapping Update until the next Town Council meeting; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

IX. Council Correspondence/Discussion

- A. Councilor Sette spoke about the “Wreaths Across America” program which provides a wreath on every grave at Arlington Cemetery. Councilor Sette stated that students at Ponaganset Middle School participate as part of their curriculum. Councilor Sette stated that a fundraiser will be held on November 20th in Cranston, the proceeds of which will go toward wreaths in the name of each 8th grade student.
- B. Councilor W. Steere stated that the Council received the notes from the October 6th Department Head meeting.
- C. Councilor W. Steere stated that correspondence was received from a resident of Elbow Rock Road concerning the condition of the road.
- D. Councilor W. Steere stated that a letter was received from the Department of Health regarding Gloucester being named a “Heart Safe Community”.
- E. Councilor W. Steere stated that a letter was received from Jeff Broadhead with regard to a NGRID Streetlights Survey.

X. Department Head Report/Discussion

- A. Jean Fecteau, Town Clerk, stated that she has received a letter of resignation from George Charette from the Planning Board, Land Trust and Kent Property Committee, effective immediately. J. Fecteau stated that the resignations will be on the agenda for the next Town Council meeting.
- B. Councilor W. Steere asked Judy Branch, Human Services Director, how the Food Bank is doing. J. Branch replied that things are good right now. Councilor Sette commented that, according to an article in today’s newspaper, more funds will be released for heating assistance this year.
- C. Councilor Sette stated that he and Gary Trembl, Director of Public Works, have discussed the afore-mentioned letter from the resident of Elbow Rock Road. Councilor

Sette stated that Elbow Rock Road is in the process of being paved and will be extended 900 feet to the end of where homes are currently in place. Councilor Sette stated that, from a practical standpoint, the Council may wish to consider putting a binder coat on the remaining road and finish paving after the last house is completed.

G. Treml replied that he has committed himself to Durfee Hill Road, which is in bad shape in many places. G. Treml pointed out that there is a cul-de-sac on Elbow Rock Road which is owned by two (2) different people and will have to be surveyed. G. Treml stated his opinion that he has done more than enough on Elbow Rock Road, including gravel and drainage. G. Treml stated that many roads have not had work done in 50 years, noting that the residents of these roads have been paying taxes also.

Councilor G. Steere pointed out that the residents of Elbow Rock Road bought a lot and built a house on a dirt road. Councilor G. Steere asked if we spent \$25,000 to pave the road, would there be enough left for the other roads that are scheduled for this year. G. Treml stated that he is scheduled to pave Lee, Eleanor, Highland, Narragansett and Curry, as well as a section of Elbow Rock Road. G. Treml further stated that he is committed to sections of Durfee Hill that are a mess. G. Treml stated that his budget will be depleted with these repairs.

Councilor Burlingame asked G. Treml if he could do the work if we came up with the money. G. Treml replied that he only has so much time and has already committed to Durfee Hill, but if the Council directs him to do Elbow Rock instead, he will do so. Councilor W. Steere referred to G. Treml's monthly report and asked if the roads he has paved are private roads. G. Treml replied that he shimmed portions of the roads so the plows will not cause damage.

Councilor W. Steere commended the Public Works Department for doing a fantastic job, but stated that we have spent a lot of time and money on non-Town roads. Councilor W. Steere noted that Elbow Rock is a Town road with 3 or 4 residents who pay a substantial amount of taxes. G. Treml stated that it is not graded off or ready to be paved, but he has fixed the potholes and the water problem which was causing them.

There was discussion regarding the Town's Road Policy. Councilor W. Steere voiced his opinion that Elbow Rock is a Town road and should be done. G. Treml asked if he should still do Durfee Hill. Councilor W. Steere asked if he can do both with the help of a contractor. G. Treml replied that it is difficult to get a paving contractor on short notice due to their schedules. G. Treml noted that it rained today, therefore the work gets pushed off.

Councilor Sette suggested that we get the grader back and then schedule the asphalt. G. Treml stated that he will call Murray to see when we can get the road graded, then call Cardi to see if we can fit into their schedule. Regarding the cost, Councilor Sette suggested that only a binder coat be applied for now and a finish coat at a later date. Burlingame stated that it could be an unbudgeted expenditure which would later be back-funded as we did last year with the computer system. Councilor Burlingame

stated that if the Council directs G. Treml to do the road, the Council should find the money to do it. Councilor Sette stated that the Council needs to consider another road bond in the next budget cycle.

- D. Jason Rhodes, Emergency Management Director, stated that grant funding in the amount of approximately \$6,000 has been secured from the Rhode Island Emergency Management Agency. J. Rhodes proposed that the funds be used towards the EMA Director's salary and the Code Red reverse 911 system.

Councilor W. Steere asked if the Town and State are prepared with regard to sickness issues, such as Ebola. J. Rhodes replied that the matter is being addressed every minute of every day by many people at the Department of Health, including himself. J. Rhodes felt that we are in good shape concerning preparedness and planning.

- XI. Bds. and Commissions/Discussion
None.

- XII. Open Forum

- A. Tom Moriarty, resident of Elbow Rock Road, thanked the Council for their attention regarding the condition of his road. Regarding the drainage issues, T. Moriarty stated that four (4) catch basins were installed, but because it is a dirt road, they fill up with sand.
- B. Rose LaVoie spoke about the bridge, stating that there are branches obstructing the view of the waterfall. Councilor W. Steere stated that this was brought up several years ago and DEM would not allow us to clear it out. R. LaVoie suggested that we bring the matter to our legislators. Tim Kane, Assistant Town Solicitor, suggested that Tim Inacio, Town Planner, call the Burrillville Town Planner to ask what is the procedure for conducting a cleanup. Councilor Sette stated that there is something in today's paper regarding grant money for watershed cleanups.
- C. Councilor G. Steere spoke about Elbow Rock Road, stating that the Town put a lot of work, time and money into the road when Mr. Moriarty began his project. Councilor G. Steere commented that if we move forward and put a binder coat on the road, it is not because someone complained to the Council.

Councilor G. Steere stated that nobody promised to pave the road when Mr. Moriarty bought the lot. Councilor G. Steere stated that he did not appreciate Mr. Moriarty dropping names, adding that it had no bearing on tonight's decision. Councilor G. Steere commented that he understands Mr. Moriarty's concerns, but wanted everyone to be aware that the Director of Public Works addressed the problems a year and a half ago.

- D. Walter Steere, Jr. commented that Elbow Rock Road was not an agenda item and the Council spent more time on it than any agenda item. W. Steere, Jr. stated that the School Committee would never have been allowed to do this. Tim Kane stated that the

subject came up during Department Head Reports and the Council was cautioned not to vote on it.

Walter Steere, Jr. spoke regarding the number of registered voters in Rhode Island. W. Steere, Jr. stated that the problem is that when people die or leave the State, their names are not always removed from the list. W. Steere, Jr. stated that there is a program which cleans up the voter lists and suggested that we look into it.

- E. Tom Moriarty apologized to Councilor G. Steere and stated that he was well aware that he was building a house on a dirt road. T. Moriarty stated that all he requested from the Public Works Department was that swales be placed on the road to address runoff. T. Moriarty stated that drains were installed instead so when the road was paved, it would be done right. T. Moriarty stated that this is what was promised to him 1½ years ago.

XIII. Seek to Convene to Executive Session Pursuant to:

MOTION was made by Councilor Sette to CONVENE to Executive Session pursuant to R.I.G.L. 42-46-5(a)(5) Land Acquisition - Discussion and/or action; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XIV. Reconvene Open Session

MOTION was made by Councilor G. Steere to reconvene open session, to seal the minutes of Executive Minutes, and to disclose that one (1) vote was taken; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XV. Adjourn

MOTION was made by Councilor Sette to ADJOURN at 9:11 p.m.; seconded by Councilor Burlingame.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the November 6, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **November 6, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; George O. (Buster) Steere; Edward C. Burlingame; and Steven A. Sette.

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Joseph DelPrete, Chief of Police; Diane Brennan, Finance Director; Susan Harris, Deputy Town Clerk; Gary Treml, Director of Public Works; Judy Branch, Director of Human Services; and Walter Steere, Jr., School Committee member

III. Pledge of Allegiance

The Pledge of Allegiance was led by Councilor W. Steere.

IV. Open Forum - Agenda Items

None.

V. Citation - Eagle Scout, Kevin Krupowies

Councilor W. Steere stated that the Council has an Eagle Scout Citation for Scout Kevin Krupowies of Troop #1 North Scituate. Kevin's Eagle Court of Honor will be held on November 9, 2014.

Councilor Reichert read the following Citation into the record.

TOWN OF GLOCESTER
CITATION
Be it hereby known to all that:
The Town of Gloucester
hereby offers its sincerest congratulations to:
KEVIN KRUPOWIES
in recognition of
achieving the highest ranking honor of
Eagle Scout
in the
Boys Scouts of America

To achieve this honor Kevin did work diligently and consistently for several years, has been a leader of other young men and a follower of good example in Scouting. Kevin started in scouting as a Gloucester cub scout.

The Town Council, Town Clerk and Citizens of Gloucester are proud to have Kevin Krupowies, of Boy Scout Troop 1, North Scituate, as a member of our community.

Seconded by Councilor Sette.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VI. Public Hearing (Continuation of Hearing Opened on October 16, 2014)

A. Zoning Map Amendment - Discussion and/or action

1. Applicant: Gregory Gabel, applicant and owner, Assessor's Plat 14, Lot 15, existing in an A-4 (Agricultural 4 Acres) zone and partially in a B-2 (Highway Commercial) zone, property located off Putnam Pike; to amend the Zoning Map in accordance with Article I, Administration & Procedures, Section 350-7 Administration and Enforcement, Subsection E, Adoption and Amendment(s): to re-zone the A-4 portion of Lot 15 to a B-2 zone. (Former Kitchen 44 Location)

Councilor W. Steere stated that this Public Hearing was advertised in the Valley Breeze/Observer for three consecutive weeks, October 2nd, 9th, & 16th 2014 and was opened and continued on October 16, 2014.

Discussion:

Councilor W. Steere stated for the record that a favorable decision was unanimously passed by the Planning Board. Councilor W. Steere asked if anybody wished to be heard regarding this application. It was stated that Gregory Gabel, Applicant, was not present and Attorney Matthew Durfee appeared on his behalf. Councilor W. Steere stated that a map of the proposed Zone Change is available for review.

Councilor W. Steere again asked if anyone wished to speak.

Hearing none, Councilor W. Steere DECLARED the Public Hearing Closed.

MOTION was made by Councilor G. Steere to **APPROVE** the Zone Change for applicant/owner: Gregory Gabel, for AP 14, lot 15 to re-zone the portion of said lot to a Business-2 acre zone; seconded by Councilor Sette.

Discussion:

Councilor W. Steere expressed thanks to the Planning Board for their diligence in recognizing a situation which needed to be addressed and corrected.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VII. Consent Items

- A. Approval of Town Council Minutes of October 16, 2014 - Disc. and/or action
- B. Pole Grants - Discussion and/or action
 - 1. Pole 2S, Pine Orchard Road
 - 2. Pole 7S, Brown School Road
 - 3. Pole 9S, Jackson Schoolhouse Road

MOTION was made by Councilor Sette to APPROVE the Town Council minutes of October 16, 2014; and to APPROVE the Pole Grants for Pole 2S Pine Orchard Road, Pole 7S Brown School Road, & Pole 9S Jackson Schoolhouse Road; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VIII. Unfinished Business

- A. Bds. & Commissions
 - 1. Appointments - Discussion and/or action
 - a. Community Resource and Wastewater Advisory Commission
 - 1. One Alternate one year term to expire 01/2015
 - 2. One Two year term to expire 1/2015

Councilor W. Steere stated that we have advertised and are continuing to communicate with the Chair of that committee. Councilor W. Steere noted that there may be a candidate for appointment at the next Council meeting.

MOTION was made by Councilor Sette to TABLE the appointments to the Community Resource and Wastewater Advisory Commission; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES

NAYS

MOTION PASSED/FAILED

- b. Recreation Commission
 - 1. One Two year term to expire 01/01/2015

Jean Fecteau, Town Clerk, stated that she has advertised and will send a memo to the existing members of this board to see if they have any recommendations.

MOTION was made by Councilor G. Steere to TABLE the appointment to the Recreation Commission; seconded by Councilor Burlingame.

Discussion:

Councilor Sette suggested that the Council also send a letter to the Gloucester Little League and Soccer League to see if anyone would be interested in serving on the Recreation Commission.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- c. Senior Center Board of Directors
 - 1. One five year term to expire 1/2019

Councilor Burlingame stated that he is waiting for feedback from a possible candidate who is considering the position.

MOTION was made by Councilor Burlingame to TABLE the appointment to the Senior Center Board of Directors; seconded by Councilor Sette.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. Acceptance of Period Lighting in Chepachet Village - Discussion and/or action

Councilor W. Steere stated that the Council has received two memos from the Town Planner. One outlines the cost to run the lighting and one memo regarding the outstanding items on our “punch list” of fixes to the whole project.

Councilor W. Steere explained that the Planner appears to indicate some of the items have been addressed and there are a few outstanding items. The Planner indicated to the Clerk that the Public Works Director is willing to sign off on the lighting but the Planner would like to know if Council wants to wait for the other fixes to be made before signing off on the lighting.

Discussion: Councilor W. Steere asked if the Council signs off on the lights, will we be signing off on the whole project. Gary Treml, Director of Public Works, replied that we would just be taking over the lighting portion. Councilor W. Steere asked G. Treml if he feels comfortable taking over the maintenance of the lights. G. Treml replied in the affirmative, stating that he has spare components if they need to be repaired or replaced.

Jean Fecteau, Town Clerk, asked if the Town will be billed for these items. Councilor Sette replied that the State indicated that they would give them to us in case there ever was a problem. There was Council consensus to sign off on the light portion of the project. J. Fecteau noted that the lighting is the only thing for which the State needs a signature. Councilor Sette suggested that the Council send a letter indicating that we are prepared to sign off, but would like a commitment that the outstanding issues regarding the sidewalks will be addressed.

MOTION was made by Councilor Sette to AUTHORIZE the Town Solicitor to draft a letter to the RI Department of Transportation regarding the fact that the Town is willing to move forward with signing off on the lights, but has concerns with several items on the “punch list” and wants assurance that this work will be done withing a reasonable amount of time; seconded by Councilor G. Steere.

Discussion:

Gary Trembl noted that the State is presently paying for the electricity for the lights.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

C. High Risk Rural Road Systemic Improvement Project - Mapping Update - Discussion and/or action

Councilor W. Steere stated that the Town Planner has submitted diagrams to update Council on the status of this project.

Councilor Reichert stated that he has been contacted by several residents regarding the noise created by the chatter strips installed by the State. Harry Sayles, of 1338 Snake Hill Road, was present and stated that the road is not wide enough and he can hear the noise from 1/4 mile away. H. Sayles stated that his elderly mother-in-law lives with them and she cannot sleep due to the noise. H. Sayles noted that cars coming out of Cherry Valley Road seem to hit the strips due to the curve of the road.

H. Sayles stated that the traffic count on Snake Hill Road has increased dramatically in the last five years and some people travel in excess of 60 miles per hour in a 25 MPH zone.

Councilor Reichert stated that he has spoken to Senator Fogarty regarding the matter and suggested that the Council forward something in writing to him. Councilor Burlingame agreed that there is a problem, stating that he lives a third of a mile away and can hear the noise.

Councilor Sette noted that the Council was never informed by the State that this work was going to be done. Councilor Sette stated that in the future, the Council should be made aware of projects such as this. Councilor G. Steere stated that he was informed that the State was given millions of dollars to spend on safety improvement, such as rumble strips, striping and fluorescent signs, but not to pave the roads. Councilor G. Steere further stated that money is also being spent on new detailing on State trucks due to the new logo.

MOTION was made by Councilor Reichert to send correspondence to our Senator and Representatives informing them that the High Risk Road System is annoying to residents of the Town and that the road should be repaved; seconded by Councilor G. Steere.

Discussion: None

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Councilor Sette stated that he will draft the letter for the Council's review.

D. Building/Zoning Office

1. Authorization for Certification expenses - Discussion and/or action

Councilor W. Steere read the following cover letter from the Bldg/Zoning Office:

I have forwarded to the Clerk's office the ICC certification information that I obtained from Joe Raymond regarding registration and testing.

This information includes the cost of registration and testing for certification.

Any other questions, please let me know.

Thank you,
Ken (Johnson)

(end of memo)

Councilor W. Steere stated that the Clerk has scanned the information and sent it to each Council member.

Discussion:

Councilor Sette noted that as part of the hiring agreement with the Building Official, the Town was going to pick up the cost of certification. Ken Johnson, Building/Zoning Official, stated that he attended a meeting of the Building Officials Association and was told that we should have the books used for testing in the office to be used for research.

Councilor Sette inquired about the cost of ICC certification. K. Johnson replied that the examination cost alone is \$158.00, adding that this is something that can be done quickly, eliminating the need to have the Burrillville Building Official sign Certificates of Occupancy. Councilor Burlingame asked how much the books would cost. K. Johnson replied that the cost is \$122.00.

It was stated that there are funds in the Building Department Budget, therefore a motion is not necessary. Councilor Sette recommended that next year when the Budget is prepared, money be included to cover any additional books that may be needed.

IX. New Business

A. Boards & Commissions

1. Resignations - Discussion and/or action

a. Land Trust

One member-at-large (from Planning Bd.) to expire 2/2015

Councilor W. Steere stated that the Council has received the resignation of George Charette from the Land Trust, Kent Property Commission and Planning Board. Councilor W. Steere stated that the resignations have since been rescinded by Mr. Charette. After discussion, it was determined that since the Council had taken no action on the resignations, they would be removed from the table.

MOTION was made by Councilor Reichert to REMOVE FROM THE TABLE the resignation of George Charette from the Land Trust; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

b. Kent Property Commission

One Two year term to expire 1/2015

MOTION was made by Councilor Reichert to REMOVE FROM THE TABLE the resignation of George Charette from the Kent Property Commission for the two year term to expire 1/2015; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

c. Planning Board

One Five year term to expire 3/2018

MOTION was made by Councilor Reichert to REMOVE FROM THE TABLE the resignation of George Charette from the Planning board for the five year term to expire 3/2018; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

The Council members expressed their appreciation to G. Charette for continuing to serve on the Land Trust, Kent Property Commission and Planning Board.

- d. Conservation Commission
One Alternate One year term to expire 2/2015

Councilor W. Steere stated that the Council has received the resignation of Brian Fernandes from the Conservation Commission.

MOTION was made by Councilor Reichert to ACCEPT the resignation of Brian Fernandes, effective October 1, 2014, from the Conservation Commission for the alternate one year term to expire 2/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- 2. Appointments - Discussion and/or action
 - a. Land Trust
One member-at-large (from Planning Bd.) to expire 2/2015

It was noted that the next three (3) appointments are no longer necessary as George Charette has withdrawn his resignation.

MOTION was made by Councilor Sette to REMOVE FROM THE TABLE the appointment to the Land Trust of one member-at-large (from the Planning Board); seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- b. Kent Property Commission
One Two year term to expire 1/2015

MOTION was made by Councilor Sette to REMOVE FROM THE TABLE the appointment to the Kent Property Commission for a two year term to expire 1/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- c. Planning Board
One Five year term to expire 3/2018

MOTION was made by Councilor Sette to REMOVE FROM THE TABLE the appointment to the Planning Board for one unexpired five year term to expire 3/2018; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- d. Conservation Commission
One Alternate One year term to expire 2/2015

Mike Ahnrud, chair of the Conservation Commission, stated that in addition to Brian Fernandes's resignation, there will be one or two more vacancies when the members' terms expire in January. M. Ahnrud noted that there have been advertisements for volunteers and the members of the Commission will try to solicit new members.

MOTION was made by Councilor Sette to TABLE the appointment to the Conservation Commission; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- 3. Expired terms for Appointment - Discussion and/or action
 - a. Senior Center Board of Directors
One Five year term to expire 11/2014

Councilor W. Steere stated that this is the term of David Lohr and we are waiting to hear back from the chair of the Board of Directors regarding the reappointment.

MOTION was made by Councilor Burlingame to TABLE the appointment to the Senior Center Board of Director for a five year term to expire 11/2019; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. Ratification: R.I.E.M.A. Emergency Management Performance Grant 13-04-FY2013
EMPG Agreement - Discussion and/or action

Councilor W. Steere stated that Jason Rhodes explained this grant and its use to Council at a previous meeting. Councilor W. Steere stated the grant was to go towards a portion of his salary and the cost of the Code Red program. Councilor W. Steere stated the Agreement was received after that meeting and had to be signed by October 31, 2014, so there was consensus of the Council to approve the signing of the agreement and then ratify.

MOTION was made by Councilor Sette to RATIFY the R.I.E.M.A. Emergency Management Performance Grant 13-04-FY2013 EMPG Agreement submitted to R.I.E.M.A. on October 31, 2014; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

C. Leadership Rhode Island: Authorization of participation & funding - Discussion and/or
action

Councilor Burlingame explained that he was contacted by the Executive Office of Leadership Rhode Island and asked if there could be representation from Glocester in the current class which is scheduled to begin soon. Councilor Burlingame gave background information regarding Leadership Rhode Island, stating that it was established in 1984 with the purpose of grooming future leaders in the State by educating them in the various elements of government. Councilor Burlingame stated that it is a 10-month program which meets one day per month.

Councilor Burlingame stated that he has nominated Jean Fecteau, Town Clerk, to represent Glocester. Councilor Burlingame stated that there is a cost of \$5,100 to participate, but noted that there is the opportunity for a scholarship which would cover half the cost. Councilor Burlingame expressed his opinion that it is a very worthwhile program and asked if there is anything in the Budget for education. Jean Fecteau, Town Clerk, replied that she used to go to academy annually, but stopped budgeting for it when she no longer attended.

J. Fecteau stated that between education and conferences, she believes there is between \$600 and \$700 in the budget. J. Fecteau stated that she has submitted the necessary paperwork for the scholarship. After discussion, there was Council consensus to wait and see if the scholarship is awarded, and proceed from there. Councilor Burlingame stated that if the scholarship is not awarded, we should include this in the budget for next year.

D. Gloucester Memorial Park - Buildings & Grounds - Discussion and/or action

Councilor W. Steere read the following memo from the Public Works Director into the record:

To: Honorable Town Council
From: Gary Treml DPW Director

Over the past several years the concession stand at GMP is in severe disrepair. This is not from lack of effort by DPW, but from continued vandalism. Last year the concession side of the building was never opened nor were the restrooms. The Town provided port a johns for the park patrons which worked out well.

It has become an uphill battle with regards to maintenance. Here are some of the events that have happened over the past several years:

1. Smashed water tanks on the toilets.
2. Plug sink drains w/toilet paper and leave water running.
3. Plug toilets, defecate, then flush toilets until it runs all over the floors.
4. Smash outside lighting.
5. Continually rip siding shingles off building.
6. Smashed both windows over the concession stand roof.
7. Smashed vent on end of building.
8. Ripped roof shingles off.
9. Throw rocks at steel doors putting dents in the doors.

The only piece of the building that has to stay is the electric room. I propose raising the remainder of the building and leaving just a small electric room which takes care of the field lights. With the elimination of the building, the Senior Center septic system will no longer receive any discharge from this facility, extending the life of their system. There are more important projects for our maintenance person other than repairing vandalism.

Respectfully,
Gary

(end of memo)

Discussion:

Councilor Burlingame stated that this came up at the Department Head meeting and he advised Gary Treml, Director of Public Works, to put the scope of the problem in writing. Councilor Burlingame asked how much it would cost to tear down the building. G. Treml replied that it would not cost much and he would utilize much of the materials to frame off the section which must remain.

Councilor W. Steere asked if there is water for the building to use for the fields. G. Treml replied there is no irrigation for the fields and that water and septic are connected to the Senior Center's well and septic system. Councilor G. Steere stated that it is disturbing that we have a million dollar Police budget and these kids are not caught for this extensive vandalism.

Councilor G. Steere stated that security cameras are going to be installed at the Town Hall, and asked why can't we fix this vandalism problem. Councilor W. Steere stated that it would be a good idea to put cameras at the park to discourage vandalism. G. Treml noted that our skate park is off the beaten path, unlike Burrillville's, which is visible from the main road. G. Treml stated that he feels it would not be wise to spend money to fix the building when nobody uses it.

MOTION was made by Councilor Burlingame to give the Director of Public Works authority to raze the concession stand at Gloucester Memorial Park and to preserve the electrical equipment; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: G. Steere

MOTION PASSED

- E. Approval for use of Governmental "Ebay" website - for surplus Town equipment/vehicles disposal: Discussion and/or action

Councilor W. Steere stated that the Finance Director has previously discussed with Council and is now seeking approval to use this resource.

Discussion: Diane Brennan, Finance Director, explained that periodically, we have surplus equipment which becomes available and there are several Governmental websites, similar to E-Bay, which will take photographs and put the items up for bid. D. Brennan stated that this would eliminate the need to advertise.

MOTION was made by Councilor Burlingame to AUTHORIZE the Finance Director to seek out information and utilize governmental websites for the disposal of surplus town property; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- F. Planning Office: Clerk position Appointment- Discussion and/or action

Councilor W. Steere stated that this position has been posted internally for union employees and there were no applicants. There was discussion regarding the next step in the process.

MOTION was made by Councilor Burlingame to advertise for the position of Planning Clerk; seconded by Councilor Sette.

Discussion:

Councilor W. Steere stated that there had been discussion with regard to making the Planning Clerk position responsible for monitoring the Gloucester Home Repair activity. Councilor W.

Steere asked if this should be included in the advertisement. Jean Fecteau, Town Clerk, noted that the job description already has language concerning grant management. There was Council consensus to advertise the position as it is presently worded.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

G. Planning Dept.- Authorization to Extend Former Planner hours (as needed basis)-
Discussion and/or action

Diane Brennan, Finance Director, stated that the last arrangement with the former Town Planner has expired as of October 31st. D. Brennan explained that the former Planner has provided assistance on several projects which were started prior to his resignation. D. Brennan requested that the agreement be extended to December 31st on an as-needed basis based on the current Planner's recommendations.

Discussion:

Councilor Sette commented that at some point, we have to end this. Councilor Sette suggested that we ask the Planner what are the specific projects for which he requires assistance.

MOTION was made by Councilor Sette to extend the authorization of hours of the former Town Planner on an as-needed basis to no later than December 31, 2014; seconded by Councilor Burlingame.

Discussion:

It was stated that the terms will be the same as the previous agreement.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

H. Authorization for expenditure of funds: Police Department 2015 SUV- Discussion
and/or action

Councilor W. Steere read the following memo from Joseph DelPrete, Chief of Police:

To: Diane Brennan, Finance Director
From: Joseph DelPrete, Chief of Police
Date: October 29, 2014
Subj: 2015 Police SUV Purchase

I would respectfully request that the Honorable Town Council authorize the payment for one 2015 Ford police all-wheel drive sport utility vehicle in the amount of **\$30,648.25** to MHQ Municipal Vehicles (Accounts Payable) located at 401 Elm Street, Marlborough, Massachusetts 01752.

The Town Council has previously approved and designated \$25,000 in fiscal year 2014-2015 funds for this purchase. The remaining \$5,648.25 needed for this purchase will be supported from a federal asset forfeiture account and police department budget line item.

Hiller Federal Forfeiture Account \$5,271.49
Special Equipment Account 01-040-2100 \$ 376.76

Side Note: The original bid award of \$30,529.50 was awarded and ordered through Imperial Municipal Partners of Milford, Massachusetts for the vehicle, lighting equipment, siren and installation in the amount of \$30,529.50. MHQ recently purchased Imperial Municipal Partners and honored this pricing and bid award. I approved a **\$118.75** pricing increase for factory installed minor changes to assist in the quality of the overall lighting installation to bring the total purchase price to **\$30,648.25**.

Respectfully Submitted,
Joseph DelPrete

(End of memo)

Discussion: None.

MOTION was made by Councilor Sette to AUTHORIZE the Expenditure of funds, previously budgeted in FY 2014-15, to MHQ Municipal Vehicles in the amount of \$30,648.25 for one 2015 Ford Police all-wheel drive sport utility vehicle; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

X. Council Correspondence/Discussion

- A. Councilor Sette reminded the Council that on November 20th there will be a Wreaths Across America fund-raising dinner at the Kelly-Gazzero Post in Cranston. Money raised will go towards wreaths to be placed on graves at Arlington Cemetery in the name of the 8th grade class at Ponaganset Middle School. It was stated that the Wreaths Across America ceremony will take place on December 9th at the Middle School. There was Council consensus to prepare a citation for the event.
- B. Councilor W. Steere stated that correspondence was received from Burrillville and New Shoreham supporting Gloucester's legislation to repeal the law which gives a tax exemption to Brown University professors.
- C. Councilor W. Steere stated that a letter was received from the Harmony Fire Department regarding the condition of Route 44 in Harmony.
- D. Councilor W. Steere stated that correspondence was received from a resident regarding potholes on Durfee Hill Road.

- E. Jean Fecteau, Town Clerk, stated that the next Town Council meeting will be Wednesday, November 19th, due to a scheduling conflict. It was stated that a Public Hearing for License Renewals will be held on that date.
- F. Councilor W. Steere stated that correspondence was received from Statewide Planning with regard to the Comprehensive Plan.

XI. Department Head Report/Discussion

- A. Jean Fecteau, Town Clerk, stated that she has advertised in several places that the date of the next Council meeting has been changed to November 19th.

J. Fecteau stated that on Tuesday, November 11th, there will be a ceremony at the Senior Center to commemorate Veterans' Day. J. Fecteau noted that all are invited to attend.

J. Fecteau spoke regarding the recent Election, thanking Susan Harris, Deputy Town Clerk, the Police Department, and the Finance Department for their assistance.

- B. Diane Brennan, Finance Director, stated that for the next meeting she will have the contract for Direct Energy.

XII. Bds. and Commissions/ Discussion

- A. Walter Steere, Jr., School Committee member, stated that negotiations are currently taking place with the certified staff at the high school. W. Steere, Jr. stated that he is unable to provide details, but commented that it will cost the taxpayers a lot of money over three (3) years and, in his opinion, with no educational benefit. W. Steere, Jr. noted that he was the only School Committee member to speak against the contract.

W. Steere, Jr. stated that he feels this is payback for the budget being cut by \$100,000 last year. Councilor W. Steere stated that he hopes they remember that it was a member of the School Committee who made the motion to cut the \$100,000.

Councilor Sette asked if there was legislation passed that the Town Council has to approve a contract before it is signed. Tim Kane, Assistant Town Solicitor, replied that this would require an amendment to the Regional Charter. Councilor Burlingame suggested that the Council submit the necessary legislation to change the Charter. Jean Fecteau, Town Clerk, stated that there is a process outlined in the Charter regarding how to amend it and it is not through legislation. J. Fecteau stated that she has asked numerous times for a copy of the current Charter but has not received one. There was Council consensus to place this on the next agenda for further discussion.

XIII. Open Forum

- A. George Charette stated that he regrets putting the Council through the drama regarding his resigning from the three (3) boards on which he serves. G. Charette stated that he received phone calls from people and realized that there is a lot of work to be completed for the benefit of the Town. G. Charette thanked the Council for reconsidering his resignations. The Council members thanked G. Charette for his continued service.

XIV. Seek to Convene to Executive Session Pursuant to:

MOTION was made by Councilor Reichert to Convene to Executive Session Pursuant to R.I.G.L. 42-46-5(a)(5) Land Acquisition - Discussion and/or action; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XV. Reconvene Open Session

Disclose votes taken in Executive Session

MOTION was made by Councilor Burlingame to Seal the minutes of Closed Executive Session and to disclose that no votes were taken in Executive Session; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XVI. Adjourn

MOTION was made by Councilor Burlingame to ADJOURN at 9:34 p.m.; seconded by Councilor G. Steere.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the November 19, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **November 19, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; George O. (Buster) Steere; Edward C. Burlingame; and Steven A. Sette.

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Joseph DelPrete, Chief of Police; Diane Brennan, Finance Director; Susan Harris, Deputy Town Clerk; Gary Treml, Director of Public Works; Kenneth Johnson, Building/Zoning Official; Jane Steere, Tax Collector; Anthony Parrillo, Recreation Director; and Walter Steere, Jr., School Committee member

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Open Forum - Agenda Items

None.

V. Public Hearings

A. 24-HOUR VICTUALING LICENSE RENEWAL - Discussion and/or action

1. Chepachet Deli & Catering, 842 Putnam Pike

Councilor W. Steere stated that this Public Hearing was advertised on October 30th, Nov. 6th & Nov. 13th 2014 in the Valley Breeze/Observer.

Councilor W. Steere DECLARED the Public Hearing Open and asked if anyone wished to speak for or against the renewal of this license.

Hearing none, Councilor W. Steere DECLARED the Public Hearing Closed.

MOTION was made by Councilor Sette to GRANT the RENEWAL of the 24-hour Victualing License to: Chepachet Deli, Gregory Doura, 842 Putnam Pike contingent upon: 1) payment of all Town taxes; 2) Building/Zoning approval as needed; 3) Police and or Fire inspection and approval as needed; 4) Health Department approval; 5) Food Manager Certificate; 6) Rhode Island Permit to Make Sales; 7) copy of current menu to remain on file in Clerk's Office; this license shall be for the interior of the premise only and is valid from December 1, 2014 to November 30, 2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. 24-HOUR VICTUALING LICENSE NEW - Discussion and/or action

1. April's on the Pike, 401 Putnam Pike

Councilor W. Steere stated that this Public Hearing was advertised in the Valley Breeze/Observer on October 30th, November 6th & 13th, 2014.

Councilor W. Steere DECLARED the Public Hearing Open and stated that this Public Hearing is for consideration of a new 24 hour Victualing License. Police and Fire have been notified.

Councilor W. Steere asked if the owner was present to explain her request.

Discussion: April Young, owner, explained that she will possibly only use the 24-hour license during fishing season which runs from April to October. A. Young stated that she would like to have the option of opening at 3:00 or 4:00 a.m. during those times.

Councilor W. Steere asked if anyone wished to speak.

Hearing none, Councilor W. Steere DECLARED the Public Hearing Closed.

MOTION was made by Councilor G. Steere to GRANT the 24-hour Victualing License to: April's on the Pike, 401 Putnam Pike: contingent upon: 1) payment of all Town taxes; 2) Building/Zoning approval as needed; 3) Police and or Fire inspection and approval as needed; 4) Health Department approval; 5) Food Manager Certificate; 6) Rhode Island Permit to Make Sales; 7) copy of current menu to remain on file in Clerk's Office; this license shall be for the interior of the premise only and is valid from December 1, 2014 to November 30, 2015; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

C. VICTUALING LICENSE RENEWALS - Discussion and/or action

It was stated that since April's on the Pike 24-hour victualing was granted, a Motion is necessary to remove April's from the Victualing License renewals: MOTION was made by Councilor Reichert to REMOVE from the TABLE consideration of #2 April's on the Pike, 401 Putnam Pike; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

1. Aegean Pizza, 1195B Putnam Pike
2. Burrillville/Glocester Youth Soccer Association, 1407 Putnam Pike (Concession Stand)
3. Cady's Tavern, 2168 Putnam Pike
4. Chepachet Farms, 226 Tourtellot Hill Road
5. Chester's Restaurant, 102 Putnam Pike
6. DePetrillo's Pizza & Bakery, 1153 Putnam Pike
7. Dinos Park N Shop, 1020 Putnam Pike
8. Dunkin Donuts, 1006 Putnam Pike
9. Gentleman Farmer Restaurant, 617 Putnam Pike
10. Glocester Little League, 1011 Putnam Pike (Concession Stand)
11. Glocester Memorial Park, Town of Glocester, 46 Adelaide Road (Concession Stand)
12. Harmony Corner Store, 365 Snake Hill Road
13. Knight Farm, 1 Snake Hill Road
14. Melody Hill Country Club, 55 Melody Hill Lane
15. Pinewood Pub & Pizza, 16 Terry Lane
16. Snows/Clambox, 2461 Putnam Pike
17. Sticks Tavern, 417 Putnam Pike
18. Tavern on Main, 1157 Putnam Pike
19. Village Bean Café, 15 Money Hill Road

Councilor W. Steere stated that this Public Hearing was advertised in the Valley Breeze/Observer on October 30th, November 6th & 13th, 2014.

Councilor W. Steere Declared the Public Hearing OPEN and asked if anyone wished to be heard for or against the renewal of these licenses.

Discussion: None.

Councilor W. Steere Declared the Public Hearing CLOSED.

Discussion:

Councilor Sette referred to Glocester Memorial Park Concession Stand, stating that there is the possibility that this building will no longer be there. Councilor Sette asked if this license renewal should be removed and reconsidered at another time. Tim Kane, Assistant Town Solicitor, stated that the Council should make a motion to grant the renewals, with the exception of Glocester Memorial Park Concession Stand.

MOTION was made by Councilor Sette to GRANT the RENEWAL of a Victualing License to the afore-mentioned establishments as listed on the agenda, with the exception of April's on the Pike, 401 Putnam Pike and Glocester Memorial Park, 46 Adelaide Road; contingent upon: 1) payment of all Town taxes; 2) Building/Zoning approval as needed; 3) Police and or Fire inspection approval as needed; 4) Health Department approval; 5) Food Manager Certificate; 6) Rhode Island Permit to Make Sales; 7) copy of current menu to remain on file in Clerk's Office; these licenses shall be for the interior of the premise only and are valid from December 1, 2014 to November 30, 2015; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

D. NEW VICTUALING LICENSES - Discussion and/or Action

1. Paris Irons Farm, 86 Paris Irons Road

Councilor W. Steere stated that this Public Hearing was advertised in the Valley Breeze/Observer on Oct 30th, November 6th & 13th, 2014.

Councilor W. Steere DECLARED the Public Hearing OPEN and asked if anyone wished to speak regarding #1. Paris Irons Farm.

Discussion:

Craig DiPetrillo, owner and applicant, explained that he and his wife established the farm at 86 Paris Irons Road about a year ago and would now like to sell baked goods at the farm stand.

Councilor W. Steere again asked if anyone wished to be heard.

Hearing none, Councilor W. Steere DECLARED the Public Hearing Closed.

Councilor W. Steere stated that because of the way this Public Hearing was advertised, he must reopen the Public Hearing to include the next item.

2. The Road House Farm, 312 Chopmist Hill Road

Councilor W. Steere stated that this Public Hearing was also advertised in the Valley Breeze/Observer on October 30th, November 6th & 13th, 2014.

Councilor W. Steere reopened the Public Hearing and asked if anyone wished to speak regarding #2. The Road House Farm.

Discussion:

George Charette, owner of the Road House Farm, stated that he has been in business for 14 years and now wishes to include an in-home farm kitchen. G. Charette stated that he has submitted all of the necessary documentation to the Clerk's office.

Councilor W. Steere asked if anyone wished to be heard regarding this application.

Hearing none, Councilor W. Steere DECLARED the Public Hearing Closed for both applications.

MOTION was made by Councilor Reichert to GRANT A Victualing License to:
Paris Irons Farm, 86 Paris Irons Road contingent upon: 1) payment of all Town taxes; 2) Building/Zoning approval as needed; 3) Police and or Fire inspection approval as needed; 4) Health Department approval; 5) Food Manager Certificate; 6) Rhode Island Permit to Make Sales; 7) copy of current menu to remain on file in Clerk's Office; this license shall be for the interior of the premise only and is valid from December 1, 2014 to November 30, 2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Sette to GRANT a Victualing License to:
The Road House Farm, 312 Chopmist Hill Road contingent upon: 1) payment of all Town taxes; 2) Building/Zoning approval as needed; 3) Police and or Fire inspection approval as needed; 4) Health Department approval; 5) Food Manager Certificate; 6) Rhode Island Permit to Make Sales; 7) copy of current menu to remain on file in Clerk's Office; this license shall be for the interior of the premise only and is valid from December 1, 2014 to November 30, 2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- E. CLASS A LIQUOR- RETAILER RENEWALS - Discussion and/or action
1. Christy's Liquors, Inc., Kevin J. Kitson, d/b/a Christy's Liquors, 1184 Putnam Pike
 2. Kitson's Liquors, Inc., Lisa Kitson, d/b/a Kitson's Liquors, 677 Putnam Pike

Councilor W. Steere stated that this Public Hearing was advertised in the Providence Journal Legal Ads on November 6th & 13th, 2014.

Councilor W. Steere DECLARED the Public Hearing OPEN and asked if anyone wished to speak regarding these license renewals.

Hearing none, Councilor W. Steere Declared the Public Hearing CLOSED.

MOTION was made by Councilor Burlingame to GRANT the RENEWAL of a Class A - Retailer Liquor License to: 1. Christy's Liquors, Inc., Kevin J. Kitson, d/b/a Christy's Liquors, 1184 Putnam Pike; and 2. Kitson's Liquors, Inc., Lisa Kitson, d/b/a Kitson's Liquors, 677 Putnam Pike; contingent upon 1) Building/Zoning approval as needed; 2) Fire & Police Chief approval as needed; 3) proof of Rhode Island B.C.I. check; 4) Rhode Island Certificate of Good Standing; 5) Rhode Island Permit to Make Sales; 6) payment of all Town taxes; 7) copies of certification cards for all employees with Alcohol Service Certification to be kept current in the office of Town Clerk; 8) R.I. Dept. of Health Certification; these licenses shall be for the interior

of the premises only and are valid from December 1, 2014 to November 30, 2015; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

F. CLASS BV LIQUOR- RETAILER LICENSES RENEWALS - Discussion and/or action

1. Chester's Restaurant, Inc., Barbara Hamill, William J. Hamill III, Ann Marie Hamill, Barbara Royer and Patricia Johnson, d/b/a Chester's Restaurant, 102 Putnam Pike
2. Melody Hill Country Club, Inc., Marion Mandeville, d/b/a Melody Hill Country Club, 55 Melody Hill Lane
3. Agios Inc., Panagiota Arsoniadis, d/b/a Gentleman Farmer Restaurant, 617 Putnam Pike
4. Prickly Pear, Inc., William J. Kapanakis, d/b/a Pinewood Pub & Pizza, 16 Terry Lane
5. Tyo-Ristaino Corp., Stephen & Robin Tyo & Robert Ristaino, d/b/a Cady's Tavern, 2168 Putnam Pike
6. RMZ, LLC, Robert Zalewski, Daniel Saad d/b/a Snows Clambox, 2461 Putnam Pike
7. Adriana Enterprises, LLC, Adriana Iannuzzi, d/b/a Sticks Tavern, 417 Putnam Pike

Councilor W. Steere stated that this Public Hearing was advertised in the Providence Journal Legal Ads on November 6th & 13th, 2014.

Councilor W. Steere Declared the Public Hearing OPEN and asked if anyone wished to speak regarding these license renewals.

Hearing none, Councilor W. Steere Declared the Public Hearing CLOSED.

MOTION was made by Councilor Sette to GRANT a Class BV Retailer Liquor License to the afore-mentioned establishments as listed on the agenda, contingent upon: 1) Issuance of a valid Victualing License; 2) payment of all Town taxes; 3) Building/Fire Inspector; 4) Police Chief approval as needed; 5) Rhode Island Certificate of Good Standing; 6) Rhode Island Permit to Make Sales; 7) Current diagram of the complete service area filed in the Town Clerk's Office; 8) copies of certification cards for all employees with Alcohol Service Certification to be kept current in the office of Town Clerk; 9) copy of current menu to remain on file in Clerk's Office; 10) proof of Rhode Island B.C.I. check; these licenses shall be for the interior of the premise only with the exception of ; 4) Prickly Pear, Inc., William J. Kapanakis, d/b/a Pinewood Pub & Pizza ; 5) Tyo-Ristaino Corp., Stephen & Robin L. Tyo and Robert Ristaino, d/b/a Cady's Tavern; 6) RMZ LLC, Robert Zalewski, Daniel Saad, d/b/a Snows/Clambox; 7) Adriana Enterprises LLC, Adriana Iannuzzi, d/b/a Sticks Tavern, 417 Putnam Pike (additional

stipulations apply); these licenses are valid from December 1, 2014 to November 30, 2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

G. CLASS BT LIQUOR-TAVERN RENEWAL- Discussion and/or action

1. DLUM, LLC, David Lumnah, d/b/a Tavern on Main, 1157 Putnam Pike

Councilor W. Steere stated that this Public Hearing was advertised in the Providence Journal Legal Ads on November 6th & 13th, 2014.

Councilor W. Steere Declared the Public Hearing open and asked if anyone wished to be heard regarding the license renewal.

Hearing none, Councilor W. Steere DECLARED the Public Hearing CLOSED.

MOTION was made by Councilor G. Steere to GRANT the RENEWAL of a Class BT-Tavern License to: DLUM Restaurant, LLC, David Lumnah, d/b/a Tavern on Main, 1157 Putnam Pike contingent upon: 1) Issuance of a valid Victualing License; 2) payment of all Town taxes; 3) Building Inspector/Fire/ and or Police Chief approval as needed; 4) Rhode Island Certificate of Good Standing; 5) Rhode Island Permit to Make Sales; 6) maintaining an up to date diagram of the complete service area in the Town Clerk's office; 7) copies of certification cards for all employees with Alcohol Service Certification to be kept current in the office of Town Clerk; 8) updated menu maintained on file; 9) proof of Rhode Island B.C.I. check; this license shall be for the interior of the premise only and is valid from December 1, 2014 to November 30, 2015; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

H. CLASS BV LIQUOR - LIMITED RENEWAL - Discussion and/or action

1. Knight Farm, LLC, Joseph Iaciofano, d/b/a Knight Farm, 1 Snake Hill Road

Councilor W. Steere stated that the Public Hearing was advertised in the Providence Journal Legal Ads on November 6th & 13th, 2014.

Councilor W. Steere DECLARED the Public Hearing open and asked if anyone wished to be heard regarding the license renewal.

Discussion:

Councilor W. Steere stated that the Clerk received the following from Mr. Iaciofano:

Jean,

With the Beer & Wine license at Knight Farm up for renewal, I would like to request the restriction on my license be lifted but I am not sure what is needed to proceed. If you remember, the Zoning board put a restriction on the Knight Farm license that does not allow me to serve beer or wine before 4pm.

Since I have had the license there has never been an issue. Any concerns residents or town officials may have had at the time the license was granted regarding the potential negative impact to the area are no longer a concern.

The State of Rhode Island has laws and regulations regarding all liquor, beer & wine licenses throughout the state. So I would like to respectfully request the Knight Farm be regarded in the same manner as all others.

Sincerely,
Joseph Iaciofano
President - Knight Farm

(end of memo)

Councilor W. Steere again asked if anyone wished to be heard. Hearing none, Councilor W. Steere Declared the Public Hearing Closed.

There was Council discussion regarding what the applicant is seeking. Councilor W. Steere noted that only the hours would be extended, there will still be no live entertainment, no bar or bartender, and only beer and wine can be served. Councilor W. Steere noted that the Chief of Police has been notified and has no objections.

MOTION was made by Councilor Sette to GRANT the RENEWAL of a Class B-Limited License to Knight Farm, LLC, Joseph Iaciofano, d/b/a Knight Farm, 1 Snake Hill Road; contingent upon: 1) Issuance of a valid Victualing License; 2) payment of all Town taxes; 3) Building Inspector/Fire/ and or Police Chief approval as needed; 4) Rhode Island Certificate of Good Standing; 5) Rhode Island Permit to Make Sales; 6) maintaining an up to date diagram of the complete service area in the Town Clerk's office; 7) copies of certification cards for all employees with Alcohol Service Certification to be kept current in the office of the Town Clerk; 8) updated menu maintained on file; 9) proof of Rhode Island B.C.I. check; this license shall be for the interior of the premise only and is valid from December 1, 2014 to November 30, 2015; and the following stipulations apply:

Hours of service are Monday to Saturday from 6:00 a.m. to 1:00 a.m., last call at 12:45, Sunday: Noon to 1:00 a.m.

There shall be no live entertainment during the operation of this establishment.

There will not be a bar for patrons to sit at and drink, nor will there be a bartender.

seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

I. LIQUOR LICENSE TRANSFER- STOCK TRANSFER ONLY - Discussion and/or action

1. Transfer of a Class B Victualer Beverage License:

FROM: Robert Zalewski, RMZ LLC, d/b/a Snow's Clambox, 2461 Putnam Pike
Daniel E. Saad, RMZ LLC, d/b/a Snow's Clambox, 2461 Putnam Pike

TO: Daniel E. Saad, RMZ LLC, d/b/a Snow's Clambox, 2461 Putnam Pike

2. Transfer of a Class B Victualer Beverage License:

FROM: Marion Mandeville, Melody Hill Country Club, Inc., d/b/a Melody Hill
Country Club, 55 Melody Hill Lane

TO: Dianne R. Delfino, Melody Hill Country Club, Inc., d/b/a Melody Hill
Country Club, 55 Melody Hill Lane

Councilor W. Steere stated that the Public Hearing was advertised in the Providence Journal Legal Ads on November 6th & 13th, 2014.

Councilor W. Steere Declared the Public Hearing open and asked if anyone wished to be heard regarding the license transfer #1 from Zalewski & Saad from Snow's Clambox to Daniel Saad.

Discussion: None.

Councilor W. Steere asked if anyone wished to be heard regarding the license transfer #2 Mandeville, Melody Hill Country Club Inc. to Dianne Delfino.

Discussion:

None

Councilor W. Steere DECLARED the Public Hearing CLOSED.

Councilor W. Steere noted that a claim has been filed pertaining to both applicants, these claims being satisfied is condition of issuance of licence per R.I.G.L. 3-5-19.

MOTION was made by Councilor Burlingame to GRANT the Transfer of Class B-V Liquor License:

FROM: Robert Zalewski, RMZ LLC, d/b/a Snow's Clambox, 2461 Putnam Pike and
Daniel E. Saad, RMZ LLC, d/b/a Snow's Clambox, 2461 Putnam Pike

TO: Daniel E. Saad, RMZ LLC, d/b/a Snow's Clambox, 2461 Putnam Pike

seconded by Councilor G. Steere.

Discussion:

Councilor W. Steere asked if the motion should include the condition regarding the claim. Tim Kane, Town Solicitor, replied in the affirmative.

Councilor Burlingame withdrew his motion and Councilor G. Steere withdrew his second.

MOTION was made by Councilor Burlingame to add the exception so noted ; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Burlingame to GRANT the Transfer of Class B-V Liquor License

FROM: Marion Mandeville, Melody Hill Country Club, Inc., d/b/a Melody Hill Country Club, 55 Melody Hill Lane

TO: Dianne R. Delfino, Melody Hill Country Club, Inc., d/b/a Melody Hill Country Club, 55 Melody Hill Lane

with the claim a condition of the license.

seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

J. ENTERTAINMENT LICENSES RENEWALS - Discussion and/or action

1. Chester's Restaurant, Inc., d/b/a Chester's Restaurant, 102 Putnam Pike
2. Prickly Pear, Inc., d/b/a Pinewood Pub & Pizza, 16 Terry Lane
3. Tyo-Ristaino Corp., d/b/a Cady's Tavern 2168 Putnam Pike
4. RMZ LLC, d/b/a Snows Clambox, 2461 Putnam Pike
5. Adriana Enterprises LLC, d/b/a Sticks Tavern, 417 Putnam Pike

Councilor W. Steere stated that this Public Hearing was advertised in the Observer/Valley Breeze on November 6, 2014.

Councilor W. Steere DECLARED the Public Hearing Open and asked if anyone wished to speak regarding the license renewals.

Hearing none, Councilor DECLARED the Public Hearing CLOSED.

Discussion: None.

MOTION was made by Councilor G. Steere to GRANT an Entertainment License to:

1. Chester's Restaurant, Inc., d/b/a Chester's Restaurant, 102 Putnam Pike
2. Prickly Pear, Inc., d/b/a Pinewood Pub & Pizza, 16 Terry Lane
3. Tyo-Ristaino Corp., d/b/a Cady's Tavern 2168 Putnam Pike
4. RMZ LLC, d/b/a Snows Clambox, 2461 Putnam Pike
5. Adriana Enterprises LLC, d/b/a Sticks Tavern, 417 Putnam Pike

contingent upon 1) Payment of all Town taxes; 2) Building Official approval as needed; 3) Fire Inspector approval as needed; 4) Police Chief approval as needed; these licenses shall be for the interior of the premise only and are valid from December 1, 2014 to November 30, 2015 and are subject to the following stipulations:

1. That all entertainment be confined to the inside of the building, with the exception of Snows Clambox per Expansion of Entertainment stipulations granted on 7/18/2013.
2. That all windows on the premises are kept closed, but not permanently, and that doors are only opened for normal ingress and egress from the premises.
3. That all live entertainment cease at 1:00 a.m.
4. When there is live entertainment, the Town Council, at its discretion, may assign a supplemental police officer or officers at such time and in such a place as the Town Council deems appropriate and the license holder shall reimburse the Town of Gloucester for the expense of such police officer(s) and to such other reasonable conditions and restrictions as the Town Council may from time to time require.
5. All entertainment shall be limited to that which is applied for in writing on the application for said Entertainment License;

seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

K. NEW ENTERTAINMENT LICENSE - Discussion and/or action

1. The Purple Cat Vineyard & Winery, Inc., 11 Money Hill Road

Councilor W. Steere stated that this Public Hearing was advertised in the Valley/Breeze Observer on November 6, 2014.

Councilor W. Steere DECLARED the Public Hearing Open and stated that at this time this license is to address INDOOR entertainment only. Outdoor entertainment can be addressed through Special Events or an Expanded Entertainment Application when applicant is ready to apply.

Dan Ribeiro, representing the Purple Cat Vineyard and Winery, explained that a theater group from Burrillville would like to use the facility to do six (6) stage productions per year. D. Ribeiro further stated that other types of entertainment, such as dinner theater and murder mysteries, are planned. D. Ribeiro stated that they would also like to have wine-tastings on the weekends as well as karaoke and trivia on a weekly basis.

Discussion: None.

Councilor W. Steere asked if anyone wished to speak regarding this application. Hearing none, Councilor W. Steere DECLARED the Public Hearing Closed.

MOTION was made by Councilor Reichert to GRANT the Entertainment License for: The Purple Cat Vineyard & Winery, Inc., 11 Money Hill Road contingent upon 1) Payment of all Town taxes; 2) Building Official approval as needed; 3) Fire Inspector approval as needed; 4) Police Chief approval as needed; this license shall be for the interior of the premise only and is valid from December 1, 2014 to November 30, 2015 and is subject to the following stipulations:

1. That all entertainment be confined to the inside of the building,
2. That all windows on the premises are kept closed, but not permanently, and that doors are only opened for normal ingress and egress from the premises.
3. That all live entertainment cease at 1:00 a.m.
4. When there is live entertainment, the Town Council, at its discretion, may assign a supplemental police officer or officers at such time and in such a place as the Town Council deems appropriate and the license holder shall reimburse the Town of Gloucester for the expense of such police officer(s) and to such other reasonable conditions and restrictions as the Town Council may from time to time require.
5. All entertainment shall be limited to that which is applied for in writing on the application for said Entertainment License;

seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VI. Consent Items - Discussion and/or action

A. Approval of Town Council Minutes of Nov. 6, 2014

B. Finance Director's Report: October 2014

C. Tax Assessor's Additions & Abatements: October 2014

MOTION was made by Councilor Burlingame to APPROVE the Town Council minutes of November 6, 2014; to ACCEPT the Finance Director's Report for October, 2014; to APPROVE the Abatements to the 2014 Tax Roll in the amount of \$6,405.93; Abatements to the 2011 Tax Roll in the amount of \$364.88; and the Additions to the 2014 Tax Roll in the amount of \$1,180.67; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VII. Unfinished Business

A. Bds. & Commissions

1. Appointments - Discussion and/or action

a. Community Resource and Wastewater Advisory Commission

1. One Alternate one year term to expire 01/2015
2. One Two year term to expire 1/2015

MOTION was made by Councilor Reichert to TABLE the appointments to the Community Resource and Wastewater Advisory Commission; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

b. Recreation Commission

1. One Two year term to expire 01/01/2015

MOTION was made by Councilor Sette to TABLE the appointment to the Recreation Commission for one two year term to expire 1/2015; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

c. Senior Center Board of Directors

1. One five year unexpired term to expire 1/2019
2. One five year expired term to expire 11/2019

MOTION was made by Councilor Burlingame to APPOINT Rose LaVoie to position #1 for one five year unexpired term to expire 1/2019 ; seconded by Councilor Sette.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Sette to TABLE THE APPOINTMENT to position #2 for one five year term to expire 11/2019; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VIII. New Business

A. Boards & Commissions

1. Resignations - Discussion and/or action

a. Parade Committee

One Regular voting member

Councilor W. Steere stated that the Clerk has received the resignation of Lori Blanchflower from the Parade Committee.

MOTION was made by Councilor Reichert to ACCEPT the resignation of Lori Blanchflower from the Parade Committee; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Councilor W. Steere thanked Lori Blanchflower for her service on the Parade Committee.

b. Conservation Commission

One unexpired Three year term to expire 1/2016

Councilor W. Steere stated that the Clerk has received the resignation of Jacob Bailey from the Conservation Commission.

MOTION was made by Councilor G. Steere to ACCEPT the resignation of Jacob Bailey from the Conservation Commission; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Councilor W. Steere expressed appreciation to Jacob Bailey for serving on the Conservation Commission.

2. Appointments - Discussion and/or action

a. Parade Committee

MOTION was made by Councilor Burlingame to TABLE THE APPOINTMENT to the Parade Committee; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- b. Conservation Commission
One Three year term to expire 1/2016

MOTION was made by Councilor Reichert to TABLE THE APPOINTMENT to the Conservation Commission for one three year term to expire 1/2016; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. Holiday Schedules - Discussion and/or action

Councilor W. Steere stated that the Clerk has asked the Council to consider a past practice when the holidays, Christmas and New Years, falls on a Thursday: The last two times the employees have agreed to use vacation or personal days to have these days off and the Town Hall closed for the day. Diane Brennan has polled all the employees and prepared a memo:

To: Town Council
From: Diane L. Brennan
Date: November 18, 2014
Re: Holiday Schedule

Given the falling of Christmas and New Year's on a Thursday this year, it is asked for the council to consider closing town hall, the senior center, and the department of public works for Thursday and Friday.

I have conducted a survey of employees in town hall regarding the use of vacation, personal, or compensatory time for Friday December 26, 2014 and Friday January 2, 2015. The consensus is, from the response of 16 of 19 sent email messages, to use time for the day(s) if to the town is to be closed. The director of public works has spoken with his employees and has indicated the consensus is the same. In the event of inclement weather, the DPW employees would be asked to report as a regular workday.

This holiday schedule has been done in the past and employees followed the same recommendation. The town hall, senior center, and department of public works would be closed on the Friday for either or both days upon approval of the council.

The action to be considered at this time would allow for adequate notification to the public to be made.

I am recommending to the council to consider this request favorably for both December 26th and January 2nd.

(end of memo)

Discussion:

Councilor Burlingame stated that this has been done before and he has no objection. Councilor W. Steere noted that January 2nd is the date of the Organization Meeting and asked if this would affect that. Jean Fecteau, Town Clerk, stated that the Charter indicates that the first meeting of the year must be on the first day of January or the first business day thereafter. J. Fecteau stated that either way, it would not affect the employees if the Council has a meeting.

MOTION was made by Councilor Sette to AUTHORIZE the Town Hall, Senior Center & Department of Public Works to be closed on December 26th, 2014 & January 2, 2015, provided all employees take the days as vacation/personal days/or compensatory time and in the event of a weather emergency, on either day, the Public Works department would report to work as a regular work day; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

C. Authorization: Direct Energy Contract - Discussion and/or action

Councilor W. Steere stated that the Finance Director has forwarded a three year contract from Direct Energy.

Discussion:

Councilor Sette asked if the rate for electricity will increase from 11 cents to 16 cents. Diane Brennan, Finance Director, replied that the rate will be 11 cents, which is a preferred price for the League of Cities and Towns.

MOTION was made by Councilor Burlingame to APPROVE the energy contract, dated November 10, 2014, between Direct Energy Business LLC and the Town of Gloucester; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

D. Resident Issues:

1. Tax Assessment Re-Valuation Process/outcome - Discussion and/or action

Stephen Whelan, Gloucester resident for 40 years, stated that when he opened his tax bill this year, his assessment had gone up by \$45,000 causing his taxes to increase by \$1,100. S. Whelan stated that he filed an appeal with the Tax Board and explained that the house across the street from his dropped \$15,000 in valuation. S. Whelan stated his opinion that a \$1,100 tax increase in one year is excessive and unfair. S. Whelan asked for the Council's help.

Councilor W. Steere asked Mr. Whelan if the Board of Review gave him a reason that the assessment could not be brought down. S. Whelan replied that work was being done on his house to correct a mold problem at the time and he was told that the house was worth more.

S. Whelan stated that, on a lighter note, when he went to the Building Office to obtain a permit for a wood stove, the employees were very helpful and courteous. S. Whelan further stated that the person in the Public Works Department was also very helpful in getting new street signs installed.

Councilor W. Steere asked if a decision had yet been rendered regarding Mr. Whelan's tax assessment. S. Whelan replied that he is still waiting for a determination, but he does not feel that it will be in his favor. S. Whelan stated that the Board of Review told him that his assessment went up because he lives near two (2) new houses, but S. Whelan pointed out that his neighbor across the street does also.

Councilor Burlingame stated that he finds it troublesome that the house across the street went down in valuation when Mr. Whelan's increased. S. Whelan pointed out that the other homes on his street have 2-car garages, while he does not. Councilor Burlingame asked if anyone actually came in to look at the house. Mr. Whelan replied in the negative. Councilor Burlingame stated that some homeowners were penalized for not having their homes inspected. Councilor G. Steere stated that he believes that was if a homeowner refused to let someone in.

There was Council consensus to revisit the matter once an answer is received from the Tax Assessor's Board of Review.

MOTION was made by Councilor Burlingame to take under advisement and consider the tax increase after a decision is rendered by the Assessor's Board of Review; seconded by Council Sette.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

S. Whelan thanked the Council for their time.

2. Zoning Violation(s) - Discussion and/or action

Chris Hopkins stated that he received a letter from the Zoning Office stating that he is in violation regarding commercial trucks on his property. C. Hopkins stated that he and his attorney met with the Building Official, who said he would get back to them, but never did. Councilor W. Steere asked what was the nature of the violation. C. Hopkins replied that he was cited for having commercial vehicles parked in a residential neighborhood.

Councilor Reichert stated his opinion that this is unfair and should be dismissed, adding that there are a lot of people in Town with commercial vehicles in their yard. Councilor Reichert stated that this is the first time a letter such as this has gone out in over 14 years. Councilor

Reichert stated that he hopes this can be worked out with the Building Inspector. Tim Kane, Assistant Town Solicitor, stated that he is willing to sit down with the Building Official to come up with a resolution.

E. Personnel

1. Family Medical Leave Act - Consideration of Extension - Discussion and/or action

Gary Trembl, Director of Public Works, asked that this be removed from the agenda because the employee will be returning to work on Monday.

MOTION was made by Councilor Burlingame to REMOVE FROM THE TABLE Item. E. Personnel, 1. Family Medical Leave Act; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

F. Gloucester Memorial Park - Concession/Restroom Building- Buildings & Grounds - Discussion and/or action

1. Motion to Reconsider or Rescind Vote previously taken: Nov 6, 2014, Granting the Director of Public Works the authority to raze the concession stand at Gloucester Memorial Park (4 Ayes, 1 Nay) - Discussion and/or action

Tim Kane, Assistant Town Solicitor, explained that if the Council wishes to re-open discussion, they must first make a motion to reconsider the vote taken. T. Kane further stated that a Council member who voted in the affirmative must make the motion which must pass by majority.

MOTION was made by Councilor Burlingame to reconsider the vote taken on November 6, 2014 granting the Director of Public Works the authority to raze the concession stand at Gloucester Memorial Park; seconded by Councilor Reichert.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. Disposition of Concession/Restroom Building located at Gloucester Memorial Park - Discussion and/or action

Councilor Sette stated that social media is a good thing, but when something is posted that is inaccurate, it is a bad thing. Councilor Sette stated that as a Council member, he has no problem with people criticizing him or Council decisions, but he has a problem with people who were not even at the meeting posting things on social media. Councilor Sette stated that a letter from the Public Works Director was read at the meeting, which outlined the extensive vandalism that took place at the building.

Councilor Sette noted that the building has been closed for over a year, with no complaints or requests to reopen the building. Councilor Sette further stated that he takes offense to the Public Works Department and Police Department being criticized by the public. Regarding the Skate Park, Councilor Sette commented that one of the conditions for having it built was that some of the funds would be raised by the youths who used the park. Councilor Sette stated that he was going to suggest that the building be moved to the center of Town to provide restroom facilities at the Kent Property, but was told that the building cannot be moved in its current condition.

Councilor W. Steere read into the record the letter from the DPW Director which was read at the last meeting:

To: Honorable Town Council
From: Gary Treml DPW Director

Over the past several years the concession stand at GMP is in severe disrepair. This is not from lack of effort by DPW, but from continued vandalism. Last year the concession side of the building was never opened nor were the restrooms. The Town provided port a johns for the park patrons which worked out well.

It has become an uphill battle with regards to maintenance. Here are some of the events that have happened over the past several years:

1. Smashed water tanks on the toilets.
2. Plug sink drains w/toilet paper and leave water running.
3. Plug toilets, defecate, then flush toilets until it runs all over the floors.
4. Smash outside lighting.
5. Continually rip siding shingles off building.
6. Smashed both windows over the concession stand roof.
7. Smashed vent on end of building.
8. Ripped roof shingles off.
9. Throw rocks at steel doors putting dents in the doors.

The only piece of the building that has to stay is the electric room. I propose raising the remainder of the building and leaving just a small electric room which takes care of the field lights. With the elimination of the building, the Senior Center septic system will no longer receive any discharge from this facility, extending the life of their system. There are more important projects for our maintenance person other than repairing vandalism.

Respectfully,
Gary
(end of memo)

Councilor Sette stated that there are many good kids who use the fields for sports and this is not fair to them.

Councilor Burlingame referred to comments made on social media that nothing is being done, which is far from the truth. Councilor Burlingame stated that the Police have done their job and

have caught and charged several young people with drug possession. Councilor Burlingame stated that somebody should be accountable for the building, such as the way the Senior Center is handled.

Councilor W. Steere stated that there is a concern regarding tax dollars and an analysis should be done to determine the cost of any measures that may be taken. Councilor W. Steere stated that he is in favor of security cameras at the park. Councilor W. Steere stated that he objects to people criticizing hard-working Town employees.

David LaPlante, of Absalona Hill Road, stated that the biggest problem with the field is its location which is off the beaten path. D. LaPlante noted that there is no vandalism at the concession stand across from Dino's because it is more visible.

George Charette stated that he is a member of the Kent Property Committee and when he heard that the building was to be torn down, he was concerned that we would not be able to maintain anything built on the Kent Property. G. Charette stated that he went to see the concession building, which was locked, but the smaller building next to it, which is used to store athletic equipment, was unlocked and remained so all weekend. G. Charette stated that the people who use the park have a responsibility to their children and the community. G. Charette expressed concern that this may affect the plans to build a pavilion on the Kent Property.

Debbie Jaques stated that she heard about this through social media, however she is aware that not everything on Facebook is true. D. Jaques stated that the community must work together to be responsible and accountable. D. Jaques expressed her opinion that those who actually use the park should not be punished.

Mike Harrington voiced his opinion that the building should not be torn down. M. Harrington stated that the Police patrol the area often and respond when they are called. M. Harrington stated that North Smithfield has cameras at their athletic fields. M. Harrington stated that he checks the sheds and when he finds them unlocked, he locks them because there are valuable things stored there.

Anthony Parrillo, Recreation Director, commented that there are no longer many keys out there and the locks have been changed. A. Parrillo noted that the new locks have keys which cannot be duplicated. A. Parrillo stated that the shed is used to store Little League equipment and he does not have access. A. Parrillo stated that he also feels that the building should not be torn down. A. Parrillo stated that the Town has bought four (4) porta-johns, all of which have been vandalized. A. Parrillo commented that we need to have bathroom facilities at the park. A. Parrillo stated that he would rather see the skate park removed because it is an eyesore which attracts undesirables.

Councilor Burlingame asked A. Parrillo who he thinks is responsible for the building on a day-to-day basis. A. Parrillo replied that when there have been problems, he has been contacted by Little League, softball or the Middle School. Councilor Burlingame asked during which months is the park used the most. A. Parrillo stated that baseball and softball begin in April and activity continues through October.

Councilor Burlingame asked A. Parrillo if he checks on the park periodically. A. Parrillo replied that in early Spring, he sends a letter to the Public Works Director indicating what needs to be done. Councilor Burlingame expressed his opinion that the Recreation Director should be going into the park frequently to make sure everything is okay. A. Parrillo stated that when he hears that there are issues, he notifies the Public Works Director immediately. Councilor Burlingame stated that if the building is going to remain, the Recreation Director must take a more proactive role. Councilor Burlingame stated that he understands that the Director cannot attend the monthly Department Head meeting because it takes place during the day, but recommended that a monthly report be submitted to keep the Council informed of any issues concerning the park.

Councilor Sette stated that at the end of every day, the bathrooms should be checked and locked for the night by the people who use the facility. A. Parrillo stated that there is something like that written into the field permit.

Councilor G. Steere spoke about the incident last Spring when an adult unlocked the building and the water had not yet been turned on. Councilor G. Steere stated that the damage which resulted was not done in one or two days. Councilor G. Steere commented that whoever had the key did not have the sense to notify anyone that there was no water. Councilor G. Steere stated that he understands the Public Works Director's frustration. Councilor G. Steere objected to tearing down a building that was put there to serve kids and families. Councilor G. Steere suggested that cameras be installed to monitor the activity. A. Parrillo agreed and stated that he recommended cameras years ago when the Senior Center was built. A. Parrillo stated that there are now only a limited number of keys and only certain people will be allowed to have a key.

Councilor W. Steere stated that whatever the Council chooses to do, it will involve taxpayer money. Councilor W. Steere commented that if we decide to rehabilitate and maintain the building, there should be an ad-hoc committee consisting of the Recreation Department, Public Works Department and the Police to determine how the building will be monitored and maintained.

Councilor W. Steere asked Tim Kane, Assistant Town Solicitor, how the Council should proceed. T. Kane replied that a motion could be made to suspend the demolition directive indefinitely while other options are considered. Councilor Sette recommended continuing this discussion to a later date and gathering information to come up with a solution. Councilor Burlingame agreed with keeping the discussion open, but suggested that the Recreation Director, Public Works Director and Chief of Police make recommendations to the Council with regard to possible solutions.

Lauren Niedel asked if there is a way to report vandalism anonymously via the Town's website. Joseph DelPrete, Chief of Police, stated that there is a link on the Police Department's website. L. Niedel suggested that a message be placed on the home page of the Town's website explaining that if residents wish to keep the concession stand, they should report any vandalism. L. Niedel also asked if each player could pay a small fee as a fund-raising effort to make people more accountable. Councilor W. Steere replied that he does not believe that the Town can mandate that because Little League already charges a fee.

MOTION was made by Councilor Sette to continue until January 15, 2015, discussion regarding the concession stand/restroom building at Gloucester Memorial Park and in the interim, ask that the Recreation Director, Chief of Police and Public Works Director, along with Councilor Burlingame, meet to discuss the issue further and bring recommendations forward to the Town Council before a final vote is taken; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

G. Authorization: Correspondence to Legislators Re: Collective Bargaining - Discussion and/or action

Councilor Sette stated that there was discussion during Open Forum at the last meeting regarding school contract negotiations and it was stated that legislation had been proposed which would allow a member of the Town Council to attend the sessions to observe. Councilor Sette stated that it was also proposed that any contracts would have to come back to the Town Council for the purpose of determining the financial impact to the community. Councilor Sette suggested that the Town Council send correspondence to our local legislators requesting that this legislation be reintroduced. Councilor Sette further suggested that we send a Resolution to other cities and towns asking for their support.

Tim Kane, Assistant Town Solicitor, stated that he will attempt to locate the legislation and added that a Resolution could be adopted in January.

IX. Council Correspondence/Discussion

A. Councilor W. Steere stated that an email was received from the Harmony Fire Department regarding their quarterly report.

B. Councilor W. Steere read the following letter to Director Lewis of the Department of Transportation into the record:

I am writing to you on behalf of the Gloucester Town Council who, at our meeting of November 6, 2014, discussed the High Risk Rural Road Program implemented by RIDOT. The Town understands and supports the concept of making various rural roads in the State safe for travel, and the need to prevent accidents where a loss of life may occur. But we are puzzled by the fact that RIDOT would undertake a program like this in our Town without the courtesy of any consultation of which roads would be affected and to what extent.

The Gloucester Town Council has received numerous resident complaints regarding this project, ranging from excessive noise generated that impacts local quality of life when cars and trucks pass over the accordion strips, to cyclists and motorcycle riders who previously traversed our rural country roads without incidents sustaining injuries as a result of tires getting lodged within the shoulder strips along the road.

The Council would like a representative of DOT attend a future Town Council meeting to discuss this program with us and to possibly discuss a means of putting certain portions of the affected road back to the original state. This obviously could have been avoided if we were brought into the loop on the project prior to the work being done in the Town. We look forward to productive and cooperative discussion in the near future.

(end of letter)

Councilor Sette suggested that the letter also be sent to our State Representatives as well as to Senator Fogarty.

Councilor Burlingame stated that he lives a quarter-mile away and the noise is terrible. Councilor Burlingame stated that the Council's position should be to have the strips removed entirely. Councilor Sette stated that he can see having them on some of the curves to prevent drivers from falling asleep.

C. Councilor W. Steere stated that a letter was received from the RI Interlocal Trust with regard to the Safety Enhancement Grants and Scholarship Program.

D. Councilor W. Steere stated that correspondence was received from the Department of Administration concerning a notice of Public Hearings.

X. Department Head Report/Discussion

A. Jean Fecteau, Town Clerk, referred to the email from the Harmony Fire Department and stated that all three (3) fire districts submitted financial reports as mandated by State Law.

B. Gary Treml, Director of Public Works, spoke about recycling, stating that loads are being rejected by Resource Recovery due to people putting things in their recycling bin that do not belong. G. Treml stated that this is very costly and people must pay attention. G. Treml expressed his opinion that every city and town will eventually be "pay as you throw".

Gary Treml stated that a pre-bid conference for the Transfer Station has been scheduled for December 8th. G. Treml explained that contractors will be given the conceptual design at that time.

G. Treml reported that there has been a reduction in tire disposal since he began charging a fee.

XI. Bds. and Commissions/ Discussion

A. Walter Steere, Jr., School Committee member, stated that their last meeting had an agenda item regarding "optional enrollment". W. Steere, Jr. explained that in the teachers' contract, it is stated that teachers who do not reside in Town may send their children to our schools for half the tuition rate. W. Steere, Jr. noted that the matter was tabled until December and will probably be discussed in Executive Session. W. Steere,

Jr. stated that if anyone wishes to make comments, there is an opportunity to do so prior to the Executive Session. Councilor W. Steere asked if this pertains to both Gloucester Schools and the Region. W. Steere, Jr. replied that he cannot speculate on what will be voted on, but it may affect both.

Councilor G. Steere objected to the idea that out-of-town students can attend our schools for nothing. Councilor Sette stated that he does not know how it can be done because as far as the State goes, the money follows the student. Councilor G. Steere commented that this would not pay for the full course of activities and the taxpayers would have to make up for the rest. Tim Kane, Assistant Town Solicitor, stated that he has a call in to the School Committee asking them to cite the legal authority which would allow them to do this. W. Steere, Jr. suggested that anybody who has a concern should attend the meeting.

XII. Open Forum

- A. George Charette spoke about property assessments, stating that his taxes increased by \$1,500. G. Charette stated that he never received any notice or phone call asking that the revaluation company be allowed to enter his home for inspection. G. Charette commented that he asked his neighbors if their valuation increased and those that did said that nobody came into their house either. G. Charette stated that the company is being paid to do a job, but they are not doing their job.

XIII. Seek to Convene to Executive Session Pursuant to:

MOTION was made by Councilor Sette to Seek to Convene in Executive Session Pursuant to R.I.G.L. 42-46-5(a)(5) Land Acquisition; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XV. Reconvene Open Session

Disclose votes taken in Executive Session

MOTION was made by Councilor Burlingame to Seal the minutes of Closed Executive Session and to disclose that one (1) vote was taken in Executive Session; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES:

NAYS:

MOTION PASSED

XVI. Adjourn

MOTION was made by Councilor Reichert to ADJOURN at 10:17 p.m.; seconded by Councilor G. Steere.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the December 4, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **December 4, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; Edward C. Burlingame; and Steven A. Sette.

Member Absent: George O. (Buster) Steere

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Joseph DelPrete, Chief of Police; Diane Brennan, Finance Director; Susan Harris, Deputy Town Clerk; Gary Treml, Director of Public Works; Kenneth Johnson, Building/Zoning Official; Judy Branch, Director of Human Services; David Steere, Budget Board chair; and Walter Steere, Jr., School Committee member

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Open Forum - Agenda Items

None.

V. Resolution: Wreaths Across America

Councilor W. Steere stated that on December 9th at 10:00 a.m., there will be a Wreaths Across America ceremony at the Ponaganset Middle School. In honor of that event the Council would like to adopt the following resolution, which was read into the record by Councilor Reichert:

**RESOLUTION #2014-12
WREATHS ACROSS AMERICA**

WHEREAS: Wreaths Across America is a commemoration that since 1992 has been honoring our Veterans with an escort to Arlington National Ceremony, beginning on December 7, 2014 in Harrington Maine and arriving in Virginia on December 13, 2014 with events along the way held at State Houses, schools, cemeteries, and memorial parks, all during this week-long trip between Maine and Virginia; and

WHEREAS: by the time the final wreath has been placed this event has helped spread the message of the importance of remembering our fallen heros, honoring those who serve, and teaching our children about the sacrifices made by our veterans and their families to preserve the freedoms we hold dear; and

WHEREAS: this week of events is made possible by thousands of volunteers across the country and here in Gloucester our students and their teachers give of their time and efforts for months to prepare for our chance at showing our support. This year a fundraiser was held before hand to raise the funds to purchase a wreath to bring to Arlington on behalf of every eight grade student; and

WHEREAS: Ponaganset Middle School, under the direction of Social Studies Teacher, Michael Calenda, has been and continues to be the force that brings this honor to our Town; through their hard work and diligence. These young people have set an example for all our residents to follow and have laid the groundwork to ensure our Veterans are never forgotten with the **REMEMBER, HONOR, and TEACH** message; and

The Town Council and the Town Clerk represent all Gloucester residents when we say **WE ARE PROUD** of the spirit you bring, the example you set, and the leadership you show by giving us **WREATHS ACROSS AMERICA** in Gloucester.

Walter M.O. Steere, III
Gloucester Town Council President

Jean M. Fecteau, CMC
Town Clerk

Dated this 4th day of December , 2014
seconded by Councilor Burlingame.

Discussion:

Councilor W. Steere urged all who can attend to do so. Councilor Sette noted that this year's event will be impressive as it is the kick-off for the entire caravan.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VI. Public Hearings - Discussion and/or action

Councilor W. Steere stated that this Public Hearing for Special Event Licenses (Businesses) was advertised in the Valley Breeze/Observer on November 26th, 2014.

Councilor W. Steere DECLARED the Hearing OPEN and stated that each of these establishments has submitted applications with their requests for 2015. Councilor W. Steere further stated that the Police and Fire Departments have been notified of the applications.

1. Daniel Saad, RMZ, LLC, d/b/a Snows Clambox
2461 Putnam Pike, Gloucester, RI
Request for Car Shows Events with Outdoor Entertainment
April - September, 2015

It was stated that Mr. Saad was not present at the meeting. Tim Kane, Assistant Town Solicitor, recommended that the Council table the matter until February.

MOTION was made by Councilor Burlingame to TABLE the Public Hearing for Daniel Saad, RMZ, LLC, d/b/a Snows Clambox, 2461 Putnam Pike, Glocester, RI, until the meeting of February 19, 2015; seconded by Councilor Sette.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. Adriana Iannuzzi, Adriana Enterprises, LLC, d/b/a Sticks Tavern
417 Putnam Pike, Glocester, RI
Request for miscellaneous Special Events with Outdoor Entertainment
June - September, 2015

Ana Iannuzzi was present and stated that her request is the same as last year, a three-piece band or a DJ. Councilor W. Steere asked Joseph DelPrete if he has any issues with this request. Chief DelPrete reminded the applicant that parking is not allowed on Route 44.

Councilor W. Steere asked if anyone wished to speak for or against this application. There was no response.

3. Robin Tyo, Tyo-Ristaino Corp, d/b/a Cadys Tavern
2168 Putnam Pike, Glocester, RI
Request for miscellaneous Special Events
May - August, 2015

Robin Tyo was present at the meeting. Councilor W. Steere asked if anyone wished to speak for or against this application.

Discussion:

Jean Fecteau, Town Clerk, noted that last year's application listed ten (10) events, while this year's application is for three (3) events.

4. Joseph Iaciovano, Knight Farm, LLC, d/b/a Knight Farm
1 Snake Hill Road, Glocester, RI
Request for Car/Antique Tractor Shows
June - August, 2015

Joseph Iaciovano was not present at the meeting.

Councilor W. Steere asked if anyone wished to speak for or against this application.

Discussion:

Jean Fecteau, Town Clerk, asked that this matter also be tabled until February because the applicant has not paid the advertising fee for the Public Hearing and is not present.

MOTION was made by Councilor Burlingame to CONTINUE the Public Hearing for Joseph Iacifano, Knight Farm LLC, d/b/a Knight Farm, 1 Snake Hill Road, Glocester, RI, until February 19, 2015; seconded by Councilor Sette.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Councilor W. Steere again asked if anyone wished to be heard regarding the applications for Special Events. Hearing none, Councilor W. Steere CLOSED the Public Hearing.

MOTION was made by Councilor Sette to APPROVE 8 Bike Runs/Charity Events from June through September 2015 for Adriana Iannuzzi, Adriana Enterprises, LLC, d/b/a Sticks Tavern, not to exceed a four hour period between 1:00 p.m and 6:00 p.m., no consecutive days in the same weekend, including volleyball competitions, subject to:

1. the filing of an application 10 days prior to each event
2. Crowd management & parking plan filed with each application
3. No on-street parking allowed on Route 44
4. Should uses not previously discussed, or included on application be requested, additional Council approval may be sought by the Town Clerk
5. the approval of the Chief of Police & Fire Chief
6. This approval may be rescinded by the Town Council for just cause.
7. Live music will be limited to a three-piece band with no bass or a DJ

Seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Sette to APPROVE 3 Car/Bike Wash for charity from April through September 2015 for Robin Tyo, Tyo-Ristaino Corp., d/b/a Cady's Tavern, subject to:

1. the filing of an application 10 days prior to each event
2. Crowd management & parking plan filed with each application
3. No on-street parking allowed on Route 44
4. Should uses not previously discussed, or included on application be requested, additional Council approval may be sought by the Town Clerk
5. the approval of the Chief of Police & Fire Chief
6. This approval may be rescinded by the Town Council for just cause.

Seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VII. Consent Items - Discussion and/or action

A. Approval of Town Council Minutes of Nov. 19, 2014

B. Pole Grant - Pole 77-5 Tourtellot Hill Road

MOTION was made by Councilor Reichert to APPROVE the Town Council minutes of November 19, 2014 and to APPROVE the Pole Grant for pole 77-5 Tourtellot Hill Road; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VIII. Unfinished Business

A. Bds. & Commissions

1. Appointments - Discussion and/or action

a. Community Resource and Wastewater Advisory Commission

1. One Alternate one year term to expire 01/2015

MOTION was made by Councilor Burlingame to TABLE until January 15, 2015 the appointment for the alternate one year position to the Community Resource and Wastewater Advisory Commission; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. One Two year term to expire 1/2015

MOTION was made by Councilor Burlingame to TABLE until January 15, 2015 the appointment for the two year term to expire 1/2016 to the Community Resource and Wastewater Advisory Commission; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- b. Recreation Commission
 - 1. One Two year term to expire 01/01/2015

MOTION was made by Councilor Burlingame to TABLE until January 15, 2015 the appointment to the Recreation Commission for one two year term to expire 1/2015; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- c. Senior Center Board of Directors
 - 1. One five year expired term to expire 11/2019

MOTION was made by Councilor Burlingame to TABLE until January 15, 2015 the appointment to position #2 for one five year term to expire 11/2019; seconded by Councilor Reichert.

Discussion:

Jean Fecteau, Town Clerk, stated that a talent bank application was received from an individual who checked off both Senior Center Board of Directors and Conservation Commission.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- d. Parade Committee (position #6)

MOTION was made by Councilor Reichert to TABLE until January 15, 2015 the appointment to the Parade Committee; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- e. Conservation Commission
 - 1. One Three year term to expire 1/2016

MOTION was made by Councilor Sette to TABLE until January 15, 2015 the appointment to the Conservation Commission for one three year term to expire 1/2016; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

IX. New Business

A. Authorization: Assignment/Commitment of Fund Balances - FY 2014 - Discussion and/or action

MOTION was made by Councilor Reichert to ASSIGN the following portions of the General Fund balance at fiscal year end June 30, 2014 for the purposes specified:

\$1,508	for Tree Planting
\$296,918	for Healthcare Reserve
\$384,191	for Other Post Employment Benefits (OPEB)
\$48,964	for Police equipment maintenance
\$15,226	for Senior Center dues
\$74,797	for Radio contracts
\$38,324	for Comprehensive Plan
\$297,278	for Revaluation Reserve
\$540,740	for Storm fund
\$379,919	for Accrued Comp Absences
\$50,000	for Matching Grants

and to AUTHORIZE the Director of Finance and the Town Council President to make adjustments as necessary to comply with our required surplus; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B Policy(s) for social media (discussion/action)

Councilor W. Steere stated that there have been some issues recently which indicate that there is a need for a policy regarding use of Facebook and other social media by Town employees and members of boards and commissions. Tim Kane, Assistant Town Solicitor, stated that boards and commissions are volunteers and not employees and he will do research to determine if a policy can be implemented for them.

Councilor Reichert pointed out that there are several Facebook pages with the word "Glocester," giving the impression that they are Town-related, which they are not. Councilor W. Steere agreed, stating that it must be made clear that the Town does not have an official Facebook page.

Regarding boards and commissions, Councilor Sette stated that if a board had a blog through our website, we could control its content, but as private citizens, people have the right to make comments on social media. T. Kane stated that members of boards and commissions must be

careful, especially if their comments pertain to their duties on the board or commission. Councilor Burlingame concurred, adding that the members work for the Council and any issues should be brought to the Council for discussion.

Councilor Burlingame stated that he takes the conservative position that there should be no comment on social media by boards and commissions. Tim Kane stated his opinion that board and commission members should not be commenting on matters which may come before their board or commission, and he recommended a policy which would make this cause for removal. Councilor Sette suggested checking in with the League of Cities and Towns for their input.

Lauren Niedel commented that the Facebook site has good general information that people share. L. Niedel stated that for the most part, it is just citizens of the Town who post comments. L. Niedel stated her opinion that the site is positive, although it does get heated at times when people vent regarding certain situations. L. Niedel recommended that the Town create an official Facebook page. Councilor Burlingame stated that he respectfully disagrees.

C. Proposal for wreaths in the village - Discussion and/or action

Councilor W. Steere stated that the Town Council received a proposal for wreaths in the Village for the amount of approximately \$490.00, with volunteers to put them up on the lamp posts.

MOTION was made by Councilor Burlingame to CONTINUE until the next meeting the discussion regarding wreaths in the Village; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

D. Authorization: Payment of Claim against Town of Gloucester - Discussion and/or action

Councilor W. Steere stated that the Council has received a packet of information regarding a claim resulting from a tree on Town property. The Finance Director has obtained the necessary claim and the Public Works Director reviewed the scene where the tree limb fell.

Diane Brennan, Finance Director, stated that it was deemed that the Town was at fault and the claimant presented three (3) estimates. D. Brennan added that if the Council approves the payment, the claimant will sign a release.

MOTION was made by Councilor Reichert to AUTHORIZE the payment of \$606.32 (estimate dated 11/26/14) to satisfy a claim against the Town of Gloucester for damage incurred (from fallen tree limb) to the vehicle, 2011 Dodge Ram, owned by Richard Sanzi, of 18 Dorr Drive (payment not to exceed \$650.00) ; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

E. Boards & Commissions

1. Resignation - Discussion and/or action

a. Parade Committee (position #7)

Councilor W. Steere stated that the Clerk has received the resignation of Kathleen Wholey from the Parade Committee.

MOTION was made by Councilor Reichert to ACCEPT the Resignation of Kathleen Wholey from the Parade Committee; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Councilor W. Steere expressed thanks for Ms. Wholey's service on the Parade Committee.

2. Appointments - Discussion and/or action

a. Parade Committee (position #7)

MOTION was made by Councilor Sette to TABLE until January 15, 2015 the appointment to the Parade Committee (position #7); seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

b. Zoning Board

1. One five year expired term 11/30/2014

Councilor W. Steere stated that this appointment is for the expired term of Greg Meinertz. Mr. Meinertz has expressed that he would like to be reappointed.

MOTION was made by Councilor Sette to REAPPOINT Greg Meinertz to the Zoning Board for one five year term to expire 11/30/2019; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- c. Historic District Commission
 - 1. Two 3-year expired terms 11/30/2014

Councilor W. Steere stated that this appointment is for the expired terms of Diana Seaver and Michael Robinson, both of whom wish to be reappointed.

MOTION was made by Councilor Burlingame to REAPPOINT Diana Seaver to the Historic District Commission for a 3 year term to expire 11/30/2017; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Sette to REAPPOINT Michael Robinson to the Historic District Commission for a 3 year term to expire 11/30/2017; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- 2. One alternate 1-year expired term 11/30/2014

Councilor W. Steere stated that this appointment is for the expired term of Stephanie Kain, who wishes to be reappointed.

MOTION was made by Councilor Reichert to REAPPOINT Stephanie Kain to the Historic District Commission for an alternate 1 year term to expire 11/30/2015; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

- F. Clerks job descriptions- addition (to provide Town Hall wide coverage) Discussion and/or action

Councilor Burlingame stated that this was brought up by Councilor G. Steere, who was not present at the meeting. Councilor Burlingame explained that when we hire new people, we want to make sure that they are available to help in another area if directed by a Department Head. Councilor Burlingame stated that we have done this in the past, but he felt that it should be in the job descriptions. Councilor Burlingame noted that nothing has come up to prompt this suggestion; he feels that it would clean up loose ends.

Councilor Sette asked if the Council would have to go back to the Union to collectively bargain. Councilor Burlingame replied in the negative, stating that job descriptions are not part of that. There was Council consensus to discuss the matter with the Union before proceeding.

X. Council Correspondence/Discussion

- A. Councilor W. Steere stated that the first business meeting of January will be held on January 5, 2015 at 6:30 p.m. at the Town Hall. There was Council consensus to have one regular meeting in January, on the 15th.
- B. Councilor W. Steere stated that the Council has received a copy of the Town Council budget worksheet request for 2015/2016, adding that if any changes are to be included for consideration, let the Town Clerk know, as these are to be submitted to the budget board by January 2nd. Councilor Sette suggested adding a line item which would be used to advertise for somebody to record Town Council meetings for broadcast on cable access. Councilor Sette estimated that the cost would be approximately \$600.00 per year.

Councilor Burlingame agreed, and further recommended that the Council Contingency Fund be increased. Regarding the cable TV broadcasts, Jean Fecteau, Town Clerk, asked if any equipment would be needed. Councilor Sette replied that the cable company provides the equipment as well as training. Regarding the Contingency Fund, J. Fecteau stated that she will provide a year-to-date report of funds spent so that the Council can decide by how much they wish to increase the line item.

- C. Councilor W. Steere stated that the Council received a donation request from the Blackstone River Valley National Heritage Corridor.
- D. Councilor W. Steere stated that notes from the December 1st Department Head meeting were submitted by Councilor Burlingame.
- E. Councilor W. Steere stated that a letter was received from the State Traffic Commission with regard to speed limits on Victory Highway.
- F. Councilor W. Steere stated that a memo was received from Tim Inacio, Town Planner, with regard to RI Historical Preservation and Heritage Commission: Certified Local Government Grant.
- G. Councilor W. Steere stated that another memo was received from the Town Planner concerning RIDOT-Glocester Route 44 2-Lane Concept Update.
- H. Councilor W. Steere thanked RI PBS for the work they did on the Our Town special which featured Glocester. Councilor Burlingame agreed and stated that it was a good presentation.

XI. Department Head Report/Discussion

- A. Jean Fecteau, Town Clerk, asked if the Council wanted her to send a letter to PBS expressing their appreciation. The Council members replied in the affirmative.

J. Fecteau stated that in 2011, Sections 89 and 90 of Chapter 350, Article XI of the Zoning Ordinance was amended to give the Planning Board the authority to issue permits for low and moderate income housing. J. Fecteau stated that it appears that the rest of the chapter was not amended to reflect the change. J. Fecteau requested that a First Reading be scheduled for the next Town Council meeting. Councilor Burlingame stated that we need to get this cleaned up because there are some inconsistencies. Tim Kane, Assistant Town Solicitor, agreed.

- B. Judy Branch, Director of Human Services, reported that her office assisted 140 families at Thanksgiving and she is now planning for Christmas. J. Branch stated that she has a program which distributes toys and gifts to children in need. J. Branch commented that she has received many generous donations this year.

XII. Bds. and Commissions/Discussion

- A. Dave Steere, Budget Board chair, noted that two (2) Budget Board members have terms which will expire on January 1st. D. Steere stated that one of the members does not wish to be reappointed.

XIII. Open Forum

- A. Lauren Niedel stated that Tracey Smith was the resident who was displaced by the recent fire at Snow's Clambox. L. Niedel stated that there is a gofundme website for anyone who wishes to make a donation. L. Niedel requested that a link be placed on the Town's website. Councilor W. Steere stated that this is a commendable thing and the Council would like to be able to help, but if we do not know who is running the website and where the money goes, he would be concerned about putting it on our website. Councilor W. Steere thanked L. Niedel for bringing this forward.
- B. Walter Steere, Jr. spoke regarding the Charter amendments which were on the Election ballot. Regarding the all-day referendum which was passed, W. Steere, Jr. stated that he assumes this will not be in effect for 2015, but expressed hope that it will be in place by the next budget year. W. Steere, Jr. stated that many things will have to be worked out and recommended that the Council appoint a committee to get it in place.

Councilor Burlingame stated that language will have to be replaced in the Charter, which will have to be ratified by the Legislature before anything can be done. W. Steere, Jr. commented that more thought should have gone into this before the people voted on it, because once passed, the people expect it to be done. Councilor Sette expressed his opinion that if we get it into the next legislative session, we should be able to implement it for our next budget. There was general consensus that the Charter amendment will be ratified in 2016.

There was discussion concerning the other Charter amendment regarding the procedure which must be followed to change a budget. It was stated that this amendment was rejected by the voters. Tim Kane stated that there has always been some debate about this section of the Charter.

Councilor Sette asked if the Regional School District is planning to change to an all-day referendum, now that the Town has done so. Walter Steere, Jr. voiced his opinion that this is unlikely. Councilor Burlingame asked if the teachers' contract has been approved. W. Steere replied that it was on the last agenda but was put off until January. Councilor Sette asked how other regional school districts approve their budgets. Tim Kane stated that he will look into it.

XIV. Adjourn

MOTION was made by Councilor Burlingame to ADJOURN at 8:42 p.m.; seconded by Councilor Reichert

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the December 18, 2014 Town Council Meeting.

At a meeting of the Town Council holden in and
for the Town of Gloucester on **December 18, 2014**

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; William E. Reichert, Vice-President; George O. (Buster) Steere; Edward C. Burlingame; and Steven A. Sette.

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Joseph DelPrete, Chief of Police; Diane Brennan, Finance Director; Gary Treml, Director of Public Works; Kenneth Johnson, Building/Zoning Official; Jane Steere, Tax Collector; and Walter Steere, Jr., School Committee member

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Open Forum - Agenda Items

John Biafore was present to speak regarding the Special Event license application for Howard Farm, but stated that he will wait until the Public Hearing.

V. Public Hearings - Discussion and/or action

A. Special Event Licenses

Howard Farm/NECC Racing

LOCATION: 97 Howard Lane

Three Events during 2015- Four Wheeler & Dirt Bike Racing

Councilor W. Steere stated that the Clerk has advised Council that the applicant has withdrawn his application as of December 17th. No further action on this application is necessary.

Tim Kane, Assistant Town Solicitor, explained that when an applicant withdraws an application, the Public Hearing is not opened and the matter is taken off the table.

VI. Consent Items - Discussion and/or action

A. Approval of Town Council Minutes of Dec. 4, 2014

B. Tax Assessor's Additions & Abatements

C. Finance Director's Report

D. Pole Grant - Pole 51S, Tourtellot Hill Road

MOTION was made by Councilor Reichert to APPROVE the minutes of the December 4, 2014 Town Council meeting ; to APPROVE the ADDITIONS to the 2014 Tax Roll in the amount of \$1,623.98; Abatements to the 2014 Tax Roll in the amount of \$5,566.83; the 2013 Tax Roll in the amount of \$395.89; the 2012 Tax Roll in the amount of \$49.06; to ACCEPT the Finance

Director's Report for November 2014; and to APPROVE the Pole Grant for Pole 51S, Tourtellot Hill Road; seconded by Councilor Sette.

Discussion:

Councilor G. Steere stated that he was not present at the meeting of December 4th, therefore, he must abstain from the approval of minutes. T. Kane stated that the motion should be broken down and voted on separately. Councilor Reichert withdrew his motion and Councilor Sette withdrew his second.

MOTION was made by Councilor Sette to APPROVE the ADDITIONS to the 2014 Tax Roll in the amount of \$1,623.98; Abatements to the 2014 Tax Roll in the amount of \$5,566.83; the 2013 Tax Roll in the amount of \$395.89; the 2012 Tax Roll in the amount of \$49.06; to ACCEPT the Finance Director's Report for November 2014; and to APPROVE the Pole Grant for Pole 51S, Tourtellot Hill Road; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Sette to APPROVE the minutes of the December 4, 2014 Town Council meeting; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, Burlingame and Sette.

NAYS: 0

ABSTAIN: G. Steere

MOTION PASSED

VII. Unfinished Business

A. Proposal for wreaths in the village - Discussion and/or action

Councilor W. Steere stated that the wreaths that have been placed on the light posts have enhanced the appearance of the Village. Councilor W. Steere stated that he has not received a total amount but has been assured that it will be no more than \$500.00.

Discussion: None.

MOTION was made by Councilor Sette to AUTHORIZE an expenditure, not to exceed \$500.00, from the Town Council Contingency Fund to reimburse the cost of wreaths placed on Chepachet Village light poles; seconded by Councilor G. Steere.

Discussion: Councilor W. Steere noted that the wreaths were put up by volunteers at no cost.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. Planning Clerk Position - Discussion and/or action

Councilor W. Steere read the following recommendation from the Personnel Director:

To: Town Council
From: Diane L. Brennan
Subject: Planning Clerk I
Date: December 18, 2014

On Tuesday December 16, 2014, Council member Buster Steere, for liaison for Planning, Tim Inacio, and I interviewed three candidates for the vacant position of Planning Clerk I. The individuals were chosen from the thirty seven applications received for the position. After the interview, we spoke in terms of our choice for the position.

The three applicants were all from the Town of Gloucester appeared capable to do the job. Although our choice is for one candidate, we agreed to keep the applications of the other two individuals on file in the event there is another position of similar qualifications that becomes available within a six month period.

Upon discussion of Diane Wrona's qualifications and abilities, it was our collective opinion to recommend to the full council the appointment of Diane to the job. She has demonstrated her willingness to assist the town in the transitional period and continues to perform her job as well.

At this time I would recommend the duties of the CDBG program be assumed with this position on a trial basis. Diane is competent in this area and has agreed to assume the duties with the planning clerk position. As grants are part of the job description, I would like to include the CDBG program duties.

The appointment would be for a Clerk I with a salary of \$35,372. This is an hourly rate of \$18.07 (annual hours of 1,957.5). This is part of the Rhode Island Laborers' District Council, local 1322 bargaining unit. This position is eligible for full time benefits as described in the contract effective through June 30, 2016.

This recommendation is for consideration at the meeting on Thursday December 18, 2014. If appointed, the recommended start date would be Monday January 5, 2015.

(end of memo)

Discussion: None.

MOTION was made by Councilor Reichert to APPOINT Diane Wrona to the position of Planning Office, Clerk I, at an hourly rate of \$18.07, effective January 5, 2015. This position is part of the Local 1322 Bargaining Unit and is eligible for full time benefits as described in the contract effective through June 30, 2016; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

VIII. New Business

A. Gloucester Code of Ordinance

1. Proposed Amendment - Discussion and/or action

1st Reading: Chapter 350, Article 11

Comp. Permit for Low and Moderate Income Housing

Councilor W. Steere explained that this is a first reading for the proposed amendment to the Zoning Ordinance.

Tim Kane, Assistant Town Solicitor, stated that this proposed amendment is mostly a housekeeping matter as there are still several references in the Ordinance which state that the Zoning Board is the approving authority. T. Kane noted that this was changed to the Planning Board in 2011. T. Kane stated that there are other minor changes needed to make the Ordinance consistent with State Law.

Councilor Burlingame asked if this is linked to “Road Map Rhode Island.” T. Kane replied in the negative, but cautioned the Council to watch out in the future when Comp Plan updates are sent to the State for approval. Councilor Burlingame stated that he does not support that program because it will take away from individual communities and we will be forced to do things from a social justice point of view. T. Kane reiterated that he does not see a link to “Road Map Rhode Island” at this point.

MOTION was made by Councilor Reichert to WAIVE the Reading of Chapter 350, Article 11, Comprehensive Permit for Low and Moderate Income Housing; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Sette to Set a Public Hearing for January 15, 2015 for the consideration of proposed amendments to Gloucester Code of Ordinance, Chapter 350, Article 11, Comprehensive Permit for Low and Moderate Income Housing; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

B. Participation in Leadership Rhode Island

Councilor W. Steere stated this item was previously addressed. Councilor Steere stated the Clerk was trying to obtain a scholarship but was not successful. Councilor Burlingame stated he has talked to the people in charge of this group and they expressed they are willing to be flexible with the tuition payments as they realize our Fiscal Year and the program year are different.

Councilor Burlingame explained this is a very beneficial program to the Town and he explained the process to be considered is highly competitive. Councilor Burlingame stated the Executive Board of Leadership RI is reaching out to Gloucester to participate.

Councilor Burlingame stated Council has sufficient funds in their Contingency Account to authorize the payment of \$2400 for this fiscal year. The Clerk will budget for the \$2400 in an education account for the remainder tuition in the next fiscal year. Councilor Burlingame stated the Clerk has already made a financial commitment using personal funds. Councilor Burlingame stated his opinion that this opportunity will also be beneficial to the Town through contacts and networking and will strengthen our administration.

1. Funding Request - Discussion and/or action
2. Authorization of Funds - Discussion and/or action

MOTION was made by Councilor Burlingame to AUTHORIZE the payment of \$2400, from the Town Council Contingency Fund, to Leadership Rhode Island for tuition for the Town Clerk to attend their educational program. The remaining funds of \$2400 to be budgeted in the 2015/2016 Budget - Education line item; seconded by Councilor Reichert.

Discussion: None

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

C. Re-appropriation of funds: DPW budget - Discussion and/or action

Gary Treml, Director of Public Works, requested that the Council move \$100,000 from the snow removal account to the road account, which would allow him to continue addressing problems which will arise during the winter. G. Treml noted that the funds have already been appropriated in the current budget. G. Treml further stated that this will cover patching and other road repairs. Councilor W. Steere asked how much is in the snow account at this time. G. Treml replied a half-million dollars. Councilor W. Steere recommended that if this money is moved, it is used only for patching and maintenance, not for paving of roads.

Councilor G. Steere stated that he is reluctant to take money from the snow account because we have done well with it and have not had to worry about going over budget.

Councilor Sette stated that he can see putting the money in for normal repairs over the winter, but if there is any money left in the Spring, the Council would have to approve using the funds

for paving. Councilor Sette further stated that the Council should consider a bond for infrastructure in the next budget. Councilor W. Steere stated that we may have to pull back on paving and try to maintain the roads instead. Councilor Burlingame stated that the last time the Town had a bond for roads was twelve or fifteen years ago, adding that those roads are beginning to require sealing. Councilor Burlingame stated that it makes sense to consider a bond again.

Councilor W. Steere asked Diane Brennan, Finance Director, how much longer will we be paying the previous bond. D. Brennan replied that there are three (3) more payments and the bond will be retired in 2016. D. Brennan noted that we pay approximately \$350,000 annually to pay for the bond, adding that we pay back 4 million dollars for a 3 million dollar bond. Councilor Sette commented that this seems rather high. D. Brennan explained that the interest rates were higher when the bond was approved 15 years ago. D. Brennan noted that the bond was for 15 years, but the roads only last about 11 or 12 years.

Councilor G. Steere stated that after the bond is paid off, we could put the \$350,000 into an account for roads and not have to pay interest. D. Brennan stated that it is something to think about.

Walter Steere, Jr. stated that the money in the snow account is supposed to be left there to build up over time for when we have a bad winter so we won't have to increase taxes the next year. W. Steere expressed his opinion that it would be a mistake to start taking money from an account which was supposed to be dedicated to just snow plowing. W. Steere suggested taking money out of surplus to use for road repairs. Councilor Sette pointed out that the repairs that G. Tremblay referred to are a result of damage incurred by plowing.

Councilor Burlingame stated that we do not have authorization to take funds out of surplus in the current Fiscal Year. Councilor Burlingame stated that we must identify what caused this problem and make sure we don't get caught in the same situation in the future. Councilor Burlingame stated that he would not want to see the same request come back next year.

MOTION was made by Councilor Reichert to AUTHORIZE the Re-appropriation of funds from the snow account to the road account in the amount of \$100,000, for road maintenance only at this time; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

D. Proposed Legislation Re: "Levy and assessment of local taxes"
Builders/Developers Exemption - Discussion and/or action

Councilor W. Steere explained that this proposed legislation was before the Council in prior years. Council passed a resolution in 2013 and 2014 against this legislation and further in 2014, when passed by legislators, asked the Governor to veto. The legislation was vetoed by the

Governor in 2014. Council has now received a memo from the Tax Assessor stating the legislation is coming forward again and would be supported by the new Governor.

Councilor W. Steere stated that he is against this legislation because it would give developers carte blanche to build spec houses and not have to pay taxes on them until they are sold. Councilor W. Steere pointed out that individuals who build homes would not be given that same advantage.

Councilor Sette stated that there is a two-year exemption for the developers to pay taxes, therefore for two years, the taxpayers will be subsidizing the developers. Councilor Sette agreed that this is not a good bill even though it is meant to stimulate more building and growth.

There was Council consensus to again send a Resolution to our legislators as well as to the League of Cities and Towns.

MOTION was made by Councilor Burlingame to prepare a Resolution in opposition to proposed legislation regarding "Levy and assessment of local taxes", to be adopted at the next Town Council meeting; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

E. Resident Request

1. Road plowing- Discussion and/or action

Councilor W. Steere read the following resident request:

Dear Ms. Fecteau,

Please let this serve as a formal request, per a recent conversation with town council president Walter Steere, to add a topic to the upcoming December 2014 Town Council Meeting calendar, namely the matter of a request for street plowing of Pawtucket Avenue (Chepachet).

When I purchased this house (#15), I was told it was a town street but I was not made aware it was not plowed by the town.

My main concern is the inaccessibility of emergency vehicles, as well as difficulty for other vehicles with any reasons of normal access of necessity. In addition, having an added expense, when we as owners are already paying taxes, is somewhat unsettling.

It would be greatly appreciated if the Council would consider an affirmative vote to include this street to the schedule of streets already being plowed.

Thank you for your attention and consideration in this matter and I anxiously await their decision.

Linda DelBonis
15 Pawtucket Avenue
(end of memo)

Discussion:

Linda DelBonis was present and came forward to answer Council members' questions. Councilor W. Steere asked L. DelBonis if she built the home or purchased from a realtor. L. DelBonis replied that she bought the property from a realtor and was under the assumption that the road would be plowed by the Town. Councilor W. Steere expressed concern that the realtor did not disclose that the road was not a Town road.

Councilor G. Steere stated that a Road Policy was adopted several years ago and he was under the impression that the Town would not make any exceptions regarding non-Town roads. L. DelBonis stated that she wishes to sell the home to a buyer who has a child and is concerned about emergency services. L. DelBonis asked for the Council's help.

Councilor W. Steere asked if the road is paved, to which L. DelBonis replied in the affirmative, adding that it is a small road. Councilor G. Steere stated that he lives on a private road which is almost a half-mile long. Councilor G. Steere stated that there are three (3) houses on the road and the owners have always plowed it themselves.

Councilor Reichert stated that there was supposed to be a cul-de-sac at the bottom of the road, but everyone encroached on the turnaround, making it a dead-end.

Councilor G. Steere stated that he sympathizes with L. DelBonis, but he would have been very upset with the realtor who did not disclose that the road was private. Tim Kane, Assistant Town Solicitor, stated that the seller also should have provided this information on the disclosure sheet. T. Kane commented that there are many private roads in Town which were never brought to Town standards and never accepted by the Town.

Councilor W. Steere stated that the Council sympathizes with L. DelBonis's situation as well as the person who wishes to buy the property, but if an exception is made for one person, the Council would have to do it for everybody.

F. Personnel - Overtime allowance policies & processes - Discussion and/or action

Gary Treml, Director of Public Works, stated that an issue came up where an employee used two (2) hours of vacation time during a workday, then was called in after 3:30 for snow removal. G. Treml stated that he feels the employee should be paid overtime even though he physically did not work eight (8) hours during the workday. G. Treml asked that our Handbook be adjusted accordingly.

Councilor Burlingame stated his opinion that a normal work day should be eight (8) hours for Public Works and 7½ hours for Town Hall employees. Councilor Burlingame noted that the employees who work 80% of the 37 ½ hour work week do not necessarily have a normal work day, but anything over their total hours of 80% would earn comp time or overtime. Councilor Burlingame stated that for Public Works and Town Hall employees, the Handbook should be changed to say the normal workday is 8 hours worked for Public Works and 7 ½ hours worked for Town Hall employees.

Anything over and above that would qualify for overtime or comp time, with the approval of the supervisor. Councilor Burlingame stated that the problem with the Handbook is that it now states that anything over 40 hours a week qualifies for overtime. Councilor Burlingame expressed concern that an employee could use comp time, which has already been earned at time and a half, for part of a work day, and then earn overtime on top of that. Councilor Burlingame stated that overtime should only be based on hours worked.

After discussion, there was Council consensus to refer this matter to the Personnel Board with the assistance of Tim Kane, Assistant Town Solicitor and Councilor Burlingame. There was discussion regarding how this will be dealt with in the meantime. Councilor Sette suggested that the Council apply the policy as it now stands and if it is determined that the policy is incorrect, we can revisit the matter with the individual employee at that time.

Councilor Burlingame pointed out that if we use the existing policy, nobody will get overtime for working over an 8-hour workday because the policy only addresses the 40-hour work week. Councilor Burlingame recommended that, in the interim, we say that anyone who works over an 8-hour day would qualify for overtime or comp time.

Councilor W. Steere stated that he disagrees on some of those points. Councilor Burlingame stated that the Personnel Director needs guidelines to follow with regard to overtime and comp time. Councilor G. Steere stated that the Council needs to look at this closely because there are many different scenarios which could occur. Councilor W. Steere stated that it may be wise to consult a compensation specialist.

G. Treml stated that if he tells his employees that if they took time off during the day, they will be paid straight time after 3:30, it will create an issue. G. Treml commented that when he needs guys to come in, he needs guys to come in.

Dave Steere, Budget Board chair, stated that there is nothing in the budget with regard to overtime for Town Hall employees. D. Steere stated that for Public Works employees, there is overtime in the Storm Account. Councilor Burlingame stated that Town Hall employees typically take comp time instead of overtime.

MOTION was made by Councilor Burlingame that the normal work day for the Public Works Department is 8 hours and for Town Hall employees, 7½ hours, and overtime and comp time are authorized and paid based upon them working over and beyond the normal work day; seconded by Councilor Sette.

Discussion:

Councilor Reichert clarified that if an employee takes two (2) hours off to go to the dentist, then has to work after 3:30 for snow removal, the first two (2) hours will be paid at straight time to make up for the time taken off. G. Treml asked if an employee takes a vacation day and is then called in at 3:30, would he only get straight time because he did not work an 8-hour day?

Councilor Burlingame replied that he would get overtime because this would be considered a call-back.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

G. F/G Regional School: Fund Balance/Spending Policy - Discussion and/or action

Councilor W. Steere stated that the Council reached out to the Regional School Department to arrange a meeting to discuss their Fund Balance/Spending Policy.

Councilor Sette commented that there is only so much that the taxpayers can pay and secondly, in Title 16, Chapter 16-2 under School Committees and Superintendents, there are some things that we have never followed but should begin to follow. Councilor Sette explained that the chapter states that there shall be a joint pre-budget meeting between the School Committee and the city or town council.

Councilor Sette referred to an email received from the Superintendent and prior Business Manager which stated that they wanted to increase the Fund Balance by \$560,000. Councilor Sette stated that Foster should be included in the discussion because their financial situation is more dire than Gloucester's.

Councilor Sette asked if the Towns cannot absorb this amount, how is this a valid budget? Councilor Sette stated that the problem with the Regional School Budget is that it is voted on three months before the Town's budget is finalized. Councilor Sette stated his opinion that there should not be a reserve fund for the schools; the two (2) towns that make up the region are the funding source and if a need arises, it should come back to the two (2) communities. Councilor Sette stated that there needs to be an understanding among all parties involved.

Ron Cervasio, Foster-Glocester School Committee member, stated that the reason the Region wanted to meet with Gloucester and not Foster is because Gloucester seems to have the need to discuss the Region's business. Councilor W. Steere commented that the Region's budget affects both Gloucester and Foster, adding that we want to have an honest, open discussion with Foster, Gloucester and the Regional School District.

Anne Ejnes, Foster-Glocester School Committee member, stated that in hindsight, it would have been a good idea to have the group meeting before now because everybody is in the middle of Budget season. A. Ejnes stated that she agrees that we need to look at this because it involves all of the taxpayers, and further stated that she agrees that all of the parties should meet. A. Ejnes

stated her opinion that the Region should be its own taxing authority. Councilor Burlingame agreed, stating that this would solve many problems for Foster, Gloucester and the Region.

Anne Ejnes clarified that some of the money is assigned for post-employment benefits to prevent a spike later on when people retire.

Councilor Sette stated that RI General Law Title 16 does not distinguish between local school committees and regional school committees, adding that the law applies to all of them.

Councilor W. Steere asked whose meeting will it be, who will run the meeting, where will it take place, and who will attend. A. Ejnes replied that the last time this was done, all of the parties had to post notice and the meeting was held at the Foster Town Hall after a Foster Town Council meeting.

MOTION was made by Councilor Sette to send correspondence to the Superintendent of Schools and the Foster Town Council requesting a joint meeting with all three (3) governing bodies to discuss Regional School Budget issues; seconded by Councilor Burlingame.

Discussion:

It was stated that the School Committee co-chairs should also receive a copy of the correspondence.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

H. Boards & Commissions

1. Volunteer Recognition - Discussion and/or action

Councilor Sette stated that he was contacted by the chair of one of the boards asking if anything has been planned to recognize our volunteers, such as a note of thanks. Councilor Sette stated that several years ago, volunteers were chosen to receive a plaque for their service. Councilor Sette stated that he would like the Council to revisit this practice as it may encourage more people to get involved.

MOTION was made by Councilor Sette to send a letter of thanks to all volunteers who serve on Boards and Commissions; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. Appointment

- a. Tax Assessors Board of Assessment Review – 6 year term to expire
12/31/2020 - Discussion and/or action

Councilor W. Steere stated that this appointment is for the expired term of Tom Cash, who has indicated that he wishes to be reappointed.

MOTION was made by Councilor Reichert to REAPPOINT Tom Cash to the Tax Assessors Board of Assessment Review for a 6-year term to expire 12/31/2020; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

IX. Council Correspondence/Discussion

- A. Councilor Burlingame stated that he has candidates for the Senior Center Board of Directors and the Budget Board. Councilor Burlingame stated that he will bring the names forward at the next meeting.
- B. Councilor W. Steere stated that a donation for the Senior Center was received from the Korean War Veterans Association.
- C. Councilor W. Steere stated that correspondence was received from the Probate Judge thanking the Council for allowing her to serve for the past two years and requesting that she be reappointed.
- D. Councilor W. Steere stated that a request was received from Sticks Tavern regarding a change to their entertainment license. It was stated that this should be re-advertised due to the scope of what is being requested.
- E. Councilor W. Steere stated that the Council has done a good job the last two years and the voters recognized that by re-electing the members for another term. Councilor W. Steere stated that he looks forward to working with the group for the next two years, which he feels will be challenging. Councilor W. Steere stated that decisions will have to be made which will impact all of us well into the future.

X. Department Head Report/Discussion

- A. Tim Inacio, Town Planner, stated that he attended the pre-contracting meeting for the Community Development Block Grant and stated that the Town will be receiving a grant in the amount of \$2,000 for the Food Pantry.

XI. Bds. and Commissions/ Discussion

None.

XII. Open Forum

- A. Steve Whelan stated that he appeared before the Council last month to appeal the assessment of his property. S. Whelan stated that his taxes were reduced and expressed appreciation to the Council.

XIII. Seek to Convene to Executive Session Pursuant to:

MOTION was made by Councilor G. Steere to Convene to Executive Session pursuant to R.I.G.L. 42-46-5(a)(5) Land Acquisition - Discussion and/or action; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XV. Reconvene Open Session

MOTION was made by Councilor Sette to Reconvene Open Session; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

MOTION was made by Councilor Sette to Disclose that no votes were taken in Executive Session and to seal the minutes of Executive Session; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

XVI. Adjourn

MOTION was made by Councilor Reichert to ADJOURN at 9:30 p.m.; seconded by Councilor G. Steere.

VOTE: AYES: W. Steere, Reichert, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the XXX xx, 2014 Town Council Meeting.

December 18, 2014

13 of 13

At a special meeting of the Town Council holden in and
for the Town of Gloucester on **December 29, 2014**

I. Call to Order

The meeting was called to order at 7:00 p.m.

II. Roll Call

Members Present: Walter M. O. Steere, III, President; George O. (Buster) Steere; Edward C. Burlingame; and Steven A. Sette.

Member Absent: William E. Reichert, Vice-President

Also present: Jean Fecteau, Town Clerk; Tim Kane, Assistant Town Solicitor; Diane Brennan, Finance Director; and Gary Treml, Director of Public Works.

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Personnel - Overtime allowance policies & processes - Discussion and/or action

1. Reconsider MOTION of 12/18/2014 - Discussion and/or action

MOTION was made by Councilor Burlingame to RECONSIDER the motion made at the Town Council meeting of December 18, 2014 regarding overtime; seconded by Councilor Sette.

Discussion:

Councilor Burlingame explained that the handbook does not allow for overtime unless an employee works 40 hours in a week. However, Councilor Burlingame stated that we have been paying overtime for working over 8 hours in one day. Councilor Burlingame commented that the handbook needs to be clarified to state that anyone who works more than 8 hours in a day shall get overtime.

Councilor W. Steere stated that the handbook is set up for 40 hours, as is State Law. Councilor W. Steere noted that DPW is a little different because they get overtime when they get called in to plow. Councilor W. Steere stated that State Law provides that we can set our own policies when it pertains to municipal work.

Councilor Sette commented that the discussion at the last meeting was confusing with regard to using vacation or comp time in the course of a day. Councilor Sette stated that if somebody schedules a vacation day and then gets called in to plow, it should still constitute a 40-hour week. Councilor W. Steere replied that the employee would get paid time and a half for snow plowing anyway. Councilor Sette stated the handbook needs to be corrected, but in the short term we should allow vacation, comp and personal time to count toward a 40-hour week. Councilor Sette added that if a person calls out sick, they should not be called in to plow snow.

Councilor Burlingame concurred, stating that comp time and vacation time are earned and should be allowed to be used to make up a complete workday, however, sick time should not

count. Councilor Burlingame stated that when he worked in the private sector, if there was a holiday or vacation day during the week and an employee was called in on a Saturday, the employee did not receive overtime pay because they did not work the full 40 hour week.

Councilor Burlingame stated that this policy was changed over time to allow vacation and comp time to be used to make up a work day. Councilor Burlingame stated that the policy further evolved to allow overtime on Saturday and double time and a half on Sunday, regardless of how many hours were worked during the week. Councilor Burlingame expressed his opinion that vacation, personal and comp time should be used because the employee is entitled to it, but sick time is another matter.

Tim Kane, Town Solicitor, asked what the policy would be if an employee worked longer days, such as four ten-hour days instead of five eight-hour days. Councilor W. Steere stated that this is why the handbook refers to a 40-hour week. Councilor G. Steere pointed out that the Public Works Department works eight-hour days, not ten-hour days.

Gary Trembl, Director of Public Works, stated that an employee should be able to use comp time to constitute an eight-hour work day, as is stated in contracts from other communities. Councilor W. Steere asked for an example of how somebody would get comp time. G. Trembl replied that if somebody works two extra hours, from 3:30 to 5:30 for instance, they have the choice of getting paid or receiving comp time. Councilor W. Steere asked how long comp time is good for.

Councilor Burlingame replied that comp time must be used before the end of the Fiscal Year. Councilor W. Steere disagreed, stating that State Law requires that it be used during the pay period. Councilor Burlingame read from the handbook as follows: "Comp time shall be discharged within 12 months of its accrual". Councilor W. Steere stated that we may be astray of State Law. Councilor Burlingame stated that he is concerned regarding the concept of comp time. G. Trembl noted that most of his employees do not take comp time, but choose to get paid for hours worked.

Councilor Sette stated that he is in favor of allowing vacation, comp and personal time to be used to constitute a full workday, but not sick time. G. Trembl stated that when somebody is out sick, they are not called back for plowing. Councilor G. Steere asked if part of a sick day can be used for a doctor's appointment. Councilor W. Steere replied in the affirmative.

Councilor W. Steere thanked G. Trembl for bringing this matter forward because the handbook is vague and this will give us an opportunity to make clarifications.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

2. Overtime allowance policies & processes - Discussion and/or action

Discussion:

Councilor W. Steere asked Tim Kane, Town Solicitor, if any action tonight would set a precedent which would prevent the Council from doing something in the future. T. Kane asked if this policy would apply to all employees. Councilor Burlingame replied that the Employee Handbook covers both DPW and Town Hall employees. The only difference is that a work day is defined as 8 hours for DPW and 7½ hours for Town Hall employees.

Councilor W. Steere commented that we still need to consult a compensation specialist for an analysis so that the handbook is consistent. Councilor W. Steere stated that it would not cost much and would make the handbook clear to the Council as well as Department Heads.

There was lengthy discussion regarding whether to keep the wording regarding a 40-hour work week or to change it to an eight-hour workday. There was further discussion regarding comp time. Councilor W. Steere stated that he read that it must be used in the pay period in which it was earned. John Tucker, DPW employee, stated that this would not be feasible.

Councilor W. Steere directed Tim Kane to follow up on this matter to determine if we are astray of State Law. Diane Brennan, Finance Director, pointed out that there are several different types of workday, such as 8 hour, 7 ½ hour and 6 hour. D. Brennan stated her opinion that the wording should be “the employee’s normal work day”.

MOTION was made by Councilor Sette to AMEND the Personnel Handbook to state that employees shall receive overtime pay at the rate of one and a half times their regular straight-time hourly rate for each hour worked over the employee’s normal work day. Vacation, comp and personal time can be used toward calculation of the employee’s normal work day; seconded by Councilor G. Steere.

Discussion: None.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

V. Adjourn

MOTION was made by Councilor Sette to ADJOURN at 7:40 p.m.; seconded by Councilor G. Steere.

VOTE: AYES: W. Steere, G. Steere, Burlingame and Sette.

NAYS: 0

MOTION PASSED

Jean M. Fecteau, Town Clerk

Approved at the February 5, 2015 Town Council Meeting.